



# **Transportation Penny Advisory Committee Meeting**

**Monday, February 28, 2022 at 5:30 PM**  
**Via Zoom and on Richland County YouTube**

## **Meeting Agenda**

1. **Call to Order** Mr. John P. Epting
2. **Public Comments** Mr. John P. Epting
3. **Approval of Minutes** Mr. John P. Epting
4. **Office of Small Business Opportunities (Page 2-10)** GCS/OSBO
5. **Transportation Program (Pages 11-18)** Transportation
6. **The Comet Program (Pages 19-27)** Mr. Eric Harris
7. **Other Business** Mr. John P. Epting
  - Next scheduled meeting: March 21, 2022
  - TPAC Membership Update
8. **Adjournment**



## Transportation Penny Advisory Committee Report

OSBO  
Manager's Report

February 28, 2022

**1. Executive Summary:**

This report is submitted pursuant to Ordinance (s) 049-13HR and 058-16HR to ensure that the OSBO team provides support to the County to ensure that the SLBE has equal opportunity to participate in County contracts for all six (6) Industry Categories.

Primary Industry Category					
Construction Services	Professional Services	Non-Professional Services	Engineering Services	Architectural Services	Wholesale Operations

**2. Purpose:**

The purpose of this report is to manage the ongoing requirements of the Ordinance(s), and ensuring payment to contracted SLBEs.

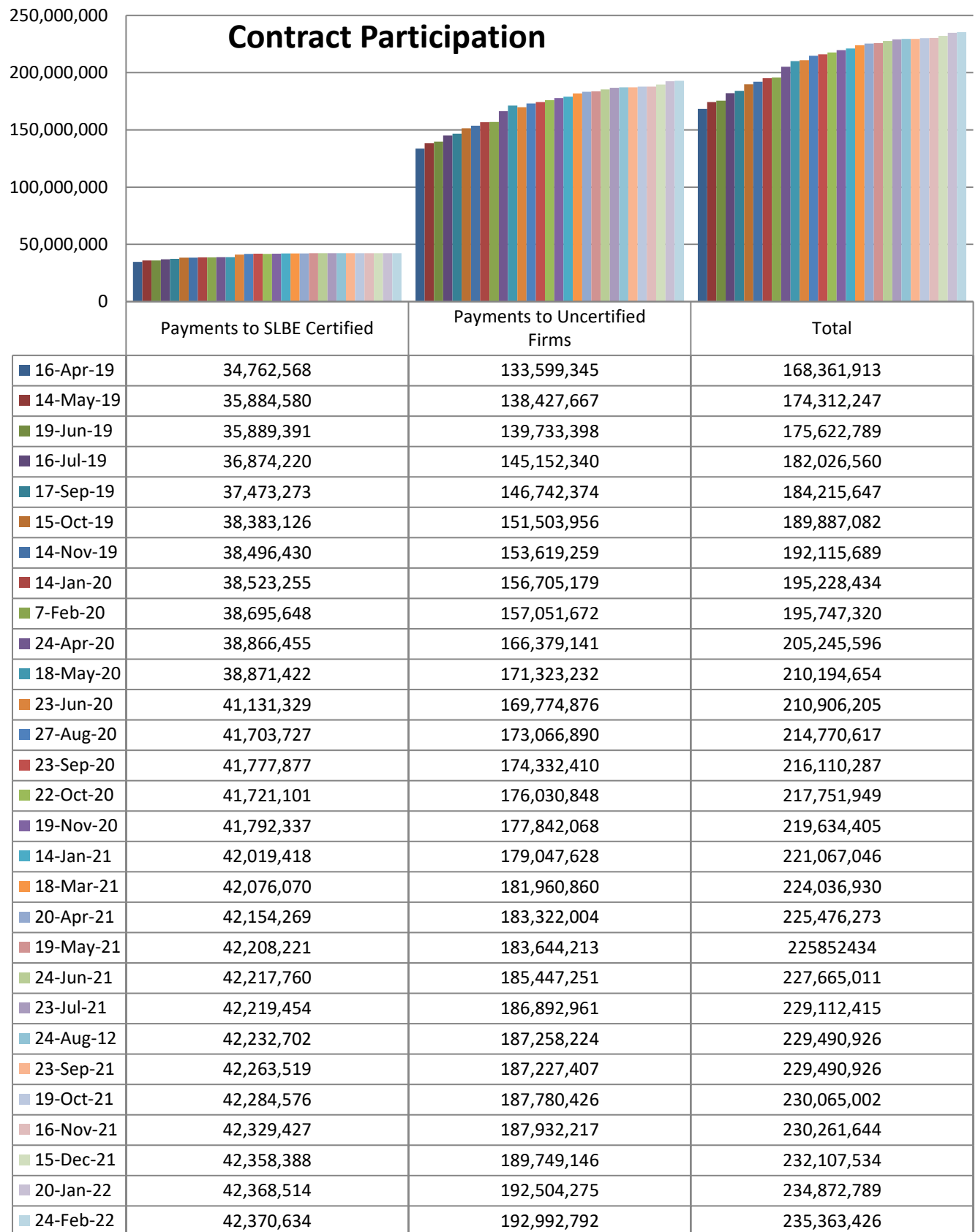
**3. Office of the Small Business Opportunity Cross Functional Team**

Team Matrix		
Name	Department	Title
Christine Keefer	GCS	Director of GCS
Vacant	Transportation	Director of Transportation
Bryant Davis	GCS	Asst. Director of GCS
Erica Wade	OSBO	Manager of OSBO
Pam Green	OSBO	Assistant Manager of OSBO
Michelle Rosenthal	OSBO	Business Development Coordinator
Vacant	OSBO	Project Coordinator
Jennifer Wladischkin	Procurement	Manager of Procurement
Yolanda Davis	Procurement	Contract Specialist
Allison Steele	Transportation	Deputy Director
Alicia Aull	Transportation	Senior Accountant
Nathaniel Miller	Transportation	Contract & Budget Manager

**4. Goal Setting Committee (GSC)**

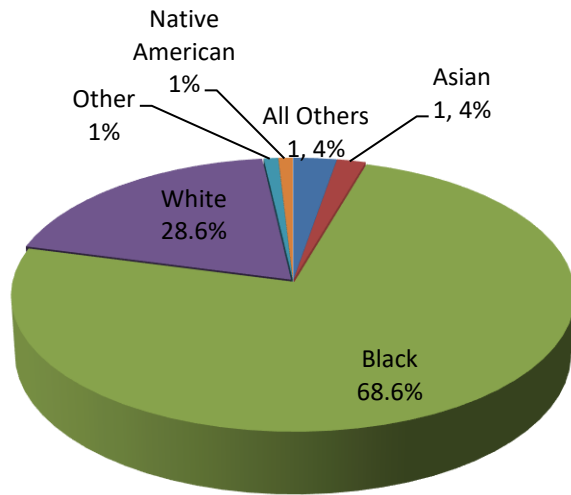
Team Matrix		
Name	Department	Title
Erica Wade	OSBO	Manager of OSBO
Project Managers	Transportation	Project Manager
Michelle Rosenthal	OSBO	Business Development Coordinator
Margaret Jones	OSBO	Certification & Compliance Specialist
Jennifer Wladischkin	Procurement	Manager of Procurement
Vacant	Transportation	Estimator

## 5. Analysis:



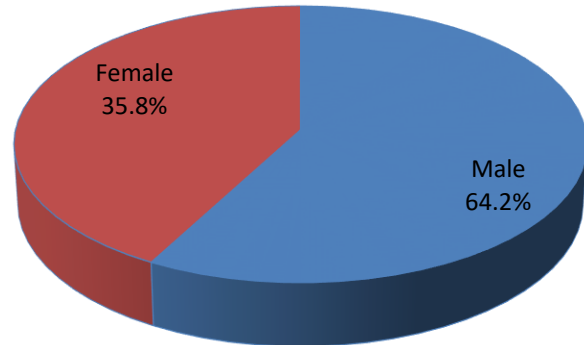
### SLBE Firms by Ethnicity

Number of Firms, Percentage

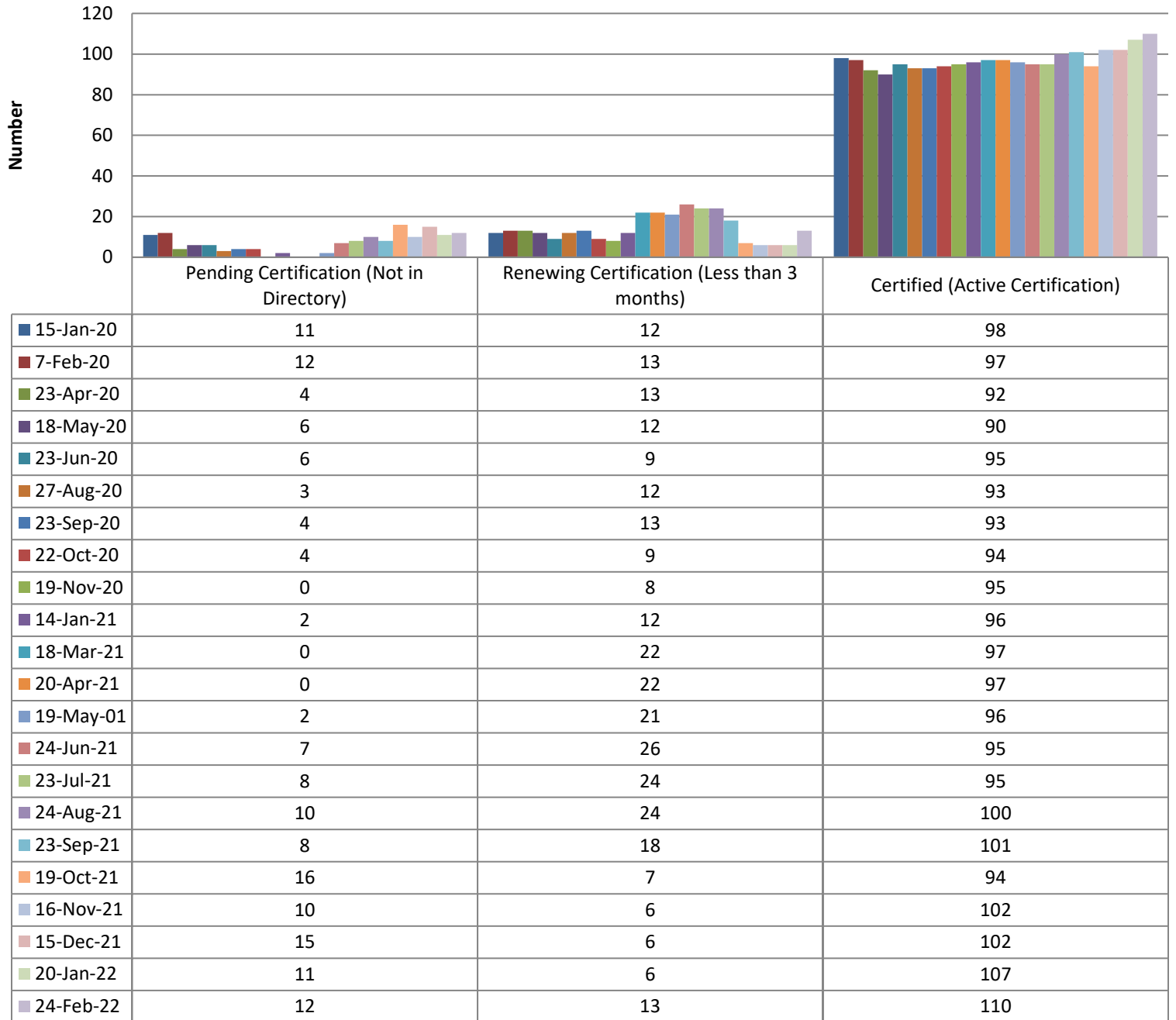


### SLBE Firms by Gender

Number of Firms, Percentage



## SLBE Certified Firm Status



## SLBE GOAL PARTICIPATION UPDATE 2018-2021

Project Name	Sheltered Market	SLBE Goal	DATE
2017 Dirt Roads Package H	No	4.05%	February 6, 2018
2017 Dirt Roads Package G	Yes	4.98%	February 22, 2018
Sidewalk Package S-8	Yes	<b>100%</b>	April 19, 2018
Pedestrian Improvements at Intersections	No	12%	July 3, 2018
2018 Sidewalks – Koon Rd. & Farmview St.	Yes	<b>100%</b>	July 18, 2018
2016 PDT Sidewalks-Clemson Road	Yes	<b>100%</b>	October 2, 2018
2018 Richland County Dirt Roads Package I	No	5.95%	October 19, 2018
SERN NIP	No	17.3%	November 15, 2018
2018 Richland County Dirt Roads Project 7 Road Group	No	11%	December 31, 2018
Sidewalks S-13	No	25%	January 17, 2019
Sidewalk Package S-11	No	22%	January 28, 2019
North Springs and Harrington Intersection Improvements	No	15%	March 13, 2019
Atlas Road Widening Project	No	14%	April 4, 2019
2019 Resurfacing Package R	No	0%	April 17, 2019
Lakeside Subdivision (Incl. Sienna Dr.) Resurfacing	No	3%	August 1, 2019
Decker Woodfield NIP-Faraway Drive Sidewalk	No	25%	September 15, 2020
Green Street Phase II	No	8.1%	September 18, 2019
Sidewalk S-12	No	19%	September 24, 2019
2019 Richland County Dirt Road Package K	No	23%	October 17, 2019
Dirt Road Paving Package L	No	24%	June 18, 2021
Bull Street & Elmwood Ave. Intersection Improvement	No	18%	May 24, 2021
Dirt Road Paving Package M	No	8.5%	October 1, 2021
Percival Rd/Screaming Eagle Rd	No	6%	November 16, 2021
Garners Ferry Road (US-378) and Harmon Road (S-86) Intersection Improvement Project	No	18%	December 7, 2021
<b>PUBLIC WORKS</b>			
Lakeside at Ballentine Resurfacing (Non-Transportation)	No	3%	August 1, 2019
Knollwood and Planters Drainage Improvement	Yes	100%	January 21, 2020
Miles Rd/3Bears Road Intersection Resurfacing	No	18%	February 27, 2020
Riverwalk Way and Stockland Road Resurfacing	No	34%	February 28, 2020
Wildewood Subdivision Selected Roadways	No	3%	May 18, 2020
Kneece Road Sidewalk	No	23%	January 7, 2021

### Total Certified SLBE's by Industry

Industry	Total
Architectural & Engineering Services	8
Construction Services	40
Non-Professional	11
Professional	41
Wholesale	10
Total	110

## 6. Department Outlook:

- i. OSBO is reestablishing our collaboration efforts with our business and community partners and members of Richland County Council.
  - ii. The Office has set a goal of expanding our SLBE Certification list by 60. Especially in specialty categories highly utilized at Richland County.
  - iii. OSBO will continue to work with all county departments encouraging the utilization of our SLBEs.
  - iv. OSBO is seeking ways to identify and increase contracting opportunities not just with Richland County Government, but also with our partners.
  - v. OSBO is continuously setting SLBE utilization goals on a contract-by-contract basis on Richland County projects to include Transportation projects.
  - vi. OSBO is in the process of upgrading our Business Development area. We will offer 1:1 business coaching and counseling services, access to capital coaching, business plan development, marketing coaching and assistance with various certification processes.
  - vii. OSBO will continue to offer technical trainings and workshops for our small business community.
- OSBO is reviewing and updating the current SOPs, Policy and Procedure Manuals and the Ordinances.

### • Business Development

- i. OSBO Website Highlights
- ii. Highlighted Article
  - Featured Story
- iii. Manage and coordinate workshops and events to ensure SLBEs and local SBE have opportunities to attend technical and administrative training
  - Continuing to focus on workshops which provides information to our internal departments about OSBO, and encouraging them to utilize our SLBEs as they make their purchases in the upcoming FY22/23.
  - Continuing to work with our partners on collaborative efforts for our technical workshops and trainings.
- iv. Attend and participated in following outreaches that provide exposure and awareness of the services the OSBO Office offers to the local business community:
  - Grand Opening for Stroudel Guy, Jan 27, 2022.
  - Coffee with Carl Columbia Chamber weekly meeting exchange of current information and events.
  - Organized and participated in the Did I Win the Bid? Understanding Government Workshop, Jan 22 & 29, 2022.
  - Organized and participated in the Cash App Me – The Right Way. This course was the first of its kind here in the Midlands and was needed to help the small business owners understand the differences between mobile app payments vs. accounting systems and the importance of bookkeeping, and ensured the business owners understood the importance of selecting the right business structure and the impact of the business structure when it comes to taxes. The presenters were Shennice Cleckley, CEO of Smart Cookie and Ronald Burkett, President of Burkett, Burkett, and Burkett, P.A., Feb 17, 2022
  - 1 Million Cups Columbia, weekly meetings networking with entrepreneurs and exchanging of information and ideas.
- v. **Notable Survey feedbacks from the Cash App Me – The Right Way:**
  - Shennice is great always!
  - Really appreciated Ronny Burkett. Very clear accounting explanations! Would love to attend more with him!
  - The presentation was great and the speakers were energetic and fun.
  - I would love more tax webinars like this!
  - I would love a Part 2 of this webinar.



- Shennice is an exceptional facilitator and presenter. Her delivery, knowledge and energy are REAL external motivators.
- Shennice Cleckley is always great—always inspiring. Mr. Burkett was by far the best accounting presentation. I really hope we see more of him.
- Thanks for all the support and resources.

## 2022 Office of Small Business Opportunity Business Academy

INTERNAL ADMINISTRATIVE WORKSHOPS 2022	DATE 2022	NO. ATTENDED
How to Pitch Your Business Workshop Series (In-person) due to the rise of in Covid-19 cases this workshop format is changed to Virtual and consolidated with the Jan 13 workshop)	Jan 12	
How to Pitch Your Business Workshop Series (Virtual)	Jan 13	68
Did I Win the Bid? Understanding Contracting Series, Part-1, Becoming bid eligible and finding federal, state, and local government contracts	Jan 15	26
Did I Win the Bid? Understanding Contracting Series, Part-2, Estimating your government contract bid (Due to inclement weather this workshop format is changed to Virtual)	Jan 22	25
Did I Win the Bid? Understanding Contracting Series, Part-3, Preparing a government contract	Jan 29	30
Investors and Loan Options for Your Business with Google	Jan 25	
Create a Project Plan with Google Sheets	Jan 28	
Build Your Professional Brand w/Google	Jan 31	
South Carolina Small Business Development Center - How to write a Business Plan (OSBO Partners)	Feb 3	85
"Cash App me" The right way (Hybrid)	Feb 16	31
Lunch & Learn every 3rd Thursday of the Month. Topics and delivery (In-person or virtual) may vary	Mar 17	
<b>TOTAL</b>		<b>265</b>

(Schedule subject to change)

## • Certification and Compliance Report

February 24, 2022

### i. Conducted three (3) Site Visits for Certification

- Site visits provide validation of business, owner equipment, etc. OSBO staff members had the opportunity to interview owner and answer questions from the owner. The site visits was in area of Professional Services.

### ii. Contacted and sent renewal (13 pending ) notices to SLBEs

- OSBO reporting provides a 30/60/90 days of implementing renewals to help retain our SLBEs

### III. Posted payments for Prime Contractors

- Posted payment for Prime Contractors in the Supplier Diversity Management System (B2g) which allows subcontractor to confirm payments

IV. Attended Pre Bid Meeting (February 2, 2022)

- Garners Ferry/Harmon Rd. Intersection Project
- Opening date January 26, 2022 and closing date February 28, 2022

V. Attended Pre Construction Meeting (February 10, 2022)

- Dirt Road Package “M” project
- Start date for construction (March 14, 2022 to be completed by November 24, 2022)

VI. Attended and participated in Council Woman English/ Sen. Jackson Vaccine Drive (February 5, 2022)

VII. Outreach Campaign

- Office of Small Business Opportunity (OSBO) launch a countywide initiative for small business owners to apply for certification as a Small Local Business Enterprise (SLBE) or Emerging Small Local Business Enterprise ESLBE. The SLBE/ESLBE Program is an additional tool used to support small business owners in developing business capacity, access to procurement opportunities by placing SLBE utilization goals on county contracts, access to workshops and technical trainings for our small business community, and connections to resources that help to foster business growth.

- **Program Coordination**

- i. CV-19 small business relief grant application portal closed on December 20, 2021. Approximately 30 have been identified for further review and approval. OSBO working with Community Development and Finance to finalize the process.
- ii. Workshops were held for the “Seeds to Engage” Small Business Seed Grant to assist with Pitch preparation. Tentatively looking to launch the Seed Grant in Spring of 2022

## **Transportation Update- February 28, 2022**

### **General Information**

#### **Committee\Council Approvals**

- Blythewood Rd. ROW Acquisition Approval – Committee February 2022 – Approved
- Atlas Rd. Widening CE&I and Materials Testing – Council February 2022 – Approved
- Congaree Pointe Mitigation Credits – Committee February 2022 - Approved

#### **Upcoming Committee\Council Items**

- Blythewood Rd. ROW Acquisition Approval – Council March 1, 2022
- Congaree Pointe Mitigation Credits – Council March 1, 2022

#### **Pre-Construction Update**

- Alpine Rd. Sidewalk – Final construction plan comments have been received from SCDOT, and the OET is in the process of responding. Utility coordination is being finalized.
- Atlas Rd. Widening – OET is working to address final plan comments from SCDOT. City is still working to obtain several easements they need for the water relocation. CSX has requested that a few changes be made to the signal arms at their crossing so the OET will need to address these comments also before submitting final plans to SCDOT for approval.
- Bluff Rd. Widening Phase 2 – The OET is finalizing the 30% preliminary plans.
- Blythewood Rd. Widening – ROW on all but three properties has now been obtained. The Town of Winnsboro has finalized their water relocation plans. The OET has been directed to start working on the final bid documents for advertisement.
- Blythewood Rd. Area Improvements – Comments have been received from SCDOT on the ROW plans for both Creech Rd. and McNulty St. The OET has addressed SCDOT's comments and resubmitted the plans. ROW acquisition for McNulty St. and Creech Rd. is anticipated to begin in March.
- Broad River Rd. Corridor NIP – The service order for this project has been executed with the OET. They are set to begin design in March.
- Broad River Rd. Widening – The fee negotiation is complete for the OET to finalize design of this project. Design is set to begin in March.
- Bull\Elmwood Intersection – Dominion light pole has been approved by SCDOT. The utility coordinator is finalizing coordination with all utilities based on this final pole location. ROW certification has been completed, and the OET is working to prepare the project for advertisement.
- Crane Creek NIP – The OET is finalizing the ROW plans for phase 2 and the preliminary plans for phase 3.
- Crane Creek Greenway – The OET has provided a preliminary layout for this greenway to run from the

Canal Riverfront Park, along the river, underneath the CSX railroad, and over to Mountain Dr. Staff is working with the City of Columbia to allow the greenway to run along their existing sewer easement and to finalize the layout around their sewer substation and access road. The County has received a preliminary rejection from the railroad to allow the greenway to go under their bridge so staff is working with the City to evaluate the best course of action.

- Decker\Woodfield NIP –
  - Brookfield Rd. Sidewalk\Chatsworth Connector - SCDOT has provided comments on the final construction plans, and the OET is working to address them. A maintenance agreement between the County and RCRC will need to be executed in order for RCRC to take over permanent maintenance of the Connector. This item is anticipated to go to RCRC's board on in March for approval. This portion of the NIP will also have intersection pedestrian improvements along Decker Blvd. added to it, which will include work at the intersection of Decker Blvd. with O'Neil Ct, Brookfield Rd, Faraway Dr., and Percival Rd.
  - Hunt Club Rd – The OET is working on 30% plans.
- Dirt Road Paving Package N is being finalized and is anticipated to be advertised in the spring\summer of 2022.
- Garners Ferry\Harmon Intersection – This project is advertised, and a pre-bid was held on 2/2. Bids will be received 2/28.
- Gills Creek Greenway – The OET is working to come up with several layout options to fit into the County's current budget for this project since the original entire project cannot be completed with the current available funding.
- Lower Richland Blvd. Widening – The OET is finalizing their fee to perform the design of the rescope approved by Council.
- Percival Rd. Sidewalk – The OET is in the process of completing the construction plans to be submitted to SCDOT for approval.
- Pineview Rd. Widening – The OET is working on 30% preliminary plans for the descoped plans for this project.
- Polo Rd. Widening – The OET is working to finalize the 30% preliminary plans for the descoped plans for this project.
- Resurfacing Package S – Staff has finalized the list of roads that will be included in this package and is in the process of getting a list of quantities and cost estimate finalized.
- Resurfacing Package T – Staff has finalized the list of roads that will be included in this package and is in the process of getting a list of quantities and cost estimate finalized.
- Screaming Eagle\Percival Intersection – An SLBE goal has been set, and the OET is finalizing the bid

documents. Our Utility Coordinator is working with ATT to finalize their relocation plans. It is anticipated that this project will be advertised by the end of April.

- Shop Rd. Widening – Design underway. The OET has completed their analysis of the existing drainage system in the area of George Rogers Blvd\Shop Rd\Rosewood and has discovered that the existing system is significantly undersized. Staff is in the process of scheduling a meeting with SCDOT to discuss what will be the County's and what will be SCDOT's responsibility on upsizing the system.
- Smith\Rocky Branch Greenway – The OET has completed 70% ROW plans and are working to finalize the 30% Structural\Boardwalk plans. There has been a delay with this project due to a permission needed by Vulcan to obtain soil boring samples. Staff received this permission recently, and the OET can now obtain these samples to move forward with their boardwalk design.
- Spears Creek Church Road Widening- 30% preliminary plans have been submitted to SCDOT, SCDOT has provided comments, the OET has addressed the comments and sent back to SCDOT. SCDOT has also preliminarily approved the design exception request at the Spears Creek crossing. This will allow us to meet a more relaxed standard to bring down the cost of the bridge work at that location.
- Sunset Dr. Sidewalk - The OET is in the process of completing the construction plans to be submitted to SCDOT for approval.
- Trenholm\Newcastle NIP – The OET is finalizing the 30% preliminary plans.

### **Construction Update**

- Dirt Road Package K- Approximately 85% complete.
  - Robert James Rd., Rocky Rd., Barkley Rd., South Dr.
- Dirt Road Package L – Construction began the week of February 7<sup>th</sup>.
  - Dogwood Shores Ln., Lake Dogwood Cir. S, Wider Rd.
- Dirt Road Package M –This will include the following roads: Bow String Rd., Maggie Hipp Rd., Rosa Dowdy Rd., and Tall Oaks Dr. The contract with the contractor has been executed, and a pre-con was held on 2/10. Construction is scheduled to begin mid-March.
- Innovista Phase II- Approximately 80% complete. Completion estimated in June 2022.
- North Main Street – The County is in the process of approving change order 6, which will allow the intersection with Monticello Rd. to be completed.
- Three Rivers Greenway Ph. 1B – Construction is approximately 95% complete.
- Resurfacing Package R- Approximately 80% complete.

### **Open Solicitations:**

- Garners Ferry\Harmon Intersection

**Upcoming Solicitations:**

- Alpine Road Sidewalk- Spring 2022
- Percival Road Sidewalk: Spring 2022
- Sunset Drive Sidewalk: Spring 2022
- Atlas Road Widening Phase 1: Spring 2022
- Bull\Elmwood Intersection: Spring 2022
- Blythewood Widening: Spring 2022
- Dirt Road Package N: Summer 2022
- Screaming Eagle\Percival Intersection: Spring 2022
- Resurfacing Package S: Spring 2022
- Resurfacing Package T: Spring 2022

## **RESURFACING PACKAGE R**

<b>Name</b>	<b>District(s)</b>
1. Ashleys Place	11
2. Averill Lane	01
3. Bedford Way	11
4. Belk Court	02
5. Bent Oak Court	07
6. Berkeley Forest Court	11
7. Berkeley Forest Drive	11
8. Bombing Range Rd	01
9. Briercliff Dr	09
10. Bucktail Way	01
11. Candlewood Drive	11
12. Cardington Drive	11
13. Carolina Pines Drive	02
14. Columbia Club Dr E	09
15. Exton Shore Drive	11
16. Flowerwood Drive	11
17. Garner Lane	01
18. Greys Court	11
19. Harper Park Road	02
20. Jadetree Court	11
21. Jadetree Drive	08
22. Kildare Drive	11
23. Kip Court	02
24. Little Hamilton Road	11
25. Longtown Road W	07, 09
26. Mountainbrook Drive	11

<b>Name</b>	<b>District(s)</b>
27. Muirfield Court W	09
28. Northpoint Blvd	02
29. Oak Knoll Drive	02
30. Olde Springs Rd.	07
31. Osbourne Lane	01
32. Padgett Woods Blvd	11
33. Pear Tree Circle	11
34. Prince Charles Lane	11
35. Radcot Court	08
36. Ragsdale Drive	11
37. Raintree Court	11
38. Raintree Lane	11
39. Ramblewood Drive	11
40. Redington Way	01
41. Regents Court	11
42. Salusbury Lane	08
43. Staffwood Court	01
44. Staffwood Drive	01
45. S. Royal Tower Dr	01
46. Stonemeade Drive	01
47. Ventura Court	08
48. W. Royal Tower Dr	01
49. Winding Creek Lane	08
50. Woodlands West	09
51. Wycliff Court	01
52. Rosewood Dr.	10

## **RESURFACING PACKAGE "S"**

Road Name		District	Status	Road Name		District	Status
1	Acme St	10	Quantity Takeoff	26	Jim Koon Rd	2	Quantity Takeoff
2	Alcott Dr	4		27	Kirton Ct	1	
3	Arbor Oaks Ct	2		28	Lakewood Ct	2	
4	Bamboo Grove Ct	1		29	Lee Ridge Ct	7	
5	Beaver Creek Cir	7		30	Nevamar Dr	3	
6	Bedford Dr	7		31	Newcastle Dr	3	
7	Bennie Dr	2		32	North Hunters Ct	3	
8	Cape Flattery Ct	2		33	Pelican Cir	7	
9	Carlow Dr	11		34	Rock Hampton Rd	1	
10	Charlwood Ct	1		35	Rushing Wind Dr	1	
11	Chatteris Rd	1		36	South Mercer Ct	2	
12	Cockspur Cir	1		37	Saxonbury Dr	3	
13	Cordova Dr	7		38	Sesqui Trl	8, 9	
14	Crayford Rd	1		39	Springcrest Dr	7	
15	Crooked Stick Ct	7		40	Stonewall Ct	1	
16	Deer Tract Dr	1		41	Stoney Point Ln	1	
17	Doncaster Ct	1		42	Sun Meadow Dr	7	
18	E Creek Ct	1		43	Tapp Pt	1	
19	Ellafair Ln	1		44	Timberlake Ct	1	
20	Freestone Dr	7		45	Top Flight Ct	1	
21	Harrington Ct	1		46	Treyburn Rd	1	
22	Hawks Ridge Rd	8		47	Wenlock Cir	1	
23	Hever Ct	1		48	Whitmell Ave	3	
24	Hunter Hill Rd	1		49	Woodglen Ln	1	
25	Jarrold Ct	2		50	Woodhouse Ct	1	



## RESURFACING PACKAGE "T"

Road Name		District	Status	Road Name		District	Status
1	Auburncrest Ct	8	Quantity Takeoff	14	Innis Ct	8	Quantity Takeoff
2	Berry Ridge Cir	8		15	Old Still Rd W	9	
3	Brassie Ct	9		16	Pisgah Dr	11	
4	Briar Ln	6		17	Ridge Pond Dr	8	
5	Brookmist	8		18	South Hunter Ct	3	
6	Cambride Oaks Ct	8		19	Saxon Shore Rd	11	
7	Cambride Oaks Ct	8		20	Shallow Brook Dr	9	
8	Chillingham Rd	1		21	Signal Ln	1	
9	Cobblestone Ct	8		22	Silver Lake Cir	1	
10	Dovecreek	8		23	Walden Oak Cir	9	
11	Flowerwood Ct	11		24	Waterton Way	9	
12	Harleston Rd	1		25	Woodbranch Rd	8	
13	Hunt Cup Ln	9					

January 2022

Report Ending January 31, 2022

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				REFERENDUM	CURRENT APPROVED ESTIMATE	OUTSIDE FUNDING AWARDED	EXPENDED TO DATE	*PHASE
<b>WIDENINGS</b>								
	Rank	District						
Hardscrabble Road Widening	1	7, 8, 9	\$	29,860,800	\$ 28,441,312	\$ -	\$ 28,441,312	CO
Clemson Road Widening	2	9, 10	\$	23,400,000	\$ 13,031,007	\$ 980,000	\$ 15,081,862	Closeout
Leesburg Road Widening	3	11	\$	4,000,000	\$ 4,000,000	\$ -	\$ -	SCDOT
North Main Street Widening	4	4	\$	30,000,000	\$ 53,751,673	\$ 23,751,673	\$ 53,667,280	CO
Bluff Road Widening Phase 2	5	10	\$	16,700,000	\$ 3,500,000		\$ 1,612,671	Design
Bluff Road Area Improvements	5	10	\$		\$ 9,724,498	\$ 1,800,000	\$ 9,776,270	Complete
Shop Road Widening	6	10	\$	33,100,000	\$ 46,500,000	\$ -	\$ 3,058,805	Design
Atlas Road Widening	7	10, 11	\$	17,600,000	\$ 36,300,000	\$ -	\$ 699,517	RW
Pineview Road Area Improvements	8	10, 11	\$	18,200,000	\$ 8,000,000	\$ -	\$ 3,921,059	Design
Blythewood Road Widening (Syrup Mill Road to I-77)	9	2, 7	\$	8,000,000	\$ 13,208,127	\$ -	\$ 557,575	RW
Broad River Road Widening	10	1	\$	29,000,000	\$ 39,700,000	\$ -	\$ 1,544,868	Design
Spears Creek Church Road Widening	11	9, 10	\$	26,600,000	\$ 29,000,000	\$ -	\$ 687,395	Design
Lower Richland Boulevard Widening	12	11	\$	6,100,000	\$ 8,200,000	\$ -	\$ 400,140	Design
Polo Road Widening	13	8, 9, 10	\$	12,800,000	\$ 10,600,000	\$ -	\$ 994,287	Design
Blythewood Road Area Improvements	14	2, 7	\$	21,000,000	\$ 13,000,000	\$ -	\$ 557,545	Design
Total Widenings				\$ 276,360,800	\$ 316,956,618	\$ 26,531,673	\$ 121,000,587	
<b>INTERSECTION IMPROVEMENTS</b>								
Clemson Rd. & Rhame Rd./North Springs Rd.	*	8, 9	\$	3,500,000	\$ 4,096,203	\$ -	\$ 3,857,479	Complete
Broad River Rd. and Rushmore Rd.	*	0	\$	3,700,000	\$ 1,213,739	\$ -	\$ 1,198,504	Complete
Farrow Rd. and Pisgah Church Rd.	*	7	\$	3,600,000	\$ 2,243,860	\$ -	\$ 2,068,722	Complete
North Springs Rd. and Risdon Way	*	8, 9	\$	1,800,000	\$ 1,936,802	\$ -	\$ 2,035,017	Complete
Summit Pkwy and Summit Ridge Rd.	*	8, 9	\$	500,000	\$ 1,425,120	\$ -	\$ 1,407,819	Complete
Kennerly Rd. & Coogler Rd./Steeple Ridge Rd.	*	1	\$	1,900,000	\$ 2,736,144	\$ -	\$ 2,598,629	Complete
Wilson Blvd. and Pisgah Church Rd.	-	7	\$	3,600,000	\$ -	\$ -	\$ 405	Complete
Wilson Blvd. and Killian Rd.	1	7	\$	2,600,000	\$ -	\$ -	\$ 405	Complete
Clemson Rd. and Sparkleberry Ln.	2	9, 10	\$	5,100,000	\$ 12,780,946	\$ -	\$ 4,424,407	Design
Bull St. and Elmwood Ave.	3	4	\$	2,000,000	\$ 3,798,811	\$ -	\$ 881,408	RW
North Main St / Monticello Rd (constructed with N. Main Widening)	4	4	\$	5,400,000	\$ 5,400,000	\$ -	\$ 3,173,875	CO
Hardscrabble & Kelly Mill Rd (constructed with Hardscrabble Widening)			\$	3,000,000	\$ -	\$ -	\$ -	CO
Garners Ferry Rd. and Harmon Rd.	6	11	\$	2,600,000	\$ 2,600,000	\$ -	\$ 393,242	RW
North Springs Rd. and Harrington Rd.	7	8, 9	\$	2,000,000	\$ 1,352,631	\$ -	\$ 837,076	Closeout
Screaming Eagle Rd. and Percival Rd.	8	9, 10	\$	1,000,000	\$ 3,100,000	\$ -	\$ 463,644	RW
Total Intersection Improvements				\$ 42,300,000	\$ 42,684,255	\$ -	\$ 23,340,632	
<b>SPECIAL PROJECTS</b>								
Riverbanks Zoo Transportation Related Projects	1	5	\$	4,000,000	\$ 3,345,525	\$ -	\$ 3,346,412	Complete
Innovista 1 (Greene St. Phase 1)	2	5	\$	50,000,000	\$ 18,119,764	\$ -	\$ 17,897,970	Complete
Innovista 2 (Greene St. Phase 2)	4	5			\$ 23,236,029	\$ -	\$ 8,743,693	CO
Innovista 3 (Williams St.)	9	5			\$ -	\$ -	\$ -	NS
Shop Road Extension Phase 1	3	10	\$	71,800,000	\$ 35,163,888	\$ 3,476,675	\$ 32,446,866	Complete
Shop Road Extension Phase 2	5	10			\$ 27,000,000	\$ -	\$ 1,158,868	Design
Kelly Mill Road	7	2, 9	\$	4,500,000	\$ 4,500,000	\$ -	\$ -	NS
Commerce Drive Improvements	8	10	\$	5,000,000	\$ 5,000,000	\$ -	\$ 63	NS
Neighborhood Improvement Projects	0	0	\$	63,000,000	\$ 63,000,000	\$ 994,090	\$ 11,584,761	Various
Total Special Projects				\$ 198,300,000	\$ 179,365,206	\$ 4,470,765	\$ 75,178,634	
<b>INTERCHANGE (I-20 / Broad River Road)</b>				\$ 52,500,000	\$ 52,500,000	\$ -	\$ -	NS
<b>DIRT ROAD PAVING</b>				\$ 45,000,000	\$ 45,000,000	\$ -	\$ 23,461,722	Various
<b>RESURFACING</b>				\$ 40,000,000	\$ 41,400,000	\$ 1,400,000	\$ 31,842,399	Various
<b>PROGRAM (traffic studies / plans / mitigation bank)</b>				\$ 1,559,844	\$ 16,254,346	\$ -	\$ 14,143,051	Various
<b>TOTAL ROADWAY PROJECTS</b>				\$ 656,020,644	\$ 694,160,425	\$ 32,402,438	\$ 288,967,025	

BIKE / PED

<b>BIKE/PED/GREENWAY (Referendum Total = \$80.9M)</b>				REFERENDUM	CURRENT ESTIMATE	OUTSIDE FUNDING AWARDED	EXPENDED TO DATE	*PHASE
<b>GREENWAY PROJECTS</b>								
Three Rivers Greenway Extension 1A/1B	1	5	\$	7,902,242	\$ 7,902,242	\$ -	\$ 7,743,854	CO
Three Rivers Greenway Extension 2		5			\$ 2,200,000			Design
Lincoln Tunnel Greenway	2	4, 5	\$	892,739	\$ 1,496,947	\$ 323,680		Complete
Gills Creek A (Lake Katherine to Congaree)	3	6, 10	\$	2,246,160	\$ 5,376,724	\$ -	\$ 727,186	Design
Smith/Rocky Branch C (Rocky Branch to Harden)	4	4	\$	901,122	\$ 2,747,621	\$ -	\$ 366,832	Design
Gills Creek B (Wildcat Creek/Fort Jackson) - Removed	5	6, 11	\$	2,785,897	\$ -	\$ -	\$ 277	
Smith/Rocky Branch B (Clement Rd to Colonial Dr) - Removed	6	4	\$	1,415,316	\$ -	\$ -	\$ -	
Smith/Rocky Branch A (Three Rivers to Clement Rd) - Removed	7	4	\$	431,183	\$ -	\$ -	\$ -	
Gills Creek North C (Trenholm to Lake Katherine) - Removed	8	6	\$	344,667	\$ -	\$ -	\$ -	
Crane Creek A (Monticello Rd to Three Rivers) -Removed	9	4	\$	1,541,816	\$ -	\$ -		
Crane Creek B (to Smith Branch)	10	4	\$	460,315	\$ 2,796,039	\$ -	\$ 136,822	Design
Columbia Mall Greenway	11	3, 8	\$	648,456	\$ 648,456	\$ -	\$ 386	Design
Polo Road / Windsor Lake Boulevard Connector	12	3, 8	\$	385,545	\$ 490,741	\$ -	\$ -	Design
Woodbury / Old Leesburg Connector-Removed	13	11	\$	116,217		\$ -	\$ -	
Crane Creek C (Crane Forest)- Removed	14	7	\$	793,908	\$ -	\$ -	\$ -	
Dutchman Boulevard Connector- Removed	15	4	\$	105,196	\$ -	\$ -	\$ -	
Total Greenway Projects				\$ 20,970,779	\$ 23,658,770	\$ 323,680	\$ 8,975,357	
<b>BIKEWAY PROJECTS</b>				\$ 22,008,773	\$ 19,808,773	\$ -	\$ 514,174	
<b>SIDEWALK PROJECTS</b>				\$ 26,926,370	\$ 26,926,370	\$ 2,794,002	\$ 1,007,328	Various
<b>PEDESTRIAN IMPROVEMENT PROJECTS</b>				\$ 2,836,080	\$ 1,136,080	\$ -	\$ 580,895	Various
<b>Undesignated</b>				\$ 8,146,354	\$ -	\$ -	\$ 432	Complete
<b>TOTAL BIKE / PED / GREENWAY</b>				\$ 80,888,356	\$ 71,529,994	\$ 3,117,682	\$ 10,972,309	

<b>COMET EXPENDITURES</b>	\$ 300,991,000	\$ 300,991,000		\$ 152,280,798	
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<b>ADMINISTRATIVE COST</b>	\$ 32,100,000	\$ 32,100,000			
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<b>TOTAL PROGRAM</b>	\$ 1,070,000,000	\$ 1,098,781,419	\$ 35,520,120	\$ 452,220,132	
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TO: Transportation Penny Advisory Committee, et al

FROM: Natavis Eric Harris, Planning & Development Specialist

CC: Derrick Huggins, Interim Executive Director

DATE: February 24, 2022

SUBJECT: The COMET – Planning Activities Update

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Over the past couple of months, The COMET has focused its planning efforts on adjusting to the “New Normal” of transit. The following planning activities from 01/24/2022 through 02/28/2022 are listed below:

- Started analysis of Reimagine The COMET revised map
- Designed maps for Title VI update
- Held Lucius Rd. SuperStop construction kickoff meeting
- Continued schedule auditing process with Swiftly
- Continued update of turn sheets
- Met with Thomas Kowalski from Urban Transport Associates (UTA) to discuss data collection issues
- Conducted site plan reviews
- Continued to coordinate plans for all construction projects for new bus stop amenities
- Started updating turn by turns in Remix
- Generated report for Midlands Tech ridership
- Continued monitoring of service on the road and issues with routes/vehicles
- Participating and reviewing runtimes with TMD, Swiftly, and RATPDev staff.
- Reviewed deadhead geometries for Trillium Review
- Participated in the meeting and continuation of bi-weekly meetings with Brownstone

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Central Midlands Regional Transit Authority  
3613 Lucius Road  
Columbia, SC 29201

803.255.7133 – p  
803.255.7113 – f  
[info@TheCOMETSC.gov](mailto:info@TheCOMETSC.gov)  
CatchTheCOMETSC.gov

Derrick E. Huggins, Interim CEO  
Allison Terracio, Chair  
John V. Furgess, Sr., Vice Chair  
Christopher Lawson, Secretary  
Andy Smith, Treasurer

**Board Members:**

Will Brennan, Stephen Cain, Carolyn Gleaton, Mike Green, Leon Howard, Skip Jenkins,  
Al Koon, Lill Mood, Robert Morris, Geraldine Robinson, Debbie Summers, William  
(B.J.) Unthank, Barry Walker, Overture Walker

## Ridership Report

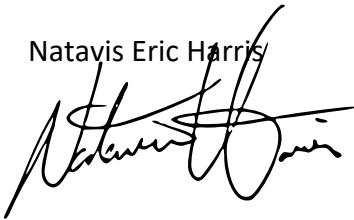
December		2020		2021			Difference from Previous Year	
Route	Description	Boardings	Boardings per vehicle hour	Boardings	Boardings Per hour or Trip (Efficiency)	Subsidy per passenger	Farebox Recovery Ratio	Boardings Efficiency
Systemwide totals	All Boardings Total	203,349		118,046				-85,303
	Fixed-Route Total	192,732	13.2	111,641	8.3	\$ 6.84	13.6%	-81,091 -4.9
	Weekday Service	156,184	14.3	94,904	9.1	\$ 6.17	14.8%	-61,280 -5.2
	Saturday Service	20,313	11.6	8,481	5.6	\$ 10.81	9.0%	-11,832 -6.0
	Sunday Service	16,235	9.3	8,256	5.7	\$ 10.43	9.3%	-7,979 -3.6
	Flex Route	1,449	2.7	1,425	3.9	\$ 15.80	6.3%	-24 1.2
	DART	3,321	1.3	4,980	3.1	\$ 21.97	24.8%	1,659 1.8

### Reimagine The COMET

- The COMET officially launched the Reimagine The COMET planning effort on July 6, 2020 where local planners and staff representatives discussed community needs for transit. Elected officials were welcomed to join a daily 4 p.m. call to provide any additional feedback.
  - Using the project timeline listed below, The COMET is in the final stages of the public outreach phase. The Reimagine The COMET website was released to the public on September 1, 2020.
- The board voted to design service to support 60% ridership and 40% coverage.
  - The COMET met with City of Columbia, Richland County, and other stakeholders to redesign service based on the Board's recommendation
    - Online survey remains open to the public for feedback until further notice.
- The COMET recently received the revised service map that will be reviewed by The COMET Service Committee March 9, 2022.

For information regarding this staff report, please contact Eric Harris at (803) 255-7137 or email [nharris@thecometsc.gov](mailto:nharris@thecometsc.gov).

Natavis Eric Harris



Central Midlands Regional Transit Authority  
3613 Lucius Road  
Columbia, SC 29201

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# DAVIS & FLOYD

SINCE 1954

February 2, 2022

Derrick Huggins  
Interim Executive Director  
The COMET  
3613 Lucius Rd  
Columbia, SC 29201

Re: Bus Stop Shelter and Bench Permitting - Summary of Work  
D&F Job Number: 13827.00

Dear Mr. Huggins:

**WORK COMPLETED THIS PERIOD:**

- Site Designs, Status Reports, Effort Review, and Project Management
- Updating inventory list to reflect recently completed sites
- AOS completed installation of 4 shelters and 3 benches
- Bi-Weekly Meeting with Eric Harris/Blake Gibbons to discuss new work requests and review pending questions needing COMET input

**WORK IN PROGRESS:**

- AOS has the following stops under construction (2): Stop #349 Gervais Oak WB, Stop #1208 Main Grace NB

**UNRESOLVED ISSUES:**

- Stop 1037 Forest Trenholm WB – SCDOT is waiting for Forest Acres to provide input before issuing permit.
- Stop 1208 Main Grace NB – Awaiting response from SCDOT on shifting shelter from originally permitted location due to utility conflicts.

**PENDING ITEMS REQUIRING CLIENT ACTION:**

- Stop #1186 Assembly Flora SB (under legal review)

Very truly yours,

**DAVIS & FLOYD**



Todd J. Warren, PE  
Vice President

240 Stoneridge Drive, Suite 305, Columbia, SC 29210  
D. (803) 256-4121 F. (803) 254-4549

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[WWW.DAVISFLOYD.COM](http://WWW.DAVISFLOYD.COM)

## **COMET Shelter and Bench Permitting Status February 2022**

### **Completed Sites**

#### **Shelters**

Stop #1210 Main Grace SB  
Stop #1219 Main Kortright SB  
Stop #324 Wilkes Main NB  
Stop #7616 Fort Jackson Gate 2

#### **Benches**

Stop #1265 Assembly Richland NB  
Stop #814 Main Columbia NB  
Stop #1224 Main Confederate SB

#### **Boarding and Alighting**

None for this period

### **Approved Sites**

#### **Shelters**

Stop #1654 Broad Shivers NB  
Stop #1186 Assembly Flora SB  
Stop #349 Gervais Oak WB  
Stop #1208 Main Grace NB

#### **Benches**

Stop #1650 Hardscrabble Bush NB (Awaiting sidewalk completion of Hardscrabble Widening)

#### **Boarding and Alighting**

None for this period

## **Sites Currently Under Permit Review**

### **Shelters**

Stop #14 Pendleton Pickens WB – City of Columbia (City requesting neighborhood feedback)  
Stop #174 Calhoun Gregg WB – City of Columbia (City requesting neighborhood feedback)  
Stop #44 Laurens College NB – City of Columbia (City requesting neighborhood feedback)  
Stop #43 Pendleton Barnwell EB – City of Columbia (City requesting neighborhood feedback)  
Stop #1037 Forest Trenholm WB – SCDOT

### **Benches**

Stop #1407 Bull Richland SB – City of Columbia (City requesting neighborhood feedback)

### **Boarding and Alighting**

None for this period

## **Sites in Design**

### **Shelters**

Stop #1094 Monticello Road and Elliot Avenue  
Stop #306 Barhamville Road and Germany Street  
Stop #623 Fairfield Road and Stebondale Road  
Stop #788 Decker Boulevard and Wedgefield Road  
Stop #1723 Killian Walmart (Working with Walmart regarding easement)  
Stop #1192 Medical Park @ Prisma Health  
Stop #1248 Richland Assembly WB  
Stop #1147 Elmwood Park WB

### **Benches**

Stop #1707 Longcreek Drive and Cambout Street  
Stop #225 Harbison Boulevard and Parkridge Drive  
Stop #99 Park Abbeville SB  
Stop #223 Read Oak EB  
Stop #1378 W Hospital Sunset NB

Stop #676 Park Elmwood NB  
Stop #1772 Veterans Byron SB  
Stop #848 Blossom Park WB  
Stop #1134 Broad Zimalcrest SB  
Stop #325 Broad Rushmore NB  
Stop #331 Broad Shivers SB  
Stop #653 Main Colleton SB  
Stop #683 Main Prescott NB  
Stop #1655 Broad Beatty NB  
Stop #1218 Main Miller SB

**Boarding and Alighting**

None for this period



**Central Midlands Regional Transit Authority**  
**Condensed Statement of Financial Position**  
**Period Ended 12/31/21**

	Actual PTD 12/31/2021	Actual YTD 12/31/2021	Budget YTD FY 2022
<b>Revenues:</b>			
Passenger Fares/Revenue Contracts	239,506	1,923,447	1,452,260
Special (Advertising, Interest, Rental, Etc)	11,245	504,506	217,118
Admin/Misc/Gain(Loss) Sale of Assets	31,456	(7,397)	6,700
Local Revenue (The Penny)	1,978,890	19,849,564	9,143,464
Reimbursement (RTAP, UofSC, etc)	-	880,703	458,177
State (SCDOT)	9,996	9,996	470,143
CBDG & Hospitality	320	4,390	2,500
Federal (CARES Act, CRRSA, ARP)	1,487,540	8,935,092	11,383,631
<b>Total Revenue</b>	<b>\$ 3,758,952</b>	<b>\$ 32,100,301</b>	<b>\$ 23,133,992</b>

<b>Expenses:</b>			
Contract Operator	1,767,768	10,532,507	10,452,064
Federal/State	224,695	1,427,341	8,203,700
Fuel	130,182	942,270	1,597,482
Administrative (includes Salaries & Benefits)	131,438	657,658	880,192
Professional Services	82,523	507,466	1,062,103
Utilities	25,547	144,917	181,980
Other Operating Expenses	14,319	103,086	684,320
Depreciation	288,994	1,706,117	-
<b>Total Expenses</b>	<b>\$ 2,665,465</b>	<b>\$ 16,021,361</b>	<b>\$ 23,061,842</b>
<b>Net Income (Loss) From Operations + Depreciation add back:</b>	<b>\$ 1,382,481</b>	<b>\$ 17,785,056</b>	<b>\$ 72,151</b>

<b>Cash:</b>			
	<i>Secu</i>		
Petty Cash		100	
Operating Acct		1,585,455	
	<i>OPTUS Bank</i>		
Operating Reserve Funds	3,841,382		
Capital Reserve Funds	2,759,356	6,600,738	
	<i>Local Gov't Investment Pool</i>		
Emergency Reserve	8,568,289		
Operating Reserve	8,568,289	17,136,578	
	<i>Security Federal Bank</i>		
Operating/Sweeps Acct		6,739,986	
<b>Total Cash</b>		<b>\$ 32,062,856</b>	
Total Assets		<b>\$ 73,960,766</b>	
Total Liabilities		<b>\$ 5,705,841</b>	




## Financial Highlights FY 2022 Month End December 2021

*50% of fiscal year completed*

- Net Income (Loss):
  - Excluding depreciation - Month = ~\$1.38M Actual YTD = ~\$17.76M
- Total Revenue:
  - PTD = \$3.76M Actual YTD = ~\$32.10M  
 Compared to 6/12<sup>th</sup> of annual budget of ~\$46.12M; total YTD collections represent an average ~70% of annual budgeted amount
- Total Expenses (w/depreciation):
  - PTD = \$2.66M Actual YTD ~ \$16.02M  
 compared to 6/12<sup>th</sup> of annual budget of ~ \$46.12M; total YTD expenditures represent an average ~ 35% of annual budgeted amount
- Paid to date - contract operator RATP Dev 7/1/2020 to reporting month: \$23,833,799
- Professional Contract Svcs, Marketing & Security (4203, 4361, 4509):
 

<ul style="list-style-type: none"> <li>• ABLE South Carolina 4,055</li> <li>• Burr Forman McNair - Retainer 4,000</li> <li>• Brownstone 23,65</li> <li>• Chernoff Newman, LLC 2,263</li> <li>• iT1 Solutions 5,500</li> <li>• Lonestar Transit 3,375</li> <li>• Natavis Harris (Planner Consultant) 7,095</li> <li>• Nexsen Pruitt 4,000</li> <li>• Harper Poston Moree 6,969</li> </ul>	<ul style="list-style-type: none"> <li>• Robinson Gray 3,000</li> <li>• Michael Dantzler 520</li> <li>• LeFlore Group 1,080</li> <li>• Security (4509) 44,895</li> <li>• Marketing, Adv &amp; Promotion (4203) 25,786               <ul style="list-style-type: none"> <li>○ Flock &amp; Rally (F&amp;R)</li> <li>○ On Point Media</li> <li>○ WP Engine</li> <li>○ Transit Talent</li> <li>○ WTS - Womens Transportation Seminar</li> <li>○ Facebook</li> <li>○ Hoo Hoot Suite</li> </ul> </li> </ul>
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- Total collections of Penny Revenue since 2013 to present:
  - ✓ \$152,300,798 of \$300,991,000 allocation; remaining balance = \$148,690,202
  - ✓ Payments received from Richland County
    - July 2021 - \$5,902,770
    - Nov 2021 - \$5,936,671

**M/DBE Tracking  
Local Funds Only  
July 1, 2020 - January 31, 2022**

<b>Fiscal Year Summary (July 1, 2020 - January 31, 2022)</b>			<b>The COMET/Contractors Vendor Name</b>	<b>The COMET Paid Vendor YTD</b>	<b>Amount DBE Paid YTD* (Direct/Indirect)</b>	<b>Contract M/DBE Requirement</b>	<b>Percentage of Goal Achieved</b>
Vendors Paid - Contracts with M/DBE Goal	\$ 27,747,860.24	1	A James Global Services	\$ 100,374.00	\$ 100,374.00	100%	100%
# M/DBEs Paid*	\$ 6,840,281.46	2	AOS Specialty Contractors (20%)	\$ 289,798.50	\$ 289,798.50	100%	100%
The COMET M/DBE Goal	25 %	3	Able South Carolina	\$ 194,966.86	\$ 2,900.00	2%	1%
M/DBE Goal Percentage Achieved	24.7%	4	Amerigas	\$ 849,905.25	\$ 9,360.00	2%	1%
# Vendors with M/DBE Goal	18	5	B & C Associates	\$ 127,760.50	\$ 127,760.50	100%	100%
Note: Data reviewed from The COMET's Check Register from July 2020 -January 2022		6	Brownstone Construction Group (MBE) (20%)	\$ 102,913.77	\$ 97,145.17	2%	94%
**Payments being verified for RATP Dev/Payments reflect up thru December 2021		7	Burr Furman McNair	\$ 480,671.97	\$ 73,730.00	2%	15%
		8	Capital Building Services	\$ 116,854.61	\$ 116,854.61	100%	100%
		9	Chernoff Newman	\$ 74,818.75	\$ 4,050.00	2%	5%
		10	CR Jackson Inc (20%)	\$ 128,835.66	\$ 14,668.00	5%	11%
		11	Flock and Rally	\$ 441,252.03	\$ 441,252.03	100%	100%
		12	IT1 Solutions (20%)	\$ 33,236.60	\$ 325.14	2%	1%
		13	New Age Protection	\$ 350,296.20	\$ 350,296.20	100%	100%
		14	RATP Dev**	\$ 23,833,798.62	\$ 5,169,992.99	20.06%	22%
		15	Strategic Mapping (20%)	\$ 351,375.40	\$ 18,390.00	7%	5%
		16	Tolar Manufacturing (20%)	\$ 181,832.60	\$ 2,389.60	2%	1%
		17	Transit Mgmt Oversight & Solutions	\$ 17,014.92	\$ 17,014.92	100%	100%
		18	Walker White (20%)	\$ 72,154.00	\$ 3,979.80	12%	6%
		Total Payments		\$ 27,747,860.24	\$ 6,840,281.46		24.7%