



Richland Soil and Water Conservation District

2020 Hampton Street, Room 3063A

Columbia, SC 29204

(803) 576-2084 - Fax (803) 576-2088

soilandwater@richlandcountysc.gov

Position Description:

Richland County Ag + Art Tour Artisan Coordinator

Description:

The Richland Soil and Water Conservation District (RSWCD) seeks a Richland County Ag + Art Tour Artisan Coordinator. The Artisan Coordinator will recruit, oversee, and evaluate all artisan applications; assign tour site placements; and coordinate all planning, communication, and logistics pertaining to artisans. The Artisan Coordinator will serve as the main point of contact for artisans participating in the Richland County Ag + Art Tour.

Primary Tasks:

- Recruit artisans for the 2027 Richland County Ag + Art Tour.
- Manage artisan application process, including reviewing and tracking submissions.
- Assign artisans to participating tour sites in coordination with tour site hosts.
- Serve as primary liaison between artisans and tour sites, providing clear and timely communication.
- Maintain artisan records and contact lists.
- Assist with planning and execution of artisan-related aspects of the tour, including logistics, set-up, and troubleshooting.
- Coordinate and evaluate artisan participation post-event, including collecting feedback and documenting outcomes.

Position Type: The Ag + Art Tour Artisan Coordinator will serve as an independent contractor working remotely and will be paid on an hourly basis. The contract will run from November 1, 2027 through August 31, 2027 for an average of 3 hours/week of work, up to a maximum of 175 hours or \$5,000 during the contract period.

To Apply: Email a resume to soilandwater@richlandcountysc.gov by September 19, 2026.

About the Ag + Art Tour: The SC Ag + Art Tour is a free, self-guided tour of farms and farmers markets in select SC counties featuring local artisans at every stop! During the tour, visitors see first-hand where their food comes from, watch artists in action and purchase their works, and learn more about SC's rich agricultural and artistic heritage. Visit <https://www.agandarttour.com/> for more information.