**Minutes of the Richland County Board of Elections & Voter Registration**

**Meeting**

**December 12, 2019**

**6:00pm**

**In Attendance**

**Board Members**

1. Dr. Charles P. Austin, Sr. - Chair
2. Dr. Duncan A. Buell
3. Mrs. Anjanette D. President
4. Mr. Craig Plank – Vice Chair

**Staff Members**

 Mr. Terry Graham, Sr.

 Ms. Michelle D. Harrington

 Mrs. Becky Brown

**Call to Order**

A meeting of the Richland County Board of Elections & Voter Registration was called to order in the on Thursday November 14, 2019 at 6:00pm, Chair Austin presiding.

**Moment of Meditation**

Chair Austin called for a Moment of Meditation.

**Adoption of Agenda & Minutes**

Mrs. President moved that we approve the agenda for the meeting. Mrs. Taylor seconded the motion. The vote in favor was unanimous. Dr. Buell moved for the approval of the Minutes and Mrs. Taylor seconded. The vote in favor was unanimous.

**Executive Session Adjournment**

Mrs. President moved we go into executive session and Mr. Plank seconded. The Board did not meet for an Executive Session. There was nothing to discuss at the time.

**Old Business- No Action Requested.**

**Election update & Board Comments**

Mr. Graham gave a report the November 5, 2019 Municipal Election was successful. Correspondence from Executive Director Marci Andino was discussed, as well as Mr. Graham’s response. Mr. Graham and the Board also discussed the conflict with Corrective Action Classes interfering with preparing for the Special Election for Richland School District One being held December 31, 2019.

**Public Comments-** Citizen noticed the email advertising the Provisional Hearing wasn’t sent. Dr. Austin assumed responsibility, but Ms. Harrington acknowledged the email and announcement were not posted.

**Future Agenda Items**

If there are any Agenda items to be added, please send them to Ms. Harrington.

**Board and Director Comments**

Mr. Plank brought up the issue of privacy of the voting process. There have been complaints that the current privacy screens are not sufficient. The Agency will research to find suitable privacy screens.

**Adjournment**

Dr. Buell moved to adjourn the meeting and Mr. Plank seconded. There being no further business the meeting was adjourned.

**Next Scheduled Meeting**

The next scheduled Board of Elections & Voter Registration meeting will be December 12, 2019.

**Submitted by:** Ms. Michelle D. Harrington, Assistant to the Director