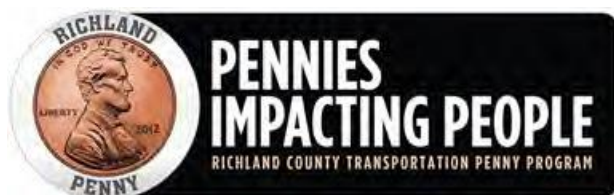


**TRANSPORTATION PENNY ADVISORY COMMITTEE MEETING
MONDAY, JANUARY 25, 2016
2020 HAMPTON STREET, 4TH FLOOR CONFERENCE ROOM**



In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building.

MEMBERS PRESENT: Hayes Mizell, Trevor Bowers, Todd Avant, Carol Kososki, Natalie Britt, J. T. McLawhorn, Bill Wiseman, Jennifer Bishop, Virginia Sanders, James Faber and Dorothy Sumter

OTHERS PRESENT: Rob Perry, Chris Gossett, Tony McDonald, Shawn Salley, Michelle Onley, Tony Edwards, Quinton Epps, Ismail Ozbek, and Michelle Onley

CALL TO ORDER

The meeting was called to order at approximately 5:30 p.m.

ELECTION OF OFFICERS

CHAIR – Mr. Hayes Mizell was elected as Chair by acclamation.

VICE-CHAIR – Mr. Derrick Huggins was elected as Vice-Chair by acclamation.

SECRETARY – Ms. Virginia Sanders, Ms. Dorothy Sumter, Ms. Carol Kososki, and Ms. Natalie Britt were nominated and declined the nomination.

Mr. James Faber was elected as Secretary by acclamation.

Mr. Mizell stated there are 4 positions vacate or where the member's term will be expiring in the near future on the committee. There are also two (2) new members: Murray Coleman and Frank Anderson.

ADOPTION OF AGENDA

The agenda was adopted unanimously.

APPROVAL OF MINUTES

November 23, 2015 – The minutes were approved unanimously as distributed.

DISCUSSION OF SC DEPARTMENT OF REVENUE AUDIT

Mr. Mizell stated he had contacted the Department of Revenue on three (3) separate occasions requesting an update on the audit. The Department of Revenue responded that with the ongoing investigation(s) it would be inappropriate to provide a briefing to the committee at this time.

Mr. McDonald stated staff has been in discussions with the Department of Revenue in order to get clarification on the concerns expressed by DOR.

Mr. Livingston inquired if there has been any evidence to support that the County has done anything they should not have.

Mr. McDonald stated there has been no indication from the County's perspective anything has been done in error or otherwise.

Mr. McLawhorn inquired if the County was given an opportunity to discuss the findings with the DOR.

Mr. McDonald stated there was not a meeting with DOR prior to receiving the letter.

Mr. McDonald stated the PDT submits a monthly invoice that is reviewed by Mr. Gossett and Mr. Perry. Once they feel comfortable with the charges, they sign off on the invoice and submit the invoice to the Finance Department for payment.

Mr. Perry stated the Transportation Penny is not specifically audited, but is included in the County's overall annual audit.

Ms. Kososki inquired about the County's Internal Audit process.

Mr. McDonald stated the County does not have an internal auditor, but on various occasions the County has hired firms to handle that function.

Ms. Kososki inquired if the TPAC Committee would have a role in procuring the auditor.

Mr. Livingston stated the scope of service should be brought back to the TPAC Committee for feedback before moving forward.

Mr. Wiseman inquired if a member of the TPAC could sit on the selection committee.

Ms. Patrick stated Mr. McDonald has the authority to authorize someone outside of the County to sit on the Procurement Review Panel.

The committee unanimously approved recommending an annual independent audit of the Transportation Penny.

DISCUSSION OF COUNCILMAN ROSE'S AND COUNCILMAN JACKSON'S JANUARY 12, 2016 MOTIONS AS DISCUSSED IN TRANSPORTATION AD HOC COMMITTEE JANUARY 19, 2016

Mr. Mizell recommended having 2 members of TPAC and 2 Council members to meet to discuss the restructuring of the committee's duties.

Mr. Jackson stated his motion is to structure the TPAC similar to the Planning Commission.

Mr. Mizell requested a copy of the by-laws and ordinance governing the Planning Commission.

Ms. Kososki emphasized the importance of the timeline of when the projects are presented to the TPAC and when Council takes action on them.

Mr. Rose stated his motion is to give the TPAC Committee more oversight and review contracts prior to them going to Council for action.

Mr. Mizell stated he does not feel that the committee cannot accomplish what it is expected to do without staff support independent of the administrative chain of the County.

Ms. Kososki stated the committee needs an initiative for improved overall financial reporting and to understand the skill level of the committee members.

Mr. McLawhorn stated he feels there needs to be a balance on the committee (i.e. bus riders, technically experienced, etc.)

Ms. Britt stated she feels the PDT has been transparent and has been very cooperative when she has worked with them on various projects.

Mr. Wiseman requested a copy of the work session agenda prior to the meeting date.

Mr. Wiseman requested that all ideas, questions, etc. be forwarded to staff to help structure the discussion at the work session.

The committee unanimously approved holding a work session on February 12th at 9:00 a.m. to discuss Mr. Jackson and Mr. Rose's motions more fully.

UPDATE ON COUNCIL ACTIONS

Mr. Gossett stated Council took action on the following items:

- ✦ Joster Street Contract has been awarded to Armstrong Contracting in the amount of \$138,000 (100% SLBE Participation)

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- ✦ Millwood Avenue and Windover Street Sidewalk Construction Contract has been awarded in the amount of \$94,000 (100% SLBE Participation)

Currently in design:

- ✦ Atlas Road Widening
- ✦ Pineview Road Widening
- ✦ North Main Street
- ✦ Bluff Road Widening, Phase I & II
- ✦ Green Street, Phase II
- ✦ Gills Creek, Section A
- ✦ Clemson Road Widening
- ✦ Shop Road Widening
- ✦ Shop Road Extension
- ✦ Broad River Road Neighborhood Improvement
- ✦ Clemson/Sparkleberry Intersection
- ✦ Three Rivers Greenway
- ✦ The Southeastern Richland Neighborhood Improvement Project
- ✦ Sidewalk Projects
- ✦ 108 Dirt Roads
- ✦ Resurfacing Packages
- ✦ Pedestrian Intersections

Construction:

- ✦ Currently \$31 Million in Projects
- ✦ Lincoln Tunnel Greenway
- ✦ 6 Intersections
- ✦ Pedestrian Bridge at Riverbanks Zoo
- ✦ Bikeways/Sidewalk Projects
- ✦ Anticipated \$110 Million in projects in 2016 – Three Rivers Greenway, Shop Road Extension, resurfacing/bikeways/sidewalks, North Main Street, Hardscrabble Road, Bluff Road, Broad River Neighborhood, and at least 1/3 of dirt road projects

Approximately \$69.9 Million has been spent to date out of Transportation Penny funds.

Mr. McLawhorn inquired about the economic impact on the local community.

Mr. Perry stated the information has been requested from the Economic Development Director, but the information has not been provided to date.

THE COMET UPDATE

- ✦ Acquired 21 new propane vehicles for DART Services
- ✦ Board of Directors approved purchase of large bus; takes approximately 16 months to receive the vehicle
- ✦ Engaged in strategic planning process

Dr. Schneider stated one of the obstacles they are running into regarding the placement of shelters is the encroachment on private property. The private property owner has the right to reject. In certain instances they can look at the eminent domain clauses, but legal fees could be around \$8,000 and is a complex process to work through.

SLBE/OSBO PROGRAM UPDATE

Ms. Patrick congratulated Ms. Brenda Parnell on being appointed the Interim Assistant Director of Procurement for the SLBE Program.

DECEMBER 2015 PROGRESS REPORT: QUESTIONS AND ANSWERS

There were no questions from the committee regarding the December Progress Report.

CITY OF FOREST ACRES REQUEST FOR NEW PROJECT TO BE ADDED TO PENNY PROGRAM

Ms. Kososki stated the City of Forest Acres drafted a letter to request to be placed on the list of potential projects. The request is not for a particular project, but is to advocate for a process to address projects that were not included in the original referendum. These projects have become a high priority since the original study was conducted.

Mr. McLawhorn inquired about how requests for additional projects are handled.

Mr. Perry stated Mr. Rush drafted a letter to the TPAC Committee stating how the requests for additional projects would be handled. In the letter, Mr. Rush suggested taking the requests annually and rank the requests against each other.

Mr. Jackson stated he is working with the Transportation Department to address the concerns of Mr. Faber and the Lower Richland community.

Mr. Perry stated the Southeastern Richland Neighborhood Improvement Plan had a public meeting approximately a year ago. An additional public meeting will be held in March. Included in the plan is a multi-use plan for students of Lower Richland.

Mr. McLawhorn suggested informing the TPAC Committee when these types of projects are proposed.

Ms. Kososki stated the City of Forest Acres Council is interested in the Forest Drive Corridor.

OTHER BUSINESS

There was no other business.

NEXT MEETING: FRIDAY, FEBRUARY 12, 2016 AT 9:00 AM

ADJOURN

The meeting adjourned at approximately 7:15 PM