

**RICHLAND COUNTY
ADMINISTRATION**

2020 Hampton Street, Suite 4069
Columbia, SC 29204
803-576-2050



April 12, 2023

Mr. Blake E. Taylor, Jr., Division Director
Compliance, Standards, and Inspections
South Carolina Department of Corrections
Post Office Box 21787
Columbia, South Carolina 29221

Re: Richland County Alvin S. Glenn Detention Center (Remedial Action Plan)

Dear Mr. Taylor:

Please accept this letter as a formal response to the communication you sent dated January 19, 2023. On behalf of Richland County Council, I am pleased to share with you the steps taken to remediate identified issues concerning fire/life safety codes, food service regulations, and the Minimum Standards for Local Detention Facilities in South Carolina.

Richland County has been actively assessing conditions at the Alvin S. Glenn Detention Center (ASGDC) and implementing remedial measures for identified issues consistently for several months. County Council has authorized its County Administrator to take necessary action to remedy the issues at the facility. As you are aware, some of the identified issues such as plumbing, cell doors, and certain housing unit conditions, require structural changes to parts of the facility. While Richland County has made available significant funding to properly fix these issues, in many instances, detention grade products are not readily available and require long lead times for the ordered products to be fabricated for facility use and installation. Additionally, there is not an abundance of contractors available and/or willing to perform work in the detention facility environment. Notwithstanding, Richland County is moving forward in making improvements in areas where immediate changes can be made while also doing prep work in areas that require structural fixes. Please see the remedial action plan steps contained below:

1021 – Manual of Policies and Procedures and 1022 – Emergency Pre-Planning:

The timeline for remedial plan implementation is now and ongoing. The County is placing specific focus on policy review and designating key personnel to the ongoing review and updating of ASGDC policies. ASGDC policies are currently being reviewed by Interim Director Crayman Harvey.

- Richland County is hiring a Compliance Director Position. The purpose of this position is to reduce, mitigate, and manage all risks factors associated with operating and maintaining a detention facility, by ensuring all aspects of detention center operations are performed in compliance with local, state, and federal laws. This position is tasked with developing and/or implementing policies that ensure the detention center remains in compliance with all applicable laws and standards. This position is responsible for creating and/or maintaining metrics for tracking

compliance and responsible for performing routine internal performance compliance audits. This position instructs and/or helps coordinate and facilitate in-service training classes to ensure detention center personnel compliance with policies, standards, and applicable laws. This position is responsible for overseeing compliance standards for third-party entities operating within or visiting the detention center, to include food service providers, health care providers, and all visitors to the facility. This position reports directly to the County Administrator.

- Richland County hired a Division Manager who oversees training
 - Once policy has been reviewed and approved by the Detention Director, it is forwarded to the Training Administrator to conduct training with staff on every shift and to document training received.
- Each procedural step of the policy is reviewed to ensure it can be safely implemented.
- All policies will be put into PowerDMS policy management system with alert times to prompt for next scheduled policy review
 - PowerDMS alert goes to Detention Center Director, Assistant Director, Compliance Director and appropriate personnel based on the type of policy. After review and approval, staff will receive the correlating policy training.

1031 – Number of Personnel:

The timeline for remedial plan implementation is now and ongoing. The county has placed a priority on increasing staffing at the detention facility. There is currently a local, state, and national shortage crisis in the field of corrections; Richland County is being negatively impacted by the crisis. However, aggressive steps are being taken to recruit and retain officers for the detention center. Recruitment and Retention plan details attached as backup documentation.

- Richland County hiring for Detention Director position
 - Goal to have filled within next 60 days
- Fulltime dedicated recruiter
 - Implemented on the spot hiring (contingent on successful background screenings)
- Increased the minimum starting salary from \$32K to \$40K
- Implemented an employee referral bonus
- Implemented a new hire bonus
- Implemented a retention bonus
- Implemented a stipend for Detention Officers classified as Exempt
- Implemented a pay plan that rewards years of continuous service
- Implemented a pay plan that rewards education and certification attainment
- Contracting for additional security staff support with Allied Universal
- Scheduling a Staffing Needs Assessment with South Carolina Association of Counties Director of Insurance Services Robert Benfield
- All detainee workers are actively supervised by a Certified Detention Officer
- Housing units are no longer closed due to staffing.
- Three (3) units remain offline for renovations to the flooring, lighting, cell locks, plumbing, officer workstations, and security camera upgrades
 - Special Housing Unit (SHU)
 - Yankee Unit
 - Charlie Unit

1035 – In Service Training:

The timeline for remedial plan implementation is now and ongoing. ASGDC policies are under review by Interim Director Crayman Harvey. Policies that have been reviewed and approved are forwarded to the Training Administrator to conduct training with detention staff. Safety Threats to Security policy and related staff acknowledgment is attached as backup documentation. Additionally, the following actions are being taken:

- Instituted monthly scheduling of in-service training for all detention staff
- Coordinating policy implementation with external public safety agencies, i.e. CRFD and RCSD
- Facility Enhancements
 - Raising height of 2nd level railing as a suicide prevention measure
 - Utilizing body scanners as a contraband prevention measure

1065 – Facility Security:

The timeline for remedial plan implementation is now and ongoing. A purchase order has been issued for the acquisition and installation of the Willo Wedge Locking System. This product will significantly address the challenges with the older locks that are currently at the detention center by greatly reducing the ability of detainees to compromise the cell door lock and exit their cell in violation of detention center protocols. The project timeline is listed below, and the details of the project are attached as backup documentation.

- Willo Wedge Locking System Project Timeline
 - 03/06/2023 – receive Purchase Order
 - 3/20/2023 – Site survey complete
 - 04/10/2023 – Engineering complete, long lead time materials ordered
 - 08/21/2023 – 1st shipment of materials arrives and installation begins
 - 09/18/2023 – 2nd pod begins
 - 10/16/2023 – 3rd pod begins
 - 11/13/2023 – 4th pod begins
 - 12/18/2023 – 5th pod begins
 - 01/29/2024 – 6th pod begins
 - 02/26/2024 – 7th pod begins
 - 03/25/2024 – 8th pod begins
 - 04/22/2024 – 9th pod begins
 - 05/28/2024 – project complete
 - Cell door malfunctions can be significantly attributed to detainee tampering
- Electrical disruptions with the intercom system will be addressed as a part of the housing unit renovations to create a fully functional intercom system

1082 – Classification Categories and 1094 - Females:

The timeline for remedial plan implementation is now and ongoing. Pretrial and sentenced female detainees are no longer housed together.

- Female population has been relocated from Papa Unit into two separate units
 - Established a classification protocol to ensure compliance with this standard

2014 – 1 – Special Purpose Cells:

The timeline for remedial plan implementation is now and ongoing.

- Zulu Unit (formerly known as SHU) has been temporary closed for housing detainees and is under project review to receive a complete renovation.
- Female population has been moved from Papa unit and relocated into two units (X-ray & India). The transition of moving the female population into two units allows staff to adequately observe the vulnerable population (suicide watch, mental ill etc.).
 - A portion of rooms in intake are being used to house severely decompensating detainees that need 24hour medical observation and care
 - Specific attire has been reviewed and implemented (based on the mental health evaluation on intake and resulting classification)
 - Special emphasis has been placed on the compliant monitoring of decompensating detainees

2014 – 2 – Fire Codes:

The timeline for remedial plan implementation is now and ongoing.

- Fire drills have been and are being conducted in compliance with minimum standards
- Implemented monthly fire extinguisher checks
- Implemented employee training for kitchen shutoff procedures
- Removed extension cord from vending machine
- Fox Dorm lighting fixed
 - Damaged by detainees
 - Closets are being locked as a part of security protocol and checked by a unit officer and validated by the Asst Watch Commander and Watch Commander
- The kitchen has been completely renovated and appropriate signage will be added
- Mike Unit and Fox unit exit lights are scheduled to be fixed; replacement parts ordered
- Fire apparatus access road will be maintained as required

2014 – 13 - Housing for Handicapped:

The timeline for remedial plan implementation is now and ongoing. All medical detainees (physically/mentally disabled) have been relocated to an open pod (Bravo Unit) to ensure adequate safety and accessibility measures for this population of detainees.

2014 – 16 - Toilets:

The timeline for remedial plan implementation is now and ongoing. There are no longer any sub-housing units in the Phase V addition to the facility that are not in compliance with the required ratio.

- Housing standards are being monitored to ensure compliance

2014 – 16 - Maintenance:

The timeline for remedial plan implementation is now and ongoing. The facility maintenance responsibilities for ASGDC have been moved to the County's Operational Services department. In addition to having access to the breadth of resources and capabilities of the Operational Services Department, ASGDC will have dedicated maintenance staff that are able to perform needed maintenance of the facility. A renovation of the detention center is currently underway.

2017 – 5 – Inmate Housing (Minimum and Medium Security):

The timeline for remedial plan implementation is now and ongoing.

- Housing units are no longer closed due to staffing.
 - Housing standards are being monitored to ensure compliance

3003 – Vermin, Insects, and Pests:

The timeline for remedial plan implementation is now and ongoing. The County's Operational Services department has been searching and sealing any identifiable points of entry. ASGDC has been added to the county wide pest control vendor contract, switching from the old service provider Gregory to Orkin. ASGDC is on a routine service schedule.

Mr. Taylor, thank you for allowing me the opportunity to share with you the level of care and attention that Richland County is showing towards the Alvin S. Glenn Detention Center. We believe that our improvement efforts will help foster a more safe and secure environment within the facility. The kitchen renovations and the resulting high marks of 97% and 99% from the last two DHEC inspections represent the level of commitment to excellence we are working to achieve throughout the entirety of the facility. We are excited about the implementation of our locking system project, taking the next steps with our Attorney/Client Visit project, and our housing unit renovations. In addition to the backup documentation attached to this action plan, these items have been discussed in multiple Committee/County Council meetings to inform and include the public in an open and transparent way.

I look forward to your feedback concerning the submitted plan.

Sincerely,



Leonardo Brown, MBA, CPM
County Administrator

cc: Patrick Wright, County Attorney

Enclosures

**RICHLAND COUNTY
ADMINISTRATION**

2020 Hampton Street, Suite 4069
Columbia, SC 29204
803-576-2050



April 12, 2023

Mr. Robert E. Benfield, Director of Insurance Services
South Carolina Association of Counties
1919 Thurmond Mall
PO Box 8207
Columbia, South Carolina 29202-8207

Re: Richland County Alvin S. Glenn Detention Center (Staffing Needs Assessment Request)

Dear Mr. Benfield:

In accordance with the South Carolina Department of Corrections, Division of Compliance, Minimum Standard number 1031: a current staffing analysis of the type described in the Standard and conducted by a recognized and qualified external party is needed to ascertain current and future staffing needs for Alvin S. Glenn Detention Center.

I am requesting your services, as a qualified third party, in an effort to meet the requirements of the South Carolina Department of Corrections

Sincerely,

A handwritten signature in blue ink that reads "Leonardo Brown".

Leonardo Brown, MBA, CPM
County Administrator

RCG Detention Officer Temporary Recruiting (Sign-On), Retention, & Referral Bonus Pay Guide

Purpose

Richland County Government (RCG) is experiencing the extraordinary temporary circumstances recruiting and retaining Detention Officers at the Alvin S. Glenn Detention Center (ASGDC). To help RCG recruit and retain qualified Detention Officers, build institutional knowledge, promote stability and maintain beneficial continuity throughout the ASGDC, RCG will pay a Temporary Recruiting, Retention, and Referral Bonus Pay to recruit, retain, or refer eligible Detention Officers for continued employment during the stipulated periods subject to the criteria set forth in this Guide and other applicable County rules.

Some of the many unique challenges the ASGDC is experiencing with Detention Officers include, but not limited to:

- higher than acceptable vacancy rate (over 100 positions)
- higher than acceptable turnover rate
- time length of high number of vacancies
- frequency of turnover
- an extremely competitive labor market for detention officers and correctional officers in the Midlands
- the services provided by these employee is essential services to the citizens of Richland County

Considering the unique recruiting and retention challenges, RCG is implementing this Detention Officer Temporary Recruitment, Retention, and Referral Bonus Pay Program.

The ASGDC will initiate action via the specified documentation to request the bonus payment for each installment for each eligible Detention Officer or RCG employee.

Employees are reminded, one of the most effective recruiting and retention measures is for all employees to work towards making the ASGDC a place where applicants want to come to work and employees want to stay.

The HRSD (Human Resource Services Department) will respond to any questions or needed interpretations regarding this program, which cannot be answered by the ASGDC.

No pro rata bonuses are paid to Detention Officers or employees if the Detention Officer fails to meet all the required standards in full and/or complete the period of time in full as outlined.

The program temporarily suspends other recruiting, retention, and referral incentive programs for Detention Officers until further notice.

The County Administrator may modify and/or cease this program at any time with or without advance notice. The program may cease upon funding changes or at any point the County Administrator deems appropriate. This is a temporary program and bonus amounts may vary depending on the approved funding available or the decision of the County Administrator.

This is a reminder, RCG is an Equal Opportunity Employer and does not discriminate against any protected class based on race, gender, religion, disability, or national origin.

Tax Considerations

Retention and referral bonuses are taxable income to the employee and must be added to the employee's compensation in the year in which they are awarded.

Program Termination

RCG reserves the right to amend or terminate this Detention Officer Temporary Bonus Retention or Temporary Bonus Referral Bonus Pay at any time by action of the County Administrator.

Effective Date

This program shall be effective May 9, 2022 . This program shall expire on upon notification by the County Administrator.



RETENTION BONUS

Eligibility

Only employees working as a ASGDC Detention Officer position are eligible for Temporary Retention Bonus Pay. Only those in the Detention Officer position are eligibleTemporary Retention Bonus Pay will be paid contingent upon criteria below and herein;

- Must successfully complete SCCJA within one year of date of employment with ASGDC
- Fully proficient or higher job performance and attendance standards
- In active work status
- Worked full assigned schedule during period
- Not on any type paid or unpaid leave status
- No disciplinary actions during the period
- No acts of incivility during the period
- Continuously in work status and eligible position during the stipulated period
- Rehires are eligible for retention bonus upon completion of one year of service after returning, with fully proficient job performance, attendance, and work related behavior standards
- Other criteria maybe approved by the County Administrator

Procedures

Upon implementation of this program, each eligible Detention Officer who meets the above standards will be paid a bonus award after the completion of the time period as noted below:

- \$1,000 in first full payroll period following service anniversary
- \$500 after 3 months following service anniversary
- \$1,000 after 6 months following service anniversary
- \$500 after 9 months following service anniversary
- \$2,000 after 12 months following service anniversary

REFERRAL BONUS Eligibility

Only RCG employees who refer a new Detention Officer if they are hired, meet the applicable criteria, and remain with the County as stipulated below are eligible for Temporary Referral Bonus Pay:

- Full time and part time RCG employees are eligible
- Temporary agency, contractor, and/or temporary agency personnel are not eligible
- Detention Officer **must** note on their electronic application at the time of their application the employee's name referring them
- Referral bonus is only paid for referral of Detention Officer if hired by RCG
- The employee must be in active payroll status with RCG on the date the bonus payment is processed
- The Detention Officer must be hired and remain in the position for the stipulated period of time for the referring employee to receive the bonus
- There will only be one referral bonus paid for each Detention Officer hired
- The referral may not be split between multiple employees
- There is no limit on the number of Detention Officers a RCG employee can refer
- Employees working in the following positions are not eligible to receive a referral bonus under this program;
 - County Administrator
 - Assistant County Administrator
 - ASGDC Captains
 - ASGDC Lieutenants
 - ASGDC Recruiter
 - Immediate family member (per Employee Handbook) of Detention Officer new hire

Procedures

Each eligible RCG employee who makes a Detention Officer referral that meets the criteria will be paid a bonus award in two payments as outlined below after the referred Detention Officer completes the time period as noted below:

- \$500 after 6 months of employment of the referred detention officer
- \$500 after 12 months of employment of the referred detention officer

RECRUITING (SIGN-ON) BONUS

Eligibility

Only new applicants hired in a full time position of Detention Officer at the ASGDC are eligible for Temporary Recruiting Bonus Pay.

- Must be newly hired full time Detention Officer position
- Current RCG employees are not eligible if hired before May 9, 2021
- Employees who received a Recruiting Bonus previously from RCG not eligible
- Employees not eligible if RCG has paid any agency a fee and/or contractor for their services
- Must be Detention Officer in active full time working status
- Detention Officer must be in continuous active full time working status for period of the bonus
- Time for Military Leave will be counted as continuous service time and Detention Officer will be paid when they return to work as full time Detention Officer with ASGDC
- Detention Officer must remain full time Detention Officer position to receive bonus pay
- The Detention Officer must at least meet fully proficient job performance, attendance, and work related behavior standards during the period of the bonus pay
- Detention Officer rehires are not eligible for recruiting bonus
- Current Detention Officers hired on or after May 9, 2021 will be eligible in accordance with criteria in and procedure schedule below
- The Detention Officer may not have any disciplinary actions, grievances, and/or substantiated complaints during the bonus period. To receive the final \$2,000 bonus, Detention officer must have successfully completed SCCJA.

Procedures

Each eligible Detention Officer who meets the above standards will be paid \$40,000 annually in accordance with County payroll procedures and up to a \$5,000 recruiting bonus after the completion of the time period as noted below:

- \$40,000 annual starting pay
- \$1,000 in first payroll
- \$500 after 3 months of employment
- \$1,000 after 6 months of employment
- \$500 after 9 months of employment
- \$2,000 after 12 months of employment and successful completion of SCCJA

| | | Certified DO | Corporal | Sergeant | Lieutenant | Captain | |
|------------|----|---------------------|-----------------|---------------------------------|----------------------------|------------------------------|--|
| | | DO | DO II | Asst Watch Commander | Watch Commander | Captain / Manager | |
| Full Years | 1 | \$ 40,000 | \$ 42,748 | \$ 45,740 | \$ 48,943 | \$ 52,368 | |
| | 2 | \$ 41,200 | \$ 44,030 | \$ 47,112 | \$ 50,411 | \$ 53,939 | |
| | 3 | \$ 42,436 | \$ 45,351 | \$ 48,526 | \$ 51,923 | \$ 55,558 | |
| | 4 | \$ 43,709 | \$ 46,712 | \$ 49,982 | \$ 53,481 | \$ 57,224 | |
| | 5 | \$ 45,020 | \$ 48,113 | \$ 51,481 | \$ 55,085 | \$ 58,941 | |
| | 6 | \$ 45,921 | \$ 49,076 | \$ 52,511 | \$ 56,187 | \$ 60,120 | |
| | 7 | \$ 46,839 | \$ 50,057 | \$ 53,561 | \$ 57,311 | \$ 61,322 | |
| | 8 | \$ 47,776 | \$ 51,058 | \$ 54,632 | \$ 58,457 | \$ 62,549 | |
| | 9 | \$ 48,493 | \$ 51,824 | \$ 55,452 | \$ 59,334 | \$ 63,487 | |
| | 10 | \$ 49,220 | \$ 52,601 | \$ 56,283 | \$ 60,224 | \$ 64,439 | |
| | 11 | \$ 49,712 | \$ 53,127 | \$ 56,846 | \$ 60,826 | \$ 65,084 | |
| | 12 | \$ 50,209 | \$ 53,659 | \$ 57,415 | \$ 61,434 | \$ 65,734 | |
| | 13 | \$ 50,711 | \$ 54,195 | \$ 57,989 | \$ 62,049 | \$ 66,392 | |
| | 14 | \$ 51,219 | \$ 54,737 | \$ 58,569 | \$ 62,669 | \$ 67,056 | |
| | 15 | \$ 51,731 | \$ 55,285 | \$ 59,154 | \$ 63,296 | \$ 67,726 | |
| | 16 | \$ 52,248 | \$ 55,837 | \$ 59,746 | \$ 63,929 | \$ 68,403 | |
| | 17 | \$ 52,770 | \$ 56,396 | \$ 60,343 | \$ 64,568 | \$ 69,088 | |
| | 18 | \$ 53,298 | \$ 56,960 | \$ 60,947 | \$ 65,214 | \$ 69,778 | |
| | 19 | \$ 53,831 | \$ 57,529 | \$ 61,556 | \$ 65,866 | \$ 70,476 | |
| | 20 | \$ 54,369 | \$ 58,105 | \$ 62,172 | \$ 66,524 | \$ 71,181 | |
| | 21 | \$ 54,913 | \$ 58,686 | \$ 62,794 | \$ 67,190 | \$ 71,893 | |
| | 22 | \$ 55,462 | \$ 59,273 | \$ 63,421 | \$ 67,862 | \$ 72,612 | |
| | 23 | \$ 56,017 | \$ 59,865 | \$ 64,056 | \$ 68,540 | \$ 73,338 | |
| | 24 | \$ 56,577 | \$ 60,464 | \$ 64,696 | \$ 69,226 | \$ 74,071 | |
| | 25 | \$ 57,143 | \$ 61,069 | \$ 65,343 | \$ 69,918 | \$ 74,812 | |
| | 26 | \$ 57,714 | \$ 61,679 | \$ 65,997 | \$ 70,617 | \$ 75,560 | |
| | 27 | \$ 58,291 | \$ 62,296 | \$ 66,657 | \$ 71,323 | \$ 76,316 | |
| | 28 | \$ 58,874 | \$ 62,919 | \$ 67,323 | \$ 72,036 | \$ 77,079 | |
| | 29 | \$ 59,463 | \$ 63,548 | \$ 67,996 | \$ 72,757 | \$ 77,850 | |
| | 30 | \$ 60,058 | \$ 64,184 | \$ 68,676 | \$ 73,484 | \$ 78,628 | |
| | 31 | \$ 60,658 | \$ 64,826 | \$ 69,363 | \$ 74,219 | \$ 79,414 | |
| | 32 | \$ 61,265 | \$ 65,474 | \$ 70,057 | \$ 74,961 | \$ 80,208 | |
| | 33 | \$ 61,878 | \$ 66,129 | \$ 70,757 | \$ 75,711 | \$ 81,011 | |
| | 34 | \$ 62,496 | \$ 66,790 | \$ 71,465 | \$ 76,468 | \$ 81,821 | |
| | 35 | \$ 63,121 | \$ 67,458 | \$ 72,180 | \$ 77,233 | \$ 82,639 | |
| | 36 | \$ 63,752 | \$ 68,132 | \$ 72,901 | \$ 78,005 | \$ 83,465 | |
| | 37 | \$ 64,390 | \$ 68,814 | \$ 73,630 | \$ 78,785 | \$ 84,300 | |
| | 38 | \$ 65,034 | \$ 69,502 | \$ 74,367 | \$ 79,573 | \$ 85,143 | |
| | 39 | \$ 65,684 | \$ 70,197 | \$ 75,110 | \$ 80,369 | \$ 85,994 | |
| | 40 | \$ 66,341 | \$ 70,899 | \$ 75,861 | \$ 81,173 | \$ 86,854 | |

Experience Credit **New hire will be entitled to a pay adjustment of 1% per year for each year of verifiable corrections experience as a corrections officer.**

Education Credit **\$1,250 annual stipend for Associates Degree in Criminal Justice.
\$2,000 annual stipend for Bachelors Degree in Criminal Justice.
\$3,000 annual stipend for Lieutenant or above for Masters Degree in:
Criminal Justice, Business, or Public Administration.**

All Education Credits are subject to verification of degree from an institution accredited by the U.S. Department of Education.

Certification Credit **CJM or other national corrections certification may be substituted as an AD and paired with required degree.**

In no instance will the education and certification credit together exceed \$3,000.

DO II **Detention Officers must be a member of the ASGDC Emergency Response Team to qualify for consideration as a DO II*.
*limited to 50 officers**

Agreement between _____

And

Richland County Government

Due to temporary extraordinary circumstances, Richland County Government (RCG) is currently experiencing an excessive number of vacancies at Alvin S. Glenn Detention Center (ASGDC) in the role of Detention Officer. As a result, additional hours are essential during these temporary extraordinary circumstances for ASGDC exempt personnel in the position of Watch Commander and Manager (exempt employee) to ensure on site detention officers at the ASGDC. RCG and these specific staff recognize that these additional hours are essential during these temporary extraordinary circumstances to provide public health and safety to the Richland County community.

RCG also recognizes that ASGDC non-exempt do receive overtime compensation for additional hours worked in compliance with federal FLSA requirements. As such, in recognition of these temporary requirements that have been taken on by ASGC exempt personnel, RCG, while not required by federal or state law, wishes to provide some **temporary** financial recognition for exempt personnel at the ASGDC during these temporary extraordinary circumstances. This does not change any employee's FLSA status from exempt to nonexempt. _____ is a _____, an exempt RCG employee at ASGDC.

As such, RCG will provide eligible exempt staff stipends of \$2,000 monthly under the following guidelines:

- Staff considers the current number of vacancies a temporary extraordinary circumstance and as such, will implement a **temporary premium pay stipend** for eligible exempt personnel at the ASGDC.
- RCG Administration will evaluate this staffing level monthly to determine if the number of vacancies still requires additional hours to be essential due to the temporary extraordinary circumstance. ASGDC exempt personnel will be notified by the 25th of each month if the next month will qualify as a **temporary premium pay stipend** period.
- During the period(s) that Administration determines additional hours are essential due to the temporary extraordinary circumstances, exempt personnel responsible for detainee/inmate monitoring will be eligible to be paid a **temporary premium pay stipend** for that month.
- Employees who do not work all assigned days of the month will receive a prorated share of the **temporary premium pay stipend** for the number of days worked relative to the number of days that would have been their normal schedule (i.e. annual leave, sick leave or any other leave type does not qualify for a portion of the **temporary premium pay stipend**).
- Eligibility for this temporary premium pay stipend shall end immediately upon the resignation or termination of employment.
- RCG Administration will also determine when the **temporary premium pay stipend** will end permanently; and thereafter no further remuneration other than their Richland County wage compensation will be due.

This represents the entirety of the agreement. Any amendments to this agreement must be in writing and signed by both parties. This agreement shall become invalid by any agreement or personnel and disciplinary action(s) that may occur after the execution of the agreement.

Agreed upon this _____ day of _____, 2022.

Employee

Richland County Administrator

Witness

ALL PERSONNEL WILL REPORT IN DUTY UNIFORM

2023 In-Service Training

| | March 14, 2023 A SHIFT | March 21, 2023 B SHIFT | April 11, 2023 A SHIFT | April 18, 2023 B SHIFT |
|---------|---|---|--|--|
| 8:00 | First Aid Lachell Griffin/ 7B-08,7B10,7B10-1 4D-08 | First Aid/ CPR/ AED Lachell Griffin/ James Hayes 7B-08,7B10,7B10-1 4D-08 | First Aid/ CPR/ AED Lachell Griffin/ Lt. Timothy Lippett 08,7B10,7B10-1 4D-08 | First Aid/ CPR/ AED Lachell Griffin/ Lt. Timothy Lippett 08,7B10,7B10-1 4D-08 |
| 10:00 | Signs of Suicide Risk/Precautions/Crisis Intervention Fred Riddle/ Gilmore 7B-08,7B10,7B10-1 | Signs of Suicide Risk/Precautions/Crisis Intervention Fred Riddle/ Gilmore 7B-08,7B10,7B10-1 | First Aid/ CPR/ AED Lachell Griffin/ Lt. Timothy Lippett 08,7B10,7B10-1 4D-08 | First Aid/ CPR/ AED Lachell Griffin/ Lt. Timothy Lippett 08,7B10,7B10-1 4D-08 |
| Break | | | | |
| 11:00 | Signs of Suicide Risk/Precautions/Crisis Intervention Fred Riddle/ Gilmore | Signs of Suicide Risk/Precautions/Crisis Intervention Fred Riddle/ Gilmore | HEALTH AND WELLNESS | HEALTH AND WELLNESS |
| | Signs of Suicide Risk/Precautions/Crisis Intervention Fred Riddle/ Gilmore | Signs of Suicide Risk/Precautions/Crisis Intervention Fred Riddle/ Gilmore | HEALTH AND WELLNESS | HEALTH AND WELLNESS |
| 12:00 | Lunch | Lunch | | |
| 1:00:00 | Security Initial Classification Of Inmates Officer Brown C. 2A-25 | Security Initial Classification Of Inmates Officer Brown C. 2A-25 | Fire Safety/Fire Suppression/Fire watch | Fire Safety/Fire Suppression/Fire watch |
| | Security Initial Classification Of Inmates Officer Brown C. | Security Initial Classification Of Inmates Officer Brown C. 2A-25 | Lachell Griffin / Lt. Lippett/ Fire Department 1C-01 | Lachell Griffin / Lt. Lippett/ Fire Department 1C-01 |
| 15:00 | Break | Break | | |
| 15:15 | Narcan Training Lt. Lippett/ Nurse Green | Narcan Training Lt. Lippett/ Nurse Green | Use of Force, Cell Search, and Clothed and Unclothed Searches Lippett 7B-16 / 2B-01, 2B-03, 2C-01 | Use of Force, Cell Search, and Clothed and Unclothed Searches Lippett 7B-16 / 2B-01, 2B-03, 2C-01 |

2022

DO NOT REMOVE

PER S.C. STATE FIRE MARSHAL

PERMIT NO.

00154

SIGNAL # 014

SERVICED BY

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ADMIN_226544
2023/04/10 13:10:54



Policy/ Procedure
 1C-02 SAFETY EVACUATION PROCEDURES
 1C-05 SAFETY THREATS TO SECURITY
 1C-09 FIRE SAFETY AND PREVENTION INSPECTIONS

| | | |
|----|----------------------|-----------------------|
| 1 | Earlene G. McPherson | Earlene G. McPherson |
| 2 | Ja-Lagadden | Ja-Lagadden |
| 3 | Joyce Turner | Joyce Turner |
| 4 | Seoti Washington | Seoti Washington |
| 5 | Joshua Stackhouse | Joshua Stackhouse |
| 6 | Ahinku Ayodele | Ahinku Ayodele |
| 7 | Casaan Breeden | Casaan Breeden |
| 8 | Saundra Sanford | Saundra Sanford |
| 9 | Reginald Faulks | Reginald Faulks |
| 10 | Teunette Frazier | Sgt. Teunette Frazier |
| 11 | Kataska McClendon | Kataska McClendon |
| 12 | Douglas E. Taylor | Douglas E. Taylor |
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RICHLAND COUNTY
ALVIN S. GLENN DETENTION CENTER

201 John Mark Dial Drive
 Columbia, SC 29209
 A-AM 3/6/2023

Crayman Harvey
 Director



Policy/ Procedure

1C-02 SAFETY EVACUATION PROCEDURES

1C-05 SAFETY THREATS TO SECURITY

1C-09 FIRE SAFETY AND PREVENTION INSPECTIONS

| | | |
|----|------------------------|------------------------|
| 1 | Clark, Thoma | Thomas Clark |
| 2 | Hiller Ella | Ella Hiller |
| 3 | Haynes, Tamesha | Tamesha Haynes |
| 4 | Donald West | Donald West |
| 5 | Alicia Lewis | Alicia Lewis |
| 6 | Fowler, Sharon | Sharon Fowler |
| 7 | David Harris | David Harris |
| 8 | Ariane Krusting | Ariane Krusting RN |
| 9 | Jackson Whitney | Whitney Jackson |
| 10 | Tamisha Augustin | Tamisha Augustin |
| 11 | Iesha Dupree | Iesha S. Dupree |
| 12 | Derride Anderson | Derride Anderson |
| 13 | Ella Hiller | Ella Hiller |
| 14 | Diamond Jackson | Diamond Jackson |
| 15 | Lindsay Gaines | Lindsay Gaines RN |
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RICHLAND COUNTY
ALVIN S. GLENN DETENTION CENTER

201 John Mark Dial Drive
 Columbia, SC 29209
 A-PM 3/6/2023

Crayman Harvey
 Director



Policy/ Procedure
 1C-02 SAFETY EVACUATION PROCEDURES
 1C-05 SAFETY THREATS TO SECURITY
 1C-09 FIRE SAFETY AND PREVENTION INSPECTIONS

| | | |
|----|-------------------|-------------------|
| 1 | Jonathan Williams | Jonathan Williams |
| 2 | Tanisha Augustin | Tanisha Augustin |
| 3 | Iesha Dupree | Iesha S. Dupree |
| 4 | Derrick Anderson | Derrick Anderson |
| 5 | Quintylar June | Quintylar June |
| 6 | Cameron Dorby | Cameron Dorby |
| 7 | Leron Wright | Leron Wright |
| 8 | Lance S. Coleman | Lance S. Coleman |
| 9 | Tressy Benjamin | Tressy Benjamin |
| 10 | Ava Mckie | Ava Mckie |
| 11 | Simoneil Angela | Simoneil Angela |
| 12 | Melissa Vinson | Melissa Vinson |
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RICHLAND COUNTY
ALVIN S. GLENN DETENTION CENTER

201 John Mark Dial Drive
 Columbia, SC 29209

Crayman Harvey
 Director



4/11/23

In-service Training

Policy 7B-10; 4D-08 (First Aid/CPR/AED)

Policy 1C-01 (Fire Safety)

Policy 2B-01 (Use of Force)

| | Print Name/Shift | Signature |
|----|--------------------|---------------------------|
| 1 | Elijah Wilson Jr | <i>Elijah Wilson Jr</i> |
| 2 | MICHAEL F. HIGGINS | <i>michael f. Higgins</i> |
| 3 | Stephanie N Porter | <i>Stephanie N Porter</i> |
| 4 | Tabatha Sillah | <i>Tabatha Sillah</i> |
| 5 | Daniel Adams | <i>Daniel Adams</i> |
| 6 | Precious Simmons | <i>Precious Simmons</i> |
| 7 | Jonathan Williams | <i>Jonathan Williams</i> |
| 8 | Tanisha Augustin | <i>Tanisha Augustin</i> |
| 9 | Dupree, Iesha | <i>Iesha P. Dupree</i> |
| 10 | Anderson, Derrick | <i>Derrick Anderson</i> |
| 11 | June, Quintylor | <i>Quintylor June</i> |
| 12 | Wright, Leran | <i>Leran Wright</i> |
| 13 | Lance S. Coleman | <i>Lance S. Coleman</i> |
| 14 | Tressy Benjamin | <i>Tressy Benjamin</i> |
| 15 | AVA MCKIE | <i>Ava McKie</i> |
| 16 | Angelie Simonis | <i>Angelie Simonis</i> |
| 17 | AMAZA BROWN | <i>Amara Brown</i> |
| 18 | Alexis Gregg | <i>Alexis Gregg</i> |
| 19 | Shanequa Hicks | <i>Shanequa Hicks</i> |
| 20 | Emma Robar | <i>Emma Robar</i> |
| 21 | Alexis Granger | <i>Alexis Granger</i> |
| 22 | Donald West | <i>Donald West</i> |

| | | |
|----|-----------------|------------------------|
| 23 | Ella Miller | Ella Miller |
| 24 | Tormesha Haynes | Tormesha Haynes |
| 25 | Shawn Finkle | Shawn Finkle |
| 26 | Alicia Lewis | Alicia Lewis |
| 27 | Ladarius Carter | |
| 28 | Ernest Sterling | Ernest Sterling |
| 29 | Ramsey Davis | Ramsey Davis |
| 30 | Lindsay Gaines | Lindsay Gaines RN |
| 31 | Ariane Krusling | Ariane Krusling RN |
| 32 | Jackson Whitman | Jackson Whitman |
| 33 | JANET HARRIS | Janet Harris |
| 34 | Melissa Vason | Melissa Vason |
| 35 | David Harris | David Harris |
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In-service Training

Emergency Fire Pull Stations
Policy 1C-09 (Emergency stoppage pull stations)

| | Print Name/Shift | Signature |
|----|-------------------|---------------------|
| 1 | Charlene Brown | Charlene Brown |
| 2 | Alicia Lewis | Alicia Lewis |
| 3 | Lindsay Gaines | Lindsay Gaines RN |
| 4 | Ramsey Davis | Ramsey Davis |
| 5 | Ariane Krustling | Ariane Krustling RN |
| 6 | David Harris | David Harris |
| 7 | Tanisha Augustin | Tanisha Augustin |
| 8 | Jacaron Whitney | Jacaron Whitney |
| 9 | Jonathan Williams | Jonathan Williams |
| 10 | AMARA BROWN | Amara Brown |
| 11 | ALEXIS GREGG | Alexis Gregg |
| 12 | Shanequa Hicks | Shanequa Hicks |
| 13 | Emma Robar | Emma Robar |
| 14 | JANET HARRIS | Janet Harris |
| 15 | Derrick Anderson | Derrick Anderson |
| 16 | Iesha Dupree | Iesha S. Dupree |
| 17 | Diamond Jackson | Diamond Jackson |
| 18 | Ella Miller | Ella Miller |
| 19 | Donald West | Donald West |
| 20 | Torresha Haynes | Torresha Haynes |
| 21 | Angelie Simonis | Angelie Simonis |
| 22 | AVA MCKIE | Ava McKie |

| | | |
|----|------------------|-----------------------------|
| 23 | Tressy Benjamin | Tressy Benjamin |
| 24 | Lance S. Coleman | Lance S. Coleman |
| 25 | Levon Wright | Levon Wright |
| 26 | Thomas Clark | Thomas Clark |
| 27 | Alexis Granger | Alexis Granger |
| 28 | Carmon Dorby | Carmon Dorby |
| 29 | Quintylee June | Quintylee June |
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ALVIN S. GLENN DETENTION CENTER FIRE DRILL EVALUATION RECORD



All shifts are required by ASGDC Policies 1C-02 and 1C-09 to conduct one (1) fire drill per month. This form to be completed after each fire drill as required by the International Fire Code § 405.5. Submit the completed form to: Training, Accreditation, and Chief of Security. Retain a copy of each completed form in shift records. Records shall be maintained and available for review by the State Fire Marshal.

| | | |
|---|---------------------------------------|--|
| Facility ASGDC | Adult: | Juvenile: ALPHA |
| Shift: | A-AM <input checked="" type="radio"/> | B-AM <input type="radio"/> A-PM <input type="radio"/> B-PM <input type="radio"/> |
| Date of Drill: 03/15/2023 | | |
| Time Drill Began: 1836 hours | Time Drill Concluded: 1844 hour | |
| Evacuated From Unit: ALPHA | To Unit: BRAVO | |
| Actual: | Simulated: X | |
| Beginning Headcount: 8 | Ending Headcount: 8 | |
| Weather Conditions at Time of Drill: 65 degrees Sunny | | |
| How Was Fire Reported? | Phone: <input type="checkbox"/> | Radio: <input checked="" type="checkbox"/> Alarm: <input type="checkbox"/> |

| Problems Encountered | Yes | No | N/A |
|--|-------------------------------------|--------------------------|-------------------------------------|
| Did All Locks Function Properly? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Were all Fire Exits Clearly Marked? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Were all Fire Exits and Aisles Clear? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Was the evacuation conducted in an orderly manner? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Did Central Control Simulate Calling the Local Fire Department? At What Time? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Critique of Fire Drill (use Supplement if necessary):
MONTHLY REVIEW OF FIRE DRILL

| Employee Participation Log | | | |
|----------------------------|------------------|------|------------------|
| Name | Supervisor (Y/N) | Name | Supervisor (Y/N) |
| OFC. T. HUDSON | N | | N |
| SGT. FRAZIER | Y | | N |
| SGT. FREEMAN | Y | | N |
| SGT. FOWLER | Y | | N |
| | | | N |
| | | | N |

X Sgt. Fowler, Sharon A-AM

Printed Name of Supervisor Conducting Drill
Before signing this document, verify that the content you are signing is correct.



ALVIN S. GLENN DETENTION CENTER FIRE DRILL EVALUATION RECORD



All shifts are required by ASGDC Policies 1C-02 and 1C-09 to conduct one (1) fire drill per month. This form to be completed after each fire drill as required by the International Fire Code § 405.5. Submit the completed form to: Training, Accreditation, and Chief of Security. Retain a copy of each completed form in shift records. Records shall be maintained and available for review by the State Fire Marshal.

| | | | | |
|--|---|---|---------------------------------------|----------------------------|
| Facility | Adult: <input checked="" type="radio"/> | Juvenile: <input type="radio"/> | | |
| Shift: | A-AM <input type="radio"/> | B-AM <input type="radio"/> | A-PM <input checked="" type="radio"/> | B-PM <input type="radio"/> |
| Date of Drill: 03/15/2023 | | | | |
| Time Drill Began: 2038Hrs | | Time Drill Concluded: 2052Hrs | | |
| Evacuated From Unit: | | To Unit: | | |
| Actual: <input type="radio"/> | | Simulated: <input checked="" type="radio"/> | | |
| Beginning Headcount: 51 | | Ending Headcount: 51 | | |
| Weather Conditions at Time of Drill: temperature was 50 degrees in climate weather | | | | |
| How Was Fire Reported? | Phone: <input type="checkbox"/> | Radio: <input checked="" type="checkbox"/> | Alarm: <input type="checkbox"/> | |

| Problems Encountered | Yes | No | N/A |
|---|-------------------------------------|--------------------------|-------------------------------------|
| Did All Locks Function Properly? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Were all Fire Exits Clearly Marked? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Were all Fire Exits and Aisles Clear? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Was the evacuation conducted in an orderly manner? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Did Central Control Simulate Calling the Local Fire Department? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| At What Time? 2045 | | | |

Critique of Fire Drill (use Supplement if necessary):

~~This fire drill was performed in Unit Delta. The Detainees were not evacuated to Unit Alpha. Due to the fire drill was simulated. The detainees were kept in the day room of unit Delta. The fire drill was done expeditiously. The after incident review was done in Phase one hallway.~~

| Employee Participation Log | | | |
|-------------------------------|------------------|----------------------------|------------------|
| Name | Supervisor (Y/N) | Name | Supervisor (Y/N) |
| Lieutenant Williams, Jonathan | y | Officer Montgomery, Regine | n |
| Sgt. Hardwell, Gerald | y | Officer Cousar, Rodric | n |
| Officer Harris, Kierra | n | | n |
| Officer Watkins, Thelma | n | | |
| Officer Johnson, Victoria | n | | |
| Officer Austin, | n | | |

X Lieutenant Williams, Jonathan

Printed Name of Supervisor Conducting Drill
Before signing this document, verify that the content you are signing is correct.



**ALVIN S. GLENN DETENTION CENTER
FIRE DRILL
EVALUATION RECORD
CRITIQUE SUPPLEMENT**



I Lieutenant Williams, Jonathan, conducted the simulated fire drill in unit Delta. I fist went to the unit and explained the procedures with the detainees to make them aware of the process. I also went over the fire drill with the housing unit Officer, Officer Johnson, because this was her first fire drill and was unfamiliar with the procedure. Once we were prepared to conduct the drill I Lt. Williams called the code yellow from Central Control, and I stayed in Central to monitor the drill. Sgt. Hardwell went to unit Delta to assist with the drill. The Housing Unit Officer had all of the Detainees to line up in rows of two's as she walked around checking for other detainees. The Officers that entered the unit to assist with the drill started counting Detainees and lining them up. Once officer Johnson completed her count she called it in to Central Control and requested a code. Central Control granted Unit Delta a Code Black to Unit Alpha. The Officers entered the unit to conduct a sweep of the unit. Once that was completed they gave central a code white on the sweep. The housing unit Officer was conducting her head count by calling the Detainees last name having them to say there first name. once that was complete central control was notified with the count for unit Alpha. The Housing unit officer for unit Delta requested a code Black from unit Alpha back to unit Delta, which was granted by central control. The housing unit Officer then told the Detainees to return to their bunks for a roll call head count. The Head count was completed and a Code White was called on the Code Yellow in unit Delta. I explained to the Officers that the Drill could have been a little more smooth but in the midst of a fire it is going to be total chaos and things are not going to always go the way it is practiced but we will continue to practice to make the procedure second nature.

X Lt. Williams, Jonathan _____

Printed Name of Supervisor Conducting Drill
Before signing this document, verify that the content you are signing is correct.

FIRE DRILL EVALUATION

Date: 4/1/23 Time: 0910 A-AM A-PM B-AM B-PM

Evacuated from Unit: Uniform To Unit: Uniform Actual: Simulated:

How was fire reported? Phone: Radio: Alarm:

Time drill began: 0910 Time drill ended: 0932 Total elapsed time:

Beginning Head Count: 27-24-3 City Bond Ending Head Count: 27-24-3 City Bond

Officers involved: Officer Grey, Roderick, Officer Canty Bianca
Officer Smoaks, Taylor

Supervisors involved: Sgt. Tucker - Sgt. Hardwell

Did all locks and doors function properly? Yes: No:

Were all fire exits clearly marked? Yes: No:

Were fire exits and aisles clear? Yes: No:

Did Central Control simulate calling the local fire department? Yes: No:

At what time: 0911

Was the evacuation conducted in an orderly manner? Yes: No:

Results of Fire Drill: officer Smoaks conduct the fire
drill with the help of supervisor and
it was completed.

Area of Fire Drill needing more training: officer need more trainings
how to conduct fire drill, supporting officer
need to know how to do a sweep correctly
and supervisor have to make sure that drill is
done correctly and completely

H. R. Williams
Supervisor Signature



ALVIN S. GLENN DETENTION CENTER FIRE DRILL EVALUATION RECORD



All shifts are required by ASGDC Policies 1C-02 and 1C-09 to conduct one (1) fire drill per month. This form to be completed after each fire drill as required by the International Fire Code § 405.5. Submit the completed form to: Training, Accreditation, and Chief of Security. Retain a copy of each completed form in shift records. Records shall be maintained and available for review by the State Fire Marshal.

| | | |
|---|--|---|
| Facility | Adult: <input checked="" type="radio"/> | Juvenile: <input type="radio"/> |
| Shift: ██████ | A-AM <input type="radio"/> | B-AM <input type="radio"/> |
| | A-PM <input type="radio"/> | B-PM <input checked="" type="radio"/> |
| Date of Drill: 03/15/2023 | | |
| Time Drill Began: 0302 | | Time Drill Concluded: 0329 |
| Evacuated From Unit: INDIA | | To Unit: JULIET |
| Actual: <input type="radio"/> | | Simulated: <input checked="" type="radio"/> |
| Beginning Headcount: 28-28-0 | | Ending Headcount: 28-28-0 |
| Weather Conditions at Time of Drill: COLD | | |
| How Was Fire Reported? | Phone: <input checked="" type="checkbox"/> | Radio: <input checked="" type="checkbox"/> |
| | | Alarm: <input type="checkbox"/> |

| Problems Encountered | Yes | No | N/A |
|---|-------------------------------------|--------------------------|--------------------------|
| Did All Locks Function Properly? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Were all Fire Exits Clearly Marked? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Were all Fire Exits and Aisles Clear? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Was the evacuation conducted in an orderly manner? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Did Central Control Simulate Calling the Local Fire Department? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| At What Time? 0310 | | | |

Critique of Fire Drill (use Supplement if necessary):
 Not fast enough. No one was alert. Inmates touching watch tour buttons. No one grabbed the log book. Contact list in Central Control Needs to be updated. With practice it will get better. India is a female dorm. We just called a dorm to evacuate to for drill purposes.

| Employee Participation Log | | | |
|----------------------------|------------------|------------------------|------------------|
| Name | Supervisor (Y/N) | Name | Supervisor (Y/N) |
| Sandra Sanford | NO | Lt. Jeffrey Walker | yes |
| C. Breedon | NO | Sgt. Taylor, Douglas | yes |
| Bridgett Williams | NO | Sgt Latasha McClenndon | yes |
| Allied Officer McClinton | NO | | |
| D. Houston | NO | | |

X Jeffrey Walker



**WILLO PRODUCTS
COMPANY** SINCE 1945
Detention Locking Systems & Controls

Alvin S. Glenn Detention Center

201 John Mark Dial Drive

Columbia, SC 29209



County Administrator, Leonardo Brown, MBA, CPM

Richland County Government

County Administration Office

Assistant County Administrator, Dr. John Thompson

Richland County Government

County Administration Office

Interim Director, Crayman J Harvey, MS

Alvin S. Glenn Detention Center





**WILLO PRODUCTS
COMPANY** SINCE 1945
Detention Locking Systems & Controls



Index to Proposal:

Section 1 – Scope of Work

Section 2 - The Willo Wedge Locking System

Section 3– Sole Source Letter with Patents

Section 4 – Scanned Architectural sheet of Pod Identification



**WILLO PRODUCTS
COMPANY** SINCE 1945

Detention Locking Systems & Controls



Section 1 – Scope of Work



**WILLO PRODUCTS
COMPANY** SINCE 1945
Detention Locking Systems & Controls

2/27/2023

County Administrator, Leonardo Brown, MBA, CPM
Richland County Government
County Administration Office
Email: Brown.leonardo@richlandcountysc.gov

Interim Director, Crayman J. Harvey, MS
Alvin S. Glenn Detention Center
201 John Mark Dial Drive
Columbia, SC 29209
Phone: 803-576-3200
Cell: 803-240-2875
Harvey.crayman@richlandcountysc.gov

Ref: Alvin S. Glenn Detention Center
Locking system upgrade with the
Patented Willo Wedge Locking System

County Administrator, Leonardo Brown,

In accordance with your request for a quote, we offer the following **Scope of Work.**

Scope of Work

Recommendation and Assumptions:

- *This proposal recommends* before the Wedge installation begins all detention hinges be checked by the facility for correct operation. If a hinge has up-and-down movement the knuckle is defective and should be replaced. Willo Products can offer a price to furnish and install security hinges, or a continuous hinge if the hinge pads are damaged.
- *This proposal recommends* all hollow metal doors be checked for structural integrity. If a detention door is compromised, its repair or replacement should occur before the Wedge installation. Willo Products can offer pricing to furnish and install replacement doors.
- *This proposal assumes* we will have an entire unoccupied pod to work in at a time. This will allow our workforce to progress through the project without downtime. Materials and equipment will be staged in the pod until complete.



After completion materials and equipment will be moved to the next pod, and so on until the project is complete.

- *This proposal assumes* inmates will be moved between the pods after our scheduled working hours.
- *This proposal assumes* our workforce will be permitted to work *up to* 10-hour days, 4-5 days a week.
- *This proposal assumes* all Wedge locking systems will be installed below the light switch at pods Y, X, G, H, I, and J. This was discussed and approved.
- *This proposal assumes* Pods M, and P on several applications will have to be stacked. This was discussed and approved. M and P Pods do not have light switches obstructing our installation efforts.
- *This Proposal assumes* all conduit is in working order.

448 (each) Willo Product Will Demolish the Following:

- Pod SHU, also labeled “Z.” This Pod is identified as *Phase Two* on the attached document.
 - 56 (each) Door Strikes
 - 56 (each) Loop Pulls
 - 56 (each) Pneumatic lock cover plates
 - 56 (each) Pneumatic Locks
 - 56 each) Wiring from the detention lock to the relay cabinet
 - 56 (each) Terminals, relays, and fuses at the electrical head-end equipment
- Pod “Y.” This Pod is identified as *Phase Two* on the attached document.
 - 56 (each) Door Strikes
 - 56 (each) Loop Pulls
 - 56 (each) Pneumatic locks, Cylinder Collars, and Cylinders
 - 56 each) Wiring from the detention lock to the relay cabinet
 - 56 (each) Terminals, relays, and fuses at the electrical head-end equipment
- Pod “X.” This Pod is identified as *Phase Two* on the attached document.
 - 56 (each) Door Strikes
 - 56 (each) Loop Pulls
 - 56 (each) Pneumatic locks, Cylinder Collars, and Cylinders
 - 56 (each) Wiring from the detention lock to the relay cabinet
 - 56 (each) Terminals, relays, and fuses at the electrical head-end equipment
- Pod “G.” This pod is identified as *Phase Three* on the attached document.
 - 28 (each) Door Strikes
 - 28 (each) Loop Pulls
 - 28 (each) Pneumatic locks, Cylinder Collars, and Cylinders
 - 28 (each) Wiring from the detention lock to the relay cabinet
 - 28 (each) Terminals, relays, and fuses at the electrical head-end equipment



- Pod “H.” This pod is identified as *Phase Three* on the attached document.
 - 56 (each) Door Strikes
 - 56 (each) Loop Pulls
 - 56 (each) Pneumatic locks, Cylinder Collars, and Cylinders
 - 56 (each) Wiring from the detention lock to the relay cabinet
 - 56 (each) Terminals, relays, and fuses at the electrical head-end equipment
- Pod – “I.” This pod is identified as *Phase Three* on the attached document.
 - 28 (each) Door Strikes
 - 28 (each) Loop Pulls
 - 28 (each) Pneumatic locks, Cylinder Collars, and Cylinders
 - 28 (each) Wiring from the detention lock to the relay cabinet
 - 28 (each) Terminals, relays, and fuses at the electrical head-end equipment
- Pod – “J.” This pod is identified as *Phase Three* on the attached document.
 - 56 (each) Door Strikes
 - 56 (each) Loop Pulls
 - 56 (each) Pneumatic locks, Cylinder Collars, and Cylinders
 - 56 (each) Wiring from the detention lock to the relay cabinet
 - 56 (each) Terminals, relays, and fuses at the electrical head-end equipment
- Pod – “M.” This pod is identified as *Phase Five* on the attached document.
 - 56 (each) Door Strikes
 - 56 (each) Loop Pulls
 - 56 (each) Pneumatic locks, Cylinder Collars, and Cylinders
 - 56 (each) Wiring from the detention lock to the relay cabinet
 - 56 (each) Terminals, relays, and fuses at the electrical head-end equipment
- Pod – “P.” This pod is identified as *Phase Five* on the attached document.
 - 56 (each) Door Strikes
 - 56 (each) Loop Pulls
 - 56 (each) Pneumatic locks, Cylinder Collars, and Cylinders
 - 56 (each) Wiring from the detention lock to the relay cabinet
 - 56 (each) Terminals, relays, and fuses at the electrical head-end equipment
- Detention locks will be turned over to the owner for their removal and storage. Other demolished materials and debris caused by our workforce will be removed and disposed of in the onsite dumpster.



Willo Products Will Furnish and Install the Following:

1. 448 (each) **Upgrade Wires, terminals, control relays, fuses, and power supplies for the security control system.**
 - We will provide new wiring in existing conduit from the detention lock to the relay cabinet
 - We will remove existing terminals and replace them with new terminals, control relays, and individual fuses. We will provide spare fuses at 5% of the lock count.
 - We will add additional 24VDC Power supplies as required for the additional current requirement of the new locks
 - We will route 24VDC power to new relays and terminals
 - We will re-use existing PLC and reconnect PLC cabling to new terminals and relays
 - We will connect new field wiring from locks to new terminals and relays at Head End equipment rooms
 - We will test the operation of new locks and control relays
 - We will adjust programmed unlock timers and emergency/group release function in the existing PLC

2. 448 (each) **The Willo Wedge Locking System.** The **Willo Wedge locking System** is manufactured with the following features and components:
 - A one-inch offset from the traditional lock pocket. This design moves the lock from the door opening; eliminating accessibility of the locking bolt from within the cell. (*Patents # US 10,030,414 and #10,316,546*)
 - RR Brink 5020 maximum security lock, keyed on officer side only
 - High-intensity door status LED lens and steel guard
 - Audible and Visual Tamper Alarm (*Patents # US 10,030,414 and #10,316,546*)
 - The Gripper (*Patents # US 9,482,030, #10,385,587, and #11,002,041*)
 - Integral flush pull
 - Clean out port
 - Triple Biased Door Position Switch
 - Powder coat finish
 - All exposed fasteners are security Torx with pin

3. 392 (each) **Wall in Shims** at the following locations:
 - Pod Y, X, G, H, I, J, M, and P.

4. 448 (each) **Filler plates** for narrow jamb detention lock

5. 56 (each) **Lock cover plate** at SHU cells

6. 50 (each) **Mogul keys**





WILLO PRODUCTS
COMPANY SINCE 1945
Detention Locking Systems & Controls

To Further Clarify our Scope of Work the Following are Included:

1. Submittal of materials provided by our scope
2. Field engineering trip
3. Offsite project management
4. Offsite project engineering
5. 2 operation and maintenance manuals
6. 1-year warranty on materials and workmanship
7. 2-hours training on locking system
8. Key schedule
9. Storage container
10. Forklift to offload and stage materials
11. Scissor lift for overhead wire pull, if applicable
12. Relocating access holes for wiring at Pods Y, X, G, H, I, J, M, and P.
13. Weld up cylinder holes at Pods Y, X, G, H, I, J, M, and P.

The Following Exclusions are given to Further Clarify the Proposal:

1. New conduits
2. Conduit covers if required if new conduit is run
3. Repair or replacement of any re-used control equipment such as touchscreens, PLC's UPS, Hoffman cabinets, PC's, etc.
4. Security hardware or architectural hardware not listed as being furnished
5. Hollow metal frames and doors
6. Repair or replacement of existing doors, frames, hinges, or hinge pads
7. Security glass and glazing
8. Masonry or concrete repair
9. Grout or grouting
10. Caulk or caulking
11. Relocating light switches
12. Tax
13. City, County, or state permits, certificates, or fees that may apply
14. Bid bond, or bonding. *If bonding is required, please add 1-1/4% of the proposal*
15. Furnishing temporary electric power, water, toilet facilities, and lighting for our installation efforts.
16. Smoke evacuation from the building
17. Lead paint or asbestos abatement
18. Delays entering and exiting the building
19. Filler plates for door position switch, door position switches are to remain
20. Touch up paint or painting of doors, frames, and walls
21. Finish paint



**WILLO PRODUCTS
COMPANY** SINCE 1945

Detention Locking Systems & Controls

22. Prevailing wage or union workers
23. Removal of exhaust fumes from building
24. Cleaning of work area not impacted by our installation efforts.
25. Final cleaning
26. Any item not specifically listed in this scope letter.

PRICING:

To Furnish and install the above scope of work we quote **\$2,439,521.00**
(Two million, four hundred thirty-nine thousand, five hundred twenty-one dollars)

Unit Price for Conduit run if needed:

Willo Products is unaware of any conduit failures at the Alvin S. Glenn Detention Center. In the event, a conduit is found to be blocked or collapsed that conduit run will have to be replaced. We offer a per conduit run cost for replacement. This cost would cover materials and labor. The unit price is \$4,125 per unit. This would be an add to the contract amount.

Project Schedule:

- 4 to 5 weeks engineering after receipt of purchase order
- 16 to 18 weeks from receipt of approved submittals until the first shipment of materials
- **4 weeks per Pod** if we have 100 percent usage of the conduit system
 - 6 weeks per pod if we must add new conduit or replace damaged or blocked conduits
 - *We will have to slow the locking system installation to keep the same pace with the wiring installation*
 - At the end of the 4 weeks the pod will be punched and turned over to the facility.
- 36 total weeks for total installation of the project

Projected Start Date: (Projection is based on the four-week wire pull Pod schedule)

- 03/06/2023 – receive the Purchase order
- 03/20/2023 – Site survey complete
- 04/10/2023 – Engineering complete, long lead time materials ordered.
- 08/21/2023 – 1st shipment of materials arrives and installation begins
- 09/18/2023 – 2nd pod begins
- 10/16/2023 – 3rd pod begins
- 11/13/2023 – 4th pod begins
- 12/18/2023 – 5th pod begins



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Detention Locking Systems & Controls

- 01/29/2024 – 6th pod begins
- 02/26/2024 – 7th pod begins
- 03/25/2024 – 8th pod begins
- 04/22/2024 – 9th pod begins
- 05/28/2024 – project complete

Proposal Terms and Conditions:

We quote net 30 days, no retainage allowed. Our price is good for 60 days from the date of this letter. Thank you for considering our Proposal. Please let us know if you would like to begin this work.

Sincerely,

Ryan Childers

Ryan Childers
Sales & Estimating
714 Willo Industrial Drive, SE
Decatur, AL 35601
Office number: 256-353-7161 X 234
Cell number: 256-580-0166 (Preferred)
Email: rchilders@willoproducts.com
Website: Willoproducts.com



**WILLO PRODUCTS
COMPANY** SINCE 1945
Detention Locking Systems & Controls



Section 2 – The Willo Wedge Locking System



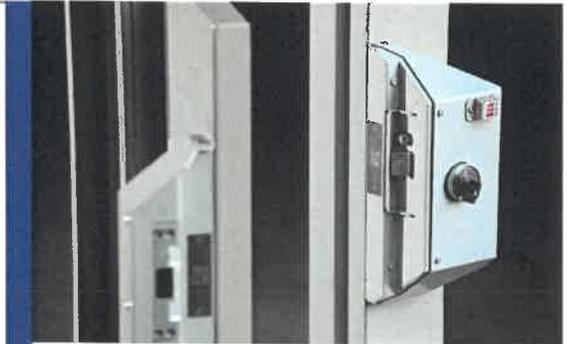
THE WEDGE BY WILLO PRODUCTS

Surface Mounted Lock Pocket

The Wedge is an integrated locking system designed with the RR Brink 5020 high-security lock.

Benefits and Features

- Patented Visual and Audible Tamper Alarm notifies officers when a lock is tampered with.
- Patented Gripper prevents inmates from defeating the lock.
- Additional offset protects the lock bolt from prisoner access.
- Local indication LED allows the officer on the floor to see the security status of each door.
- Hollow body and clean-out port make it difficult for the prisoner to pack debris in the strike receiver.
- Reduces owner liability caused by inmate attacks.
- Adds security to any door while reducing renovation time and cost.
- All wiring and electrical components are located within the Wedge housing.
- Custom engineered to fit all existing mechanical and electrical conditions.



Willo Products Company

Detention Locking Systems & Controls

714 Willo Industrial Drive
Decatur, AL 35601

(256) 353-7161

www.willoproducts.com

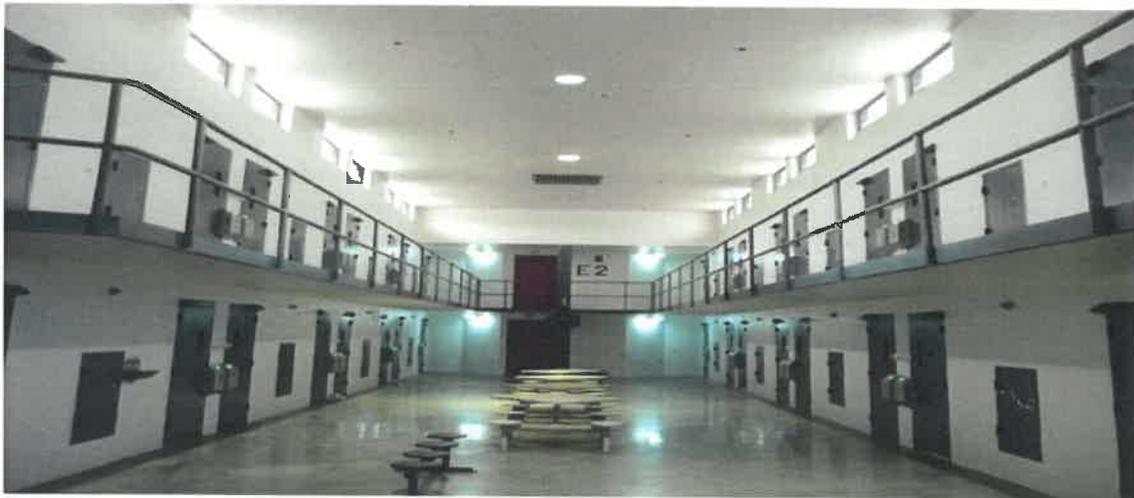


THE WEDGE BY WILLO PRODUCTS

Surface Mounted Lock Pocket

Standard Features

- The Wedge is custom manufactured to the door, frame, and wall condition insuring a tight fit while eliminating a hiding place for contraband.
- The Tamper Alarm alerts officers when someone is tampering with the lock or if the door does not deadlock.
- The additional 1" offset created by the Wedge protects the latch and roller bolts from inmate access while inside the cell.
- The Gripper prevents "sheeting," by pinching and shredding foreign material inserted between the door and the frame in an attempt to pop the lock.
- The high-intensity LED located on the Wedge shows whether the door is fully secure or not, informing staff of the security situation as they approach each door.
- The hollow strike design and the clean out port at the bottom of the receiver make it almost impossible for an inmate to pack the receiver with contraband in an attempt to prevent the door from deadlocking.
- The Wedge is built with an integral door pull, which cannot be removed nor have anything tied to it.
- The Wedge contains a triple biased Magnetic Door Position Switch to monitor the position of the door from the control room allowing staff to see the security status of each door.



Willo Products Company

Detention Locking Systems & Controls

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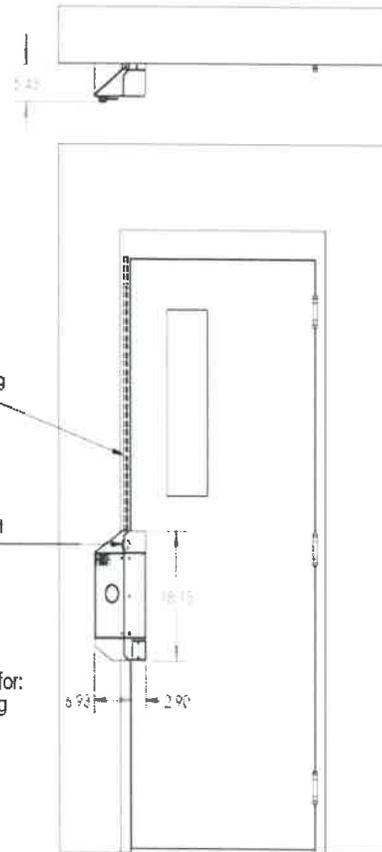
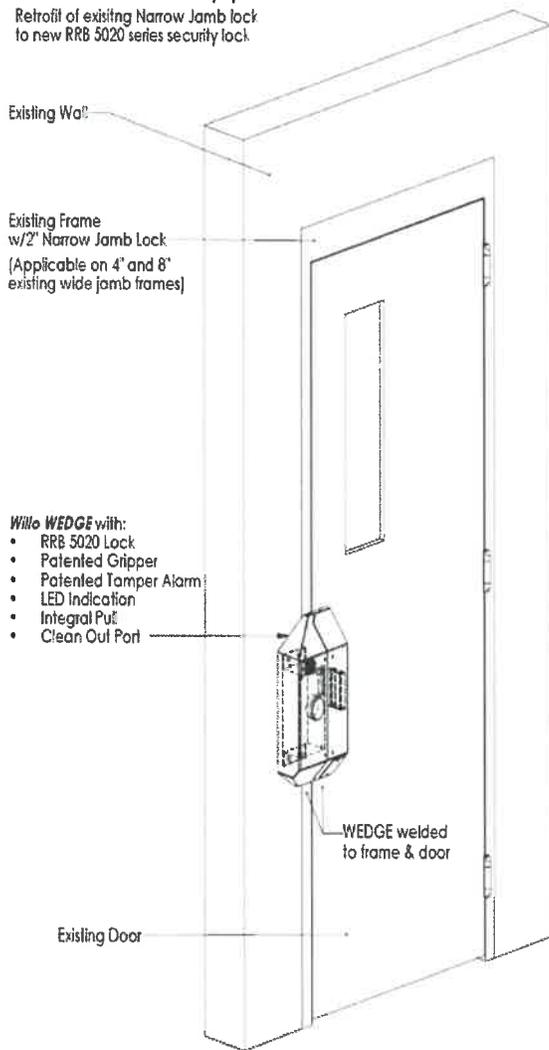


THE WEDGE BY WILLO PRODUCTS

Surface Mounted Lock Pocket

Willo WEDGE Application

Retrofit of existing Narrow Jamb lock to new RRB 5020 series security lock.



- Willo to provide cover plates for:
- Existing lock face opening
 - Existing strike opening
 - Existing DPS openings

WILLO PRODUCTS CO. INC

PROJECT NAME:

Retrofit Overview

PROJECT LOCATION:

PROPRIETARY AND CONFIDENTIAL

THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF WILLO PRODUCTS CO. INC. ANY REPRODUCTION IN PART OR AS A WHOLE WITHOUT THE WRITTEN PERMISSION OF WILLO PRODUCTS CO. INC. IS PROHIBITED.

PROJECT #

PART NAME

SMLP-1A

Model

Drawn By:

Revision #

Door swing reverse may be required at some locations

Willo Products Company

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Detention Locking Systems & Controls



Section 3– Sole Source Letter with Patents



WILLO PRODUCTS
COMPANY SINCE 1945
Detention Locking Systems & Controls

February 17, 2023

Attn. Leonardo Brown, MBA, CPM
County Administrator
Richland County Government
County Administration office
Columbia, SC

Re: Willo Wedge Sole Source Letter

Mr. Leonardo Brown,

The Willo Wedge was developed several years ago as a result of discussions with corrections officials who were having major problems keeping inmates secured in their cells. The inmates were able to “pop” or “sheet” the lock and exit their cell, many times coming out on staff or other inmates, creating a dangerous situation and resulting in injuries and fatalities. The Wedge has evolved into a unique product that continues to be a solution to issues in our industry.

The Patented Willo Wedge (see patents below) serves as a surface-mounted lock pocket allowing for increased security without the need for disturbing existing construction. The Wedge however is more than just a lock pocket. It offers unique features that provide additional security and enhance the operational management of the facility. Those unique features include:

- The Wedge is custom manufactured to the existing door, frame, and wall condition insuring a tight fit and eliminating a hiding place for contraband.
- The **Tamper Alarm** (Patents # US 10,030,414 and #10,316,546) alerts the officer on the floor when the lock is not deadlocking properly, by giving an audible alarm and flashing red LED at the door.
- The **additional 1” offset** (Patents #8,528,272 and #11,002,041) created by the Wedge protects the lock bolt and roller bolt from access by the inmate inside the cell.
- The **Gripper** (Patents # US 9,482,030, #10,385,587, and #11,002,041) prevents “sheeting” by pinching and shredding foreign material inserted between the door and frame to prevent the lock from deadlocking.
- The high-intensity LED at each lock shows whether the door is deadlocked (**green** light) or unsecure (**red** light) alerting staff of the security situation as they approach the door.

- The design of the receiver makes it almost impossible for an inmate to pack it with contraband to prevent the lock bolt from deadlocking. In the event they do attempt to pack the cavity of the receiver while the door is open, there is a large void that would have to be packed before impacting the lock. Also, there is a removable clean-out port at the bottom of the receiver that can be removed without unlocking the door to check for and empty out any debris.
- The door pull is integral to the Wedge and cannot be removed and nothing can be tied to it.
- The Wedge contains a triple biased Magnetic Door Position Switch to monitor the position of the door from the control room and know that the door is securely closed and deadlocked.

The Willo Wedge has been designed and impact tested to 1200 blows of 200 ft. lbs. each. This is twice the requirement set forth by ASTM Test Standard F1450 for a Grade 1 Detention Door and Frame. By supplying the RR Brink 5020 lock used in the testing, we are able to guarantee the total package and provide a warranty on workmanship and parts. Once the Wedge is installed you will have the satisfaction of knowing that your doors are secure and your staff and inmates are protected.

Willo Products Company is the original developer and manufacturer of the Patented Willo Wedge with the Gripper and Tamper Alarm, and we have not authorized the production of this product by any other manufacturer.

The features of the Wedge and the successes experienced by those using it have set this product apart in the industry.

Thank you for your consideration of the Wedge. I am confident this product will be a success for your facility, as it has been for many others.

Sincerely,

THE STATE OF ALABAMA
MORGAN COUNTY

Ryan Childers
Sales & Estimating
Willo Products Company
256-353-7161 ext. 277
rchilders@willoproducts.com

I, a Notary Public, hereby certify that Ryan Childers, whose name is signed to the foregoing instrument or conveyance, and who is known to me, acknowledged before me on this day that, being informed of the contents of the conveyance, he executed the same voluntarily on the day the same bears date.



Given under my hand this 17th day of February, 2023

Paula K Evans, Notary Public

Print Name PAULA K EVANS
My commission expires: 9-29-2025



US008528272B1

(12) **United States Patent**
Foss

(10) **Patent No.:** **US 8,528,272 B1**
(45) **Date of Patent:** **Sep. 10, 2013**

- (54) **DETENTION FACILITY CELL DOOR LOCK AND HOUSING ASSEMBLY**
- (75) **Inventor:** **Brian S Foss, Madison, AL (US)**
- (73) **Assignee:** **Willo Products Company, Inc., Decatur, AL (US)**
- (*) **Notice:** Subject to any disclaimer, the term of this patent is extended or adjusted under 35 U.S.C. 154(b) by 0 days.
- (21) **Appl. No.:** **13/478,655**
- (22) **Filed:** **May 23, 2012**
- (51) **Int. Cl.**
E04H 3/08 (2006.01)
- (52) **U.S. Cl.**
USPC **52/106**
- (58) **Field of Classification Search**
USPC 52/645, 646, 204.1, 106; 49/394, 49/15, 17; 70/370, 448, 451, 102, 104; 292/3, 292/32, 37, 137, 156, 163, 164, 169, 169.13, 292/169.14, 169.15, 182, 138, 140, 340, 292/DIG. 40, DIG. 41, DIG. 51, DIG. 53, 292/DIG. 55
See application file for complete search history.

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Primary Examiner — Joshua J Michener

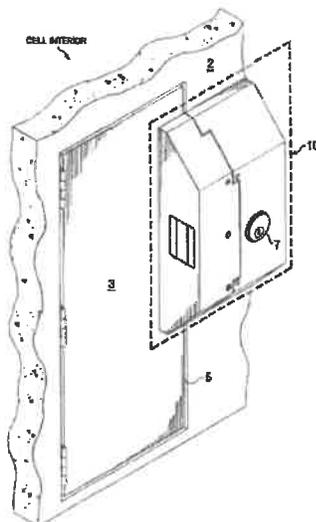
Assistant Examiner — Keith Minter

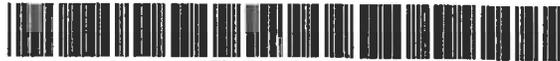
(74) *Attorney, Agent, or Firm* — George P. Kobler; Lanier Ford Shaver & Payne P.C.

(57) **ABSTRACT**

A detention facility cell door lock housing assembly includes a lock mechanism housing to be mounted on the exterior surface of a cell wall adjacent the cell door opening and lock pocket housing correspondingly mounted on the exterior surface of the cell door. The lock mechanism housing includes a stepped side wall having at least a portion with an exterior facing surface to act as a stop. The lock pocket housing includes an opposingly stepped side wall, such that when the door is close the respective side walls fit together and the stop is engaged to prevent further door travel.

10 Claims, 5 Drawing Sheets





US009482030B2

(12) **United States Patent**
Heinrich et al.

(10) **Patent No.:** **US 9,482,030 B2**
(45) **Date of Patent:** **Nov. 1, 2016**

(54) **TAMPER-RESISTANT LOCKING SYSTEMS AND METHODS**

(71) **Applicant:** **Willo Products Company, Inc.,**
Decatur, AL (US)

(72) **Inventors:** **Matt P. Heinrich, Decatur, AL (US);**
Brian S. Foss, Madison, AL (US)

(73) **Assignee:** **Willo Products Company, Inc.,**
Decatur, AL (US)

(*) **Notice:** **Subject to any disclaimer, the term of this**
patent is extended or adjusted under 35
U.S.C. 154(b) by 0 days.

(21) **Appl. No.:** **14/834,253**

(22) **Filed:** **Aug. 24, 2015**

(65) **Prior Publication Data**

US 2016/0053513 A1 Feb. 25, 2016

Related U.S. Application Data

(60) **Provisional application No. 62/040,667, filed on Aug.**
22, 2014, provisional application No. 62/062,406,
filed on Oct. 10, 2014.

(51) **Int. Cl.**
E05B 17/20 (2006.01)

(52) **U.S. Cl.**
CPC E05B 17/2088 (2013.01)

(58) **Field of Classification Search**
CPC E05B 17/2088; E05B 17/2084
USPC 70/416-418; 49/460; 292/346
See application file for complete search history.

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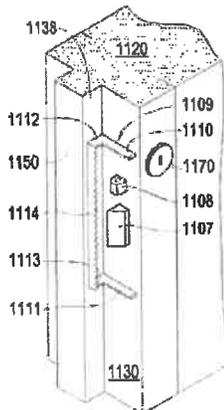
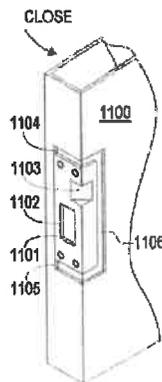
Primary Examiner Suzanne Barrett

(74) *Attorney, Agent, or Firm* — Atlanta Technology Law

(57) **ABSTRACT**

A locking system that has an opening in a door adapted and arranged for receiving a lock bolt and a lock fixed in a wall for actuating a lock bolt adapting and arranged for being received by the opening in the door when the door is closed. The locking system further comprises a blocking strip protruding from a door jamb, the strip coupled to the door jamb, the strip coupled to the door jamb and positioned adjacent the lock bolt for blocking access to the lock bolt between the door and the door jamb.

9 Claims, 21 Drawing Sheets





US010030414B1

(12) **United States Patent**
Ozier et al.

(10) **Patent No.:** **US 10,030,414 B1**
(45) **Date of Patent:** ***Jul. 24, 2018**

(54) **TAMPER-RESISTANT LOCKING AND NOTIFICATION SYSTEMS FOR DETENTION CELLS**

(71) **Applicants:** Lynn Ozier, Decatur, AL (US); Dave Wood, Decatur, AL (US); Brian Terry, Decatur, AL (US); Matt P. Heinrich, Decatur, AL (US); Brian S. Foss, Decatur, AL (US)

(72) **Inventors:** Lynn Ozier, Decatur, AL (US); Dave Wood, Decatur, AL (US); Brian Terry, Decatur, AL (US); Matt P. Heinrich, Decatur, AL (US); Brian S. Foss, Decatur, AL (US)

(73) **Assignee:** Willo Products Company, Inc., Decatur, AL (US)

(*) **Notice:** Subject to any disclaimer, the term of this patent is extended or adjusted under 35 U.S.C. 154(b) by 0 days.

This patent is subject to a terminal disclaimer.

(21) **Appl. No.:** 15/818,963

(22) **Filed:** Nov. 21, 2017

Related U.S. Application Data

(63) Continuation of application No. 15/679,417, filed on Aug. 17, 2017, which is a continuation-in-part of application No. 15/291,242, filed on Oct. 12, 2016, which is a continuation of application No. 14/834,253, filed on Aug. 24, 2015, now Pat. No. 9,482,030.

(60) Provisional application No. 62/062,406, filed on Oct. 10, 2014, provisional application No. 62/433,127, filed on Dec. 12, 2016, provisional application No. 62/467,305, filed on Mar. 6, 2017.

(51) **Int. Cl.**
E05B 17/20 (2006.01)

(52) **U.S. Cl.**
CPC *E05B 17/2088* (2013.01); *E05B 17/2084* (2013.01)

(58) **Field of Classification Search**
CPC *E05B 17/2084*; *E05B 17/2088*
USPC *70/416, 417; 49/460; 292/346*
See application file for complete search history.

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52/106
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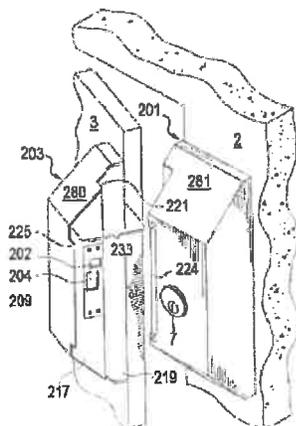
Primary Examiner — Suzanne L Barrett

(74) *Attorney, Agent, or Firm* Atlanta Technology Law

(57) **ABSTRACT**

A locking system that has an opening in a door adapted and arranged for receiving a lock bolt and a lock fixed in a wall for actuating a lock bolt adapting and arranged for being received by the opening in the door when the door is closed. Alternatively, the locking system is mounted on the exterior of the detention cell door and the adjacent exterior cell wall. The locking system further comprises a blocking strip protruding from a door jamb, the strip coupled to the door jamb, the strip coupled to the door jamb and positioned adjacent the lock bolt for blocking access to the lock bolt between the door and the door jamb. The locking system further comprises a system for monitoring and reporting the status of a detention cell door, the lock bolt, and the roller bolt.

19 Claims, 24 Drawing Sheets





US010316546B1

(12) **United States Patent**
Ozier et al.

(10) **Patent No.:** **US 10,316,546 B1**

(45) **Date of Patent:** ***Jun. 11, 2019**

(54) **TAMPER-RESISTANT LOCKING AND NOTIFICATION SYSTEMS FOR DETENTION CELLS**

(52) **U.S. Cl.**

CPC *E05B 17/2088* (2013.01)

(58) **Field of Classification Search**

CPC *E05B 17/2084; E05B 17/2088*

USPC *70/416-418; 292/346; 49/460*

See application file for complete search history.

(71) Applicant: **Willo Products Company, Inc.,**
Decatur, AL (US)

(56) **References Cited**

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52/106

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9,482,030 B2 * 11/2016 Heinrich *E05B 17/2088*

* cited by examiner

(72) Inventors: **Lynn D. Ozier, Decatur, AL (US);**
David Wood, Decatur, AL (US); Brian
Terry, Decatur, AL (US); Matt P.
Heinrich, Decatur, AL (US); Brian S.
Foss, Decatur, AL (US)

(73) Assignee: **Willo Products Company, Inc.,**
Decatur, AL (US)

Primary Examiner Suzanne L Barrett

(74) *Attorney, Agent, or Firm* — Atlanta Technology Law

(*) Notice: Subject to any disclaimer, the term of this patent is extended or adjusted under 35 U.S.C. 154(b) by 0 days.

This patent is subject to a terminal disclaimer.

(21) Appl. No.: **15/679,417**

(57) **ABSTRACT**

(22) Filed: **Aug. 17, 2017**

A locking system that has an opening in a door adapted and arranged for receiving a lock bolt and a lock fixed in a wall for actuating a lock bolt adapting and arranged for being received by the opening in the door when the door is closed. Alternatively, the locking system is mounted on the exterior of the detention cell door and the adjacent exterior cell wall. The locking system further comprises a blocking strip protruding from a door jamb, the strip coupled to the door jamb, the strip coupled to the door jamb and positioned adjacent the lock bolt for blocking access to the lock bolt between the door and the door jamb. The locking system further comprises a system for monitoring and reporting the status of a detention cell door, the lock bolt, and the roller bolt.

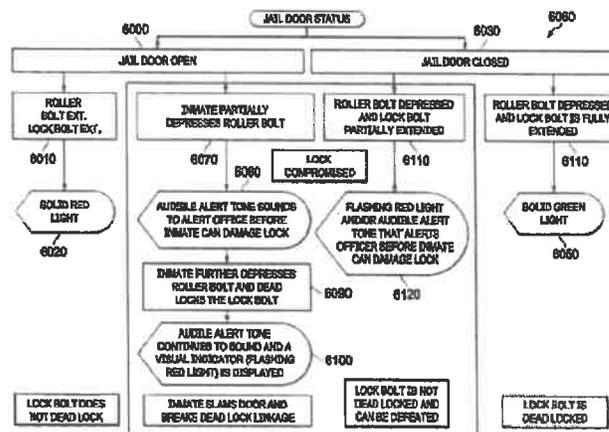
Related U.S. Application Data

(63) Continuation-in-part of application No. 15/291,242, filed on Oct. 12, 2016, now abandoned, which is a continuation of application No. 14/834,253, filed on Aug. 24, 2015, now Pat. No. 9,482,030.

(60) Provisional application No. 62/040,667, filed on Aug. 22, 2014, provisional application No. 62/062,406, filed on Oct. 10, 2014, provisional application No. 62/433,127, filed on Dec. 12, 2016, provisional application No. 62/467,305, filed on Mar. 6, 2017.

(51) **Int. Cl.**
E05B 17/20 (2006.01)

19 Claims, 24 Drawing Sheets





US010385587B1

(12) **United States Patent**
Heinrich et al.

(10) **Patent No.:** **US 10,385,587 B1**
(45) **Date of Patent:** **Aug. 20, 2019**

(54) **TAMPER-RESISTANT LOCKING SYSTEMS AND METHODS**

(56) **References Cited**

U.S. PATENT DOCUMENTS

- (71) Applicant: **Willo Products Company, Inc.**,
Decatur, AL (US)
- (72) Inventors: **Matt P. Heinrich**, Decatur, AL (US);
Brian S. Foss, Madison, AL (US)
- (73) Assignee: **Willo Products Company, Inc.**,
Decatur, AL (US)
- (*) Notice: Subject to any disclaimer, the term of this patent is extended or adjusted under 35 U.S.C. 154(b) by 0 days.
- (21) Appl. No.: **15/291,242**
- (22) Filed: **Oct. 12, 2016**

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| | | | | 70/104 |

Related U.S. Application Data

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- (51) **Int. Cl.**
E05B 17/20 (2006.01)
E05B 15/02 (2006.01)
- (52) **U.S. Cl.**
CPC *E05B 17/2088* (2013.01); *E05B 15/0205* (2013.01); *E05B 17/2003* (2013.01); *E05B 2015/023* (2013.01)
- (58) **Field of Classification Search**
CPC E05B 17/2084; E05B 17/2088
USPC 70/416, 417; 49/460; 292/346
See application file for complete search history.

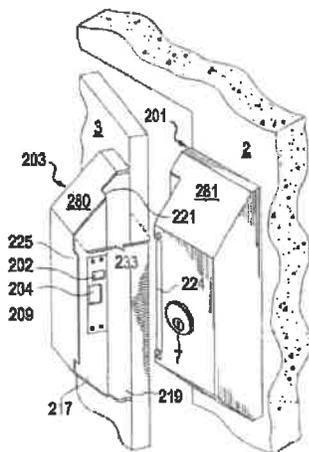
(Continued)

Primary Examiner — Suzanne Lale Dino Barrett
(74) *Attorney, Agent, or Firm* — Luke Anderson; Atlanta Technology Law

(57) **ABSTRACT**

The present disclosure is a locking system that has an opening in a door adapted an arranged for receiving a lock bolt and a lock fixed in a wall for actuating a lock bolt adapting and arranged for being received by the opening in the door when the door is closed. The locking system further comprises a blocking strip protruding from a door jamb, the strip coupled to the door jamb and positioned adjacent the lock bolt for blocking access to the lock bolt between the door and the door jamb.

12 Claims, 21 Drawing Sheets





**WILLO PRODUCTS
COMPANY** SINCE 1945
Detention Locking Systems & Controls



Section 4 – Scanned Architectural sheet of Pod Identification

NOTES

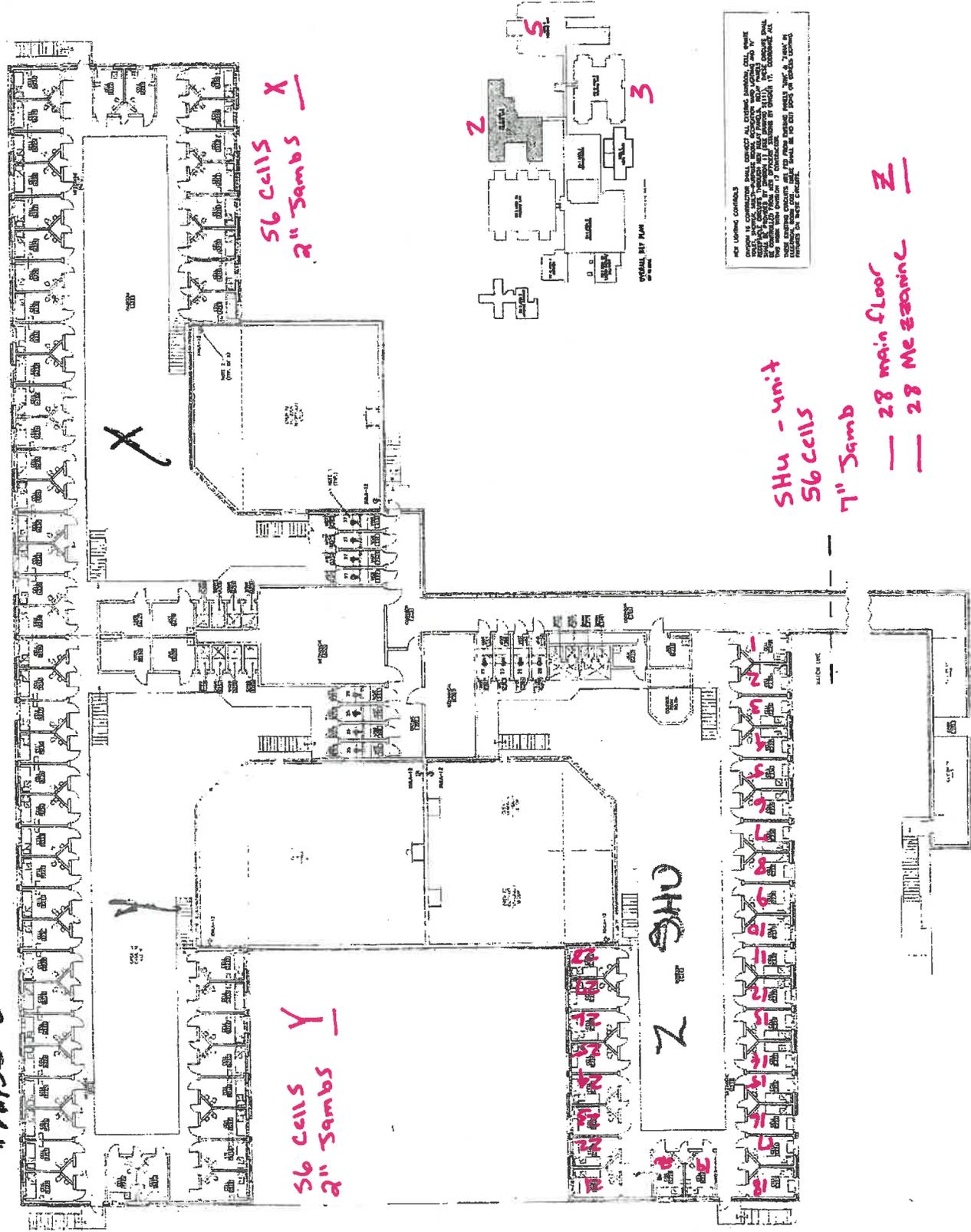
1. WORK IS TO BE COMPLETED BY THE DATE SHOWN ON THE DRAWING. DELAYED WORK WILL BE PENALIZED.
 2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES.
 3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES.
 4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES.

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ALVIN S. GLENN
 DETENTION CENTER
 ADDITIONS AND
 RENOVATIONS
 ESCROW STATE, JOHN COVINO
 ELECTRICAL RENOVATIONS -
 EXISTING HOUSING UNIT
 SECOND FLOOR PLAN



PHASE 2

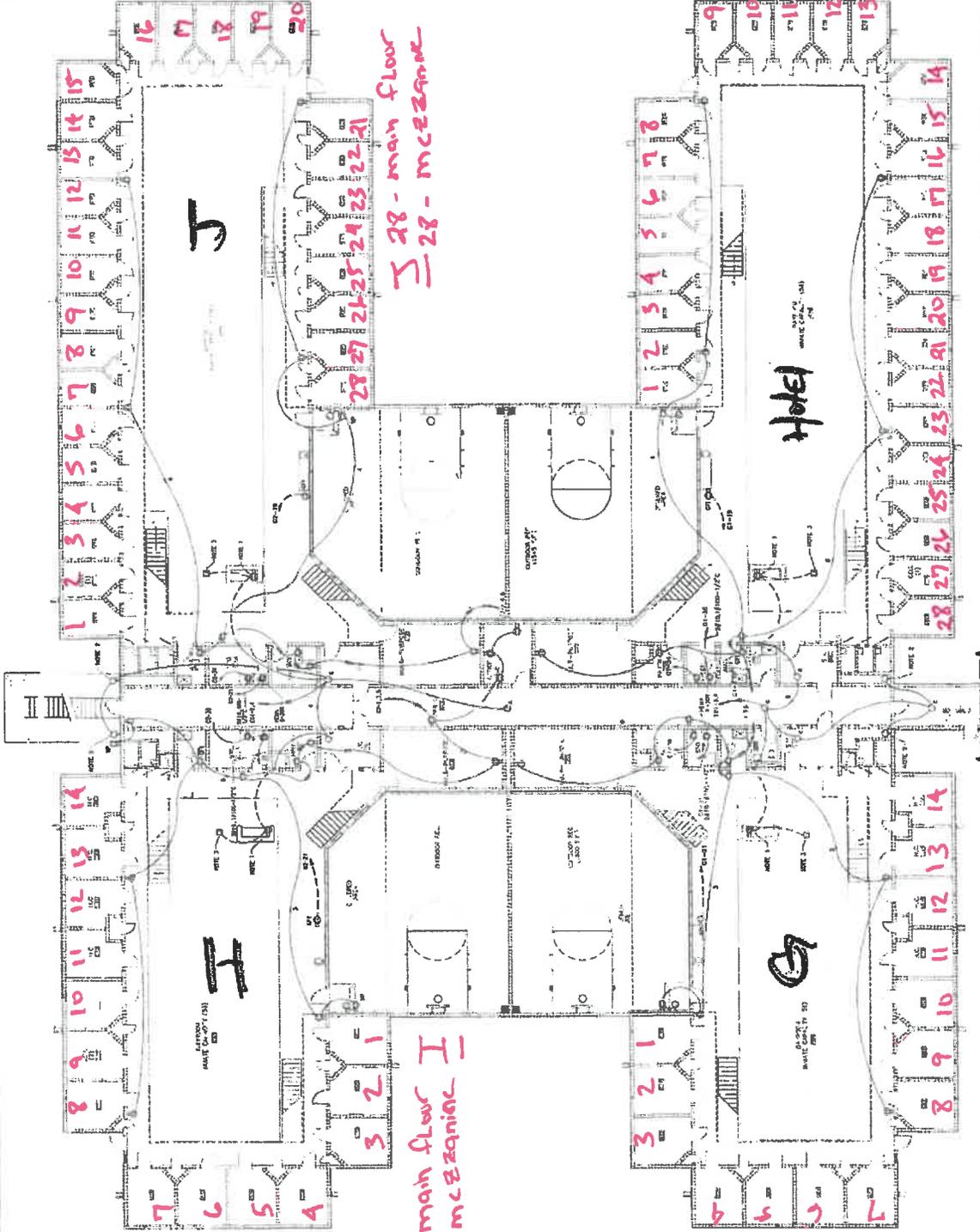


THE CONTRACTOR SHALL VERIFY ALL EXISTING CONDITIONS, CELL SPACING, AND CELL COUNTS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES.

SHU - unit
 56 cells
 7" Sams
 — 28 main floor
 — 28 ME ROOMS

AREA 8 - EXISTING HOUSING UNIT SECOND FLOOR PLAN

Phase 3



82268

KEYNOTE

RICHLAND COUNTY DETENTION FACILITY
 COLUMBIA, SOUTH CAROLINA
 FIRST FLOOR PLAN - POWER

J.D.
 James DeLaine, Jr. & Associates, Inc.
 Engineers, Architects, Project Managers
 1000 ...
 Columbia, SC 29201

| NO. | DATE | DESCRIPTION |
|-----|------|-------------|
| | | |
| | | |
| | | |



E2ap
 Engineers & Architects, Inc.
 1000 ...
 Columbia, SC 29201

- NOTES:
1. POWER PLAN SUBJECT TO CONSULT STAFFERS.
 2. SEE ALL OTHER POWER PLANS FOR COMPLETE SYSTEMS.
 3. SEE ALL OTHER POWER PLANS FOR COMPLETE SYSTEMS.

FIRST FLOOR PLAN - POWER
 14- main floor
 14- mce zone

H
 28- main floor
 28- mce zone

14 main floor
 14 mce zone

28 - main floor
 28 - mce zone

Hotel

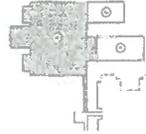
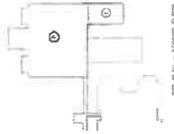
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G

NOTES

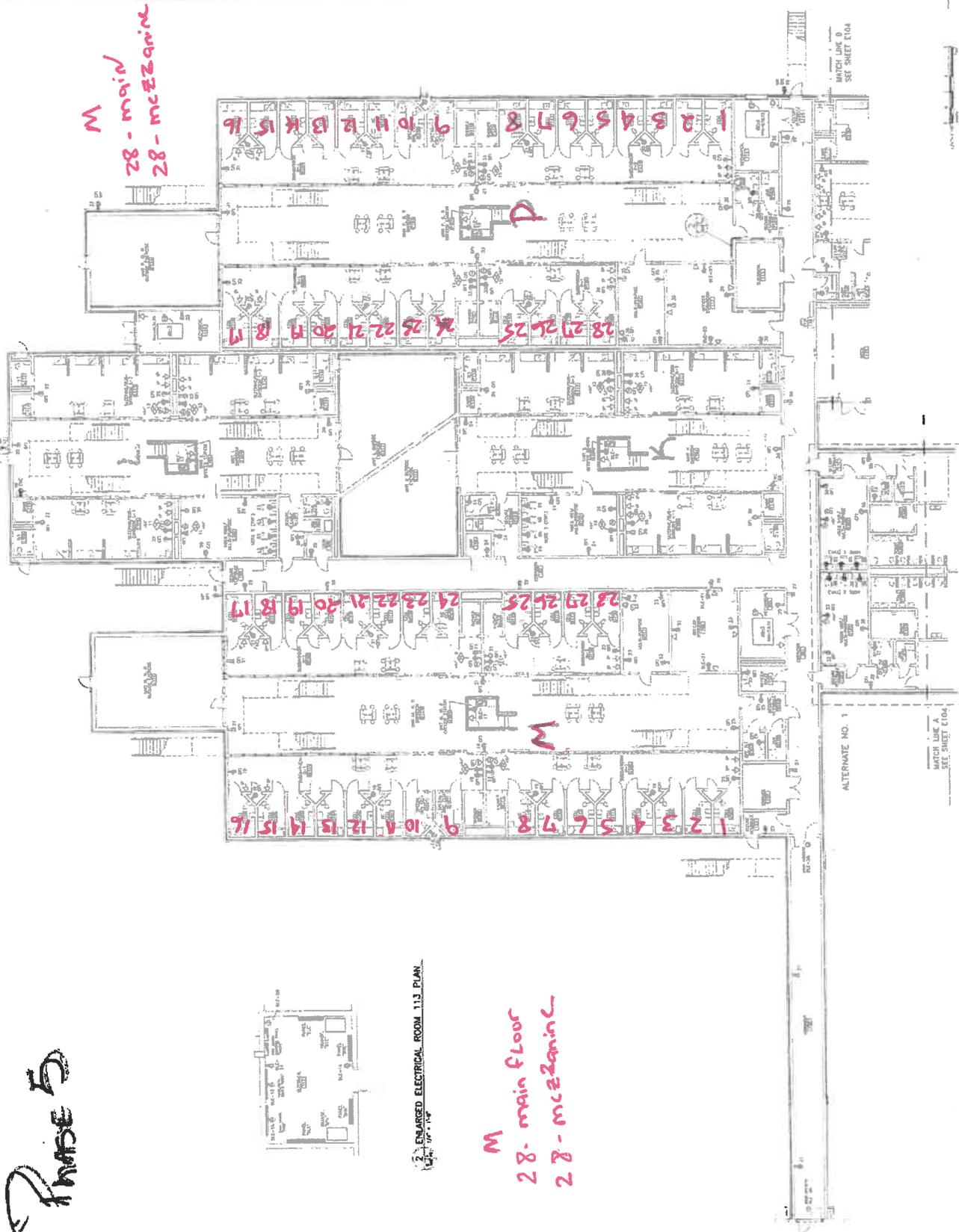
1. ALL ELECTRICAL WORK SHALL BE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND THE NATIONAL FIRE ALARM AND SIGNAL CODE (NFPA 72).
2. ALL ELECTRICAL WORK SHALL BE IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS AND THE MANUFACTURER'S CONNECTION DIAGRAMS.



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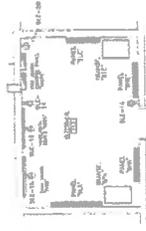


ALVIN S. GLENN
DETENTION CENTER
REVISIONS AND
REVISIONS
ISSUED: 08/01/2010, 08/01/2010
AREA B



FIRST FLOOR POWER PLAN - AREA B

Phase B



ENLARGED ELECTRICAL ROOM 113 PLAN

M
28-main floor
28-mezzanine



3/22/2023

**Change Order Number One Proposal
To PO number CN230038**

Interim Director, Crayman J. Harvey, MS
Alvin S. Glenn Detention Center
201 John Mark Dial Drive
Columbia, SC 29209
Phone: 803-576-3200
Cell:803-240-2875
Harvey.crayman@richlandcountysc.gov

Mr. Harvey,

The Following is our Scope of work for the proposed change order number one.

Scope of Work:

In our original quotation, we included “*Recommendations and Assumptions.*” The recommendations were to confirm the structural integrity of the opening and its functionality. I copied and pasted the Recommendations from the original quote. They are located on page two of this proposal.

On March 14th The project engineer and project manager assigned to the Alvin S. Glenn project conducted a site visit. As of March 14th, the following cell door openings did not meet the recommendations that must be satisfied for a successful installation of the Wedge locking system.

Thirty-nine cell doors were identified to have either structural issues or functional issues. The followings are the findings and the proposed solutions. Incorporating these solutions will guarantee a successful locking system installation.

- 1 (each) Detention cell door skin for door mark, SHU 47. Please see the attachment.
 - Hollow metal door SHU 47 has significant damage to the skin of the door.
 - To Repair this door, ***we propose to Furnish and Install*** a 10GA skin to the existing hollow metal door. This will conceal the damaged areas, strengthen the door, and permit the facility to maintain the continuity of all the doors.
- 19 (each) Strengthening plates
 - In the SHU unit, seven doors on the lower level and twelve doors on the upper level need structural reinforcement to the door skin at the strike location.



- **We propose to Furnish and install** a section of 10GA steel approximately 4 inches wide by 18 inches long.
- We also will weld up the sections that are currently splitting at the door strike
- 22 (each) Detention cell doors that are equipped with 4 (each) detention hinges need replacement. **We Propose to Furnish and Install** eighty-eight hinges.
 - The Security hollow metal doors are sagging. This sagging is causing the door and frame to be out of alignment. Typically, door sagging can be corrected by the replacement of the security hinges.
 - Sometimes misalignment is caused by a hinge pad breaking loose within the frame or door. There is no way to check the hinge pad until a hinge is removed. Currently, we are quoting the replacement of the detention hinge only.
 - For a proper wedge installation, the door and frame must be in alignment. As you know we are welding the backplate on both the door and frame, therefore proper alignment must be achieved before installation.
- 1 (each) Reverse swing hollow metal door
 - For a proper Wedge installation, we require seven inches of field space. This dimension is measured from the edge of the rabbet of the hollow metal frame going backward. One opening does not have the wall space for the Wedge.
 - The solution for this issue is to reverse swing the door. We **Propose to Furnish and Install** a conduit and conduit cover going up, across, and back down the hollow metal frame. The control wire is extended from the old lock pocket area through the conduit to the opposite side of the new lock pocket area. We will add a continuous hinge to the opposite side of the door. Through these activities, the detention locking system is functional at that cell door location.

Recommendation and Assumptions from the original scope letter:

- *This proposal recommends* before the Wedge installation begins all detention hinges be checked by the facility for correct operation. If a hinge has up-and-down movement the knuckle is defective and should be replaced. Willo Products can offer a price to furnish and install security hinges, or a continuous hinge if the hinge pads are damaged.
- *This proposal recommends* all hollow metal doors be checked for structural integrity. If a detention door is compromised, its repair or replacement should occur before the Wedge installation. Willo Products can offer pricing to furnish and install replacement doors.



**WILLO PRODUCTS
COMPANY** SINCE 1945
Detention Locking Systems & Controls

We Do not include the following:

- Paint, or painting
- Repairing the hinge pads
- Anything not specifically listed as being furnished and installed
- Hollow metal doors, frames, security glass
- Security or architectural hardware not specifically listed as being furnished and installed
- Tax
- Grout or grouting
- Caulk or caulking
- Any item not specifically listed as being furnished and installed

PRICING:

To Furnish and install the above scope of Work we request a change order to P.O. number CN230038 in the amount of **\$28,108.00.**

Sincerely,

Ryan Childers

Ryan Childers
Sales & Estimating
714 Willo Industrial Drive, SE
Decatur, AL 35601
Office number: 256-353-7161 X 234
Cell number: 256-580-0166 (Preferred)
Email: rchilders@willoproducts.com
Website: Willoproducts.com

| | | | |
|---|--|--|---|
|  | CHAPTER 1: SAFETY SUBJECT: THREATS TO SECURITY | | ASGDC POLICY 1C-05 |
| | RECINDS: ASGDC 3B-14 | AMENDS: JUNE 1, 2006 | |
| | EFFECTIVE DATE: JANUARY 1, 2011 | DISTRIBUTION: ALL STAFF | |
| | RELATED REFERENCES: ACA STANDARD 4-ALDF-1C-05 <small>(Revised 8/2014)</small> SC STANDARD 1022 NCCHC STANDARD J-A-07 PREA STANDARD | | PAGE 1 OF 30 |

I. **POLICY:**

There is a plan that specifies the procedures to be followed in situations that threaten facility security. Such situations include but are not limited to: riots, hunger strikes, disturbances, escapes, and the taking of hostages, and natural or man-made disasters. The plan is made available to all applicable personnel, reviewed at least annually, and updated as needed.

II. **PURPOSE:**

To establish guidelines, procedures, and areas of responsibility in the event of fire, group arrests, bomb threats, suicide and suicide attempts, power failures, natural disasters, extreme weather, homeland security issues, inmate work stoppages, riots, hunger strikes, disturbances, escapes, and the taking of hostages.

III. **DEFINITIONS:**

Disturbance - Deliberate acts by a group or groups of Detainees causing turmoil, disarray, and disruption of facility operations.

Emergency – An unexpected situation or sudden occurrence of a serious and urgent nature that demands immediate action.

Emergency Power – An alternate power system that is activated when the primary source of electricity is interrupted. The system may be an emergency generator, battery operated power pack, or an alternate.

Hostage – Any staff person, Detention Officer, visitor, or inmate who is held by another person(s) against his/her will for the purpose of escape, monetary gain, or any other reason which may place the hostage in danger of losing his/her life or suffering serious bodily injury.

Hunger Strike – Term used to indicate a failure to accept appropriate nutritional support, whether that failure is volitional (as in a deliberate refusal to eat, undertaken in protest, as against imprisonment or social injustice) or caused by mental illness,

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and whether it is partial or complete. In general, a hunger strike exists when the refusal to accept nutritional to sustain life support exceeds 72 hours in duration. A hunger strike DOES NOT include voluntary, brief periods of abstinence between meals or short term fasting, such as those for religious reasons.

Natural Disaster – a sudden event that causes widespread destruction, lots of collateral damage or loss of life, brought about by forces other than the acts of human beings. A natural disaster might be caused by earthquakes, flooding, hurricane, tornado, etc. In order to be classified as a disaster, it will have profound environmental effect and/or human loss and frequently incurs financial loss.

- a. Hurricane – A severe tropical cyclone with winds exceeding 73 miles per hour and usually involving heavy rain.
- b. Hurricane Watch – An announcement for a specific area where hurricane conditions may pose a threat within 36 hours.
- c. Hurricane Warning – Hurricane conditions expected to strike within 24 hours.
- d. Tornado – A rotating column of air accompanied by a funnel shaped downward extension of a thundercloud and having a vortex several hundred yards in diameter whirling destructively at speeds of up to 300 mph.
- e. Tornado Watch – Conditions for a tornado to develop in an area. Personnel in the alerted area should begin to take precautionary measures.
- f. Tornado Warning – Given only if the tornado is approaching and/or has capabilities of landing in the Richland County area.
- g. Flood – A large amount flowing water on land that is normally dry.
- h. Earthquake – A series of seismic waves in the crust of the earth, resulting in movement of the earth's surface.

Riot – A major disturbance caused by a group or groups of Detainees for a common purpose.

Terrorism – The calculated use of violence or threats of violence to attain goals that are political, religious, or ideological in nature. This can be done through intimidation, coercion, the use of violence or by instilling fear. Terrorism includes a criminal act against persons or property that is intended to influence an audience beyond the immediate victims. Types of terrorism include Chemical, Biological, Radiological, Nuclear, Explosives, Hostage Taking and Incendiary.

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- a. Chemical Incident – A chemical incident occurs when chemical agents are intentionally released to produce death, injury, or terror.
- b. Biological Incident – Involves the use of micro-organisms or toxins derived from living organisms to produce death or disease in humans, plants, or animals.
- c. Radiological Incident – This type of incident involves release or ionizing radiation into the atmosphere such as from a “dirty bomb” or other radiological dispersion device or fallout from a nuclear attack.
- d. Nuclear Incident – This is comprised of events that involve the detonation of a nuclear device and results in an unrestrained fission reaction that causes blast damage.
- e. Explosives Incident – An explosives incident has occurred when the detonation of explosives causes death, injury, and/or terror.
- f. Hostage Taking Incident – These incidents involve the taking of hostages to further terrorize the community and attempt to force governmental or private action.
- g. Incendiary Incident – Involves intentional and/or deliberate ignition of combustible materials designed to start fires.

IV. ACRONYMS:

HSAS – Homeland Security Advisory System
OPCON – Operational Conditions

V. CONFLICTING POLICIES REPEALED:

All policies or parts of policies in conflict with the provisions of this policy are hereby repealed.

VI. PROCEDURES:

Generally, a disturbance is defined as the disruption of daily routine and activities of the majority of Detainees. Disturbances can vary greatly because human behavior can be varied and unpredictable. For this reason, this policy will address the basics in dealing with inmate disturbances. The actual emergency will dictate other types of actions depending on the complexity of the situation.

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VII. **Discussion (excerpt from SC Minimum Standards for Local Detention Facilities, 7/26/2013 version):**

The facility shall detail in writing specific procedures which can be implemented quickly when an emergency occurs. The procedures should contain provisions for sounding an appropriate alarm, alerting officials, mobilizing needed resources, and ending the alert. For example, a fire suppression plan would be coordinated with, and recognized by, the local fire department and would include a fire prevention plan in the policies and procedures manual; regular facility inspections by staff; fire prevention inspections by the fire department having jurisdiction; an evacuation plan; and a plan for the emergency housing of Detainees in case of a fire.

Each facility shall have current written procedures to be followed in emergency situations. These plans shall include procedures for the following emergency situations:

| | |
|---------------------------|--|
| <i>Fire</i> | <i>disturbances</i> |
| <i>escape</i> | <i>suicides and attempted suicides</i> |
| <i>taking of hostages</i> | <i>power failures</i> |
| <i>group arrests</i> | <i>natural disasters</i> |
| <i>bomb threats</i> | <i>homeland security issues</i> |

A. **Types of Disturbances**

1. Disturbance of riotous nature between two (2) or more inmate factions.
2. Disturbance of a general nature, (i.e., correction of some real or fancied grievance).

B. **Contributing Factors**

1. Racial unrest
2. Poor food service/complaints
3. Dissatisfaction with certain staff members
4. Medical/mental health treatment complaints
5. Complaints regarding privileges of:
 - a. mail
 - b. visitation
 - c. recreation
6. Misinformation relayed to Detainees
7. Dissatisfaction with an existing or new policy

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| SUBJECT: THREATS TO SECURITY | | ASGDC POLICY: 1C-05 | |
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C. **Warning Signs**

1. Prompt detection and report of a “bad climate” within the facility may allow timely changes and avoidance of incidents which lead to fights, riots or disorders. Indicators might be Detainees who are sullen, restless, easily excitable or avoiding contact with employees.
2. A large increase in inmate complaints and disciplinary reports.
3. A sudden increase in the quantity of inmate grievances.
4. An increase in number of Detainees requesting protective custody.
5. A surge in the number of Detainees requesting sick call.
6. An increase in commissary spending.
7. An increase in the volume of personal property or pictures being sent home.

D. **Preventive Action** - Disturbances may be prevented when the following approaches are used:

1. Good communication between staff regarding any unusual inmate behavior;
2. A high level of supervisor accessibility and visibility on the part of the Interim Director, Assistant Interim Director, Captain of Security, Watch Commanders and other Department Heads;
3. Prompt reporting to the Watch Commander by staff of any unrest in any inmate group;
4. An understanding relationship between staff and Detainees;
5. Constructive activities and recreation programs for Detainees;
6. Fair and impartial treatment of Detainees.

E. **Order of Responsibility** - Priorities as dictated in a disturbance will be:

1. The general public to prevent loss of life or injuries
2. Personnel to prevent loss of life or injuries
3. Hostage safety and welfare
4. Inmate safety and welfare
5. Property protection

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| SUBJECT: THREATS TO SECURITY | | ASGDC POLICY: 1C-05 | |
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F. **Steps to be Taken** - Disturbances of any nature, once begun, spread rapidly and may cause a great deal of damage. When this occurs, the following steps will be promptly activated:

1. **Notification**

Central Control is the first point of notification for any disturbance and may be contacted by radio, telephone, intercom or by direct observation on the camera within each housing unit. Central Control will make calls for response, including the Emergency Response Team (ERT). Central Control will maintain a listing of local law enforcement agencies.

- a. The facility will enter a state of lockdown
- b. The Watch Commander will enter Central Control and assume command of the disturbance.
- c. The Watch Commander will notify Command Staff.
- c. The Watch Commander will contact local law enforcement agencies to establish a perimeter only, if necessary.
- d. All further notifications will be directed by the Interim Director or Assistant Interim Director.

2. The decision to notify the Richland County Sheriff's Department does not confer any right or obligation by the Detention Center to use law enforcement personnel inside the Detention Center or in the actual tactical actions that may be needed to regain control of the Detention Center. Any use of Deputy Sheriff personnel for this purpose will be done only after agreement is reached between the Interim Director and the Sheriff on the scope of assistance, rules of engagement, and the supervisory Chain of Command over such individuals.

3. **Additional Staff Call-Up:** The Detention Center Interim Director will be responsible for making the decision to call off-duty officers and ERT members to the Detention Center. A current listing of employee telephone numbers will be maintained in the Watch Commander's office.

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| SUBJECT: THREATS TO SECURITY | | ASGDC POLICY: 1C-05 | |
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4. Containment of Detainees

- a. Immediate steps will be taken to close any avenues of escape;
- b. The disturbance will be localized and access to other areas closed to prevent the disorder from spreading;
- c. The Watch Commander will fully assess the situation prior to committing staff personnel to a situation which might result in further hostages;
- d. Necessary reinforcements with equipment will be assembled; Use of Force or equipment will be used only when authorized by the Watch Commander or someone of higher rank;
- e. The operation will be planned and the immediate objective will be determined;
- f. The safety of staff and Detainees must be considered if force or defensive equipment becomes necessary.

4. Non-Participants

Detainees not wishing to participate in the disturbance must be given an opportunity to lock down or be placed in a secured area away from the disturbance area prior to the use of any force.

5. Communication with Participants

- a. Attempts will be made to ascertain the cause of the disturbance.
- b. The Watch Commander or designee will confer with Detainees, urge their cooperation, and advise them of the consequences of non-compliance.

5. Gathering Information

- a. Officers will be instructed to closely observe inmate actions, which could provide evidence later as to the agitators and ring leaders involved.
- b. Officers may photograph and/or videotape the Detainees involved for identification purposes.

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- G. **Subjugation of the Disturbance** - When the decision to use force to control the disturbance has been made, the kind and amount of force to be used will be dictated by the particular situation. The ASGDC will attempt to preserve order and protect persons and property by using whatever resources are available. The actions necessary and appropriate to accomplish a return to order and/or maintenance of order will be taken. The ASGDC staff will attempt to protect lives of all persons and maintain order to the greatest extent possible. ASGDC personnel will attempt to decrease the likelihood of disorder when dealing with potentially disruptive situations.
- H. **General Steps to be Taken Following a Disturbance** - Steps will be taken as soon as the disturbance is under control to ensure no one has escaped and the facility is secure. These steps will include the following:
1. Participants in the disturbance will be confined and sufficient Officers assigned to maintain control.
 2. Agitators will be separated.
 3. A headcount will be taken of all Detainees.
 4. Extra Officers will be assigned to housing units and other security posts.
 5. Medical staff will immediately attend to all injured people.
 6. All activities and programs will remain canceled until order in the facility is assured.
 7. An extensive and thorough investigation will be conducted by persons so directed by the Interim Director.
 8. All employees on duty will write reports stating observations.
 9. Statements of witnesses (staff and Detainees) will be taken as soon as possible.
 10. Areas of damage will be photographed.
 11. Immediate steps will be taken to repair damage.
 12. Personal property of Detainees in damaged areas will be placed in a secure area.
 13. Incident reports and rule violations will be written.
 14. Information on criminal charges will be gathered for filing with appropriate court.

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RIOT

In the event of an inmate riot at ASGDC, the following procedures will be implemented:

Procedures

- A. Assessment
 - 1. Area(s) of the detention center under inmate control;
 - 2. Number of Detainees involved;
 - 3. Control of power and other utilities;
 - 4. Number of staff members accounted for;
 - 5. Number of staff members known to be hostages;
 - 6. Number of staff members and Detainees injured;
 - 7. Medical conditions or medications taken by staff or Detainees;
 - 8. Amount of staff currently available for tactical response;
 - 9. Whether Detainees have staff radios in their possession;
 - 10. Type of weapons the Detainees may have;
 - 11. Whether any demands have already been made;
 - 12. Mental health status of hostage takers.

- B. Medical Activation: detention center medical staff will be put on immediate alert to handle triage/injuries/casualties. If, in the judgment of the Detention Center Interim Director or designee, additional medical resources are needed, local ambulances and hospital services will be contacted.

- C. Removing Non-Participants
 - 1. Detainees not wishing to participate in the riot must be given an opportunity to withdraw from the area of the disturbance. These Detainees will be evacuated to a non-affected but secure area. If necessary, they will be confined in a secured location under direct staff supervision.
 - 2. While awaiting final disposition of the riot, the Detainees still involved in the riot will be treated humanely.

- D. Communicating with rioters
 - 1. If the situation so warrants, the Watch Commander may initially open negotiations with the rioters to accomplish the following:
 - a. determine the cause of the disturbance;
 - b. determine the identities of the primary instigators or leaders;
 - c. convince the rioters to communicate with negotiators;
 - d. gather information about hostages and their condition, and;

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- e. gain additional time to stabilize the situation and coordinate additional response factors.

E. Intelligence Gathering

1. Collecting information about the causes, progress and status of the disturbance is critical to its prompt, safe resolution.
2. Establish monitoring and surveillance posts are an important factor once the situation is stabilized.
3. Employees on all posts, however, must closely observe inmate actions during the disturbance to provide the identities of agitators and leaders involved. Photographs and/or digital recordings of the Detainees involved should be taken for later identification.
4. Inmate interviews may be of assistance in determining the scope, plan, or leadership structure of the riot.
5. As hostages or trapped employees are rescued, they can provide additional information about the rioters.

F. Tactical Action

Tactical action may be required to end the riot. Options to be taken into account in planning any use of tactical force may include the following:

1. Use of ERT
2. Use of smoke and chemical agents, such as Oleoresin Capsicum (OC) spray
3. Utility cutoff strategies to divert inmate attention
4. Surprise tactics using less than lethal means

G. Use of Force

1. When the decision has been made to use force to control the disturbance, the type and amount of force will be dictated by the situation.
2. Multiple teams will make entry from different directions simultaneously and in sufficient numbers to ensure Detainees will not overcome the tactical groups.
3. In addition to the primary tactical teams, backup units should be held in reserve to provide an additional measure of assurance that Detainees will not repel the initial assault group.
4. Control and limitations on the involvement of outside law enforcement personnel must be agreed upon in advance. Rules of engagement for weapons must also be clearly agreed upon in advance and communicated to all armed personnel.

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5. When possible, without undue risk to the personnel involved, all use of force episodes will be digitally recorded.

H. Pre-Assault Briefing

1. It is critical to fully brief squad members on permissible use of force, the identities and possible locations of hostages, the other tactical forces and the presence of weapons. These briefings should be held as close to the time of the assault as practical so that information is provided is current.
2. The locations and tactics of all entry teams should be known to the other teams so that they know what to expect in terms of collateral assistance.
3. The final briefing shall emphasize the need to refrain from any retaliatory action or use of force beyond that needed to bring the situation under control.

I. After Action Procedures

These steps are to be taken as soon as the disturbance is under control to ensure that no one has escaped and the detention center is secured:

1. Participants in the riot will be confined and sufficient staff will be assigned to maintain control;
2. A count will be taken and the results reported to Operations;
3. Extra staff will be assigned to housing units and other security posts;
4. Known instigators will be moved to the Special Housing Unit and placed on lockdown, pending investigation into the incident;
5. Medical staff will immediately attend to all injured personnel;
6. Inmate activities will be suspended until order can be restored;
7. Supervisors will pay special attention to any attempts at retaliation.

J. Investigating and Reporting

An extensive and thorough internal investigation will be conducted to include the following:

1. Any deaths, assaults or other criminal acts committed in the course of the riot;
2. Immediate interviewing and debriefing of all staff;
3. Securing reports from all involved, including statements by inmate witnesses, to be taken as soon as possible;
4. Observation of Miranda Rights of Detainees who may have been charged criminally;

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5. Preservation of evidence; areas with damage will be photographed and/or recorded, as will any injuries, if possible;
6. Immediate steps taken to repair damage that compromises facility security;
7. Securing inmate personal property; and
8. Return of uninvolved Detainees to normal routine as soon as security and safety of the staff can be ensured.

HOSTAGE

Policy

It is the policy of the Alvin S. Glenn Detention Center to provide maximum protection possible during hostage situations by preventing exit of the abductor(s), using any necessary force (including deadly force), preventing the escape of the abductor(s), and preventing the possibility of death or serious bodily injury to the hostage. **NOTE: HOSTAGES DO NOT HAVE ANY AUTHORITY TO GIVE ORDERS.**

Procedures - The Taking of a Hostage

- A. The Housing Officer Will:
 1. Isolate and secure the area to prevent movement of the abductor and to prevent other Detainees from joining the abductor or becoming additional hostages.
 2. Notify the Watch Commander and Central Control. Request immediate back-up support and await further orders.
 3. No action or attempt to communicate will be made by the Housing Officer.
- B. Central Control Will:
 1. Isolate and secure the area to prevent movement of the abductor(s)
 2. Notify the Watch Commander and request immediate back-up support and await further orders.
 3. Notify the Interim Director and Assistant Interim Director who will in turn notify the County Administrator and Richland County Sheriff's Dept.

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C. The Watch Commander will:

1. Establish a command post:
 - a. A command post will be established away from the hostage location and in a location that provides adequate space, power, and radio and telephone access, is outside the secure area of the detention facility and is not accessible to the media or public.
 - b. If equipment is to be relocated to the command post, the location that those items are moved from will be noted.
 - c. A log book will be utilized to document all command post activities, decisions, major actions taken, and information received. An officer may be assigned to keep the log.
 - d. Access to the command post will be limited to specific Detention Center and Sheriff's Office staff and outside agency representatives directly involved in the hostage negotiations process.
 - d. The Watch Commander will stay at the command post until relieved by a higher authority and a debriefing is conducted.
3. Order lockdown of all Detainees in the facility (including all inmate workers).
4. Activate the Detention Center's Emergency Response Team and hostage negotiators. Facility medical personnel will be placed on stand-by.
4. Order all visitors out of the building.
5. If necessary, begin evacuation of the facility. Any injured persons will receive first priority in the evacuation.
6. Assign a staff member as a record keeper to be staged at the Command Post until relieved by the ERT record keeper.
7. Relinquish command of the operation to the Response Team Commander, Tactical Commander, or Section Commander, regardless of that person's rank. The Watch Commander will maintain supervision of the overall facility security and will remain at the command post as the facility liaison until relieved by the ERT Liaison Officer or higher authority.

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8. If available, photographs of the hostage(s) should be circulated among the entry team members to assist in identification of hostages in the event Detainees have forced the hostages to put on inmate clothing.
9. The ERT Liaison Officer will be responsible for coordinating a media staging area and traffic control functions with the Richland County Sheriff's Dept. and other local law enforcement agencies.

D. Additional Manpower:

The Response Team Commander will direct the operation from the command post. All support personnel will report to the command post. The chain of command will run from the Response Team Commander to the Section Commander to the Watch Commander, with the ultimate responsibility being with the Interim Director of the Alvin S. Glenn Detention Center. The Response Team Commander will advise Central Control what support personnel are needed. Once the command post is set and response team members are in place, all staff at the scene when the situation began will be briefed for information on the abductor(s) and hostage(s). Other local law enforcement agencies will assist with outside perimeter security, traffic control, and assigned posts within the jail, if necessary. The Response Team Commander will be the authority determining whether a hostage negotiator needs to be contacted.

MASS ARREST/CIVIL DISTURBANCES

In the event of any mass arrest, the following procedures will be implemented by the ASGDC.

Procedures

- A. Upon notification that mass arrests are being made, the Watch Commander will:
 1. Try to determine how many arrests to expect.
 2. Contact ERT Commander for assistance/additional staff.
 3. Clear the intake holding area and cells to permit arrestees to be housed together.
 4. Ensure all arrestees are processed according to policies and procedures.
 5. Contact the kitchen to advise of additional meals.

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B. Housing

Mass arrestees will be housed in the following manner:

1. Intake holding cells
2. Orientation housing unit (Yankee)
3. Temporary bedding – intake

C. The Watch Commander may contact the magistrate to request assistance in the processing of mass arrestees.

D. Pre-planning:

1. If mass arrests are planned (i.e., indictments, concerts, raids), space arrangements will be made in advance, as well as transport plans, if needed.
2. Magistrates will be contacted and advised of any mass arrest.
3. Temporary bedding will be available (i.e., cots, mattresses, etc.).
4. Adequate staff will be available to process and supervise Detainees.

BOMB THREATS

Alvin S. Glenn Detention Center will maintain a Bomb Threat Plan that will enable staff to respond effectively and safely to bomb threats and actual bomb situations without jeopardizing the safety of staff, Detainees and the general public.

A telephone bomb threat can be real, intended as a diversion for escape, or it can be a hoax. Staff members who receive such a call have no way of knowing which circumstance applies. A telephone bomb threat is usually made quickly. Therefore, the person receiving such a call must make every effort to obtain as much information as possible in a short period of time.

Procedures - Handling Telephone Bomb Threats

A. The following information will be put into writing as soon as possible, utilizing the Department of the Treasury Alcohol, Tobacco and Firearms Bomb Threat Checklist (*Form ATF 1613.1*) to allow the staff member involved to include all pertinent details. Any staff member receiving a telephone bomb threat will:

1. Maintain a calm, professional approach to the call;

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2. Pay special attention to the caller
 - How he/she speaks;
 - Terms used;
 - Any noticeable speech impediments;
 - Peculiar or identifiable accent.
 3. Make notes as to time and date of the call, places and any other pertinent facts or bits of information the caller relates such as:
 - a. The caller's gender;
 - b. The caller's estimated age;
 - c. The location of the bomb and the time set for detonation;
 - d. Person caller requested;
 - e. A description of the packaging or device;
 - f. The reason for the call or threat;
 4. Listen for background noises on the line, such as traffic sounds, music, or someone speaking;
 5. Time caller hung up (keep caller on line as long as possible and try to find out what he/she is attempting to achieve by this action, asking caller to repeat information).
- B. Once the call is terminated, the staff member will immediately contact the Watch Commander and relay the above information.
- C. If a written bomb threat arrives by mail, the document becomes an important piece of physical evidence. Once the threat is discovered, the item should be handled by as few persons as possible and carefully preserved. The notification process will be the same as for a telephone threat.
- D. A written report will be submitted.

Procedures - Bomb Threat Level Assessment

- A. The Watch Commander will utilize the Bomb Threat Assessment procedures to determine what threat level response is needed for the bomb threat received.
- B. There are four threat levels based on the realistic appraisal of the severity of the threat against the detention center. The lower the threat level, the greater the emphasis on searching. The higher the threat level, the greater the emphasis on evacuation.

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1. **LEVEL FOUR** (lowest level): cursory search, reserved for use in situations where the possibility of a hoax is extremely high.
2. **LEVEL THREE** (General search): the general search is indicated in an intermediate threat level or to be conservative in a low threat level. This is the most common threat level.
3. **LEVEL TWO** (Controlled evacuation): this level is a high risk level, but one that may not require immediate emergency evacuation, such as when a suspected device is found. It is usually in conjunction with general searches immediately prior to the threatened time of detonation.
4. **LEVEL ONE** (Immediate emergency evacuation): this is the response to an extremely high threat level assessment or where a suspicious package has been found. Level One threat levels are very rare.

Note: Threat levels can change as time passes or circumstances dictate.

Procedures - Bomb Search Techniques

- A. During a bomb situation, the Watch Commander will order **RADIO SILENCE**. **ALL** traffic/transmissions must **CEASE** until the situation is deemed safe. Radios and cellular devices **WILL NOT** be used due to the fact that some types of bombs can be electronically detonated by radio/cellular phone frequency.
- B. Central Control will communicate through landline telephones, the intercom system, or the designated runner for further communications.
- C. The Watch Commander will order the facility cleared of all visitors. The Interim Director and Assistant Interim Director will be notified. The Interim Director has the ultimate authority to order the facility evacuated. If the Watch Commander feels the threat is valid, steps toward an immediate evacuation of the facility will begin. In the event an evacuation is ordered, standard evacuation procedures will be followed using established exits, if possible. If not, the most appropriate and least hazardous route available will be used.
- D. Richland County Sheriff's Dept. will be notified by dialing 911 or at 803-576-3000. The Interim Director will advise on notifying the Richland County Emergency Services Dept. 803-254-9296. Central Control will relay all known information to 911.

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- E. The City of Columbia Fire Department will also be notified and asked to respond to stand by. Fire Department personnel are permitted to assist in the search of the building. The Watch Commander will give instructions to the search teams and what areas each team is to search.
- F. Responding agencies will coordinate with Interim Director and/or Assistant Interim Director for perimeter protection, crowd control, and to block off entrance areas and surrounding streets. The Transportation Supervisor will act as liaison with exterior security.
- G. Central Control will be responsible for recording all events in a chronological order and make a report for the investigators.
- H. The Watch Commander will notify the ERT Commander, Facilities Maintenance Manager, Health Services Administrator (to prepare for triage and emergency treatment), and Transportation Supervisor (for possible evacuation) for support and readiness procedures.
- I. All staff will initiate an immediate non-detailed search of their area, reporting anything out of the norm to the Watch Commander.
- J. If the location of the suspected bomb is not known, the Watch Commander will establish a command post at Central Control to coordinate the facility search. The Watch Commander will immediately report to the affected area, if known with sufficient personnel to affect a search for the suspected bomb.
- K. Officers selected to search will be familiar with the area to be searched with priority given to areas adjacent to public entrances. If the location of the device is known, personnel normally assigned to the stated location are best qualified to conduct the search.
- L. The Facility Area Bomb Search Check-Off List is a list of all prioritized areas for a systematic search of exterior and interior areas of the facility accessible to visitors and the public and prime areas to be searched immediately.
- M. Room Search Techniques: for psychological and efficiency reasons, a two (2) staff member team should search a room. They are to be equipped with a flashlight and runner if a suspicious item is found.
- N. Divide the room in half and start the search first by:
 1. Stop, look and listened for any unusual items or sounds before entering.
 2. Search from the floor to waist high, i.e. desks, chairs, drawers, trashcans, etc.

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3. Search from the waist high to head high, i.e. lamps, fire extinguishers, cabinets, etc.
 4. Search from head high to ceiling, i.e. pictures, ceiling lights, fixtures, etc.
 5. Then search from ceiling and above, i.e. look for damaged or removed tiles from false ceilings or up in air vents.
- O. After searching each room or area of the facility, the room or area searched will be marked to indicate the area has been searched.
- P. It is not uncommon for searchers to find items that are somewhat suspicious. Try to determine if these items belong by asking around, look at the markings on the package, and make every effort to determine whether it is legitimate or not. Use common sense and the appearance and location of the item to decide whether this item is a suspected bomb.
- Q. If a suspicious item is found, **DO NOT TOUCH, MOVE, or APPROACH IT.** Any item found by searchers of an unusual nature or that does not belong in the area, will be reported immediately to the Watch Commander for assistance. Do not let anyone penetrate the perimeter until it has been cleared by a bomb technician. Remember, this is a crime scene – do not touch or remove evidence.
- R. **If an actual device is located** - The Watch Commander will notify Central Control, who will immediately contact the Richland County Sheriff's Dept. and request a bomb squad for on-scene response. Upon arrival, the bomb squad will take the necessary actions to render the device safe if possible. The Interim Director, Assistant Interim Director, and the County Administrator will be notified. **ONLY QUALIFIED BOMB DISPOSAL TECHNICIANS WILL BE ALLOWED IN CONTACT WITH A DEVICE.**
- Once the suspected device is removed from the facility by the Bomb Squad, the Watch Commander will ensure that the facility has been searched to ensure that no secondary devices have been planted.
- If a device is not found** - The Watch Commander will gather reports from all involved staff and conduct a follow up investigation.
- S. In the event of an explosion, the Interim Director, Assistant Interim Director and the County Administrator will be notified. The highest ranking ASGDC Officer on the scene will coordinate the ASGDC effort to assist emergency response personnel. The Richland County Sheriff's Dept. will conduct an investigation.

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- T. Only the Detention Center Interim Director has the authority to clear a bomb threat level and return the facility to normal operations.
- U. The Bomb Squad will be in charge of any criminal investigation and evidence collected.

FOOD POISONING

It is the policy of the Alvin S. Glenn Detention Center to prevent food poisoning and to provide medical treatment in the event food poisoning should occur. Food poisoning will be prevented in the following ways:

- A. A food tray from each meal will be kept in the cooler for a period of twenty-four (24) hours. (Example: A Monday breakfast tray will be placed in the cooler until breakfast is served on Tuesday. At that time the Monday Breakfast tray will be removed from the cooler and discarded. The Tuesday breakfast tray will then be placed in the cooler and be replaced with a tray from Wednesday.) This procedure will be repeated for each of the three (3) meals served daily.
- B. Rigorous enforcement of sanitary practices by food handlers.
- C. No food handler will be allowed to work if they have even minor infections on their hands.
- D. Strict enforcement of hand washing after using the toilet facility.
- E. Proper handling and cooling of foods.
- F. Avoiding slow cooling of meat dishes.
- G. Avoid cooking extremely large pieces of meat unless a meat thermometer is used which measures the heat of the core of the meat.
- H. No meat, fish, mayonnaise, or cream-filled foods will remain un-refrigerated for extended periods of time.
- I. Re-warmed foods will be boiled, since merely warming will rapidly increase bacterial growth.
- J. No milk, milk products, or food will be used past its expiration date.
- K. In the event food poisoning is suspected, the medical department will be notified immediately.

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HUNGER STRIKES

Policy

This policy is intended to ensure that a program to address the needs of Detainees who engage in self-deprivation of nourishment and/or fluids are precluded from self-harm through monitoring and reporting.

Most hunger strikes that occur within a correctional setting are short lived and do not present a serious threat to the wellbeing of Detainees. The facility's response to hunger strikes shall be in proportion to the problem presented and should respect an individual's right to manage his or her own body. Responses to hunger strikes shall be individualized.

All Detainees are served three (3) meals a day and are given at least twenty (20) minutes to consume their meals.

A hunger strike may be declared by an inmate or recognized by facility personnel. The hunger strike may be evidenced by observation of nutritional intake and/or weight loss.

A hunger strike may come to the attention of facility staff because an inmate may declare him/herself to be refusing food and/or drink, through staff noting such a refusal, or through a third party bringing the matter to staff's attention. Guidelines for the medical and administrative management of Detainees who engage in hunger strikes are necessary to monitor the health and welfare of Detainees who strike and to ensure that procedures are pursued to preserve life.

Because hunger strikes have the potential to be life threatening, certain steps must be followed in managing the striker(s):

Procedures

If an inmate chooses not to eat his/her meal(s), the following will occur:

- A. Ascertain whether a hunger strike is occurring and determine the nature of the strike (food, drink, both). Complete refusal of both food and drink may be fatal in just a few days. Refusal to accept food while continuing to accept liquids is less dangerous and physical health will generally not be immediately threatened. Therefore, this may not be considered a hunger strike by medical personnel.
- B. Detention Officers will record the inmate's name and the refusal to eat in the Housing Unit's Security Journal and will notify the on-duty Shift Commander.

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- C. The Watch Commander will contact the inmate and try to resolve the problem. The hunger striking inmate may need to be assessed urgently for the presence of a serious mental illness. Serious mental illness may be the sole cause for the hunger strike (for example, a paranoid schizophrenic inmate may believe that the food is poisoned.) In the presence of a serious mental illness, hunger striking moves from the realm of a voluntary, competent decision to that of an activity taken by a potentially mentally incompetent individual.
- D. Staff will ensure that the striker understands the consequences of the strike and document repeated counseling regarding the effects and/or potential consequences of a hunger strike.
- E. An inmate reporting to be on a hunger strike will be supplied with an adequate supply of drinking water and will continue to be offered the same meal as the inmate population. **Demands by the striker(s) for special food(s) and/or special treatment will not be met.**
- F. An Incident Report will be completed with pertinent information and the original will remain in the housing unit with copies to the Interim Director, Captain of Security and Medical.
- G. Each time the striker(s) refuses to eat or anytime a partial meal is eaten, such will be recorded in the Housing Unit's Security Journal and attached to staff communication forms for the knowledge of the relieving Officer and the medical staff. It must be recorded each time a striker is offered a meal, whether taken or refused.
- H. If the hunger strike continues and presents a health problem, the inmate will be housed in a special medical housing unit and the facility physician will be contacted. The striker should be moved into segregation housing **only** if the inmate's behavior warrants such a move. Policies and procedures regarding placement in segregation will be followed.
- I. In general, a competent inmate may refuse food and drink as long as he or she remains competent. However, given the correctional context, staff is well advised to seek assistance from legal counsel before permitting an inmate to proceed down a path that may be hazardous to his/her health.
- J. Therefore, legal advice may be sought by the Interim Director if the refusal to take in food or drink are likely to interfere with an individual's ability to survive and where forcible treatment and/or forcible nutrition are recommended; or where

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there are serious underlying physical illnesses present that would rapidly be affected negatively by a hunger strike.

- K. During a hunger strike, health care and detention staff will maintain regular communication regarding the health status of the striker(s). Communications, conversations and/or meetings will be documented.
- L. The Interim Director, Assistant Interim Director and Health Services Administrator will be apprised daily of the inmate's health status.
- M. A hunger strike can trigger other facility threats to security. Therefore, staff will monitor the inmate(s) as necessary and take steps necessary to maintain order in the facility.

Discussion: It must be noted that many religions require fasting as an act of faith or penance, often as a means of purification, spiritual and/or physical cleansing, or as a means to heighten spiritual concentration. Christianity, Judaism, Islam, Catholicism, Hinduism, and others all consider self-deprivation as an important adherence to the religion and have both emotional and spiritual components. Though specific fasting guidelines - when to fast, rigor of restrictions, and how long to fast - vary from tradition to tradition and religion to religion. Additionally, most traditions that prescribe fasting have built-in mechanisms to reduce the medical risks of fasting.

Therefore, special considerations MUST be given to the differences between a hunger strike and fasting. When done correctly and in moderation, fasting may be of no physical harm to the faster.

Again, legal counsel may be sought by the Interim Director where there is a question regarding the development of a health crisis. It is generally better to defend lifesaving intervention than to defend allowing a hunger striker to die from starvation/dehydration.

INMATE WORK STOPPAGE

Policy

The Alvin S. Glenn Detention Center must be prepared to operate without any assistance in the event Detainees initiate an adverse job action or other activities which may delay the services provided to the Detainees by the Detainees, such as food service, laundry, etc.

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|---|-------------|--------------------------------|--------------|
| SUBJECT: THREATS TO SECURITY | | ASGDC POLICY: 1C-05 | |
| EFFECTIVE DATE: JANUARY 1, 2011 | PAGE | 24 | OF 30 |

Procedures

- A. In most instances, an impending work stoppage may be known in advance through informants. In the event of an actual inmate work stoppage, prompt notification will be made to the Watch Commander, who in turn, will make all further notifications.
- B. Until the full dimensions of the stoppage is known, all inmate workers will be confined to their units.
- C. In the absence of inmate workers, employees will be required to perform support services tasks, to include assisting in food preparation, laundry and other duties as assigned.
- D. Full food services need not be provided; bag lunches may be served.
- E. Once staff is able to manage all work assignments, inmate workers who desire to go to work may be allowed to do so. However, Detainees who resist the work stoppage may come under pressure from stoppage organizers. Staff shall observe Detainees workers circulating among the population attempting to gain support for the work stoppage and report their names to a supervisor. These offenders will be moved to a secure housing unit.
- F. Staff shall be alert to demands or list of complaints that may emerge from inmate leaders, or anonymously, and forward them to the Captain of Security. Staff shall circulate among offenders in an attempt to determine the cause of unrest.
- G. The decision to cancel and/or limit inmate programs and privileges shall be made only after careful consideration and estimating the effect such a decision might have on offenders not sympathetic to the stoppage organizers.
- H. Recreation, medical rounds, mail distribution and staff rounds will continue uninterrupted to the degree possible without jeopardizing staff safety.
- I. The following factors are to be considered during the resolution process:
 - 1. degree of unity shown
 - 2. number of leader(s), if they can be identified
 - 3. number of inmate workers following the leader(s)
 - 4. information regarding the leadership and its influence
 - 5. ability to remove known leaders
 - 6. the demands and/or complaints and whether they are justifiable
 - 7. degree of pressure to return to normal operations due to staffing demands

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- 8. any significant threat of escalation to a more violent posture
- 9. staff members ability to influence the inmate workers to return to normal operations.
- J. Once inmate workers return to work, staff must be alert to the possibility that remaining agitators may try to reinstate the strike on the basis of the original or new demands.
- K. Sanctions may not be imposed on inmate workers who were passively involved.
- L. Access to normal meals and schedules, recreation and other programming shall resume as soon as practical once the stoppage has ended.

OUTSIDE THREAT OR NATURAL DISASTER

The ability to accurately predict when and where natural disasters will occur is not available. However, because South Carolina faces the possibility of the occurrence of a strong earthquake having its epicenter within our borders, it is reasonable to prepare for the possible occurrence of natural events, some of which may be categorized as natural disasters. A major earthquake anywhere in the Eastern United States could adversely affect the facility, causing damage. Other natural events might include floods, tornadoes, or hurricanes.

All ASGDC personnel will review emergency action plans, policies and procedures. The following list of topics will be reviewed annually in preparation for natural disasters.

- A. Division Captains will review emergency action plans and, if necessary, submit suggestions for revisions and/or updates to the Accreditation Manager in accordance with ASGDC policy Procedures Formulation, Revision and Review.
- B. Facilities Maintenance Manager will coordinate with the appropriate vendors and contracted supervisors to determine the level of staffing needed to maintain essential functions of the Detention Center during times of an anticipated natural disaster.

OPCON 4 (Potential Threat)

- A. All essential personnel are to prepare clothing and personal hygiene items, as well as make arrangements for the welfare of their families in anticipation of recall.
- B. On duty staff will be briefed and given their assignments.

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- C. Support Services Supply Officer will ensure that an adequate stock of supplies and batteries are on hand. Extra batteries for flashlights will be issued by Supply as needed.

OPCON 3 (Heightened Alert)

- A. The Fire Safety Compliance Officer will conduct an inspection of all fire and life safety equipment.
- B. Maintenance personnel will conduct a check of all emergency generators and lighting, refuel generators and store additional fuel.
- C. All radios and emergency telephones will be inspected and a radio check will be conducted for all posts.
- D. When ordered by the Detention Center Interim Director, all annual leave will be cancelled.
- E. Facilities Support Services Manager will coordinate with Food Services on the replenishing of food supplies and stocking of emergency drinking water.
- F. The Health Services Administrator will conduct a check of all emergency medical equipment, replenishing supplies, and prepare for special needs Detainees.
- G. Detainees assigned to work detail will not go to work assignments off of the premises of ASGDC, i.e. Road Crew, Litter Control, Courthouse, etc.
- H. All training activities will be cancelled or postponed.
- I. All non-emergency transportation requirements will cease at the order of the Interim Director.

OPCON 2 (Emergency Situation Imminent/Full Alert)

Severe conditions are expected to occur within 24 hours or less.

- A. At the discretion of the Interim Director, all non-essential personnel may be sent home and essential personnel will be recalled, or placed on stand-by status.
- B. An on-duty Captain will designate personnel who will be responsible for notifying staff of recall and/or standby-status, maintaining a detailed log of who was called and the type of contact made i.e. verbal notification, left message, etc.
- C. An on-duty Captain, or designee, will assign all staff to posts as needed.

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- D. Transportation Officers will move vehicles into a designated area as determined by the Interim Director.
- E. All non-essential activities (programs, visiting, etc.) will be suspended and all inmate movement will be minimized with the exception of Intake, Discharge, and emergencies.
- F. Housing Unit Officers will conduct a headcount and report those results back to the Watch Commander and Operations.
- G. The Facilities Maintenance Manager will ensure that outside items, to include roof areas, are secured to prevent flying debris.

OPCON 1 (Emergency Situation in Effect)

A natural disaster has occurred or the probability of a pending event is extremely high. All staff should be in place and at the height of readiness. OPCON 1 may be extended beyond the actual threat of the natural disaster if the local area or ASGDC is deemed unsafe.

- A. All Detainees will be on lockdown.
- B. Radio traffic will be set to emergency status. Personnel will not utilize the radio to transmit unless it is an extreme emergency and will monitor radio traffic for updates and instructions.
- C. If damage occurs which renders an area of the facility unsafe, the Detainees in that area will be relocated to another area of refuge. Reference ASGDC Policy *Evacuation Procedures*.
- D. Emergency vehicles will be directed to the sally port.
- E. Housing units will be called to the intake area as transportation arrives, following facility evacuation procedures.
- F. Medium and minimum security Detainees will be restrained with flex cuffs before being escorted to the sally port for transport.
- G. Maximum security Detainees will be restrained in handcuffs and leg irons before being escorted to intake for transport.

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POWER FAILURE

ASGDC will institute emergency procedures in the event of a utility outage in the facility through the following procedures:

- A. The facility will have an emergency generator and the equipment necessary to maintain essential lighting, life sustaining functions, power and communications in an emergency.
- B. Facilities Support Services will conduct monthly preventative maintenance to include provisions for emergency repairs or replacement in life-threatening situations.
- C. Every week, the emergency generators automatically test themselves and the information is recorded. The generator will be load tested quarterly to assure proper operation.
- D. In the event of an electrical outage in the facility, the on-call Facility Maintenance personnel will be notified.
- E. The on-call Facility Maintenance personnel will assess the electrical outage and perform necessary repairs or contact South Carolina Electric and Gas Company for assistance, if necessary.
- F. The on-call Facility Maintenance personnel will ensure that the back-up generator has been activated for the affected area(s).
- G. In the event of a power failure and the emergency generator does not come back on, the on-duty Shift Commander will immediately implement emergency security procedures and increase supervision for the protection of staff and Detainees, and to prevent escape attempts. The following steps should be taken when a power failure occurs:
 - 1. Have all Detainees return to their housing units and secure the units;
 - 2. Watch Commander will initiate emergency lockdown and count;
 - 3. Notify Command Staff;
 - 4. Emergency radio traffic only;
 - 5. Obtain any emergency keys necessary to continue required operations;
 - 6. Ensure that all areas have flashlights;
 - 7. Designate officers for Fire Watch for the facility;
 - 8. Designate officers with keys for door control;
 - 9. Secure all administrative and kitchen area doors;
 - 10. Prepare all Incident Reports.
- H. If the power outage is long-term, the Interim Director or designee may authorize evacuation of the affected area(s).

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ESCAPE PREVENTION, NOTIFICATION, APPREHENSION

The Alvin S. Glenn Detention Center will prevent escapes through accountability and internal management procedures; be prepared to react to escape attempts and successful escapes; maintain an up-to-date escape prevention, notification and apprehension plan.

Procedures

Staff must be constantly alert to prevent escapes. Security inspections, frequent counts, an offender classification system, a contraband detection system, and staff alertness are the prime prevention measures.

HOMELAND SECURITY

The President of the United States established a national Homeland Security Advisory System (HSAS). This HSAS is designed to disseminate information to state and local authorities regarding the risk of terrorist acts and is comprised of five "threat conditions" or levels. As the threat level rises, the risk of terrorist attack increases. These threat levels include:

1. **Severe Condition (Red)** – a severe condition reflects that a terrorist attack has occurred or that an attack is imminent.
 2. **High Condition (Orange)** – there is a high risk of a terrorist attack
 3. **Elevated Condition (Yellow)** – there is a significant risk of a terrorist attack.
 4. **Guarded Condition (Blue)** – there is a general risk of a terrorist attack.
 5. **Low Condition (Green)** – there is low risk of a terrorist attack.
- A. The Security Threat Group Lieutenant will coordinate intelligence gathering/sharing with the FBI Joint Terrorism Task Force including but not limited to:
 1. A list of known or suspected terrorist Detainees in custody;
 2. Intelligence regarding Detainees with suspected terrorist ties;
 3. Information regarding specific events, incidents, or threats affecting the Detention Center that have a possible terrorism connection.
 - B. The Security Threat Group Lieutenant will develop procedures to document and monitor the activities of identified Detainees associated with terrorism and Detainees currently appearing on established federal terrorism watch lists.
 - C. Detention Staff will report observations regarding suspected terrorist ties directly to their supervisor and complete an ASGDC Incident Report. The

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on-duty Shift Commander will determine if law enforcement is immediately needed. Reportable observations may include:

1. Attempts by known or suspected terrorists to gain access to the Detention Center as employees, contractors, or volunteers.
2. Attempts by Detainees to perpetrate hate or hate crimes through visitors
3. Incoming personal correspondence to Detainees containing offers or military style training, extremist ideologies, and sanctuary upon release.
4. Links between contract or volunteer religious service providers and organizations with known or suspected ties to terrorist groups, or ties to fundraising for terrorist groups.
5. Unauthorized communications or attempts at unauthorized communication between Detainees and religious service providers, contractors, or volunteers containing a nexus to terrorism.

Training

All employees will be made aware of the contents of this policy through initial instruction during pre-service, initial issuance and annually thereafter during in-service training cycles.

All policies and procedures regarding threats to security are made available to all staff, reviewed annually, and updated as needed. Reference: MS-SCLDF 1022

Related Policies: Work Stoppage Plan 1C-06, Fire 1C-02, Security Threat Groups 7G-01; **Suicide CCS Policy F-02 Hunger Strikes, (1C-12), 13, 14, 15**

Related Department Forms: *ASGDC Incident Report*
Department of the Treasury Alcohol, Tobacco and
Firearms Bomb Threat Checklist (Form ATF 1613.1)
Facility Area Bomb Search Check-Off List

REVIEW/REVISION HISTORY:

Effective: 1/1/2011
Reviewed: 2/3/2023
Revised:

SUMMARY OF REVISION/REVIEW:

APPROVED:

Crayman J Harvey, MS

Crayman Harvey, Interim Director
Alvin S. Glenn Detention Center

2/22/23

Date Signed



SERVICE REPORT

CONTACT ORKIN:

(803) 791-7400
branch398@orkin.com
1126 Silstar Rd
West Columbia, SC 29170-2200

CUSTOMER INFORMATION

Business Name Crane Creek FS #18
Customer Since 2022

SERVICE ADDRESS

Name BILL PETERS
Address 7401 FAIRFIELD RD
COLUMBIA, SC 29203-9543
Telephone (803) 600-4551
Account # 36596139
Program ID 13095690

BILLING ADDRESS

Name BILL PETERS
Address 400 POWELL RD
COLUMBIA, SC 29203-9668
Telephone (803) 600-4551
Email Address garrett.penny@richlandcountysc.gov

SERVICE INFORMATION

Date of Service 4/10/2023
Service Type Commercial Element - Monthly
Time In 8:58 AM **Time Out** 9:30 AM

INVOICE INFORMATION

Invoice / Service Report # 242082285
Balance \$ 52.08
Today's Service \$ 52.08
Tax \$ 0.00
Total Amount Due \$ 104.16
Total Amount Collected \$ 0.00



YOUR ORKIN PRO
MELISSA CLARK
LICENSE #

COMMENTS ABOUT TODAY'S SERVICE

Patrol on structure, foundation and perimeter, exterior windows and entryways, intice granules around structure, perimeter, and ant mounds delta, dust on Webster broom around windows, and doorways Patrol sprayed in kitchen, stove, refrigerator, plumbing, penetrations, window, dining room, window, bunk, rooms, floorboards, office area, floorboards, window, commons area, weight room, floorboards, doorway, bathrooms, plumbing, penetrations. Laundry area, plumbing, penetrations, bay area, floor board, and bay doors.

ZONE SUMMARY

| Zone Name | Scheduled | Inspected | With Activity | No Activity |
|--------------------------|-----------|-----------|---------------|-------------|
| Exterior (Main Building) | 1 | 1 | 0 | 1 |
| Interior (Main Building) | 6 | 6 | 0 | 6 |
| Logbook (Main Building) | 1 | 1 | 0 | 1 |

STATION / ROOM SUMMARY

| Name | Scheduled | Inspected | With Activity | Added | Replaced | Skipped | Removed | End Total |
|-----------------|-----------|-----------|---------------|-------|----------|---------|---------|-----------|
| Area Inspection | 7 | 7 | 0 | 0 | 0 | 0 | 0 | 7 |
| Log Book | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 1 |

SERVICES PERFORMED BY TECHNICIAN TODAY

- Inspected and treated the breakroom area.
- Performed an inspection of all areas.
- Checked for pest activity and treated in the bathrooms as recommended.
- Inspected for pest activity and treated in common areas as necessary.
- Inspected for pest activity and treated in the dining area as necessary.
- Evaluated garage for pest activity and treated as recommended.
- Inspected for pest activity and treated guest rooms as necessary.

- Checked kitchen for any pest activity and treated as needed.
- Monitored office areas for pest activity and treated as recommended.
- Inspected for pest activity and treated the perimeter as necessary.
- Inspected for pest activity and treated restrooms as necessary.
- Inspected for pest activity and treated window frames as necessary.
- Inspected for pest activity and treated the interior for crawling insects as necessary.
- Inspected for pest activity and treated in dining room as necessary.
- Checked breakroom for pest activity and treated as needed.
- Assessed dock and warehouse area and treated as needed.
- Removed visible spider webs from the exterior.
- Applied granular pesticide to create a barrier around your property.
- Administered a perimeter liquid insect barrier around your property.
- Treated the windows, doors, and eaves.
- Inspected and replaced pest monitors as necessary.
- Had a manager perform a quality inspection of your recent service.
- Assessed and serviced the interior traps and pest monitors.
- Treated around door frames and doorways avoiding common and frequent touch surfaces.
- Evaluated and treated the foundation.
- Treated storage area for pest activity.

PRODUCT DETAILS

For additional information, a copy of the Label and/or SDS may be requested from your local branch or from <http://www.orkin.com>.

| | | | |
|--|---------------------------------|---|--|
| Product Name DELTADUST INSECTICIDE | Quantity 9 GRAM(S) | Active Ingredient DELTAMETHRIN, .05% | Target Pests Spiders |
| Formulation Dust | EPA # 432-772 | Application Method Direct Application to Nest and Cavity Window, Doorway(s) | Location |
| Application Rate 2-3 grams per sq yd | Lot Number | Application Equipment Other - Use Custom Field | |
| Product Name INTICE 10 PERIMETER BAIT | Quantity 1.5 POUND(S) | Active Ingredient ORTHOBORIC ACID, 10% | Target Pests Ants |
| Formulation Granular | EPA # 73079-6 | Application Method Broadcast | Location Building Perimeter (insect control), ant mounds |
| Application Rate 1 pound per 1000 sqft | Lot Number | Application Equipment Centro Bulb Duster | |
| Product Name PATROL | Quantity 3 GALLON(S) | Active Ingredient LAMBDA-CYHALOTHRIN, 9.7% | Target Pests Ants, Cockroaches, Spiders |
| Formulation Liquid | EPA # 100-1066 | Application Method Crack and Crevice | Location Garage, Office Space (work area), Office |
| Application Rate 0.4 fl oz per gal water (0.03% dilution) per 1000 sq ft | Lot Number | Application Equipment Compressed Sprayer | |
| Product Name PATROL | Quantity 3.5 OUNCE(S) | Active Ingredient LAMBDA-CYHALOTHRIN, 9.7% | Target Pests Ants, Cockroaches, Spiders |
| Formulation Liquid | EPA # 100-1066 | Application Method Crack and Crevice | Location Laundry Room, Stove, Sink, Kitchen Area(s), Residential - Guest Bathroom, Bookcase / Entertainment Center, Common Area(s), Residential - Exercise |
| Application Rate 0.4 fl oz per gal water (0.03% dilution) per 1000 sq ft | Lot Number | Application Equipment Compressed Sprayer | |
| Product Name PATROL | Quantity 6 GALLON(S) | Active Ingredient LAMBDA-CYHALOTHRIN, 9.7% | Target Pests Ants, Bees, Cockroaches, Spiders |
| Formulation Liquid | EPA # 100-1066 | Application Method Exterior Application | Location Garage, Exterior - Garage Service Door, Exterior - Front Door, Exterior - Exterior Door(s), Building Perimeter (insect control) |
| Application Rate 0.4 fl oz per gal water (0.03% dilution) per 1000 sq ft | Lot Number | Application Equipment Compressed Sprayer | |

NATIONAL POISON CONTROL CENTER: 1-800-222-1222

ZONE DETAILS

| Zone Name | Station Number | Product Name | Applied |
|--------------------------|----------------|--------------------------|--------------|
| Exterior (Main Building) | 1 | DELTADUST INSECTICIDE | 9 GRAM(S) |
| Exterior (Main Building) | 1 | INTICE 10 PERIMETER BAIT | 1.5 POUND(S) |
| Exterior (Main Building) | 1 | PATROL | 6 GALLON(S) |
| Interior (Main Building) | 1 | PATROL | 1 OUNCE(S) |
| Interior (Main Building) | 2 | PATROL | 2 GALLON(S) |
| Interior (Main Building) | 3 | PATROL | 1 OUNCE(S) |
| Interior (Main Building) | 4 | PATROL | 0.5 OUNCE(S) |
| Interior (Main Building) | 5 | PATROL | 1 OUNCE(S) |
| Interior (Main Building) | 6 | PATROL | 1 GALLON(S) |



Your Orkin Pro



Customer's Signature

Remit To:

Orkin
398-COLUMBIA, SC
P O BOX 740473
CINCINNATI, OH 45274-0473



ALVIN S. GLENN OVERVIEW & IMPROVEMENT PLAN

Crayman J Harvey, MS, Interim Director

RECAP

- With resources and support from the County Administrator, Detention Center leadership began an aggressive improvement plan for the following key concerns:
 - Staffing updates
 - Hiring Initiatives
 - Personnel needs remaining
 - Facility Updates
 - Medical Health Initiatives
 - Food provider
 - Physical Structure enhancement
 - Telecommunication Provider
 - Technology initiatives
 - Technology needs remaining
 - Officer/Detainee Safety, Security and Wellness initiatives
 - Physical structure enhancements (Dormitories)



HIRING INITIATIVES

- To improve the recruiting process for detention officers staff, ASGDC has and is willing to use various tools to attract candidates such as radio ads, job fair participation, employment websites, job placement organizations as well as conducting on-site weekend interviews.
- The County Administrator recognized the importance of retention and recruiting and has implemented the following strategies:
 - Salary increase for entry level officers
 - Referral Bonus
 - Retention Bonus
 - Overtime option remains to ensure appropriate staffing levels



HIRING EVENT

9 a.m. - 4 p.m.
Saturday, Oct. 29

Alvin S. Glenn Detention Center
201 John Mark Dial Drive, Columbia

You must be at least 21 to apply.

Qualifications include:

- Proof of high school diploma/GED
- S.C. driver's license
- Social Security card
- 10-year driving history
- Drug screening

Interviews will be conducted upon passing a background check.

FOR MORE INFO

Contact the Recruiting Division:
803-576-3216 or 803-576-3231



BONUS PAY

\$10,000*

*FOR NEW HIRES:
\$5,000 PAID OVER 12 MONTHS

- \$1,000 in first payroll
- \$500 after 90 days
- \$1,000 after 6 months
- \$500 after 9 months
- \$2,000 after 12 months (with certification)

*RETENTION:
\$5,000 PAID OVER 12 MONTHS (AFTER SERVICE ANNIVERSARY)

- \$1,000 in first payroll
- \$500 after 90 days
- \$1,000 after 6 months
- \$500 after 9 months
- \$2,000 after 12 months

REFERRAL BONUS ALSO AVAILABLE

CERTIFIED OFFICERS' MINIMUM SALARY

\$40,000



MEDICAL PROVIDER

- Following the departure of the former medical provider, WellPath, on June 12, 2022, the department acquired Advance Correctional Healthcare (ACH).
- ACH is a two-fold medical provider that provides medical and mental health services. Such services aid the detention center in ensuring detainees receive the best comprehensive medical care while in custody. The provided mental health service has significantly changed the method and philosophy of how to manage mentally ill detainees.



FOOD PROVIDER

- Summit Food Service has been with the department for 16 years. Most recently, the food service provider was audited by DHEC and received a satisfactory grade.
- After implementation of a corrective action plan, ASGDC staff and County Administrations determined the kitchen needed a complete overhaul due to wear and tear.



TELECOMMUNICATION PROVIDER

- The department switched detainee communication providers from Amtel to ViaPath.
- Compared to the former communication contractor, ViaPath is able to provide tables which offer beneficial services such as:
 - Attorneys can meet with their clients from remote locations
 - Families can meet with detainees from remote locations
 - Detainees can access the Law Library
 - Recreation services (i.e. movies, games, reading materials)



TECHNOLOGY NEEDS/INITIATIVES

- After careful review of the facility's operation, leadership determined technology improvements were required to improve efficiency:
 - Use of a body scanner for all employees before entering the most secure area of the facility.
 - Software to store "PowerDms" (policies & training materials)
- Two additional key security pieces of technology are required:
 - The current camera system is outdated, and camera coverage is not sufficient.
 - The internally created jail management system cannot support the demands of the department. Necessary data cannot be retrieved to assist with routine reporting or request for documentation in response to legal matters.



PHYSICAL STRUCTURE ENHANCEMENTS

- Following reassessment of the facility's infrastructure, survey of the facility for potential vulnerabilities, and feedback from security staff and outside constituents, ASGDC leadership is committed to improving the physical security of the facility and ensuring a safe working environment. These changes will include:
 - Remodeling ASGDC Kitchen.
 - Kitchen cooler & freezer door replacement
 - Installation of heavy Lexan break-resistant glass throughout the facility.
 - Utilized for constant detainee observation
 - Installation of service ports (flaps) to general population unit/rooms
 - Utilized for quickly isolating/containing detainees in their designated room
 - Will reduce the usage of a lock down unit, previously known as Special Housing Unit (SHU)
 - Remodeling Special Housing Unit
 - Remodeling All Units (First two units/SHU & Yankee)
 - Units will receive a complete overhaul of up to date standards, i.e. plumbing, painting, installation of correctional equipment (toilets & sinks) & electrical light fixtures.



PHYSICAL STRUCTURE ENHANCEMENTS

- To ensure safety of all employees and detainees, ASGDC strengthened the security practices to eliminate the introduction of contraband into the facility. Practices include:
 - The use of a body scanner for all employees before entering the most secure area of the facility
 - Increased facility “shakedowns”
 - Acquired more security equipment (handcuffs, leg-irons, etc.)
 - Reviewing 364 policies
 - Software to store “PowerDms” (policies & training materials)
 - Created an Accreditation committee with American Correctional Association facility auditors and quality assurance employees who review, update, and ensure best practices are incorporated within the facility.
 - Created a “tip line”
 - Posted signage throughout facility regarding no smoking areas & contraband
 - Increased collaboration with Richland County Sheriff Department



MARCH 21ST UPDATE

Accepting Applications:

- Detention Center Director
- Compliance Director

Security Upgrades

Staffing Breakdown

Infrastructure update

Response to SCDC

Highlights



**Where
are we
now**



DIRECTOR OF DETENTION CENTER

- Under limited supervision, the purpose of this position is to plan, coordinate and direct all detention center personnel, programs, operations and activities of the County Detention Center; to oversee daily jail administration and operations; to ensure the safety and security of detainees/inmates, staff, and the citizens of Richland County; and to ensure compliance with standards established by the South Carolina Department of Corrections and all governing regulations; and to perform related law enforcement as required. This position plans, organizes, and implements programs within major organizational policies, reporting program progress to the County Administrator through reports and meetings. Prepares and oversees departmental budget and provides accurate and clear records on facility incidents. This position reports directly to the County Administrator.
- Requires a Bachelor's degree in criminal justice, law enforcement, social science or a closely related field from an accredited institution with a graduate degree preferred.
- Preferably, 10 years of progressively responsible management experience in law enforcement. Experience serving as a Jail Administrator or Assistant Jail Administrator is highly desirable.



DETENTION CENTER COMPLIANCE DIRECTOR

- Under limited supervision, the purpose of this position is to reduce, mitigate, and manage all risks factors associated with operating and maintaining a detention facility, by ensuring all aspects of detention center operations are performed in compliance with local, state, and federal laws. This position is tasked with developing and/or implementing policies that ensure the detention center remains in compliance with all applicable laws and standards. This position is responsible for creating and/or maintaining metrics for tracking compliance and responsible for performing routine internal performance compliance audits. This position instructs and/or helps coordinate and facilitate in-service training classes to ensure detention center personnel compliance with policies, standards, and applicable laws. This position is responsible for overseeing compliance standards for third-party entities operating within or visiting the detention center, to include food service providers, health care providers, and all visitors to the facility. This position reports directly to the County Administrator.
- Requires a Bachelor's degree in criminal justice, law enforcement, risk management, ethics, compliance or a closely related field from an accredited institution with a graduate degree preferred.,
- Preferably, five years of progressively responsible management experience in law enforcement. Experience serving as a Jail Administrator or Assistant Jail Administrator is highly desirable.

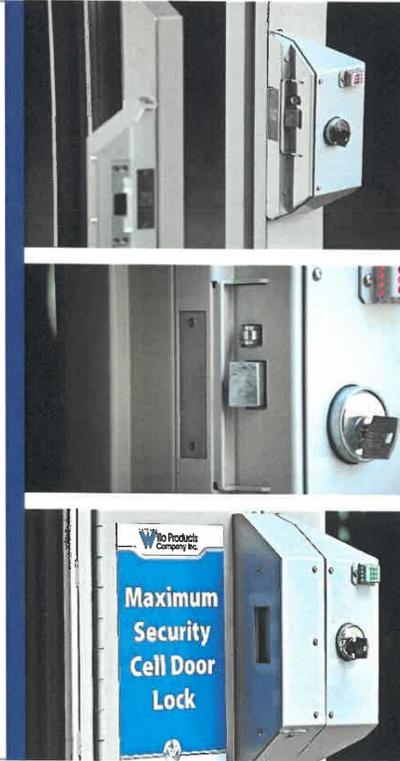


THE WEDGE (LOCKING SYSTEM)

Benefits and Features

Benefits

- Patented Visual and Audible Tamper Alarm notifies officers when a lock is tampered with.
- Patented Gripper prevents inmates from defeating the lock.
- Additional offset protects the lock bolt from prisoner access.
- Local indication LED allows the officer on the floor to see the security status of each door.
- Hollow body and clean-out port make it difficult for the prisoner to pack debris in the strike receiver.
- Reduces owner liability caused by inmate attacks.
- Adds security to any door while reducing renovation time and cost.
- All wiring and electrical components are located within the Wedge housing.
- Custom engineered to fit all existing mechanical and electrical conditions.



<https://youtu.be/0PrZvRB6HIg>



STAFFING LEVELS

➤ After Recruiting & Retention Initiative

Total Working Detention Officers:

2022:

May- 65

Jun- 61

July- 67

Aug- 67

Sept- 78

Oct- 82

Nov- 94

Dec- 92

2023:

Jan- 98

Feb- 96

*Initiative started late May



➤ Interim Director: 1

- Division Managers-4
- Watch Commanders-11
- Assistant Watch Commanders-26
- Detention Officers On Board-95
- Total Security-136
- Detention Officers Vacancies-105

➤ Allied Universal

- 38 employees (Auxiliary post)



INFRASTRUCTURE

The County Administrator & County Council have approved critical areas of the jail to receive upgrades to ensure staff and detainees are safe and are receiving the required services required by law.

The Kitchen was one of the first infrastructure project(s) that was approved for renovation. The renovation of the unit dormitories (Yankee Unit) was the second approved project, and most recently the new door locking system.



THE KITCHEN

BEFORE

- Alvin S Glenn Detention (DO NOT DELETE OR ARCHIVE)
(matterport.com)



CURRENTLY

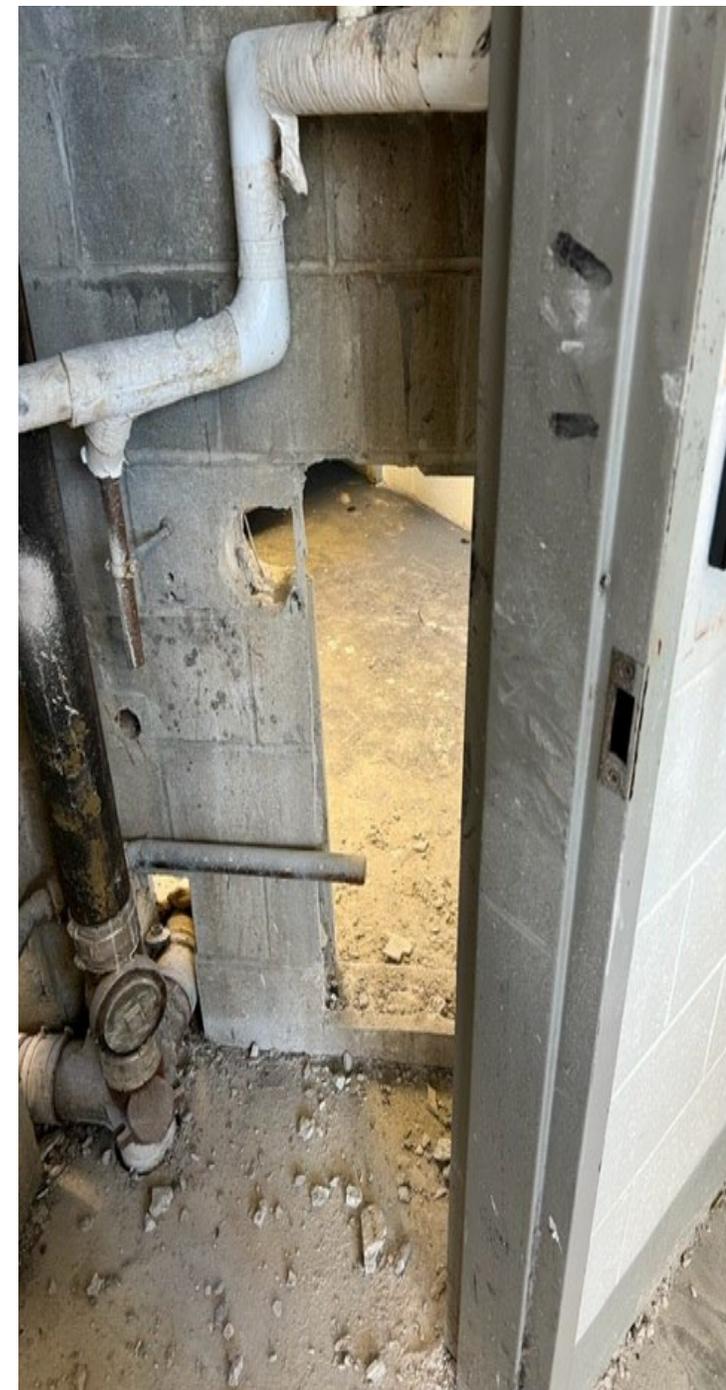


DORMITORIES SINK/TOILET-REPLACEMENT



UNIT DORMITORIES UPGRADES

- Yankee unit
 - Lead time on material July time frame
 - Contractors are prepping area for installation



RESPONSE TO SCDC

- Inspection was conducted Oct 24, 2022
- Several initiatives were underway before SCDC inspection
 - Revamping of ASG Classification System
 - Closing of Specialized Housing Unit (SHU)- November 17th
 - Created Behavior Management Unit
 - Created Medical Unit
 - Created Mental Health Unit
 - Created Older population Unit
 - ASG Policies were under review for updates and revision
 - Improved conditions of confinement for detainees
- Management is confident that the follow up visit as well as Action Plan submitted to SCDC will be acceptable.



HIGHLIGHTS

- ASG Inservice Training has been re-established
 - 2 days out month staff (contractors, administrative staff and security)
 - Example of training:

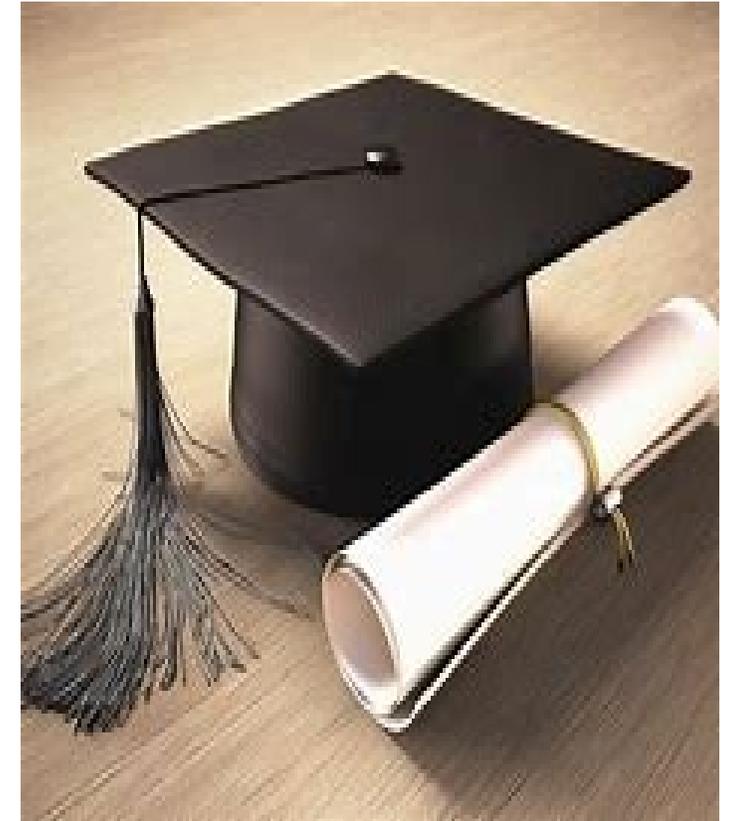
ALL PERSONNEL WILL REPORT IN DUTY UNIFORM
2023 In-Service Training

| | March 14, 2023 A SHIFT | March 21, 2023 B SHIFT | April 11, 2023 A SHIFT | April 18, 2023 B SHIFT |
|-------|--|--|--|--|
| 8:00 | First Aid/ CPR/ AED Lachell Griffin | First Aid/ CPR/ AED Lachell Griffin | Fire Safety/Fire Suppression/Fire watch Griffin Lachell 1C-01 | Fire Safety/Fire Suppression/Fire watch Griffin Lachell 1C-01 |
| 10:00 | Signs of Suicide Risk/Precautions/Crisis Intervention Fred Riddle/ Gilmore 7B-08,7B10,7B10-1 | Signs of Suicide Risk/Precautions/Crisis Intervention Fred Riddle/ Gilmore 7B-08,7B10,7B10-1 | IPC/Communication Uppell 7B-08,7B-10,7B-10-1 | IPC/Communication Uppell 7B-08,7B-10,7B-10-1 |
| Break | | | | |
| 11:00 | Signs of Suicide Risk/Precautions/Crisis Intervention Fred Riddle/ Gilmore Signs of Suicide Risk/Precautions/Crisis Intervention Fred Riddle/ Gilmore | Signs of Suicide Risk/Precautions/Crisis Intervention Fred Riddle/ Gilmore Signs of Suicide Risk/Precautions/Crisis Intervention Fred Riddle/ Gilmore | Professionalism/ Ethics- | Professionalism/ Ethics- |
| 12:00 | Lunch | Lunch | Officer Morton/D. Uppell 7B-08,7B10,7B10-1 | Officer Morton/D. Uppell 7B-08,7B10,7B10-1 |
| 13:00 | Security Initial Classification Of Inmates Officer Brown C. 2A-25 | Security Initial Classification Of Inmates Officer Brown C. 2A-25 | Report Writing / Inmate Discipline/Inmates rules/privileges/ responsibilities | Report Writing / Inmate Discipline/Inmates rules/privileges/ responsibilities |
| | Security Initial Classification Of Inmates Officer Brown C. 2A-25 | Security Initial Classification Of Inmates Officer Brown C. 2A-25 | Officer Brown C. 7B-08,7B10,7B10-1 | Officer Brown C. 7B-08,7B10,7B10-1 |
| 15:00 | Break | Break | | |
| 15:15 | Narcotics Training U. Uppell/ Nurse Green | Narcotics Training U. Uppell/ Nurse Green | Use of Force, Cell Search, and Clothed and Unclothed Searches Uppell 7B-16,7B-01, 2B-03, 2C-01 | Use of Force, Cell Search, and Clothed and Unclothed Searches Uppell 7B-16,7B-01, 2B-03, 2C-01 |
| NOTES | | | | |



CONT...

- ASG Program Department
 - GED Graduates
 - Possibly 12 Graduates by next testing period
 - Will have ceremony for graduates in the month of May
 - Life Skills reestablished
 - Sponsor by Richland County Library-Literacy for Life program
 - 2nd second cohort 10 detainees



CONT...

- Give back to community event
 - March 18th



QUOTATION

DEWEY'S SERVICE COMPANY

Custom Metal Fabrication
 101 Leventis Drive, Columbia, S. C. 29209
 803-776-1617 Fax 803-783-3539

| | |
|------------------------------------|--|
| To: Alvin S Glenn Detention Center | Date: 4-7-2023 |
| Attn: Bill Peters | Project: Cooler & Freezer Door Replacement |
| | Quote# ASGDC-47231 |
| FOB | Sales Tax Not Included Prices Firm: 7 Days |

IN THE EVENT AN ORDER IS ISSUED AND DRAWINGS HAVE BEEN MADE AND THE ORDER IS CANCELLED THERE WILL BE AN 10% HANDLING CHARGE AND A CHARGE FOR FABRICATION DRAWINGS. BY ISSUING A PURCHASE ORDER ACKNOWLEDGES ACCEPTANCE OF THESE TERMS.

| Item | Quantity (Units) | Description | Total Cost |
|------|------------------|-------------|------------|
|------|------------------|-------------|------------|

1 1 Lot Furnish and install replacement Cooler Door # 5 with frame.

NSF American Panel 4" foamed in place urethane replacement door with frame, 35-degree Fahrenheit cooler, finished panels are UL classified with flame spread rating of 20.

Details:

Frame Size: 4'-0" x 7'-.25" (WxH)
 Door Size: 34" x 77" (WxH)
 Door Style: 4" foamed Raised Casing Door
 Interior Finish: 22 ga s/s
 Exterior Finish: 22 ga s/s

Accessories:

- (1) Vision Window, 14" x 14" heated~Acc#213
- (1) 1/8" alum treadplate on 46" Door/Frame 36" high ~
Acc#236 – Exterior
- (1) Door Kickplate, 1/8" alum treadplate, 36" high 37" Door ~
Acc#378 – Interior
- (1) Jamb Guards, 16 ga s/s (set of 4/door – cannot be DAPT) ~
Acc#253
- (1) Crate For Replacement Door/Frame

\$ 7,210.50

Sales Tax \$ 576.84

Shipping \$ 700.00

Labor to install door, disconnect electrical on lights and door heater and reconnect and haul off existing door. \$ 3,355.00

Total \$ 11,842.34

Submitted by,
Lee Robertson

QUOTATION

DEWEY'S SERVICE COMPANY

Custom Metal Fabrication
 101 Leventis Drive, Columbia, S. C. 29209
 803-776-1617 Fax 803-783-3539

| | |
|------------------------------------|--|
| To: Alvin S Glenn Detention Center | Date: 4-7-2023 |
| Attn: Bill Peters | Project: Cooler & Freezer Door Replacement |
| | Quote# ASGDC-47232 |
| FOB | Sales Tax Not Included Prices Firm: 7 Days |

IN THE EVENT AN ORDER IS ISSUED AND DRAWINGS HAVE BEEN MADE AND THE ORDER IS CANCELLED THERE WILL BE AN 10% HANDLING CHARGE AND A CHARGE FOR FABRICATION DRAWINGS. BY ISSUING A PURCHASE ORDER ACKNOWLEDGES ACCEPTANCE OF THESE TERMS.

| Item | Quantity (Units) | Description | Total Cost |
|------|------------------|--|---------------------|
| 1 | 1 Lot | Furnish and install replacement Freezer Door # 6 with frame. NSF American Panel 4" foamed in place urethane replacement door with frame, -10-degree Fahrenheit freezer, finished panels are UL classified with flame spread rating of 20. Details: Frame Size: 4'-0" x 7'-.25" (WxH) Door Size: 34" x 77" (WxH) Door Style: 4" foamed Raised Casing Door Interior Finish: 22 ga s/s Exterior Finish: 22 ga s/s Accessories: (1) Vision Window, 14" x 14" heated~Acc#213 (1) 1/8" alum treadplate on 46" Door/Frame 36" high ~ Acc#236 – Exterior (1) Door Kickplate, 1/8" alum treadplate, 36" high 37" Door ~ Acc#378 – Interior (1) Jamb Guards, 16 ga s/s (set of 4/door – cannot be DAPT) ~ Acc#253 (1) HPRV #1827 (3" diam.) (2) Crate For Replacement Door/Frame | \$ 7,351.50 |
| | | Sales Tax | \$ 588.12 |
| | | Shipping | \$ 700.00 |
| | | Labor to install door, disconnect electrical on lights and door heater and reconnect and haul off existing door. | \$ 3,555.00 |
| | | Total | \$ 12,194.62 |

Submitted by,
Lee Robertson

QUOTATION

DEWEY'S SERVICE COMPANY

Custom Metal Fabrication
 101 Leventis Drive, Columbia, S. C. 29209
 803-776-1617 Fax 803-783-3539

| | |
|------------------------------------|--|
| To: Alvin S Glenn Detention Center | Date: 4-7-2023 |
| Attn: Bill Peters | Project: Cooler & Freezer Exterior Wall Panels |
| | Quote# ASGDC-47235 |
| FOB | Sales Tax Not Included Prices Firm: 7 Days |

IN THE EVENT AN ORDER IS ISSUED AND DRAWINGS HAVE BEEN MADE AND THE ORDER IS CANCELLED THERE WILL BE AN 10% HANDLING CHARGE AND A CHARGE FOR FABRICATION DRAWINGS. BY ISSUING A PURCHASE ORDER ACKNOWLEDGES ACCEPTANCE OF THESE TERMS.

| Item | Quantity (Units) | Description | Total Cost |
|------|------------------|---|-------------|
| 1 | 1 Lot | Furnish and install approximately 70'-0" .125 Alum Tread Brite Panels with 3/4" coved radius at floor and extending up approximately 32" high on walk-in cooler walls. Panels are to be fastened to wall with rivets spaced 24" on centers horizontally and sealed. Outside corners to cover wall panels where they meet. | \$ 7,550.00 |
| | | Sales Tax | \$ 604.00 |
| | | Total | \$ 8,154.00 |

Note: This is to replace existing wall panels on Walk-in Cooler and Freezer to match new 1 piece construction wall panels with 3/4" cove radius at floor on adjacent Walk-in cooler.

Submitted by,
Lee Robertson

QUOTATION

DEWEY'S SERVICE COMPANY

Custom Metal Fabrication
 101 Leventis Drive, Columbia, S. C. 29209
 803-776-1617 Fax 803-783-3539

| | |
|------------------------------------|--|
| To: Alvin S Glenn Detention Center | Date: 4-7-2023 |
| Attn: Bill Peters | Project: Cooler & Freezer Interior Wall Panels |
| | Quote# ASGDC-47234 |
| FOB | Sales Tax Not Included Prices Firm: 7 Days |

IN THE EVENT AN ORDER IS ISSUED AND DRAWINGS HAVE BEEN MADE AND THE ORDER IS CANCELLED THERE WILL BE AN 10% HANDLING CHARGE AND A CHARGE FOR FABRICATION DRAWINGS. BY ISSUING A PURCHASE ORDER ACKNOWLEDGES ACCEPTANCE OF THESE TERMS.

| Item | Quantity (Units) | Description | Total Cost |
|------|------------------|---|--------------|
| 1 | 1 Lot | Furnish and install approximately 220'-0" 16 ga s/s type 304 2-B finish interior wall panels with 3/4" coved radius at floor and extending up approximately 42" high on wall. Panels are to be fastened to wall with rivets spaced 24" on centers horizontally and sealed. Outside and inside corners to cover wall panels where they meet. | \$ 26,330.00 |
| | | Sales Tax | \$ 1,146.40 |
| | | Total | \$ 27,476.40 |

Submitted by,

Lee Robertson

QUOTATION

DEWEY'S SERVICE COMPANY

Custom Metal Fabrication
 101 Leventis Drive, Columbia, S. C. 29209
 803-776-1617 Fax 803-783-3539

| | |
|------------------------------------|--|
| To: Alvin S Glenn Detention Center | Date: 4-7-2023 |
| Attn: Bill Peters | Project: Cooler & Freezer Door Replacement |
| | Quote# ASGDC-47233 |
| FOB | Sales Tax Not Included Prices Firm: 7 Days |

IN THE EVENT AN ORDER IS ISSUED AND DRAWINGS HAVE BEEN MADE AND THE ORDER IS CANCELLED THERE WILL BE AN 10% HANDLING CHARGE AND A CHARGE FOR FABRICATION DRAWINGS. BY ISSUING A PURCHASE ORDER ACKNOWLEDGES ACCEPTANCE OF THESE TERMS.

| Item | Quantity (Units) | Description | Total Cost |
|------|------------------|--|-------------|
| 3 | 1 Lot | Furnish and install Strip Curtain Sets above Walk-in Cooler and Freezer Doors. | |
| | | 4 each: 9F-1035 Strip Curtain Set (36x77) @ \$ 226.50 each | \$ 906.00 |
| | | 2 each: 9F-1045 Strip Curtain Set (48x77) @ \$ 351.00 each | \$ 702.00 |
| | | Sales Tax | \$ 128.64 |
| | | Shipping | \$ 125.00 |
| | | Labor to install. | \$ 1,800.00 |
| | | Total | \$ 3,661.64 |

Submitted by,
Lee Robertson



April 11, 2023

Hayden Davis
Richland County

Reference: Proposal for Alvin S Glenn Detention Center -
Bluff Road, Columbia SC

Dear Mr. Davis:

CARBRA Construction and Design Inc is pleased to present a cost proposal to you for the renovations of the Alvin S Glenn Detention Center renovations and upfits, located at 201 John Mark Dial Drive, Columbia SC 29201. Due to the location, the lobby area will be renovated during evening hours.

The scope of work is itemized below for your review, approval, and consists of the following:

General Conditions:

1. Permit & License Fee
2. Supervision of project
3. Porta Johns
4. Dumpsters and Landfill Costs
5. Mobilization
6. Equipment Rental
7. Cleanup and remove all construction debris

Lobby Ceiling

1. Remove existing ceiling tile
2. Ceiling grid to remain
3. Paint existing ceiling grid white
4. Install new ceiling tile
5. Retrofit existing 4 bulbs ceiling lights to LED Bulbs

Lobby Flooring

1. Demo existing VCT flooring
2. Prep and clean floor for painting
3. Paint concrete floor – epoxy paint

Raised Platform – Create space to receive existing body scanner

2204 Academy St

Columbia, SC 29203

T. 803.764.2775 | C. 803.445.9150 | F. 803-764-2845

E. info@carbradesign.com

www.carbradesign.com



1. Modify existing raised counter area
 - a. Relocate existing steps to new location
 - b. Push raised platform back 6 feet to allow for scanner
 - c. Relocate existing rear counter area up 2 ft to allow for exit door
 - d. Build new counter with open base
 - e. Remove existing cabinet doors to create open base
 - f. Flooring for raised platform will be LVP
 - g. Install 110 Cable wire for body scanner
 - h. Match new countertop with existing white countertop for new cabinet counters
 - i. Sawcut CMU wall to create and install a 4' x 3' case opening (window without glass)
 - I. Install frame to finish window opening and paint
 - j. Sawcut CMU wall to create exit (1) door
 - I. Install metal door frame, metal door and hardware 36" w x 84" h
 - II. Paint new door and frame
2. Paint walls as needed due to renovations. Paint to match existing blue color
3. Locate existing scanner to the new lobby location. Scanner size is 6' w x 3' d
 - a. Install 110 cable outlet for body scanner.
 - b. Install existing Tek 84 Intercept Scanner

The total material, labor and equipment cost for the above scope of work is \$97,450.00. (Ninety-seven thousand four hundred fifty dollars).

Exclusions:

1. A price is not included for environment testing such as led, asbestos and abatement
2. Price does not include performance and payment bond

The contractor will provide samples and colors to the owner of building materials. Price includes working the night shift. Please give me a call should you have questions or need additional information at 803-445-9150.

Thank you for the opportunity to provide services to you and your programs.

Betty S. Price

Betty S. Price
President/CEO



Commercial Interiors

SC Lic #s GC-123502, CM- 1185, BO- 1965

We build Relationships

803-556-9078

December 6th, 2022

Yankee Unit

Mr Harvey Crayman
Alvin S Glenn Detention Center

RE: Renovations to Yankee Dorm

Mr. Crayman CNC is honored you have considered us for the center's needs. We would be honored to serve you moving forward. We understand the work consists of repairs in Yankee dorm.

Services:

1, CNC will clean, prep, sand and paint all interior walls from the floor to the ceiling in the common area and all cells 1-56. In addition, all ancillary areas that surround these (such as but not limited to the storage closets, bathrooms, etc.) This includes the interior side of the glass wall common to the exercise court. Also, the beds and tables within the cells.

2, CNC will clean, prep, sand, and paint all doors in the common area and all cells 1-56. In addition, all ancillary areas that surround these (such as but not limited to the storage closets, bathrooms, etc.) This includes all handrails, guard rails, step treads, stringers. Also, the shower cell style barred doors.

3, CNC will clean, prep, sand/repair and paint all interior gypsum ceilings in the common area and all cells 1-56. In addition, all ancillary areas that surround these (such as but not limited to the storage closets, bathrooms, etc.)

4. CNC will clean, prep, sand, and epoxy all interior floors in the common area and all cells 1-56. In addition, all ancillary areas that surround these (such as but not limited to the storage closets, bathrooms, etc.) Up to 2 different colors

----- Note: all paint materials for 1-4 will be provided by CNC and included in this estimate. All materials will be commercial grade Sherwin Williams. All colors selected by owner.

Basically, CNC will paint every paintable surface from floor to ceiling in the Dorm.

*5, CNC will provide the labor and equipment to remove all existing cellulose 2x4 ceiling tiles in the high ceiling. We will then dispose of all materials in an approved land fill. See specifically exclusion for this item under *"Services Excluded"*

6, CNC will provide the labor, material, and equipment to install new vinyl backed 2x4 ceiling tiles in the high ceiling.

7, CNC will provide all labor, materials, and equipment to fabricate and install a woven wire fabric wall around the entire 2nd level of Yankee. This wall will extend from the second floor concrete to a height of 8'0" above the floor. This fabric will be steel 1"x1" square with a wire gage of .120". This material has an opening of approximately 1" square and will not reasonably

CONT'D

permit a person to climb it such as chain link fence. But will allow the free passage of light and air and therefore will not interfere with the fire protection systems or lighting. All connections will be welded to produce a permanent and effective attachment that cannot reasonably be tampered with.

8, CNC will provide all labor, materials, and equipment to paint this new install to deliver a finished product. Paint material shall be Sherwin Williams commercial grade and is included within this estimate Colors selected by owner.

9, CNC will provide all labor, materials, and equipment to clean all supply and return duct work systems up to and including the coils within the main HVAC unit.

10, CNC will clean or replace damaged 2'x2' HVAC grills

11, CNC will Pressure Wash the exterior recreation area (walls and floor areas) and repaint the basketball markings.

12, CNC will provide the labor, materials, and equipment to install customer provided basketball goals.

13, CNC will remove and relocate two (2) barred doors from SHU into Yankees showers

- Plumbing repairs not under this agreement; already in process
- Handcuff access doors not included under this agreement; already in process

Services excluded:

1, Any mechanical repairs or adjustments to any door, frame, door hinges, door latches, door closers. Can be added if encountered.

2, (under this agreement) any plumbing or electrical repairs. To be quoted separately

3, Deleted w/o substitution

4, Repairs to any glazing. Can be added if desired.

5, *** from line item 5 above** CNC has no previous knowledge of insulation in place above the ceiling grid. As we begin to remove the tiles if this is encountered, we will require a change order to address this issue. This is not permitted by the building code but is encountered on occasion. I did not add a cost within this estimate because it may not be present.

6, *** also from line 5 above** CNC has not included under this estimate to replace the existing grid system. Tile only.

Owner's Responsibilities:

1, Provide access to the project to perform the repairs.

Total Professional Fee:

CNC will provide the services outlined above for **\$ 438,865.00**

(Four Hundred Thirty-Eight Thousand Eight Hundred Sixty-Five dollars and no cents)

Invoicing:

A deposit of \$90,000 will be due to schedule the work. A progress draw of \$100,000 will be due when we are 40% complete with the work. A second progress draw of \$100,000 will be due when we are 80% complete with the work. Invoicing for the remaining balance (\$142,865) will be billed upon completion and accepted by the owner.

Change Orders: All change orders must be in writing. Change order pricing will be negotiated at time of services.

Additional Services: Any other additional service and associated fees NOT specifically identified in this scope of work shall be agreed to in writing by Amendment to this letter of agreement.

Disclaimers:

CNC shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

This Quote is good for 30 days

- *Signatures on next page*

This Area Intentionally Left Blank

Except as otherwise expressly provided herein, this Agreement shall terminate upon completion of the work.

Sincerely,



Chris Netherton Sr CM, BCS, CBO, MCP
President of CNC

BASE BID AGREED AND ACCEPTED:

a, _____ / ____ /2022

Mr. Harvey Crayman

b, print name here _____

END

ESTIMATE

YANKS

Delta Plumbing LLC
127 Bellerive Dr
Lexington, SC 29073

deltaplumbingllcsc@gmail.com
+1 8038349483
www.deltaplumbingllc.com



Richland County

Bill to

Richland County
2020 Hampton Street
Columbia, SC 29204

Ship to

Richland County
2020 Hampton Street
Columbia, SC 29204

Estimate details

Estimate no. : 91523
Estimate date : 12/1/22

| Product or service | Amount |
|--|--------------|
| 1. Commerdal Plumbing | \$193,900.00 |
| Phase 1 (28 units) Demo concrete All toilets on bottom floor have be lowered 2" current tees are too high for toilet/sink combo units. | |

Total **\$193,900.00**

Note to customer

Thank you for choosing Delta Plumbing LLC...we look forward to working with you on your next project!
Payment is required when services are rendered, unless prior arrangements have been approved.
Accepted forms of payment are cash/check/credit/debit cards.
Credit/Debit Card Payments will be charged a 3.5% processing fee.

We change the way your water flows.™

Delta Plumbing LLC
 127 Bellerive Dr
 Lexington, SC 29073 US
 +1 80388349483
 deltaplumbingllcsc@gmail.com
 www.deltaplumbingllc.com



ADDRESS
 Richland County
 Richland County
 2020 Hampton Street
 Columbia, SC 29204

Estimate 91635

DATE 03/03/2023

| DATE | DESCRIPTION | QTY | RATE | AMOUNT |
|----------------------------|--|-----|-----------|-----------|
| Commercial Plumbing | Alvin S Glenn Electronic system Payment for electronic system would need to be paid and received before system can be ordered. | 1 | 93,525.54 | 93,525.54 |
| Commercial Plumbing | Labor and other material for installation | 1 | 26,900.00 | 26,900.00 |

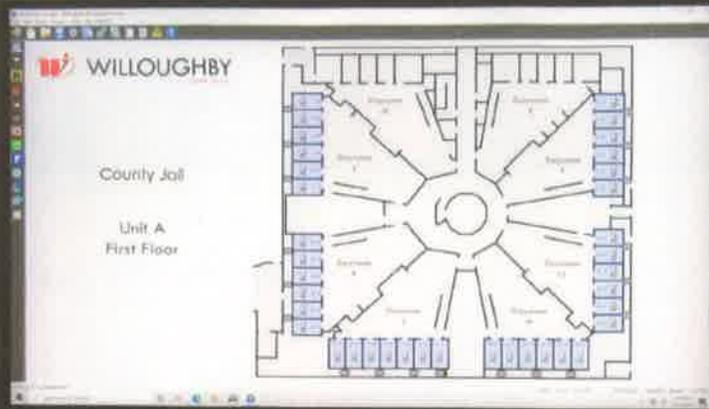
Thank you for choosing Delta Plumbing LLC...we look forward to working with you on your next project!
 Payment is required when services are rendered, unless prior arrangements have been approved.
 Accepted forms of payment are cash/check/credit/debit cards.
 Credit/Debit Card Payments are charged a 3.5% processing fee.

TOTAL \$120,425.54

Accepted By

Accepted Date

Commercial Payments are NET 15 days, unless approved prior.
 Return check fee is \$36.00
 We change the way your water flows.™
 Thank YOU for voting us Best Plumbing Co. in Irmo/Chapln and Lexington Lifer



WILLOUGHBY WMSII SYSTEM

WATER CONSERVATION ELECTRONIC PLUMBING CONTROLS

WILLOUGHBY PRODUCTS ARE PROUDLY MADE IN AMERICA



TAKE CONTROL OF INMATE WATER USAGE

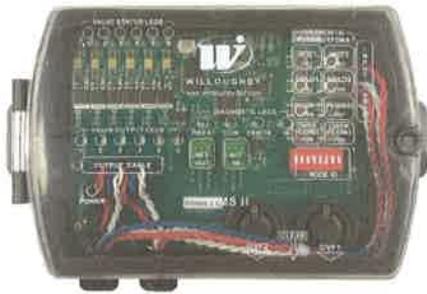
The Willoughby WMSII System takes plumbing fixture water control away from inmates and puts it back in the hands of corrections staff while saving time, water, and money.



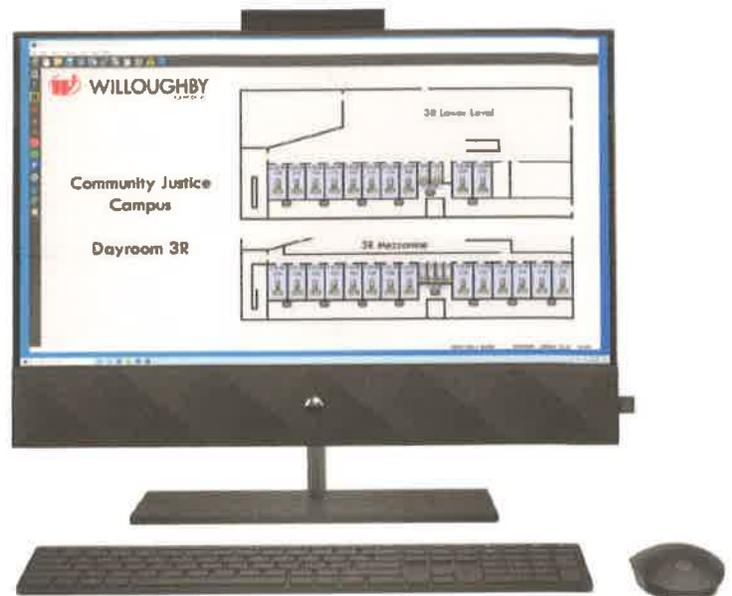
Water-saving device

WILLOUGHBY INDUSTRIES IS A PROUD MEMBER OF THE U.S. GREEN BUILDING COUNCIL





Willoughby Cell Valve Controller (CVC)
in water-resistant enclosure



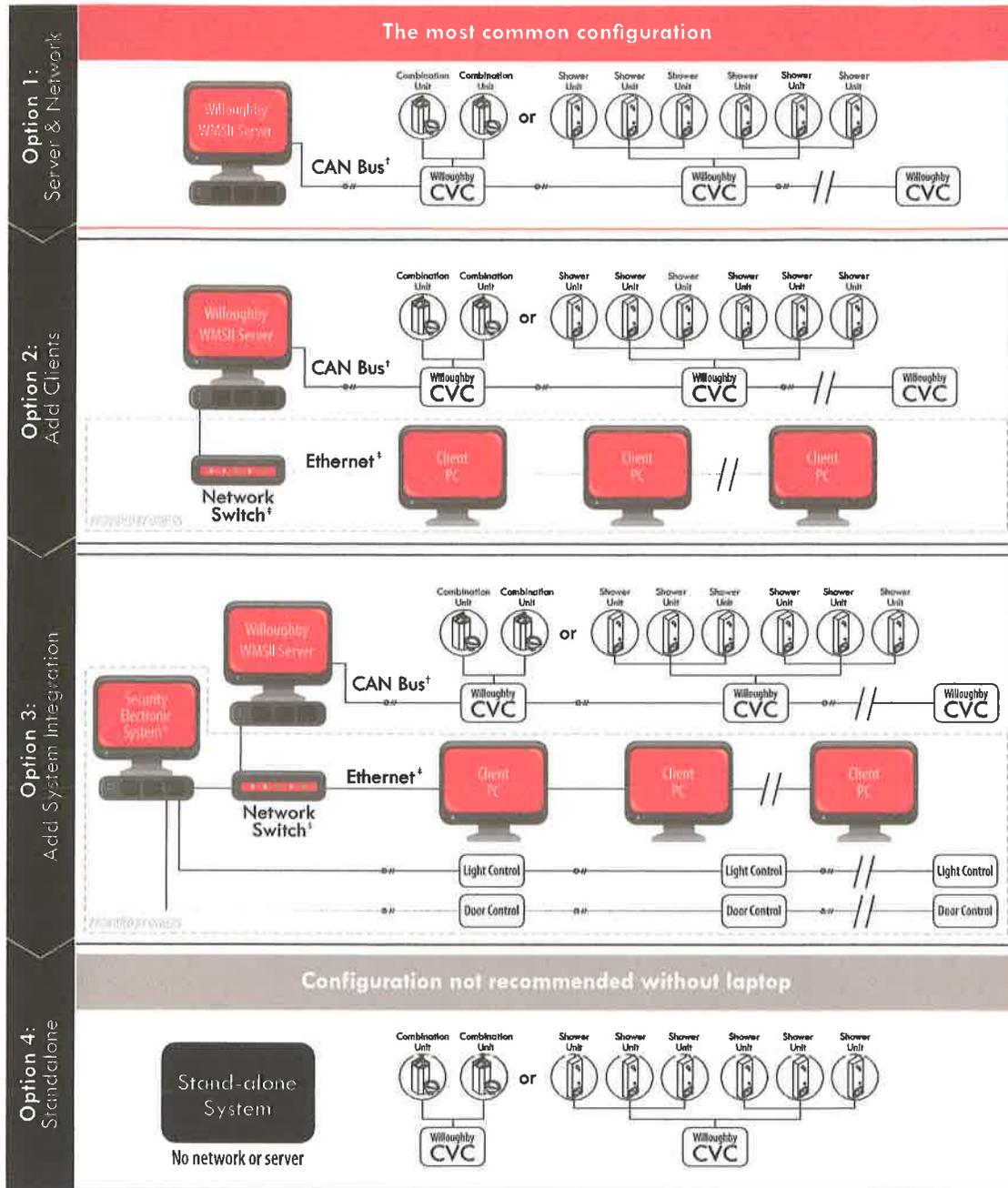
WMSII: STATE-OF-THE-ART, ELECTRONIC WATER MANAGEMENT SYSTEM

The Willoughby WMSII Electronic Water Management System takes plumbing fixture water control from inmates and puts it back in the hands of corrections staff while saving time, water, and money. The WMSII system is the most technologically advanced in the industry today! After research with correctional facility professionals, Willoughby designed the system to:

- » **Reduce water usage** through fixed scheduling, dynamic usage, or cycle timing control
- » **Reduce sewer bills** by reducing water usage
- » **Control overall water usage**, including the ability to lockout toilets, sinks, and showers from a central PC and detect/prevent toilet overflows
- » **Provide valuable fixture usage data** that can be imported into Excel for further analysis
- » **Enable system troubleshooting** from the service chase with no need to enter the cell to actuate the fixture
- » **Be simple to administrate** with an optional graphical floor plan including fixture control icons
- » **Include over-current protection** on all outputs, virtually eliminating potential damage from installation errors
- » **Allow one Cell Valve Controller (CVC) to control several different devices** (one CVC can control up to any combination of six pushbuttons)
- » **Be simple to install**, using common connectors and color-coded wiring
- » **Allow CVC to be installed up to 200'** from associated fixtures and valves (without overflow prevention)
- » **Be less costly to install, use, and maintain**

The WMSII system requires only a standard 110V outlet in the mechanical chase and features an optional operator display with a facility-specific floor plan for simple administration. For new installations or retrofits of existing systems, visit www.willoughby-ind.com for all the details.

THE NET RESULT CAN BE A REDUCTION IN WATER AND SEWER USAGE OF UP TO 50%




 Willoughby strongly recommends a complete WMSII System be installed with an emergency backup power source in the event of power loss.

*Security Electronic System monitoring and control GUI by systems integrators. †All CAN Bus communication wiring connecting CVCs are by others. ‡Ethernet network and network switch by the system integrator.

WATER MANAGEMENT SYSTEM

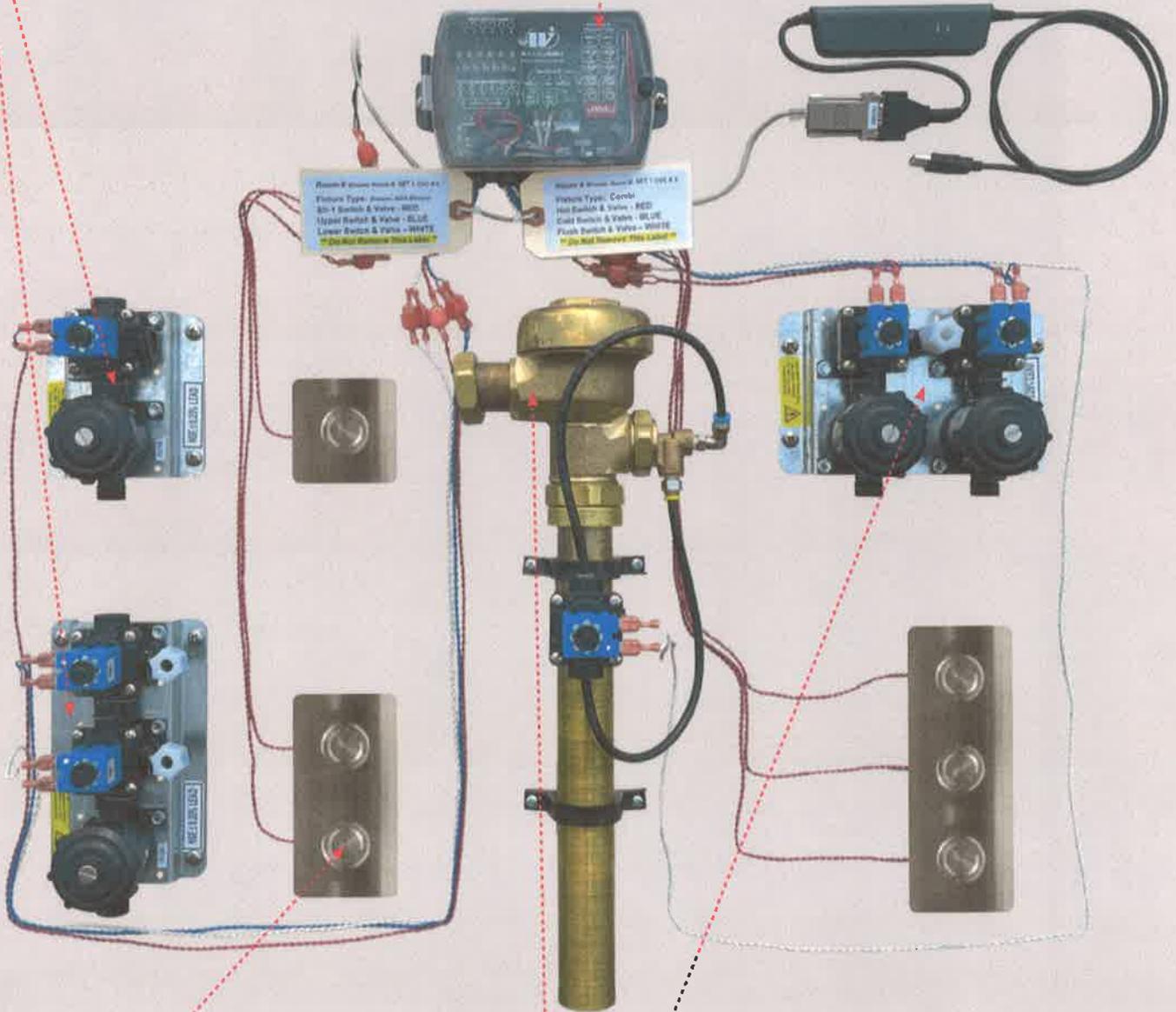
- » Offered in both networked (full control from a central server, options 1 – 3) and stand-alone versions (control pre-programmed into each, individual CVC controller, option 4)
- » Network CAN line can include up to 127 CVCs connected together in series
- » Toilet overflow protection is available with the WMSII system (requires compatible Willoughby toilet/combination unit)
- » Diagnostic lights are provided in the CVC and are easily viewed through the transparent cover
- » Standard touch-screen monitor
- » In the event of a loss of network communications or loss of power, controllers will retain previous system settings in memory
- » Valve run times are adjustable (1 – 60 seconds for lavatory valves, 1 second – 9 minutes and 59 seconds for shower valves)
- » Fixture pushbutton switches require less than 5 lbs. of force to activate (ADA requirement)

SHOWER VALVE ASSEMBLY

Shower valve assembly (actuated by low voltage solenoid) incorporates check stop strainer, flow restrictor, and chase mounting plate, providing quiet, efficient shower water control. Flow rates of 2.5, 2.0, 1.5 GPM are available.

CELL VALVE CONTROLLER (CVC)

CVCs can be networked or stand-alone and are each capable of controlling up to any combination of six, low-voltage valves for full water usage control. Cables are attached before shipment and are 8' in length unless otherwise specified.



ELECTRONIC VALVE PUSHBUTTON

Stainless steel pushbuttons with durable, electronic Piezo switch technology provide vandal-resistant lavatory, shower, and flush valve actuation, eliminating chrome-plated pushbuttons and their associated problems.

LAVATORY VALVE ASSEMBLY

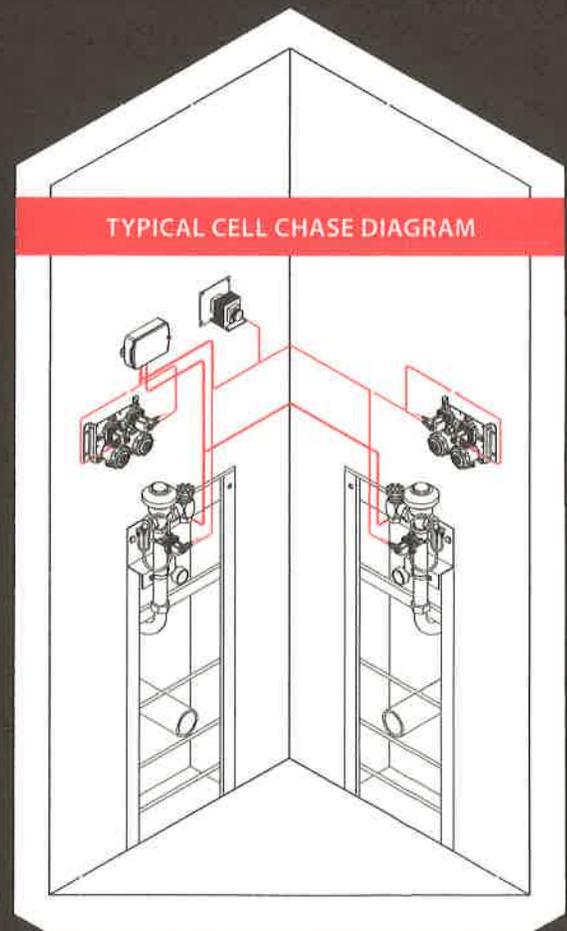
Lavatory valve assembly (actuated by low voltage solenoids) incorporates check stop strainers, 0.5 GPM flow restrictor, and chase mounting plate for consistent delivery of water to fixture bubbler.

ELECTRONIC/HYDRAULIC FLUSH VALVE

Brass-bodied flush valve (actuated by low voltage solenoid valve) with an accurate flush delivery system, quiet performance, and durable components for reliable toilet operation.

THE SYSTEM IS CAPABLE OF:

- » Enabling or disabling an individual fixture or an entire group of fixtures from a WMSII control station
- » Controlling the maximum number of simultaneous flushes (adjustable from 1 – 999) that can occur within a given period (adjustable from 1 – 60 seconds) using Flushguard Technology, preventing “Toilet Fires”
- » Automatically flushing a toilet after an adjustable period of non-use has passed to prevent the trap from drying out and water stagnating (automatic cycling feature also provided for all other fixtures)
- » Logging of all valve activity, including all overflow and alarm conditions
- » Allowing for a remote flush from an operator work station (remote actuation provided for all non-flushing fixtures)
- » Allowing for valve timing changes from an operator work station
- » Providing schedule use periods of selected fixtures
- » Providing an interflush or valve cycle delay of any fixture function after a specified number of flushes or time of use
- » Providing overuse control to set the maximum use of any fixture function within a defined period, up to 24 hours (maximum use defined by the number of flushes for flushing fixtures and amount of time for all other fixtures)
- » Providing options of how overuse will be handled:
 - only operator notification
 - fixture function lockout requiring operator intervention
 - auto-lockout of fixture function requiring sufficient time to elapse until fixture comes out of overuse condition
- » Providing an elapse time lock for a fixture to be dynamically locked for a specific period (from 1 minute to 4 hours).
- » Providing an automatic actuation of fixture function at preset intervals (Adjustable from 1 minute to 240 hours. It can be used to remove all control from the fixture user and tie fixture function to regular timed intervals).
- » Providing four levels of operational security with privileges for each level. Each level includes the functions of the previous level.
 1. View Only Security Level
 - Move between display screens
 - Observe fixture activity on screens
 - Observe any loss of communications to controllers
 2. Operator Security Level
 - Remote valve actuation
 - Fixture lockout/reset
 - Clear alarms (overflow and overuse)
 3. Supervisor Security Level
 - Set supervisor password
 - Adjust valve timing
 - Set and adjust scheduled use periods
 - Set overuse parameters & system response to overuse
 - Enable and set parameter of flush guard
 - Turn on activity logging
 - Enable and assign sound effects
 4. System Administrator Level
 - Create system user accounts with name, password, and security level defined
 - Set and adjust network communication settings
 - Enable and configure remote client connections to the server
 - Configure fixture event log files and user activity log files
 - Set sound files to be used when the sound feature is enabled



STOP WASTING WATER & MONEY!

LET US COME TOUR YOUR FACILITY AND PROVIDE YOU WITH A CUSTOM COST ANALYSIS.



Note: On-site cost analyses are estimates and final savings may vary depending on the facility, fixtures, etc. Visit requests should be submitted at least two weeks before the preferred date.



5105 West 78th Street, Indianapolis, IN 46268
toll free 800.428.4065 • fax 317.875.0837
www.wiloughby-ind.com



 **WILLOUGHBY**
COUNT ON US.

**RICHLAND COUNTY
ADMINISTRATION**

2020 Hampton Street, Suite 4069
Columbia, SC 29204
803-576-2050



April 17, 2023

Mr. Blake E. Taylor, Jr., Division Director
Compliance, Standards, and Inspections
South Carolina Department of Corrections
Post Office Box 21787
Columbia, South Carolina 29221

Re: Richland County Alvin S. Glenn Detention Center (Letters, Audits, Compliance Related Communications)

Dear Mr. Taylor:

This letter is a follow up to my February 7th, 2023 letter requesting to have all Compliance Related Communications, including any letters, audits, reports, etc., sent to the attention of the County Administrator, in addition to the Detention Center. I am requesting that you email any Compliance Related Communications to my county email address, brown.leonardo@richlandcountysc.gov, in addition to any other method of communication that you routinely use. This will ensure that I am notified of any concerns in a timely matter and allow me to quickly implement any necessary remedial action(s). Thank you for your consideration of my request.

I appreciate the time you have spent conversing with me about the Minimum Standards for Local Detention Facilities in South Carolina. After each conversation or communication, I have taken tangible steps to facilitate improvements at Alvin S. Glenn Detention Center - many of which I have previously shared with you. I will continue to work on making improvements at Alvin S. Glenn Detention Center (ASGDC) and look forward to working with you to do so.

Please see my responses below to your questions concerning the new locking system scheduled to be installed at Alvin S. Glenn Detention Center, the status of a mental health/medical building addition to ASGDC, and Consent Order 22-70-FOOD. While a couple of these items were addressed in the remedial action plan that you received on April 13th, I have included the information in this document to provide easy access thereto.

Willow Wedge Locking System

A purchase order has been issued for the acquisition and installation of the Willo Wedge Locking System. This product will significantly address the challenges with the older locks currently at the detention center by greatly reducing the ability of detainees to compromise the cell door lock and exit their cell in violation of detention center protocols. The project timeline is listed below, and the details of the project are enclosed as backup documentation.

- Willo Wedge Locking System Project Timeline
 - 03/06/2023 receive Purchase Order
 - 3/20/2023 Site survey complete
 - 04/10/2023 Engineering complete, long lead time materials ordered
 - 08/21/2023 1st shipment of materials arrives and installation begins
 - 09/18/2023 2nd pod begins
 - 10/16/2023 3rd pod begins
 - 11/13/2023 4th pod begins
 - 12/18/2023 5th pod begins
 - 01/29/2024 6th pod begins
 - 02/26/2024 7th pod begins
 - 03/25/2024 8th pod begins
 - 04/22/2024 9th pod begins
 - 05/28/2024 project complete

Cell door malfunctions can be significantly attributed to detainee tampering

Other Changes Being Made That May Require Review Under the Provisions of Standard 2011 (b) and (c)

Richland County is currently working to establish an Attorney-Client Visitation Center and has engaged Moseley Architects to design the new center. The Tango Unit will be remodeled to create the new center. As you have previously noted, "...the purpose and use of the existing building [Tango Unit] would be modified if this plan is implemented. That includes the loss of some bed space for which it was originally designed but that is not currently being used as housing." I acknowledge that the potential bed space available in Tango Unit will be eliminated as a part of the remodel. The remodel is a worthy project as the new center will significantly increase the safety and security of visits for both attorneys and detainees. Attorneys who want to visit their clients in person will no longer have to enter into a housing unit, with multiple detainees present, to visit with their clients. Detainees will be able to have confidential discussions with their attorneys. The center will have non-contact visit rooms and contact visit rooms, and they will be designed to be ADA accessible. You previously received a copy of the drawings for the new center. I have enclosed a revised version of those drawings for your review. You should also receive a direct communication from Moseley Architects. I will keep you updated on the progress of this project.



Status of Mental Health/Medical Building Addition to ASGDC

Richland County is committed to providing the highest level of compliant mental health and medical care possible as a detention center. The County is committed to providing supplemental support, to the extent possible, to the local medical and mental health providers who are licensed and trained to care for medically and mentally ill persons, by contracting with a medical and mental health provider to work in the detention center. The County also maintains its goal to build an addition that allows for a more treatment style setting for medically and mentally ill detainees. We hope that we can rely on our local medical and mental health care providers to care for the on-going medical needs of detainees who exhibit conditions that are beyond the medical care that can be rendered in a detention center environment. The County is making significant investments in projects to improve ASGDC, and I am confident this project will be revisited in the near future following the completion of the list of projects outlined in the action plan submitted to you.

South Carolina Department of Health and Environmental Control Consent Order 22-70-FOOD

The first notification I received pertaining to Consent Order 22-70-FOOD and any related concerns or deficiencies was October 11th, 2022, when I received an email from you with an attachment titled **Notice Letter to Richland County Administrator (Food Service and Management)**. Upon my review of the notice letter, I was immediately concerned by its contents. One of the initial things that stood out was the statement “signed by Mr. Tyrell D. Cato on behalf of the Richland County Government.” Mr. Cato was not given authority by the County Administrator nor the Richland County Council to sign the Consent Order on behalf of Richland County, nor was the Consent Order brought to the attention of the County Administrator or Richland County Council before the receipt of your email. It should be noted that while the Consent Order says “Alvin S. Glenn Detention Center was offered an enforcement conference to discuss the violation(s) and this Order but has elected to forego a conference and enter into this Consent Order,” Mr. Cato was not given the authority nor did he have the authority to make such a decision on behalf of Richland County. Therefore, the statement is not a true and correct statement.

As I have previously expressed, it is very concerning that as the Facility Administrator for ASGDC, according to the Minimum Standards for Local Detention Facilities in South Carolina, I am not consistently receiving important and timely information directly from the South Carolina Department of Corrections or the Department of Health and Environmental Control. As I understand it, the minimum standards acknowledge that the Facility Manager (Detention Director) operates under the supervision of the Facility Administrator (County Sheriff/County Administrator). I conclude that this means that the Facility Administrator should be in the direct line of communication concerning matters pertaining to the detention facility. With this understanding, I contacted DHEC Program Manager Timothy Kinney and expressed my concerns to him that I had not received any direct correspondence from his agency about their site visits, the identified violations, or the Consent Order. He and I had a good conversation, and he told me that this is the first time that he has ever heard from someone at my level. I assured him that I was very much involved in helping to facilitate improvements at ASGDC, and I requested to be directly informed of any DHEC food related communications in the future. We have received multiple satisfactory DHEC inspections since the Consent Order was originally dated. While I am excited about the satisfactory inspections, I am disappointed that I am still not receiving the results of those inspections directly from DHEC as I requested. I have enclosed the results of our most recent inspections for your review



Most importantly, the county has complied with all of the requirements of Consent Order 22-70-FOOD:

- Operate and maintain the facility in accordance with all requirements of S.C.C. Code Ann. Regs. 61-25
 - Richland County has undertaken a complete kitchen renovation
- Within (10) days of the execution date of this Consent Order, correct all outstanding violations identified in the “Findings of Fact.”
 - Richland County has substantially completed the renovation of its kitchen
 - Removal and disposal of old kitchen equipment, storage accessories, and flooring
 - Complete and thorough cleaning by contracted service provider Servpro
 - Identified and sealed points of rodent entry
 - New kitchen equipment ordered
 - Met with Summit Food Service, LLC local management and executive leadership to outline County Administrator expectations for operational excellence in compliance with DHEC standards
 - Met with ASGDC staff to outline County Administrator expectations for communication of concerns/deficiencies/violations, and establish expectation for excellence in compliance and operations
 - Temporary kitchen setup with DHEC approval
- Within thirty (30) days of the execution date of this Consent Order, submit to the Department a civil penalty in the amount of six thousand six hundred dollars (\$6,600) for the violations cited.
 - Within 24 hours of receiving your email on October 11th, 2022, I had my team process a check to pay the civil penalty to DHEC
 - Called author of the Consent Order letter, Timothy Kinney, to discuss the content of the letter and to request that future communications be also directly sent to me.

While Richland County certainly has room for improvement, I think it is equally important to highlight that the areas of concern highlighted (i.e. staffing, training and compliance, detainee misbehavior, contraband, service provider/contractor availability/skill) are not unique to Richland County. Detention and correctional facilities across South Carolina and the nation have been and are still struggling with these same challenges. We should endeavor to work collaboratively, as a community of detention and correctional facilities, to create and share viable solutions to positively impact the systemic deficiencies surrounding detention and correctional facilities, the justice system, and care for the mentally ill. I welcome the opportunity to become a part of a resource group that facility leadership can contact when seeking ways to mitigate challenges within their facility. I know that Richland County could have benefitted from such a resource.

Thank you for allowing me the opportunity to address these matters of concern. Richland County has and will take ownership in addressing its detention center challenges. I am confident that Richland County through its County Council and Administration team will continue to implement the planned improvements at ASGDC.

Sincerely,



Leonardo Brown, MBA, CPM
County Administrator

cc: Patrick Wright, County Attorney

Enclosures



**WILLO PRODUCTS
COMPANY** SINCE 1945
Detention Locking Systems & Controls

Alvin S. Glenn Detention Center

201 John Mark Dial Drive

Columbia, SC 29209



County Administrator, Leonardo Brown, MBA, CPM

Richland County Government

County Administration Office

Assistant County Administrator, Dr. John Thompson

Richland County Government

County Administration Office

Interim Director, Crayman J Harvey, MS

Alvin S. Glenn Detention Center





**WILLO PRODUCTS
COMPANY** SINCE 1945
Detention Locking Systems & Controls



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Section 3– Sole Source Letter with Patents

**Section 4 – Scanned Architectural sheet of Pod
Identification**



**WILLO PRODUCTS
COMPANY** SINCE 1945

Detention Locking Systems & Controls



Section 1 – Scope of Work



**WILLO PRODUCTS
COMPANY** SINCE 1945
Detention Locking Systems & Controls

2/27/2023

County Administrator, Leonardo Brown, MBA, CPM
Richland County Government
County Administration Office
Email: Brown.leonardo@richlandcountysc.gov

Interim Director, Crayman J. Harvey, MS
Alvin S. Glenn Detention Center
201 John Mark Dial Drive
Columbia, SC 29209
Phone: 803-576-3200
Cell: 803-240-2875
Harvey.crayman@richlandcountysc.gov

Ref: Alvin S. Glenn Detention Center
Locking system upgrade with the
Patented Willo Wedge Locking System

County Administrator, Leonardo Brown,

In accordance with your request for a quote, we offer the following **Scope of Work.**

Scope of Work

Recommendation and Assumptions:

- *This proposal recommends* before the Wedge installation begins all detention hinges be checked by the facility for correct operation. If a hinge has up-and-down movement the knuckle is defective and should be replaced. Willo Products can offer a price to furnish and install security hinges, or a continuous hinge if the hinge pads are damaged.
- *This proposal recommends* all hollow metal doors be checked for structural integrity. If a detention door is compromised, its repair or replacement should occur before the Wedge installation. Willo Products can offer pricing to furnish and install replacement doors.
- *This proposal assumes* we will have an entire unoccupied pod to work in at a time. This will allow our workforce to progress through the project without downtime. Materials and equipment will be staged in the pod until complete.



After completion materials and equipment will be moved to the next pod, and so on until the project is complete.

- *This proposal assumes* inmates will be moved between the pods after our scheduled working hours.
- *This proposal assumes* our workforce will be permitted to work *up to* 10-hour days, 4-5 days a week.
- *This proposal assumes* all Wedge locking systems will be installed below the light switch at pods Y, X, G, H, I, and J. This was discussed and approved.
- *This proposal assumes* Pods M, and P on several applications will have to be stacked. This was discussed and approved. M and P Pods do not have light switches obstructing our installation efforts.
- *This Proposal assumes* all conduit is in working order.

448 (each) Willo Product Will Demolish the Following:

- Pod SHU, also labeled “Z.” This Pod is identified as *Phase Two* on the attached document.
 - 56 (each) Door Strikes
 - 56 (each) Loop Pulls
 - 56 (each) Pneumatic lock cover plates
 - 56 (each) Pneumatic Locks
 - 56 each) Wiring from the detention lock to the relay cabinet
 - 56 (each) Terminals, relays, and fuses at the electrical head-end equipment
- Pod “Y.” This Pod is identified as *Phase Two* on the attached document.
 - 56 (each) Door Strikes
 - 56 (each) Loop Pulls
 - 56 (each) Pneumatic locks, Cylinder Collars, and Cylinders
 - 56 each) Wiring from the detention lock to the relay cabinet
 - 56 (each) Terminals, relays, and fuses at the electrical head-end equipment
- Pod “X.” This Pod is identified as *Phase Two* on the attached document.
 - 56 (each) Door Strikes
 - 56 (each) Loop Pulls
 - 56 (each) Pneumatic locks, Cylinder Collars, and Cylinders
 - 56 (each) Wiring from the detention lock to the relay cabinet
 - 56 (each) Terminals, relays, and fuses at the electrical head-end equipment
- Pod “G.” This pod is identified as *Phase Three* on the attached document.
 - 28 (each) Door Strikes
 - 28 (each) Loop Pulls
 - 28 (each) Pneumatic locks, Cylinder Collars, and Cylinders
 - 28 (each) Wiring from the detention lock to the relay cabinet
 - 28 (each) Terminals, relays, and fuses at the electrical head-end equipment



- Pod “H.” This pod is identified as *Phase Three* on the attached document.
 - 56 (each) Door Strikes
 - 56 (each) Loop Pulls
 - 56 (each) Pneumatic locks, Cylinder Collars, and Cylinders
 - 56 (each) Wiring from the detention lock to the relay cabinet
 - 56 (each) Terminals, relays, and fuses at the electrical head-end equipment
- Pod – “I.” This pod is identified as *Phase Three* on the attached document.
 - 28 (each) Door Strikes
 - 28 (each) Loop Pulls
 - 28 (each) Pneumatic locks, Cylinder Collars, and Cylinders
 - 28 (each) Wiring from the detention lock to the relay cabinet
 - 28 (each) Terminals, relays, and fuses at the electrical head-end equipment
- Pod – “J.” This pod is identified as *Phase Three* on the attached document.
 - 56 (each) Door Strikes
 - 56 (each) Loop Pulls
 - 56 (each) Pneumatic locks, Cylinder Collars, and Cylinders
 - 56 (each) Wiring from the detention lock to the relay cabinet
 - 56 (each) Terminals, relays, and fuses at the electrical head-end equipment
- Pod – “M.” This pod is identified as *Phase Five* on the attached document.
 - 56 (each) Door Strikes
 - 56 (each) Loop Pulls
 - 56 (each) Pneumatic locks, Cylinder Collars, and Cylinders
 - 56 (each) Wiring from the detention lock to the relay cabinet
 - 56 (each) Terminals, relays, and fuses at the electrical head-end equipment
- Pod – “P.” This pod is identified as *Phase Five* on the attached document.
 - 56 (each) Door Strikes
 - 56 (each) Loop Pulls
 - 56 (each) Pneumatic locks, Cylinder Collars, and Cylinders
 - 56 (each) Wiring from the detention lock to the relay cabinet
 - 56 (each) Terminals, relays, and fuses at the electrical head-end equipment
- Detention locks will be turned over to the owner for their removal and storage. Other demolished materials and debris caused by our workforce will be removed and disposed of in the onsite dumpster.



Willo Products Will Furnish and Install the Following:

1. 448 (each) **Upgrade Wires, terminals, control relays, fuses, and power supplies for the security control system.**
 - We will provide new wiring in existing conduit from the detention lock to the relay cabinet
 - We will remove existing terminals and replace them with new terminals, control relays, and individual fuses. We will provide spare fuses at 5% of the lock count.
 - We will add additional 24VDC Power supplies as required for the additional current requirement of the new locks
 - We will route 24VDC power to new relays and terminals
 - We will re-use existing PLC and reconnect PLC cabling to new terminals and relays
 - We will connect new field wiring from locks to new terminals and relays at Head End equipment rooms
 - We will test the operation of new locks and control relays
 - We will adjust programmed unlock timers and emergency/group release function in the existing PLC

2. 448 (each) **The Willo Wedge Locking System.** The **Willo Wedge locking System** is manufactured with the following features and components:
 - A one-inch offset from the traditional lock pocket. This design moves the lock from the door opening; eliminating accessibility of the locking bolt from within the cell. (*Patents # US 10,030,414 and #10,316,546*)
 - RR Brink 5020 maximum security lock, keyed on officer side only
 - High-intensity door status LED lens and steel guard
 - Audible and Visual Tamper Alarm (*Patents # US 10,030,414 and #10,316,546*)
 - The Gripper (*Patents # US 9,482,030, #10,385,587, and #11,002,041*)
 - Integral flush pull
 - Clean out port
 - Triple Biased Door Position Switch
 - Powder coat finish
 - All exposed fasteners are security Torx with pin

3. 392 (each) **Wall in Shims** at the following locations:
 - Pod Y, X, G, H, I, J, M, and P.

4. 448 (each) **Filler plates** for narrow jamb detention lock

5. 56 (each) **Lock cover plate** at SHU cells

6. 50 (each) **Mogul keys**





To Further Clarify our Scope of Work the Following are Included:

1. Submittal of materials provided by our scope
2. Field engineering trip
3. Offsite project management
4. Offsite project engineering
5. 2 operation and maintenance manuals
6. 1-year warranty on materials and workmanship
7. 2-hours training on locking system
8. Key schedule
9. Storage container
10. Forklift to offload and stage materials
11. Scissor lift for overhead wire pull, if applicable
12. Relocating access holes for wiring at Pods Y, X, G, H, I, J, M, and P.
13. Weld up cylinder holes at Pods Y, X, G, H, I, J, M, and P.

The Following Exclusions are given to Further Clarify the Proposal:

1. New conduits
2. Conduit covers if required if new conduit is run
3. Repair or replacement of any re-used control equipment such as touchscreens, PLC's UPS, Hoffman cabinets, PC's, etc.
4. Security hardware or architectural hardware not listed as being furnished
5. Hollow metal frames and doors
6. Repair or replacement of existing doors, frames, hinges, or hinge pads
7. Security glass and glazing
8. Masonry or concrete repair
9. Grout or grouting
10. Caulk or caulking
11. Relocating light switches
12. Tax
13. City, County, or state permits, certificates, or fees that may apply
14. Bid bond, or bonding. *If bonding is required, please add 1-1/4% of the proposal*
15. Furnishing temporary electric power, water, toilet facilities, and lighting for our installation efforts.
16. Smoke evacuation from the building
17. Lead paint or asbestos abatement
18. Delays entering and exiting the building
19. Filler plates for door position switch, door position switches are to remain
20. Touch up paint or painting of doors, frames, and walls
21. Finish paint



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COMPANY** SINCE 1945

Detention Locking Systems & Controls

22. Prevailing wage or union workers
23. Removal of exhaust fumes from building
24. Cleaning of work area not impacted by our installation efforts.
25. Final cleaning
26. Any item not specifically listed in this scope letter.

PRICING:

To Furnish and install the above scope of work we quote **\$2,439,521.00**
(Two million, four hundred thirty-nine thousand, five hundred twenty-one dollars)

Unit Price for Conduit run if needed:

Willo Products is unaware of any conduit failures at the Alvin S. Glenn Detention Center. In the event, a conduit is found to be blocked or collapsed that conduit run will have to be replaced. We offer a per conduit run cost for replacement. This cost would cover materials and labor. The unit price is \$4,125 per unit. This would be an add to the contract amount.

Project Schedule:

- 4 to 5 weeks engineering after receipt of purchase order
- 16 to 18 weeks from receipt of approved submittals until the first shipment of materials
- **4 weeks per Pod** if we have 100 percent usage of the conduit system
 - 6 weeks per pod if we must add new conduit or replace damaged or blocked conduits
 - *We will have to slow the locking system installation to keep the same pace with the wiring installation*
 - At the end of the 4 weeks the pod will be punched and turned over to the facility.
- 36 total weeks for total installation of the project

Projected Start Date: (Projection is based on the four-week wire pull Pod schedule)

- 03/06/2023 – receive the Purchase order
- 03/20/2023 – Site survey complete
- 04/10/2023 – Engineering complete, long lead time materials ordered.
- 08/21/2023 – 1st shipment of materials arrives and installation begins
- 09/18/2023 – 2nd pod begins
- 10/16/2023 – 3rd pod begins
- 11/13/2023 – 4th pod begins
- 12/18/2023 – 5th pod begins



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- 01/29/2024 – 6th pod begins
- 02/26/2024 – 7th pod begins
- 03/25/2024 – 8th pod begins
- 04/22/2024 – 9th pod begins
- 05/28/2024 – project complete

Proposal Terms and Conditions:

We quote net 30 days, no retainage allowed. Our price is good for 60 days from the date of this letter. Thank you for considering our Proposal. Please let us know if you would like to begin this work.

Sincerely,

Ryan Childers

Ryan Childers
Sales & Estimating
714 Willo Industrial Drive, SE
Decatur, AL 35601
Office number: 256-353-7161 X 234
Cell number: 256-580-0166 (Preferred)
Email: rchilders@willoproducts.com
Website: Willoproducts.com



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COMPANY** SINCE 1945
Detention Locking Systems & Controls



Section 2 – The Willo Wedge Locking System



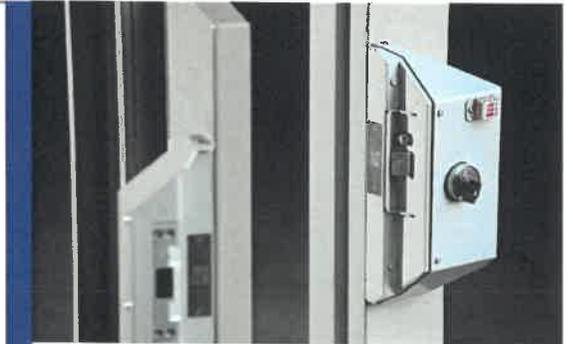
THE WEDGE BY WILLO PRODUCTS

Surface Mounted Lock Pocket

The Wedge is an integrated locking system designed with the RR Brink 5020 high-security lock.

Benefits and Features

- Patented Visual and Audible Tamper Alarm notifies officers when a lock is tampered with.
- Patented Gripper prevents inmates from defeating the lock.
- Additional offset protects the lock bolt from prisoner access.
- Local indication LED allows the officer on the floor to see the security status of each door.
- Hollow body and clean-out port make it difficult for the prisoner to pack debris in the strike receiver.
- Reduces owner liability caused by inmate attacks.
- Adds security to any door while reducing renovation time and cost.
- All wiring and electrical components are located within the Wedge housing.
- Custom engineered to fit all existing mechanical and electrical conditions.



Willo Products Company

Detention Locking Systems & Controls

714 Willo Industrial Drive
Decatur, AL 35601

(256) 353-7161

www.willoproducts.com

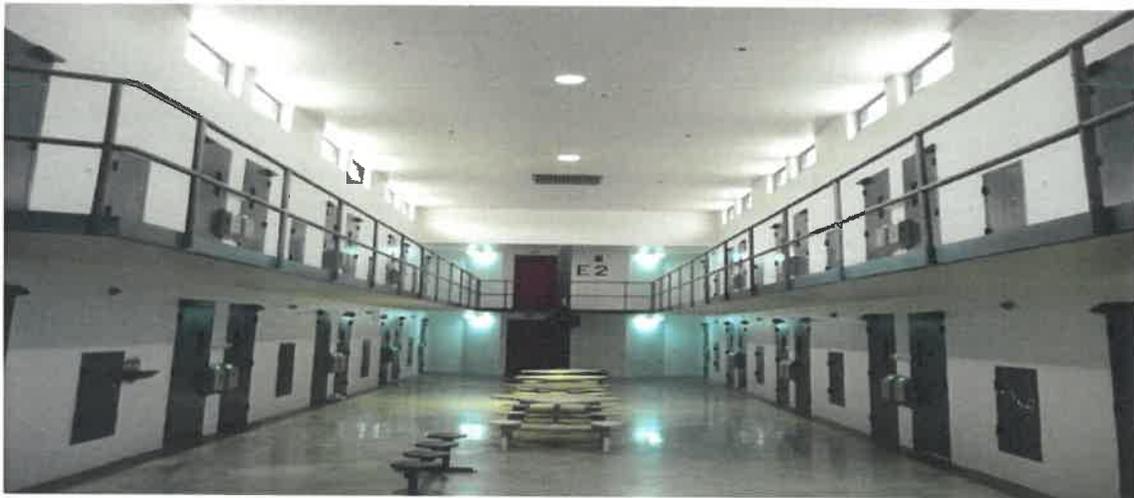


THE WEDGE BY WILLO PRODUCTS

Surface Mounted Lock Pocket

Standard Features

- The Wedge is custom manufactured to the door, frame, and wall condition insuring a tight fit while eliminating a hiding place for contraband.
- The Tamper Alarm alerts officers when someone is tampering with the lock or if the door does not deadlock.
- The additional 1" offset created by the Wedge protects the latch and roller bolts from inmate access while inside the cell.
- The Gripper prevents "sheeting," by pinching and shredding foreign material inserted between the door and the frame in an attempt to pop the lock.
- The high-intensity LED located on the Wedge shows whether the door is fully secure or not, informing staff of the security situation as they approach each door.
- The hollow strike design and the clean out port at the bottom of the receiver make it almost impossible for an inmate to pack the receiver with contraband in an attempt to prevent the door from deadlocking.
- The Wedge is built with an integral door pull, which cannot be removed nor have anything tied to it.
- The Wedge contains a triple biased Magnetic Door Position Switch to monitor the position of the door from the control room allowing staff to see the security status of each door.



Willo Products Company

Detention Locking Systems & Controls

714 Willo Industrial Drive
Decatur, AL 35601

(256) 353-7161

www.willoproducts.com

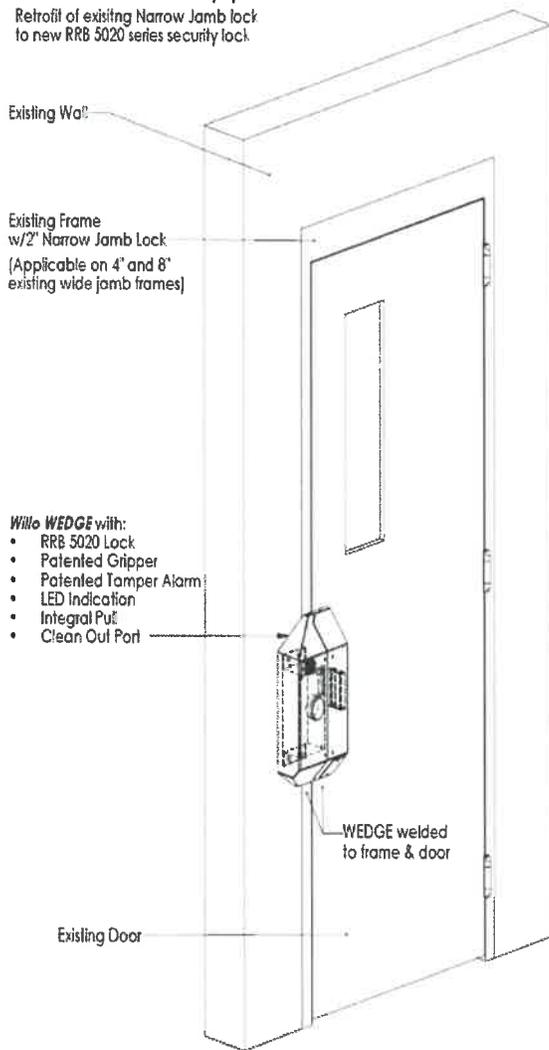


THE WEDGE BY WILLO PRODUCTS

Surface Mounted Lock Pocket

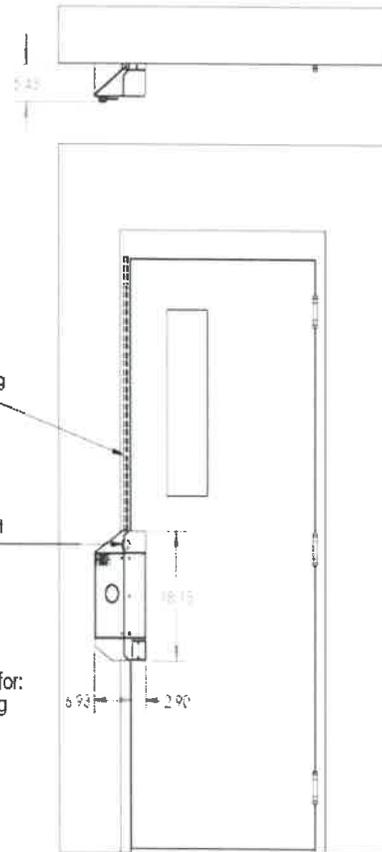
Willo WEDGE Application

Retrofit of existing Narrow Jamb lock to new RRB 5020 series security lock.



- Willo WEDGE with:
- RRB 5020 Lock
 - Patented Gripper
 - Patented Tamper Alarm
 - LED Indication
 - Integral Putt
 - Clean Out Port

WEDGE welded to frame & door



Existing field wire routed into WEDGE body through existing frame conduit/lock box
(Wedge applicable for surface mount wire access)

Height determined by height of existing lock cylinder

- Willo to provide cover plates for:
- Existing lock face opening
 - Existing strike opening
 - Existing DPS openings

Door swing reverse may be required at some locations

WILLO PRODUCTS CO. INC

PROJECT NAME:

Retrofit Overview

PROJECT LOCATION:

PROPRIETARY AND CONFIDENTIAL

THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF WILLO PRODUCTS CO. INC. ANY REPRODUCTION IN PART OR AS A WHOLE WITHOUT THE WRITTEN PERMISSION OF WILLO PRODUCTS CO. INC. IS PROHIBITED.

PROJECT #

PART NAME

SMLP-1A

Model

Drawn By:

Revision #

Willo Products Company

Detention Locking Systems & Controls

714 Willo Industrial Drive
Decatur, AL 35601

(256) 353-7161

www.willoproducts.com



**WILLO PRODUCTS
COMPANY** SINCE 1945

Detention Locking Systems & Controls



Section 3– Sole Source Letter with Patents



WILLO PRODUCTS
COMPANY SINCE 1945
Detention Locking Systems & Controls

February 17, 2023

Attn. Leonardo Brown, MBA, CPM
County Administrator
Richland County Government
County Administration office
Columbia, SC

Re: Willo Wedge Sole Source Letter

Mr. Leonardo Brown,

The Willo Wedge was developed several years ago as a result of discussions with corrections officials who were having major problems keeping inmates secured in their cells. The inmates were able to “pop” or “sheet” the lock and exit their cell, many times coming out on staff or other inmates, creating a dangerous situation and resulting in injuries and fatalities. The Wedge has evolved into a unique product that continues to be a solution to issues in our industry.

The Patented Willo Wedge (see patents below) serves as a surface-mounted lock pocket allowing for increased security without the need for disturbing existing construction. The Wedge however is more than just a lock pocket. It offers unique features that provide additional security and enhance the operational management of the facility. Those unique features include:

- The Wedge is custom manufactured to the existing door, frame, and wall condition insuring a tight fit and eliminating a hiding place for contraband.
- The **Tamper Alarm** (Patents # US 10,030,414 and #10,316,546) alerts the officer on the floor when the lock is not deadlocking properly, by giving an audible alarm and flashing red LED at the door.
- The **additional 1” offset** (Patents #8,528,272 and #11,002,041) created by the Wedge protects the lock bolt and roller bolt from access by the inmate inside the cell.
- The **Gripper** (Patents # US 9,482,030, #10,385,587, and #11,002,041) prevents “sheeting” by pinching and shredding foreign material inserted between the door and frame to prevent the lock from deadlocking.
- The high-intensity LED at each lock shows whether the door is deadlocked (**green** light) or unsecure (**red** light) alerting staff of the security situation as they approach the door.

- The design of the receiver makes it almost impossible for an inmate to pack it with contraband to prevent the lock bolt from deadlocking. In the event they do attempt to pack the cavity of the receiver while the door is open, there is a large void that would have to be packed before impacting the lock. Also, there is a removable clean-out port at the bottom of the receiver that can be removed without unlocking the door to check for and empty out any debris.
- The door pull is integral to the Wedge and cannot be removed and nothing can be tied to it.
- The Wedge contains a triple biased Magnetic Door Position Switch to monitor the position of the door from the control room and know that the door is securely closed and deadlocked.

The Willo Wedge has been designed and impact tested to 1200 blows of 200 ft. lbs. each. This is twice the requirement set forth by ASTM Test Standard F1450 for a Grade 1 Detention Door and Frame. By supplying the RR Brink 5020 lock used in the testing, we are able to guarantee the total package and provide a warranty on workmanship and parts. Once the Wedge is installed you will have the satisfaction of knowing that your doors are secure and your staff and inmates are protected.

Willo Products Company is the original developer and manufacturer of the Patented Willo Wedge with the Gripper and Tamper Alarm, and we have not authorized the production of this product by any other manufacturer.

The features of the Wedge and the successes experienced by those using it have set this product apart in the industry.

Thank you for your consideration of the Wedge. I am confident this product will be a success for your facility, as it has been for many others.

Sincerely,

THE STATE OF ALABAMA
MORGAN COUNTY

Ryan Childers
Sales & Estimating
Willo Products Company
256-353-7161 ext. 277
rchilders@willoproducts.com

I, a Notary Public, hereby certify that Ryan Childers, whose name is signed to the foregoing instrument or conveyance, and who is known to me, acknowledged before me on this day that, being informed of the contents of the conveyance, he executed the same voluntarily on the day the same bears date.



Given under my hand this 17th day of February, 2023

Paula K Evans, Notary Public

Print Name PAULA K EVANS
My commission expires: 9-29-2025



US008528272B1

(12) **United States Patent**
Foss

(10) **Patent No.:** **US 8,528,272 B1**
(45) **Date of Patent:** **Sep. 10, 2013**

- (54) **DETENTION FACILITY CELL DOOR LOCK AND HOUSING ASSEMBLY**
- (75) **Inventor:** **Brian S Foss, Madison, AL (US)**
- (73) **Assignee:** **Willo Products Company, Inc., Decatur, AL (US)**
- (*) **Notice:** Subject to any disclaimer, the term of this patent is extended or adjusted under 35 U.S.C. 154(b) by 0 days.
- (21) **Appl. No.:** **13/478,655**
- (22) **Filed:** **May 23, 2012**
- (51) **Int. Cl.**
E04H 3/08 (2006.01)
- (52) **U.S. Cl.**
USPC **52/106**
- (58) **Field of Classification Search**
USPC 52/645, 646, 204.1, 106; 49/394, 49/15, 17; 70/370, 448, 451, 102, 104; 292/3, 292/32, 37, 137, 156, 163, 164, 169, 169.13, 292/169.14, 169.15, 182, 138, 140, 340, 292/DIG. 40, DIG. 41, DIG. 51, DIG. 53, 292/DIG. 55
See application file for complete search history.

| | | | | |
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Primary Examiner — Joshua J Michener

Assistant Examiner — Keith Minter

(74) *Attorney, Agent, or Firm* — George P. Kobler; Lanier Ford Shaver & Payne P.C.

(57) **ABSTRACT**

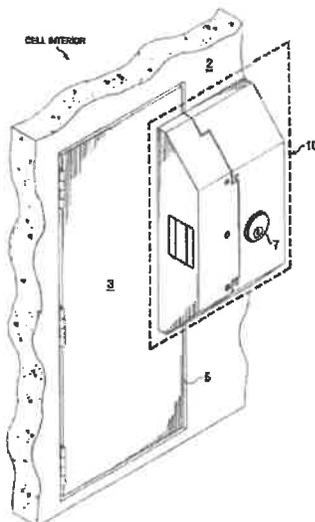
A detention facility cell door lock housing assembly includes a lock mechanism housing to be mounted on the exterior surface of a cell wall adjacent the cell door opening and lock pocket housing correspondingly mounted on the exterior surface of the cell door. The lock mechanism housing includes a stepped side wall having at least a portion with an exterior facing surface to act as a stop. The lock pocket housing includes an opposingly stepped side wall, such that when the door is close the respective side walls fit together and the stop is engaged to prevent further door travel.

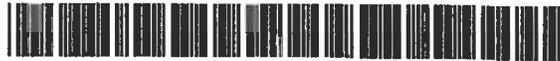
10 Claims, 5 Drawing Sheets

(56) **References Cited**

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| 2,397,926 | A * | 4/1946 | Creesh | 49/54 |
| 2,417,167 | A * | 3/1947 | Johnston | 49/16 |





US009482030B2

(12) **United States Patent**
Heinrich et al.

(10) **Patent No.:** **US 9,482,030 B2**
(45) **Date of Patent:** **Nov. 1, 2016**

(54) **TAMPER-RESISTANT LOCKING SYSTEMS AND METHODS**

(71) **Applicant:** **Willo Products Company, Inc.,**
Decatur, AL (US)

(72) **Inventors:** **Matt P. Heinrich, Decatur, AL (US);**
Brian S. Foss, Madison, AL (US)

(73) **Assignee:** **Willo Products Company, Inc.,**
Decatur, AL (US)

(*) **Notice:** **Subject to any disclaimer, the term of this**
patent is extended or adjusted under 35
U.S.C. 154(b) by 0 days.

(21) **Appl. No.:** **14/834,253**

(22) **Filed:** **Aug. 24, 2015**

(65) **Prior Publication Data**

US 2016/0053513 A1 Feb. 25, 2016

Related U.S. Application Data

(60) **Provisional application No. 62/040,667, filed on Aug.**
22, 2014, provisional application No. 62/062,406,
filed on Oct. 10, 2014.

(51) **Int. Cl.**
E05B 17/20 (2006.01)

(52) **U.S. Cl.**
CPC E05B 17/2088 (2013.01)

(58) **Field of Classification Search**
CPC E05B 17/2088; E05B 17/2084
USPC 70/416-418; 49/460; 292/346
See application file for complete search history.

(56) **References Cited**

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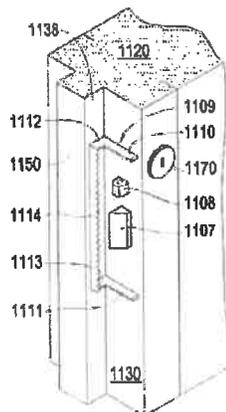
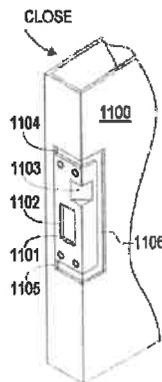
Primary Examiner Suzanne Barrett

(74) *Attorney, Agent, or Firm* — Atlanta Technology Law

(57) **ABSTRACT**

A locking system that has an opening in a door adapted and arranged for receiving a lock bolt and a lock fixed in a wall for actuating a lock bolt adapting and arranged for being received by the opening in the door when the door is closed. The locking system further comprises a blocking strip protruding from a door jamb, the strip coupled to the door jamb, the strip coupled to the door jamb and positioned adjacent the lock bolt for blocking access to the lock bolt between the door and the door jamb.

9 Claims, 21 Drawing Sheets





US010030414B1

(12) **United States Patent**
Ozier et al.

(10) **Patent No.:** **US 10,030,414 B1**
(45) **Date of Patent:** ***Jul. 24, 2018**

(54) **TAMPER-RESISTANT LOCKING AND NOTIFICATION SYSTEMS FOR DETENTION CELLS**

(71) **Applicants:** Lynn Ozier, Decatur, AL (US); Dave Wood, Decatur, AL (US); Brian Terry, Decatur, AL (US); Matt P. Heinrich, Decatur, AL (US); Brian S. Foss, Decatur, AL (US)

(72) **Inventors:** Lynn Ozier, Decatur, AL (US); Dave Wood, Decatur, AL (US); Brian Terry, Decatur, AL (US); Matt P. Heinrich, Decatur, AL (US); Brian S. Foss, Decatur, AL (US)

(73) **Assignee:** Willo Products Company, Inc., Decatur, AL (US)

(*) **Notice:** Subject to any disclaimer, the term of this patent is extended or adjusted under 35 U.S.C. 154(b) by 0 days.

This patent is subject to a terminal disclaimer.

(21) **Appl. No.:** 15/818,963

(22) **Filed:** Nov. 21, 2017

Related U.S. Application Data

(63) Continuation of application No. 15/679,417, filed on Aug. 17, 2017, which is a continuation-in-part of application No. 15/291,242, filed on Oct. 12, 2016, which is a continuation of application No. 14/834,253, filed on Aug. 24, 2015, now Pat. No. 9,482,030.

(60) Provisional application No. 62/062,406, filed on Oct. 10, 2014, provisional application No. 62/433,127, filed on Dec. 12, 2016, provisional application No. 62/467,305, filed on Mar. 6, 2017.

(51) **Int. Cl.**
E05B 17/20 (2006.01)

(52) **U.S. Cl.**
CPC *E05B 17/2088* (2013.01); *E05B 17/2084* (2013.01)

(58) **Field of Classification Search**
CPC *E05B 17/2084*; *E05B 17/2088*
USPC *70/416, 417; 49/460; 292/346*
See application file for complete search history.

(56) **References Cited**

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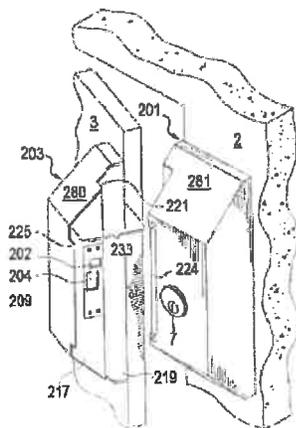
Primary Examiner — Suzanne L Barrett

(74) *Attorney, Agent, or Firm* Atlanta Technology Law

(57) **ABSTRACT**

A locking system that has an opening in a door adapted and arranged for receiving a lock bolt and a lock fixed in a wall for actuating a lock bolt adapting and arranged for being received by the opening in the door when the door is closed. Alternatively, the locking system is mounted on the exterior of the detention cell door and the adjacent exterior cell wall. The locking system further comprises a blocking strip protruding from a door jamb, the strip coupled to the door jamb, the strip coupled to the door jamb and positioned adjacent the lock bolt for blocking access to the lock bolt between the door and the door jamb. The locking system further comprises a system for monitoring and reporting the status of a detention cell door, the lock bolt, and the roller bolt.

19 Claims, 24 Drawing Sheets





US010316546B1

(12) **United States Patent**
Ozier et al.

(10) **Patent No.:** **US 10,316,546 B1**

(45) **Date of Patent:** ***Jun. 11, 2019**

(54) **TAMPER-RESISTANT LOCKING AND NOTIFICATION SYSTEMS FOR DETENTION CELLS**

(52) **U.S. Cl.**

CPC *E05B 17/2088* (2013.01)

(58) **Field of Classification Search**

CPC *E05B 17/2084; E05B 17/2088*

USPC *70/416-418; 292/346; 49/460*

See application file for complete search history.

(71) Applicant: **Willo Products Company, Inc.,**
Decatur, AL (US)

(72) Inventors: **Lynn D. Ozier, Decatur, AL (US);**
David Wood, Decatur, AL (US); Brian
Terry, Decatur, AL (US); Matt P.
Heinrich, Decatur, AL (US); Brian S.
Foss, Decatur, AL (US)

(56) **References Cited**

U.S. PATENT DOCUMENTS

4,648,253 A * 3/1987 Imhoff *E05B 47/0047*
292/210

8,528,272 B1 * 9/2013 Foss *E05F 17/001*
52/106

9,045,927 B1 * 6/2015 Hoffberg *E05F 3/102*

9,482,030 B2 * 11/2016 Heinrich *E05B 17/2088*

(73) Assignee: **Willo Products Company, Inc.,**
Decatur, AL (US)

(*) Notice: Subject to any disclaimer, the term of this patent is extended or adjusted under 35 U.S.C. 154(b) by 0 days.

* cited by examiner

This patent is subject to a terminal disclaimer.

Primary Examiner Suzanne L Barrett

(74) *Attorney, Agent, or Firm* — Atlanta Technology Law

(21) Appl. No.: **15/679,417**

(57) **ABSTRACT**

(22) Filed: **Aug. 17, 2017**

A locking system that has an opening in a door adapted and arranged for receiving a lock bolt and a lock fixed in a wall for actuating a lock bolt adapting and arranged for being received by the opening in the door when the door is closed. Alternatively, the locking system is mounted on the exterior of the detention cell door and the adjacent exterior cell wall. The locking system further comprises a blocking strip protruding from a door jamb, the strip coupled to the door jamb, the strip coupled to the door jamb and positioned adjacent the lock bolt for blocking access to the lock bolt between the door and the door jamb. The locking system further comprises a system for monitoring and reporting the status of a detention cell door, the lock bolt, and the roller bolt.

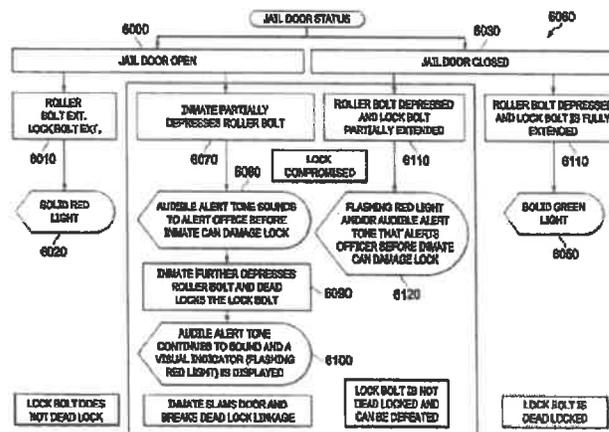
Related U.S. Application Data

(63) Continuation-in-part of application No. 15/291,242, filed on Oct. 12, 2016, now abandoned, which is a continuation of application No. 14/834,253, filed on Aug. 24, 2015, now Pat. No. 9,482,030.

(60) Provisional application No. 62/040,667, filed on Aug. 22, 2014, provisional application No. 62/062,406, filed on Oct. 10, 2014, provisional application No. 62/433,127, filed on Dec. 12, 2016, provisional application No. 62/467,305, filed on Mar. 6, 2017.

(51) **Int. Cl.**
E05B 17/20 (2006.01)

19 Claims, 24 Drawing Sheets





US010385587B1

(12) **United States Patent**
Heinrich et al.

(10) **Patent No.:** **US 10,385,587 B1**
(45) **Date of Patent:** **Aug. 20, 2019**

(54) **TAMPER-RESISTANT LOCKING SYSTEMS AND METHODS**

(56) **References Cited**

U.S. PATENT DOCUMENTS

- (71) Applicant: **Willo Products Company, Inc.**,
Decatur, AL (US)
- (72) Inventors: **Matt P. Heinrich**, Decatur, AL (US);
Brian S. Foss, Madison, AL (US)
- (73) Assignee: **Willo Products Company, Inc.**,
Decatur, AL (US)
- (*) Notice: Subject to any disclaimer, the term of this patent is extended or adjusted under 35 U.S.C. 154(b) by 0 days.
- (21) Appl. No.: **15/291,242**
- (22) Filed: **Oct. 12, 2016**

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| 2,397,926 A | 4/1946 | Creech | | |
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| 4,691,542 A | 9/1987 | Young | | |
| 4,813,254 A * | 3/1989 | Foshee | | E05B 67/36 |
| | | | | 70/104 |

Related U.S. Application Data

- (63) Continuation of application No. 14/834,253, filed on Aug. 24, 2015, now Pat. No. 9,482,030.
- (60) Provisional application No. 62/040,667, filed on Aug. 22, 2014, provisional application No. 62/062,406, filed on Oct. 10, 2014.

- (51) **Int. Cl.**
E05B 17/20 (2006.01)
E05B 15/02 (2006.01)
- (52) **U.S. Cl.**
CPC *E05B 17/2088* (2013.01); *E05B 15/0205* (2013.01); *E05B 17/2003* (2013.01); *E05B 2015/023* (2013.01)
- (58) **Field of Classification Search**
CPC E05B 17/2084; E05B 17/2088
USPC 70/416, 417; 49/460; 292/346
See application file for complete search history.

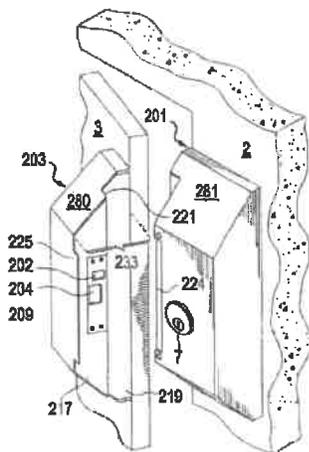
(Continued)

Primary Examiner — Suzanne Lale Dino Barrett
(74) *Attorney, Agent, or Firm* — Luke Anderson; Atlanta Technology Law

(57) **ABSTRACT**

The present disclosure is a locking system that has an opening in a door adapted an arranged for receiving a lock bolt and a lock fixed in a wall for actuating a lock bolt adapting and arranged for being received by the opening in the door when the door is closed. The locking system further comprises a blocking strip protruding from a door jamb, the strip coupled to the door jamb and positioned adjacent the lock bolt for blocking access to the lock bolt between the door and the door jamb.

12 Claims, 21 Drawing Sheets



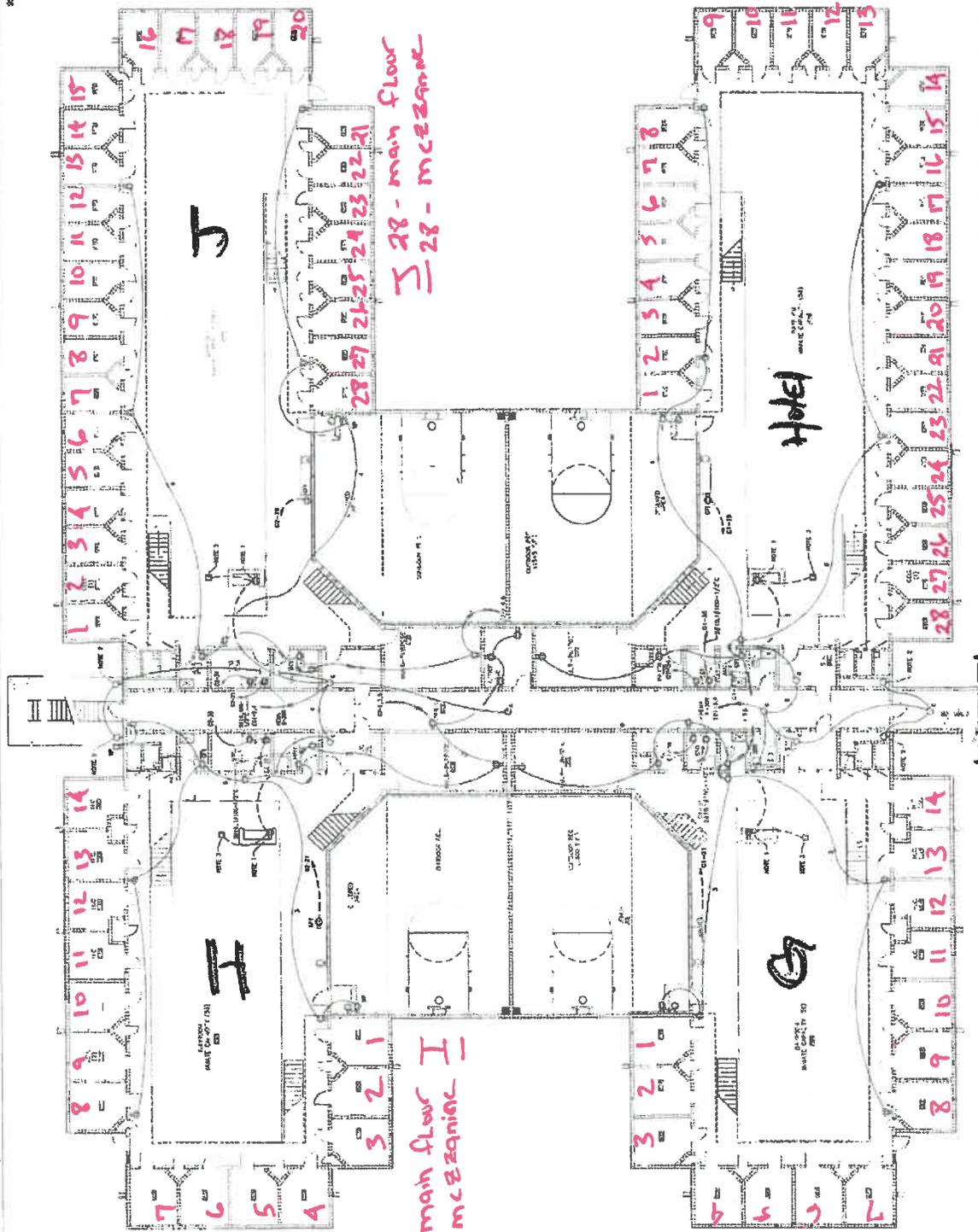


**WILLO PRODUCTS
COMPANY** SINCE 1945
Detention Locking Systems & Controls



Section 4 – Scanned Architectural sheet of Pod Identification

Phase 3



KEYNOTE

RICHLAND COUNTY DETENTION FACILITY
 COLUMBIA, SOUTH CAROLINA
 FIRST FLOOR PLAN - POWER

J.D.
 James DeLaine, Jr. & Associates, Inc.
 Engineers, Architects, Project Managers
 1000 ...
 Columbia, SC 29201
 803 ...

| NO. | DATE | DESCRIPTION |
|-----|------|-------------|
| | | |
| | | |
| | | |
| | | |



E2ap
 Engineers, Inc.

- NOTES:
1. POWER PLAN SUBJECT TO CONSULT DRAWINGS.
 2. SEE ALL OTHER POWER DRAWINGS FOR COMPLETE INFORMATION.
 3. SEE ALL OTHER POWER DRAWINGS FOR COMPLETE INFORMATION.

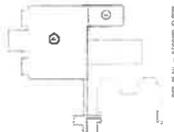
28 - main floor
 H - 28 - mce zone

14 - main floor
 G - 14 - mce zone

FIRST FLOOR PLAN - POWER

NOTES

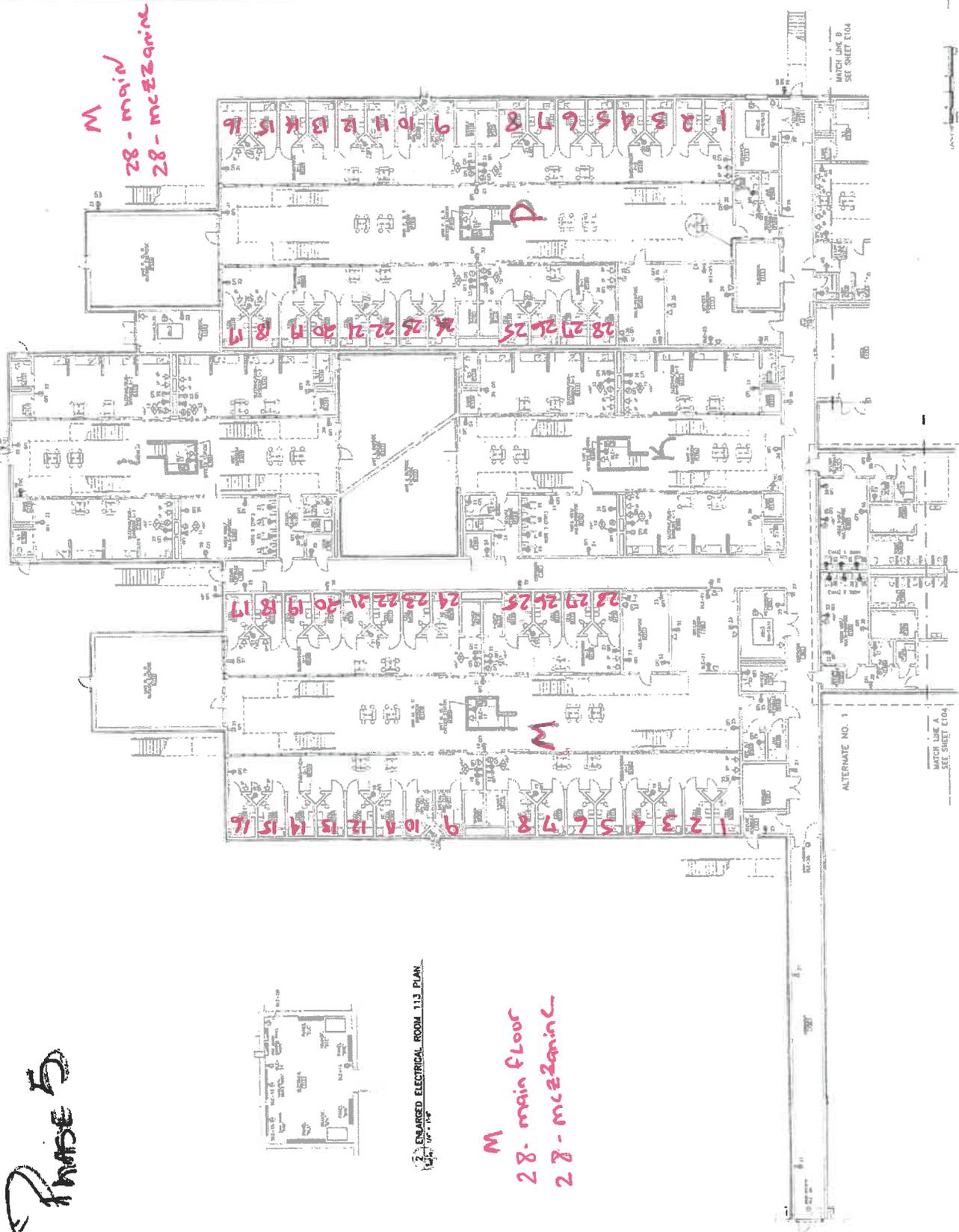
1. ALL ELECTRICAL WORK SHALL BE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL, STATE AND FEDERAL REGULATIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.



BEA
BENTON & BOWEN
ASSOCIATES, INC.
1000 W. WASHINGTON AVENUE
SUITE 200
CHICAGO, IL 60601
TEL: 312.427.1000
FAX: 312.427.1001
WWW.BEA-BA.COM



ALVIN S. GLENN
DETENTION CENTER
ADDENDUMS AND
REVISIONS
ISSUED UNDER 2016 CORRAL
AREA B
FIRST FLOOR POWER PLAN -
AREA B



Phase B



ENLARGED ELECTRICAL ROOM 113 PLAN

M
28 - main floor
28 - mezzanine

FIRST FLOOR POWER PLAN - AREA B



3/22/2023

**Change Order Number One Proposal
To PO number CN230038**

Interim Director, Crayman J. Harvey, MS
Alvin S. Glenn Detention Center
201 John Mark Dial Drive
Columbia, SC 29209
Phone: 803-576-3200
Cell:803-240-2875
Harvey.crayman@richlandcountysc.gov

Mr. Harvey,

The Following is our Scope of work for the proposed change order number one.

Scope of Work:

In our original quotation, we included “*Recommendations and Assumptions.*” The recommendations were to confirm the structural integrity of the opening and its functionality. I copied and pasted the Recommendations from the original quote. They are located on page two of this proposal.

On March 14th The project engineer and project manager assigned to the Alvin S. Glenn project conducted a site visit. As of March 14th, the following cell door openings did not meet the recommendations that must be satisfied for a successful installation of the Wedge locking system.

Thirty-nine cell doors were identified to have either structural issues or functional issues. The followings are the findings and the proposed solutions. Incorporating these solutions will guarantee a successful locking system installation.

- 1 (each) Detention cell door skin for door mark, SHU 47. Please see the attachment.
 - Hollow metal door SHU 47 has significant damage to the skin of the door.
 - To Repair this door, ***we propose to Furnish and Install*** a 10GA skin to the existing hollow metal door. This will conceal the damaged areas, strengthen the door, and permit the facility to maintain the continuity of all the doors.
- 19 (each) Strengthening plates
 - In the SHU unit, seven doors on the lower level and twelve doors on the upper level need structural reinforcement to the door skin at the strike location.



- **We propose to Furnish and install** a section of 10GA steel approximately 4 inches wide by 18 inches long.
- We also will weld up the sections that are currently splitting at the door strike
- 22 (each) Detention cell doors that are equipped with 4 (each) detention hinges need replacement. **We Propose to Furnish and Install** eighty-eight hinges.
 - The Security hollow metal doors are sagging. This sagging is causing the door and frame to be out of alignment. Typically, door sagging can be corrected by the replacement of the security hinges.
 - Sometimes misalignment is caused by a hinge pad breaking loose within the frame or door. There is no way to check the hinge pad until a hinge is removed. Currently, we are quoting the replacement of the detention hinge only.
 - For a proper wedge installation, the door and frame must be in alignment. As you know we are welding the backplate on both the door and frame, therefore proper alignment must be achieved before installation.
- 1 (each) Reverse swing hollow metal door
 - For a proper Wedge installation, we require seven inches of field space. This dimension is measured from the edge of the rabbet of the hollow metal frame going backward. One opening does not have the wall space for the Wedge.
 - The solution for this issue is to reverse swing the door. We **Propose to Furnish and Install** a conduit and conduit cover going up, across, and back down the hollow metal frame. The control wire is extended from the old lock pocket area through the conduit to the opposite side of the new lock pocket area. We will add a continuous hinge to the opposite side of the door. Through these activities, the detention locking system is functional at that cell door location.

Recommendation and Assumptions from the original scope letter:

- *This proposal recommends* before the Wedge installation begins all detention hinges be checked by the facility for correct operation. If a hinge has up-and-down movement the knuckle is defective and should be replaced. Willo Products can offer a price to furnish and install security hinges, or a continuous hinge if the hinge pads are damaged.
- *This proposal recommends* all hollow metal doors be checked for structural integrity. If a detention door is compromised, its repair or replacement should occur before the Wedge installation. Willo Products can offer pricing to furnish and install replacement doors.



**WILLO PRODUCTS
COMPANY** SINCE 1945
Detention Locking Systems & Controls

We Do not include the following:

- Paint, or painting
- Repairing the hinge pads
- Anything not specifically listed as being furnished and installed
- Hollow metal doors, frames, security glass
- Security or architectural hardware not specifically listed as being furnished and installed
- Tax
- Grout or grouting
- Caulk or caulking
- Any item not specifically listed as being furnished and installed

PRICING:

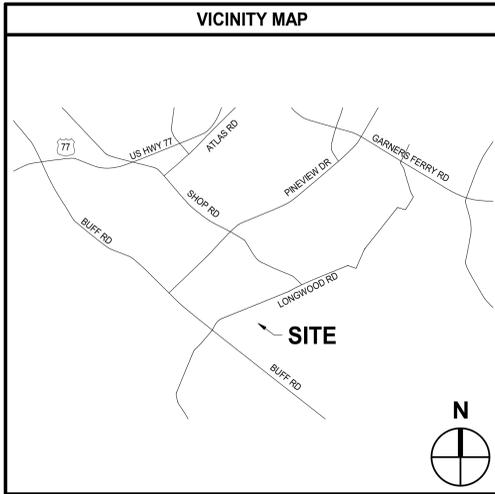
To Furnish and install the above scope of Work we request a change order to P.O. number CN230038 in the amount of **\$28,108.00.**

Sincerely,

Ryan Childers

Ryan Childers
Sales & Estimating
714 Willo Industrial Drive, SE
Decatur, AL 35601
Office number: 256-353-7161 X 234
Cell number: 256-580-0166 (Preferred)
Email: rchilders@willoproducts.com
Website: Willoproducts.com

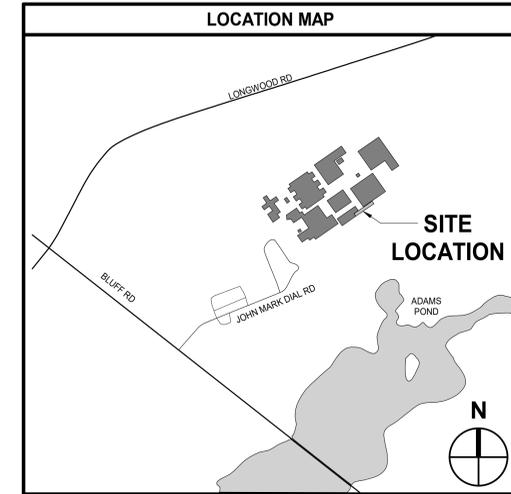
RICHLAND COUNTY ASG VISITATION CENTER CONVERSION



COLUMBIA, SOUTH CAROLINA

MOSELEYARCHITECTS

6210 ARDREY KELL ROAD • THE HUB AT WAVERLY, SUITE 425 • CHARLOTTE, NC 28277
 PHONE (704) 540-3755 FAX (704) 540-3754
 MOSELEYARCHITECTS.COM



THE LANDPLAN GROUP SOUTH
 1206 SCOTT STREET, COLUMBIA, SC, 29201

Civil Engineering
 803.256.0562

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| LSZ.0 | LIFE SAFETY PLAN |
| CIVIL | |
| C1.0 | SITE PLAN |
| ARCHITECTURAL | |
| A0.1 | GENERAL ARCHITECTURAL INFORMATION |
| A0.2 | WALL/PARTITION TYPES, WALL JOINTS AND TERMINATIONS |
| A1.1 | ARCHITECTURAL SITE PLAN |
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THE CONTRACT DOCUMENTS ARE COMPLEMENTARY, AND WHAT IS REQUIRED BY ONE SHALL BE AS BINDING AS IF REQUIRED BY ALL.
 IN CASE OF A CONFLICT, DISAGREEMENT, OR AMBIGUITY, PROVIDE THE BETTER QUALITY. IN CASE OF A CONFLICT, DISAGREEMENT, OR AMBIGUITY, PROVIDE THE GREATER QUANTITY OF WORK.



**RICHLAND COUNTY ASG VISITATION CENTER
 CONVERSION**
 201 JOHN MARK DIAL DR, COLUMBIA, SC 29209

| | |
|-------------|------------------|
| PROJECT NO: | 501986.1 |
| DATE: | OCTOBER 28, 2022 |
| REVISIONS | |
| DATE | DESCRIPTION |
| 02/23/23 | REV1 |

COVER



Retail Food Establishment Inspection Report

| Facility Information | | Audit Information | |
|----------------------------------|---------------------------------|-------------------|---|
| Permit: | 40-206-08237 | Audit Name: | Retail Food Establishment Inspection Report |
| Facility Name: | ALVIN S GLENN DETENTION CENTER | Audit Type: | 10_Routine Inspection |
| Address: | 201 JOHN MARK DIAL DR | Start Date: | 21 Mar 2023 09:47 AM |
| Facility Service (Full/Limited): | F | End Date: | 21 Mar 2023 11:09 AM |
| City/State/Zip: | COLUMBIA, SC 292090000 RICHLAND | | |

Overall Rating
97%

Foodborne Illness Risk Factors & Interventions and Good Retail Practices

| Item | Answer | Points Current |
|--|----------------|----------------|
| 1. PIC Present, Demonstration – Certification by accredited program, and Performs duties Certified Food Protection Manager Fact Sheet Link | In | 2 |
| 2. Management and food employee knowledge, and conditional employee; responsibilities and reporting. Employee Health Fact Sheet Link | In | 2 |
| 3. Proper use of reporting, restriction and exclusion | In | 2 |
| 4. Proper eating, tasting, drinking, or tobacco use | In | 2 |
| 5. No discharge from eyes, nose, and mouth | In | 2 |
| 6. Hands clean and properly washed | In | 3 |
| 7. No bare hand contact with RTE foods | In | 3 |
| 8. Handwashing sinks, properly supplied and accessible | In | 2 |
| 9. Food obtained from approved source | In | 2 |
| 10. Food received at proper temperature | Not Observed | 2 |
| 11. Food in good condition, safe and unadulterated | In | 2 |
| 12. Required records available: shellstock tags, parasite destruction Molluscan Shellfish & Shellstock Information Freezing for Parasite Destruction | Not Observed | 2 |
| 13. Food separated and protected | In | 3 |
| 14. Food-contact surfaces: cleaned and sanitized | In | 3 |
| 15. Proper disposition of returned, previously served, reconditioned, and unsafe food | In | 2 |
| 16. Proper cooking time and temperature Cooking/Reheating Fact Sheet Link | Not Observed | 3 |
| 17. Proper reheating procedures for hot holding Cooking/Reheating Fact Sheet Link | Not Observed | 3 |
| 18. Proper cooling time and temperatures Cooling Fact Sheet | Not Observed | 3 |
| 19. Proper hot holding temperatures Proper Holding Temperatures Fact Sheet Time as a Public Health Control Measure for Hot or Cold Food Fact Sheet | Not Observed | 3 |
| 20. Proper Cold holding temperatures Proper Holding Temperatures Fact Sheet Time as a Public Health Control Measure for Hot or Cold Food Fact Sheet | In | 3 |
| Comments • All observed cold holding temperatures are 41 °F or lower. | | |
| 21. Proper date marking and disposition. Date Marking Fact Sheet Fact Sheet | Not Observed | 3 |
| 22. Time as a Public Health Control: procedures and records Time as a Public Health Control Measure for Hot or Cold Food | Not Observed | 3 |
| 23. Consumer advisory provided for raw or undercooked foods Guide to Consumer Advisories | Not Applicable | 1 |
| 24. Pasteurized foods used; prohibited foods not offered | Not Applicable | 2 |
| 25. Food additives: approved and properly used | Not Applicable | 2 |
| 26. Toxic substances properly identified, stored, and used | In | 2 |
| 27. Compliance with variance, specialized process, reduced oxygen packaging criteria or HACCP plan Guide to HACCP Plans | Not Applicable | 2 |
| 28. Pasteurized eggs used where required | Not Applicable | 1 |
| 29. Water and ice from approved source | In | 2 |
| 30. Variance obtained for specialized processing methods | Not Applicable | 1 |
| 31. Proper cooling methods used; adequate equipment for temperature control Proper Cooling Temperatures | In | 1 |
| 32. Plant food properly cooked for hot holding Proper Cooking and Reheating Temperatures | Not Observed | 1 |
| 33. Approved thawing methods used | Not Observed | 1 |

| | | |
|---|-----|-----------|
| 34. Thermometers provided and accurate | In | 1 |
| 35. Food properly labeled: original container | In | 1 |
| Molluscan Shellfish & Shellstock Information | | |
| 36. Insects and rodents not present; no unauthorized animals | In | 2 |
| 37. Contamination prevented during food preparation, storage and display | Out | 0 |
| Comments | | |
| <ul style="list-style-type: none"> ** Consecutive Violation ** 3-305.11 - Food Storage-Preventing Contamination from the Premises <i>Observed food stored directly on floor in all food storage areas. Discussed locks on storage containers to prevent rummaging from unauthorized people.</i> The violation identified as consecutive may be referred to the Enforcement Section. | | |
| 38. Personal cleanliness | In | 2 |
| 39. Wiping cloths: properly used and stored | In | 1 |
| 40. Washing fruits and vegetables | In | 1 |
| 41. In-use utensils: properly stored | In | 1 |
| 42. Utensils, equipment and linens: properly stored, dried & handled | In | 1 |
| 43. Single-use and single-service articles; properly stored and used | In | 1 |
| 44. Gloves used properly | In | 1 |
| 45. Equipment, food and non-food-contact surfaces approved; cleanable, properly designed, constructed and used | In | 2 |
| 46. Warewashing facilities: installed, maintained and used; test strips | In | 1 |
| 47. Non-food-contact surfaces clean | In | 1 |
| 48. Hot and cold water available; adequate pressure | In | 2 |
| 49. Plumbing installed; proper backflow devices | In | 2 |
| 50. Sewage and waste water properly disposed | In | 2 |
| 51. Toilet facilities: properly constructed, supplied and cleaned | In | 1 |
| 52. Garbage and refuse properly disposed; facilities maintained | In | 1 |
| 53. Physical facilities installed, maintained and clean | Out | 0 |
| Comments | | |
| <ul style="list-style-type: none"> ** Consecutive Violation ** 6-501.11 - Repairing-Premises, Structures, Attachments, and Fixtures-Methods <i>Cove base in all walkins currently under repairs. Entire kitchen remodel to be completed by 30 Apr or earlier.</i> The violation identified as consecutive may be referred to the Enforcement Section. | | |
| 54. Meets ventilation and lighting requirements; designated areas used | In | 1 |
| 55. Chapter 8 - Meets all requirements of Chapter 8: Compliance & Enforcement | In | 0 |
| 56. Chapter 9 - Meets all applicable requirements of Chapter 9: Standards for Additional Operations | In | 1 |
| Totals | | 97 |

Inspection Report Information

| Item | Answer | Points Current |
|---|---------|----------------|
| Grade Posted | A | |
| Is a Follow-Up required? | Yes | |
| Follow-up Inspection will be performed within: | 10 days | |
| Follow-Ups may be Virtual or Onsite | Onsite | |
| Is a Routine required within 60 days? | No | |
| Totals | | |

Inspection Information

| Item | Answer | Points Current |
|--|--|----------------|
| Facility Category | Category 3 | |
| Type of Inspection. | Onsite | |
| Change of Ownership Permit Pending | No | |
| DHEC Contact Phone and Fax Number. | Midlands EA-BEHS Columbia - (803)896-0620 Fax (803)896-0617 | |
| <p>Violations may be subject to enforcement action including but not limited to a monetary penalty of \$1,000.00 per violation for each day of non-compliance per S.C. Code Ann. Section 44-1-150 and S.C. Regulation 61-25. If the retail food establishment obscures, covers, defaces, relocates, or removes the posted grade decal, this is a violation of S.C. Regulation 61-25 and may result in enforcement action. Information collected on this form is open to public scrutiny or release in accordance with the Freedom of Information Act.</p> <p style="text-align: center;">For fact sheets, the regulation, and additional information, please see: https://www.scdhec.gov/food-safety.</p> | | |
| Totals | | |

Auditor Signature: Thadeous Bach



Account Signature: Janet Renner





Retail Food Establishment Inspection Report

| Facility Information | | Audit Information | |
|----------------------------------|---------------------------------|-------------------|---|
| Permit: | 40-206-08237 | Audit Name: | Retail Food Establishment Inspection Report |
| Facility Name: | ALVIN S GLENN DETENTION CENTER | Audit Type: | 15_Follow-Up Inspection |
| Address: | 201 JOHN MARK DIAL DR | Start Date: | 29 Mar 2023 10:24 AM |
| Facility Service (Full/Limited): | F | End Date: | 29 Mar 2023 10:46 AM |
| City/State/Zip: | COLUMBIA, SC 292090000 RICHLAND | | |

Overall Rating
99%

Foodborne Illness Risk Factors & Interventions and Good Retail Practices

| Item | Answer | Points Current |
|--|----------------|----------------|
| 1. PIC Present, Demonstration – Certification by accredited program, and Performs duties Certified Food Protection Manager Fact Sheet Link | In | 2 |
| 2. Management and food employee knowledge, and conditional employee; responsibilities and reporting. Employee Health Fact Sheet Link | In | 2 |
| 3. Proper use of reporting, restriction and exclusion | In | 2 |
| 4. Proper eating, tasting, drinking, or tobacco use | In | 2 |
| 5. No discharge from eyes, nose, and mouth | In | 2 |
| 6. Hands clean and properly washed | In | 3 |
| 7. No bare hand contact with RTE foods | In | 3 |
| 8. Handwashing sinks, properly supplied and accessible | In | 2 |
| 9. Food obtained from approved source | In | 2 |
| 10. Food received at proper temperature | Not Observed | 2 |
| 11. Food in good condition, safe and unadulterated | In | 2 |
| 12. Required records available: shellstock tags, parasite destruction Molluscan Shellfish & Shellstock Information Freezing for Parasite Destruction | Not Observed | 2 |
| 13. Food separated and protected | In | 3 |
| 14. Food-contact surfaces: cleaned and sanitized | In | 3 |
| 15. Proper disposition of returned, previously served, reconditioned, and unsafe food | In | 2 |
| 16. Proper cooking time and temperature Cooking/Reheating Fact Sheet Link | Not Observed | 3 |
| 17. Proper reheating procedures for hot holding Cooking/Reheating Fact Sheet Link | Not Observed | 3 |
| 18. Proper cooling time and temperatures Cooling Fact Sheet | Not Observed | 3 |
| 19. Proper hot holding temperatures Proper Holding Temperatures Fact Sheet Time as a Public Health Control Measure for Hot or Cold Food Fact Sheet | Not Observed | 3 |
| 20. Proper Cold holding temperatures Proper Holding Temperatures Fact Sheet Time as a Public Health Control Measure for Hot or Cold Food Fact Sheet | In | 3 |
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| 21. Proper date marking and disposition. Date Marking Fact Sheet Fact Sheet | Not Observed | 3 |
| 22. Time as a Public Health Control: procedures and records Time as a Public Health Control Measure for Hot or Cold Food | Not Observed | 3 |
| 23. Consumer advisory provided for raw or undercooked foods Guide to Consumer Advisories | Not Applicable | 1 |
| 24. Pasteurized foods used; prohibited foods not offered | Not Applicable | 2 |
| 25. Food additives: approved and properly used | Not Applicable | 2 |
| 26. Toxic substances properly identified, stored, and used | In | 2 |
| 27. Compliance with variance, specialized process, reduced oxygen packaging criteria or HACCP plan Guide to HACCP Plans | Not Applicable | 2 |
| 28. Pasteurized eggs used where required | Not Applicable | 1 |
| 29. Water and ice from approved source | In | 2 |
| 30. Variance obtained for specialized processing methods | Not Applicable | 1 |
| 31. Proper cooling methods used; adequate equipment for temperature control Proper Cooling Temperatures | In | 1 |
| 32. Plant food properly cooked for hot holding Proper Cooking and Reheating Temperatures | Not Observed | 1 |
| 33. Approved thawing methods used | Not Observed | 1 |

| | | |
|---|-----|-----------|
| 34. Thermometers provided and accurate | In | 1 |
| 35. Food properly labeled: original container | In | 1 |
| Molluscan Shellfish & Shellstock Information | | |
| 36. Insects and rodents not present; no unauthorized animals | In | 2 |
| 37. Contamination prevented during food preparation, storage and display | In | 2 |
| 38. Personal cleanliness | In | 2 |
| 39. Wiping cloths: properly used and stored | In | 1 |
| 40. Washing fruits and vegetables | In | 1 |
| 41. In-use utensils: properly stored | In | 1 |
| 42. Utensils, equipment and linens: properly stored, dried & handled | In | 1 |
| 43. Single-use and single-service articles: properly stored and used | In | 1 |
| 44. Gloves used properly | In | 1 |
| 45. Equipment, food and non-food-contact surfaces approved; cleanable, properly designed, constructed and used | In | 2 |
| 46. Warewashing facilities: installed, maintained and used; test strips | In | 1 |
| 47. Non-food-contact surfaces clean | In | 1 |
| 48. Hot and cold water available; adequate pressure | In | 2 |
| 49. Plumbing installed; proper backflow devices | In | 2 |
| 50. Sewage and waste water properly disposed | In | 2 |
| 51. Toilet facilities: properly constructed, supplied and cleaned | In | 1 |
| 52. Garbage and refuse properly disposed; facilities maintained | In | 1 |
| 53. Physical facilities installed, maintained and clean | Out | 0 |
| Comments | | |
| <ul style="list-style-type: none"> ** Consecutive Violation ** 6-501.11 - Repairing-Premises, Structures, Attachments, and Fixtures-Methods <i>Cove base in all walkins currently under repairs. Entire kitchen remodel to be completed by 30 Apr or earlier.</i> The violation identified as consecutive may be referred to the Enforcement Section. | | |
| 54. Meets ventilation and lighting requirements; designated areas used | In | 1 |
| 55. Chapter 8 - Meets all requirements of Chapter 8: Compliance & Enforcement | In | 0 |
| 56. Chapter 9 - Meets all applicable requirements of Chapter 9: Standards for Additional Operations | In | 1 |
| Totals | | 99 |

Inspection Report Information

| Item | Answer | Points Current |
|--|----------------|----------------|
| Grade Posted | A | |
| Is a Follow-Up required? | Yes | |
| Follow-up Inspection will be performed within: | Specified Date | |
| A Follow-up Inspection will be performed by the date indicated. | 01 May 2023 | |
| Comments | | |
| <ul style="list-style-type: none"> <i>May 1st or earlier. Call for reinspection after completion of remodel before reopening.</i> | | |
| Follow-Ups may be Virtual or Onsite | Onsite | |
| Is a Routine required within 60 days? | No | |
| Totals | | |

Inspection Information

| Item | Answer | Points Current |
|---|--|----------------|
| Facility Category | Category 3 | |
| Type of Inspection. | Onsite | |
| Change of Ownership Permit Pending | No | |
| DHEC Contact Phone and Fax Number. | Midlands EA-BEHS Columbia - (803)896-0620 Fax (803)896-0617 | |
| <p>Violations may be subject to enforcement action including but not limited to a monetary penalty of \$1,000.00 per violation for each day of non-compliance per S.C. Code Ann. Section 44-1-150 and S.C. Regulation 61-25. If the retail food establishment obscures, covers, defaces, relocates, or removes the posted grade decal, this is a violation of S.C. Regulation 61-25 and may result in enforcement action. Information collected on this form is open to public scrutiny or release in accordance with the Freedom of Information Act.</p> <p>For fact sheets, the regulation, and additional information, please see: https://www.scdhec.gov/food-safety.</p> | | |
| Totals | | |

Auditor Signature: Thadeous Bach



Account Signature: Janet Renner

