

**Richland County Airport Commission  
Jim Hamilton – LB Owens Airport (CUB)  
Richland County Department of Public Works  
Columbia, South Carolina**

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**Meeting Minutes  
November 13, 2017 – 12:00 Noon**

**Commission Members in attendance**

Stuart Hope, Chairman  
Joel McCreary, AIA, Vice Chairman  
John Parrish  
Mike Kelly, Esquire  
Lindsey Ott

**Richland County Staff in attendance**

Chris Eversmann, PE, AAE, Airport Manager  
Ismail Ozbek, PE, Director of Public Works  
Greg Pearce, Richland County Council

**Visitors in attendance**

Joseph Barkevich, AICP, WK Dickson  
Ken Harrill, Hangar Tenant  
Melinda Harrill, Hangar Tenant  
Bud Hawk, PE, WK Dickson  
Ken Holt, PE, Holt Consulting  
Peggy Roberson, Eagle Aviation  
Dennis Wiehl, AIA, Mead & Hunt

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Encl: (1) Airport Manager's Report PowerPoint Presentation

**Call to Order and Welcome** – **Chairman Hope** called the meeting to order at 12:05 p.m. and announced a quorum in attendance. He also delivered the invocation and welcomed everyone. Guest introductions followed.

**Report of Items for Executive Session** – **Mr Eversmann** reported that there were no items for discussion in executive session.

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**Approval of Agenda** – **Chairman Hope** presented the agenda as distributed. **Commissioner Parrish** made a motion to approve the agenda as presented. **Commissioner Ott** seconded the motion, and all voted for approval.

**Approval of Minutes** – **Chairman Hope** presented the minutes of the September 18, 2017 Airport Commission meeting for approval. **Commissioner McCreary** made a motion to approve the minutes as presented, **Commissioner Kelly** seconded the motion, and all voted for approval.

**Chairman’s Report / Executive Committee Report** – **Chairman Hope** did not have a report.

**Committee Reports:**

**Economic Development Committee** – There was no report from the Economic Development Committee.

**Operations & Facilities Committee** – **Vice Chairman McCreary** did not have a report, but addressed the ongoing issue of the no-notice, 74% increase in the City of Columbia’s Stormwater fee and its impact on the airport’s operating budget. He has drafted a letter intended for members of City Council which has been reviewed by Councilmen Pearce and Rose. Several Commissioners indicated their willingness to send such letters. Councilman Pearce indicated his willingness to introduce a motion to the County Council regarding this matter.

**Airport Manager’s Report** – A copy of **Mr Eversmann’s** PowerPoint presentation is contained in the enclosure.

**County Liaison’s Report** – **Councilman Pearce** did not have a report.

**Unfinished Business** – The status of several ongoing airport issues were addressed in the Airport Manager’s Report.

**New Business** – There was no new business.

**Adjournment** – The meeting adjourned at 1:24 p.m.

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**Next Meeting** – The next meeting of the Airport Commission will occur on Monday, January 8, 2018 at 12:00 Noon in the large conference room of the airport terminal building.

## Airport Manager's Report

Richland County Airport  
Commission Meeting

November 13, 2017



## Overview



- Meetings, Events, and Visits
- AIP Project Updates
- Budget and Finance
- Eagle Aviation Update
- Airport Metrics
- Other items
- Questions

## Meetings, Events, and Visits

Meetings:

- Sep 19 – Columbia ATCT, RSAT
- Sep 26 – A&F Committee
- Sep 27 – Airport orientation
- Oct 3 – Heyward Career Center
- Oct 3 – RC Council
- Oct 4 – A3 Communications
- Oct 4 – Operational Services
- Oct 16 – WK Dickson
- Oct 18 – ARFF Support
- Oct 21 – Aerofest 2017
- Nov 3 – WK Dickson



## Meetings, Events, and Visits



Children group visits:  
→ None

Adult group visits:  
→ None



## AIP Project Updates

Lighted Airfield Signage  
Construction



## AIP Project Updates

**Lighted Airfield Signage  
Construction**

- Construction contract awarded
- RPR Services contract approved
- Post football season construction



## Budget and Finance



## Budget and Finance



- Sep Operational Revenue – \$23,152.45 (Sep 16 - \$20,148.58)
- Oct Operational Revenue – \$TBD (Oct 16 - \$20,919.65)
- Oct Operating Budget Status:
 

→ Personnel	\$139,143	91%
→ Operations	\$158,634	68%
→ Capital	\$331,441	94%
→ Total	\$629,191	85%

## Eagle Aviation Update

- Fuel Sales
- Ramp Fees collected
- Hangar occupancy



## Airport Metrics



- Aircraft complaints
- Facilities & Grounds maintenance requests

## Airport Metrics

- **Aircraft complaints:**  
There were six (6) aircraft complaints during the period of Sep 1 – Oct 31, 2017.  
  
There was three (3) identification / Information letters sent (50%).  
There were six (6) aircraft complaint during the same period in 2016.
- **Facilities & Grounds maintenance requests:**  
There were 18 maintenance requests during the period of Sep 1 – Oct 31, 2017.  
Terminal – 11% / Airside – 72% / Landside – 17%  
Hangar related – 56% / Electrical related – 28%  
There were 27 Facilities & Grounds maintenance requests during the same period in 2016.

## Other Items



## Other Items

- City of Columbia Stormwater Fee increase
- Aerofest 2017
- Liberty Foundation B-17 visit
- EAA Ford Tri-Motor visit
- New waste oil and waste petroleum facilities
- SCAA Annual Conference
- CY 2018 Meeting Schedule
- CY 2018 Officers election



## Questions?

