

**Letter of Intent**

Date

Name(s) of donor

Address

City, State Zip

Phone number

Dear Neighborhood Improvement Program,

It is my/our understanding that \_\_\_\_\_ is applying for the  
*(Name of Neighborhood Organization)*

Richland County Neighborhood Matching Grant program. \_\_\_\_\_  
*(Name or Company/Agency)*

is pleased to support this organization in their endeavor and would like to make the following

as an in-kind and/or cash contribution(s):

In-Kind Contribution

\_\_\_\_\_  
\_\_\_\_\_

Valued at: \$ \_\_\_\_\_ . \_\_\_\_\_

Cash contribution

\$ \_\_\_\_\_ . \_\_\_\_\_

**Combined contribution totaled at: \$ \_\_\_\_\_ . \_\_\_\_\_**

Sincerely,

\_\_\_\_\_  
(Signature)