

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA



RULES AND APPOINTMENTS COMMITTEE

September 15, 2015
4:00 PM
4th Floor Conference Room

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building

CALL TO ORDER

Mr. Malinowski called the meeting to order at approximately 4:00 PM

APPROVAL OF MINUTES

September 8, 2015 – Mr. Manning moved, seconded by Ms. Dixon, to approve the minutes as distributed. The vote in favor was unanimous.

ADOPTION OF THE AGENDA

Mr. Manning moved, seconded by Ms. Dixon, to adopt the agenda as published. The vote in favor was unanimous.

INTERVIEWS

- a. **Building Codes Board of Appeals—1** – Mr. Victor Snipes and Mr. Willie Farmer were interviewed.

Mr. Manning moved, seconded by Ms. Dixon, to appoint Mr. Willie Farmer to the Building Codes Board of Appeals. The vote in favor was unanimous.

- b. **Midlands Regional Convention Center Authority—1** – Ms. Amber Martin and Mr. Tony Tam were interviewed.

Mr. Manning moved, seconded by Ms. Dixon, to appoint Ms. Amber Martin to the Midlands Regional Convention Center Authority. The vote was in favor.

- c. **Procurement Review Panel—2** – Mr. Allen Brown was interviewed.

Mr. Manning moved, seconded by Ms. Dixon, to appoint Mr. Allen Brown to the Procurement Review Panel. The vote in favor was unanimous.

Committee Members Present

Bill Malinowski, Chair
Julie-Ann Dixon
Jim Manning

Others Present:

Kelvin E. Washington, Sr.
Norman Jackson
Monique McDaniels
Kimberly Roberts
Michelle Onley
Brad Farrar

ITEMS FOR ACTION

- a. **CMRTA Board Terms** – Ms. Liz Crum stated Ms. Teresa Wilson, City Manager, contacted their office and related to them that this item will be on the City’s agenda for action in October.

Mr. Manning moved, seconded by Ms. Dixon, to move forward with the recommendation that the three Richland County appointees to the CMRTA Board continue to serve with the 1, 2, and 3 year terms assigned alphabetically; therefore, Mac Bennett will serve the one year term, Jennifer Harding will serve the two year term, and Kelvin Washington will serve the three year term. Thereafter, all appointees shall each serve a three year term. If approved, this action will be contingent on similar action being taken by the City of Columbia regarding its appointees.

- b. **Employee Grievance Committee Alternates – 2** – Mr. Manning moved, seconded by Ms. Dixon, to appoint Ms. Kecia D. Lara and Ms. Betty Etheredge. The vote in favor was unanimous.

- c. **Employee Grievance Committee** – Ms. McDaniels is going to call a special called meeting to elect a Chair and Vice Chair due to Ms. Etheredge not being re-appointed at the previous Council meeting.

Mr. Malinowski moved, seconded by Ms. Dixon, to staff the Employee Grievance Committee by the County Legal Department. The vote in favor was unanimous.

- d. **Ordinance providing for the appointment of Ex-Officio members to public bodies whose membership is appointed by the governing body of Richland County. The governing body of Richland County may appoint up to three (3) ex-officio members to any board, commission, committee, entity or any other “public body” as defined in the South Carolina Freedom of Information Act whose members are appointed by the governing body of Richland County. Such ex-officio member shall pursuant to Roberts Rules of Order have all the privileges of board (or other public entity) membership, including the right to make motions and to vote and to participate in regular or special called meetings and executive sessions, but none of the obligations. Ex-officio members have no obligation to participate and should not be counted in determining the number required for a quorum or whether a quorum is present at a meeting. When an ex-officio member of any board, commission, committee, entity or any other public body ceases to hold the office that entitles him or her to such membership, his or her membership on the public body terminates automatically [WASHINGTON]** – This item was held in committee.

- e. **Modify the Rules of Council to allow Council to respond to citizens during the Citizen’s Input portion of Council meetings [PEARCE]** – Ms. McDaniels stated that many residents do not feel that their concerns are being heard.

Mr. Manning suggested having the Clerk’s Office have the Councilmembers’ contact information available at the Council meetings for residents that would like to contact Council regarding a specific concern.

Mr. Malinowski moved, seconded by Ms. Dixon, to (1) have the Clerk’s Office have the Councilmembers’ contact information as published on the County website available at the Council meetings; (2) request residents provide questions/concerns to staff in writing; and (3) allow the Chair to provide generic responses. The vote in favor was unanimous.

- f. Allow Council members to electronically participate in ad hoc committee meetings**
[WASHINGTON] – Mr. Manning moved, seconded by Ms. Dixon, to deny this item. The vote in favor was unanimous.

ITEMS FOR DISCUSSION

- a. Council Rules of Richland County Updates** – Move this item to an action item on the committee's next agenda.
- b. Citizens' Input and Public Hearing Sign-In Sheets** – Move this item to an action item on the committee's next agenda. Committee members should forward any recommended changes to the Clerk's Office.

ADJOURNMENT

The meeting adjourned at approximately 5:35 PM.

The Minutes were transcribed by Michelle M. Onley, Deputy Clerk of Council