**Minutes of the Richland County Board of Elections & Voter Registration**

**Provisional Hearing and Certification Meeting**

**May 17, 2019**

**10:00am**

**In Attendance**

**Board Members**

1. Charles P. Austin, Sr.
2. Craig Plank
3. Duncan A. Buell
4. Anjanette D. President
5. Yolanda Y. Taylor

**Staff Members**

Rokey W. Suleman II

Michelle D. Harrington Administrative Assistant

**Call to Order**

A meeting of the Richland County Board of Elections & Voter Registration was called to order in the Voter Registration Conference Room on Friday 5/17/19 at 10:00 am, Chair Austin presiding.

**Adoption of Agenda**

Chair Austin moved that we amend agenda before it was adopted to have a moment of meditation, instead of a moment of reflection. The vote in favor was unanimous. The Moment of Meditation followed. Mr. Plank moved to clarify the Executive Session was a personnel matter. It was accepted and the vote was unanimous.

**Director’s Comments**

Mr. Suleman stated there were no provisional ballots, and moved on to the Certification of Windsor Lake becoming a Tax District. The Board stated and signed the Certification Oath. The results for the election were given. Thirty-eight voters cast thirty-seven votes at the voting location. Two absentee ballots were mailed in. All thirty-seven votes were in favor. A completed packet was presented to the Board. Another Oath was given to certify that the votes were correct. The certification was completed with Mr. Suleman and Mrs. Brown signing a certificate to send to the State Election Commission.

**Board Comments**

Dr. Buell inquired about the initials on the checklist, and Mr. Suleman explained. The rest of the Board made brief remarks and then the Board prepared to enter the Executive Session.

**Citizen/Public Input**

There was no citizen input.

**Future Agenda**

Vice Chair Plank suggested editing/reviewing the Board’s Bylaws. He also wants to discuss Candidates on the ballot with fines. The last suggestion he made was to have a meeting with County Council to become acquainted.

Ms. Taylor asked if Board meeting minutes were presented to the State Legislature. She also asked about a handbook of sorts for Board Members. Mr. Buell stated one is available from the state.

The Board entered their Executive Session to discuss a personnel matter. Once the session ended, the Board stated there was no decision made on the matter and they would reconvene on May 29th to discuss it further.

**Adjournment**

Chair Austin moved to adjourn the meeting. There being no further business the meeting was adjourned.

**Next Scheduled Meeting**

The next scheduled Board of Elections & Voter Registration meeting will be held on May 29, 2019

**Submitted by:** Michelle D. Harrington, Administrative Assistant