	Requested Improvement Details
To:	Neighborhood Improvement Program
From:	
Date:	
Subject:	Commercial Façade Improvement Program
Business Name:	
Business Address:	
Owner or Tenant	
Phone:	
Email:	
This sheet serves to pro	ovide details on requirested improvements as part of the Trenholm Acres/Newcastle Neighborhood
Commercial Façade Impr	rovement Program. General Improvements include, but are not limited to: exterior signage, exterior
	air, lighting, security features, landscaping, building maintenance, etc. Improvement details should
	ted to the general improvement, such as type of improvement, color requested, area or location for
that improvement, etc. A	An example is included below in red.
General Improvement:	Improvement Details:
Building Maintenance	*Repair of damage brickwork on front side of building and columns*
Printed Name	
Signature	
Signature	