



Richland County Council
Employee Evaluation Ad Hoc Committee
MINUTES
July 26, 2023 – 3:30 PM
Council Chambers
2020 Hampton Street, Columbia, SC 29204

COUNCIL MEMBERS PRESENT: Chakisse Newton, Chair, Derrek Pugh and Cheryl English

OTHER PRESENT: Anette Kirylo, Patrick Wright, and Jennifer Wladischkin

1. **CALL TO ORDER** – Chairwoman Newton called the meeting to order at approximately 3:30 PM.
2. **APPROVAL OF MINUTES**
 - a. **May 25, 2023** – Mr. Pugh moved to approve the minutes as distributed, seconded by Ms. English.
In Favor: Pugh, English, and Newton
The vote in favor was unanimous.
3. **ADOPTION OF THE AGENDA** – Ms. English moved to adopt the agenda as published, seconded by Mr. Pugh.
In Favor: Pugh, English, and Newton
The vote in favor was unanimous.
4. **ITEMS FOR DISCUSSION/ACTION**
 - a. **2023 Employee Evaluation [EXECUTIVE SESSION]**
Ms. Newton stated Council brought on Pathways Consulting last year to assist with our staff evaluations. Part of the process was for them to develop criteria for future evaluations and to recommend a process. They have provided those recommendations, have been reviewed by the committee, and were distributed via email to other Council members for any additional feedback.

Ms. Newton moved to forward the consultant’s recommendations for staff evaluations to Council for approval, seconded by Ms. English.
In Favor: Pugh, English, and Newton
The vote in favor was unanimous.

Ms. Newton moved to negotiate to extend the contract with Pathways Consulting for an additional year to assist Council with their employee evaluations, seconded by Mr. Pugh.
In Favor: Pugh, English, and Newton
The vote in favor was unanimous.

5. **ADJOURNMENT** – Ms. English moved to adjourn the meeting, seconded by Ms. Newton.

In Favor: Pugh, English, and Newton

The vote in favor was unanimous.

The meeting adjourned at approximately 3:38 PM.