

Transportation Penny Advisory Committee
October 28, 2019 – 5:30 PM
4th Floor Conference Room
2020 Hampton Street, Columbia 29204

CALL TO ORDER – Mr. Simoneaux called the meeting to order at 5:30 PM

APPROVAL OF MINUTES: No Quorum. Mr. Epting requested the minutes from the October 28, 2019 meeting be brought back for approval at the next TPAC meeting.

PUBLIC COMMENT – No one signed up to speak.

OFFICE OF SMALL BUSINESS OPPORTUNITIES UPDATE

- ◇ **Executive Summary**: This report is submitted pursuant to Ordinance(s) 049-13HR and 058-16HR to ensure that the OSBO team provides support to the County to ensure that the SLBE has equal opportunity to participate in County contracts for all six (6) Industry Categories: Construction Services, Professional Services, Non-Professional Services, Engineering Services, Architectural Services, and Wholesale Operations.
- ◇ **Purpose**: The purpose of this report is to manage the ongoing requirements of the Ordinance(s), improving and creating new Standard Operating Procedures (SOPs), and ensuring payments to contracted SLBEs.
- ◇ **Analysis**: SLBE Certified Firms (Active Certification) – 98 Firms
- ◇ **Contract Participation**:
 - Payments to SLBE Certified - \$38,523,255
 - Payments to Uncertified Firms - \$156,705,179
 - Total - \$195,228,434
- ◇ **Department Outlook**:
 - i. *Facilitating increase in County wide SLBE utilization in County wide contracts*
 - OSBO staff is collaborating with RC Directors to identify current vendors to become certified SLBEs
 - ii. *Continued review of Transportation Penny SLBE Contractual Compliance*
- **Business Development**
 - i. *OSBO Website Highlights*
 - ii. *Highlighted Articles*
 - ❖ *Featured Story*
 - ❖ *Winners of OSBO Power Up Pitch Competition*
 - iii. *Attended the Alliance of Supplier Diversity Professionals Training and Certification Course , December 3 – 5, 2019*

- iv. *Participated in OSBO Business Mixer, December 12, 2019*
- v. *Conducted 1 site visit*

- **Certification & Compliance:**

(Projects Completed)

- i. *Completed one (1) new certification and one (1) renewal¹. There are three (3) certifications pending and one (1) re-certifications pending*
- ii. *Conducted two (2) site visits*
- iii. *Attended several meetings with OSBO staff members during the month of November/December*
 - a. *Staff Meetings – November/December*
 - b. *12/16/19 – B2G Certification Presentation*
 - c. *12/18/19 – Meeting (Pre-Construction) Greene Street Phase II*
 - d. *12/18/19 – Meeting (Pre-Bid) Lakeside at Ballentine*
 - e. *1/7/20 – County Council Meeting*
 - f. *1/9/20 – Bid Opening (Lakeside at Ballentine)*

- **Program Coordinator**

- i. *Reconciled/posted multiple payments to prime and subcontractors*
- ii. *Number of payments due to prime, 35*
- iii. *Number of payments due to subcontractors, 162 (November – December)*
- iv. *Participated in the SLBE Holiday Appreciation: December 2019*
- v. *Participated in the OSBO Business Academy: Procurement Symposium in collaboration with Richland Library, January 2020*

TRANSPORTATION PROGRAM UPDATE

◇ **Council Approvals:**

- On December 10th Council approved the following:
 - a. Moving forward with construction for the following projects:
 - 1. Greene Street Phase II
 - 2. North Springs/Harrington Intersection
 - 3. Harrison Road Sidewalk
 - 4. Polo Road Shared Use Path
 - b. Approve the Transportation Budget, excluding non-active Dirt Road projects
- On December 17th Council approved to award contracts for two sidewalk projects
 - a. Polo Road Shared Use Path to Palmetto Sitework Services
 - b. Harrison Road Sidewalk Project to AOS Specialty Contractors, Inc.

◇ Preconstruction Update:

- Procurement Items
 - *Polo Road Sidewalk contract has been sent to the contractor for signature*

◇ Construction Update

- Clemson Road Widening – Construction is 50% complete and continues to include clearing and grubbing, earthwork and some drainage activities
- North Main Street – Project is approximately 69% complete. Drainage installation progressing north of Sunset toward Monticello. Due to utility conflicts and delays, construction completion is anticipated to be late 2020
- Shop Road Extension Phase 1 – The entire project is complete and open to traffic. The project is in the process of being closed out.
- 3 Rivers Greenway – The Fire Rescue building and electrical installation has been completed. Final inspections and property transfer to the City of Columbia will begin. The Department is working on language to amend the IGA with the City for turnover of the projects.
- Magnolia/Schoolhouse Sidewalks – Construction is 99% completed.
- Dirt Road Packages G and H and I (16 roads) – Construction continues. Three roads remain to be completed.
- Koon Sidewalk – Construction is complete, pending completion of punch list items.
- Pedestrian Improvement Projects – Construction is complete, pending completion of punch list items.
- Candlewood NIP Phase 3 – Sidewalk construction is approximately 100% complete for Candlewood NIP Phase 3 on Green Springs Drive, N. Chateau Drive and Concourse Drive
- SERN – Construction is approximately 20% complete. Culvert installation and resurfacing is complete on Rabbit Run Road.
- Broad River Neighborhood – Construction is 50% complete and continues with installation of storm drainage.
- Resurfacing O (39 roads) – Construction is complete. The project is in the process of being closed out.
- Resurfacing P (80 roads) – Construction is 90% complete and continues.
- Koon Sidewalk – Construction is complete, pending completion of punchlist items.
- North Springs/Harrington Intersection – Construction will be starting on February 3, 2020
- Resurfacing Package Q – Construction is 5% complete. Currently, full depth patching is underway. Decker Blvd. is substantially complete.
- Greene Street Phase II – Construction began in January 2020.

THE COMET PROGRAM UPDATE

◇ Financial Highlights

Total Revenue: YTD - \$6.45M compared 4/12 of annual budget at -\$9.93M; total YTD collections average 22% of annual budgeted amount

Total Expenses: YTD - \$8.66M compared to 4/12 of annual budget of \$9.93M; total YTD expenditures represent an average 29% of annual budget

- ◇ DBE Report July 2019 – Mr. Andoh stated Transdev Services, Inc.’s goal is to be at 25.9% by June 2020. At this time, they are at 27.0%.

OTHER BUSINESS

Next Scheduled Meeting: February 24, 2020 – 2020 Hampton Street

ADJOURN – The meeting adjourned at approximately 6:45 PM