**Minutes of the Richland County Board of Elections & Voter Registration**

**Special Meeting**

**January 23, 2020**

**5:30 PM**

**In Attendance**

**Board Members**

1. Dr. Charles P. Austin, Sr. - Chair
2. Mr. Craig Plank – Vice Chair
3. Dr. Duncan A. Buell
4. Mrs. Anjanette D. President
5. Mrs. Yolanda Y. Taylor

**Staff Members**

 Mr. Terry Graham, Sr.

 Mrs. Rebecca Brown

 Ms. Michelle D. Harrington

**Call to Order**

A meeting of the Richland County Board of Elections & Voter Registration was called to order in the on Thursday January 23, 2020 at 5:30 PM, Chair, Dr. Austin presiding.

**Moment of Meditation**

Dr. Austin called for a Moment of Meditation.

**Adoption of Agenda & Minutes**

Mrs. President moved that we approve the agenda for the meeting. Dr. Buell seconded the motion. The vote in favor was unanimous. Mr. Plank was en route.

**Executive Session Adjournment**

Mrs. Taylor moved to adjourn for Executive Session to discuss a Personnel
matter (Phase two.) Mrs. President seconded the motion. The Board adjourned. Once the session was complete, the meeting resumed to public session, moved by Dr. Buell and seconded by Mrs. Taylor.

**Voting on Executive Session Items**

There was no need for a vote.

**Public Comments-**

There were no public comments.

**Future Agenda Items**

If there are any Agenda items to be added, please send them to Ms. Harrington.

**Board and Director Comments**

Mr. Plank wanted to remind Mr. Graham to have election results available. Mr. Graham stated he would have them available before the February 13, 2020 meeting. A poll worker wrote a letter about a delay in pay. Dr. Austin wanted to make sure the issue was resolved. Mr. Graham explained adding new poll workers past a certain time caused a delay in processing payments. It wasn’t a payroll or RCVRE issue, it was a Human resources issue, because of the delay of processing new hire paperwork. The person who wrote the letter had a delay in pay due to payroll entering banking information incorrectly. Mr. Plank asked how the message was conveyed why pay was delayed. Information from payroll was very vague.

**Adjournment**

Mr. Plank moved to adjourn the meeting and Mr. Plank seconded. There being no further business the meeting adjourned.

**Next Scheduled Meeting**

The next scheduled Board of Elections & Voter Registration meeting will be February 13, 2020.

**Submitted by:** Ms. Michelle D. Harrington, Assistant to the Director