



Richland County Council
Rules and Appointment Committee
MINUTES
July 18, 2023 – 3:00 PM
Council Chambers
2020 Hampton Street, Columbia, SC 29204

COUNCIL MEMBERS PRESENT: Gretchen Barron, Chair, Jason Branham, and Allison Terracio

OTHERS PRESENT: Kyle Holsclaw, Michelle Onley, Anette Kirylo, Lori Thomas, Dale Welch, Leonardo Brown, Patrick Wright, Aric Jensen, Chelsea Bennett, Venyke Harley, Allyce Bailey, and Angela Weathersby

1. **CALL TO ORDER** – Chairwoman Gretchen Barron called the meeting to order at approximately 3:00 PM.
2. **APPROVAL OF MINUTES**
 - a. June 6, 2023 – Mr. Branham moved to approve the minutes as distributed, seconded by Ms. Barron.
In Favor: Branham, Terracio, and Barron
The vote in favor was unanimous.
3. **ADOPTION OF THE AGENDA** – Ms. Anette Kirylo, Clerk to Council, noted that Mark Taylor and Stephanie Cameron withdrew their applications.
Mr. Wright stated he needed to provide information during Executive Session to the committee regarding the Employee Grievance Committee.
Ms. Terracio moved to adopt the agenda as amended, seconded by Mr. Branham.
In Favor: Branham, Terracio, and Barron
The vote in favor was unanimous.
4. **INTERVIEWS** – Ms. Barron acknowledged that the Rules and Appointments Committee had previously appointed several individuals to the Employee Grievance Committee. We are back to appoint additional committee members, as we need alternates.
Mr. Branham moved to go into Executive Session to conduct interviews for the Employee Grievance Committee, seconded by Ms. Terracio.
In Favor: Branham, Terracio, and Barron
The vote in favor was unanimous.

***The Committee went into Executive Session at approximately 3:07 PM
and came out at approximately 4:15 PM***

Ms. Terracio moved to come out of Executive Session, seconded by Mr. Branham.

In Favor: Branham, Terracio, and Barron

The vote in favor was unanimous.

Ms. Barron indicated no action was taken in Executive Session. She pointed out the committee conducted these interviews based on the need to diversify the Employee Grievance Committee to ensure we have representation from different departments.

The following people were interviewed:

- a. Employee Grievance Committee – Six (6) Vacancies (Two (2) Member Vacancies and Four (4) Alternates) – Mr. Ernest Starling, Mr. Kevin Bland, Ms. Kenneth Kinney, Ms. Dawn Green, Ms. Clarissa Dickerson, Ms. Sharon Long, Mr. Shep Headley, Mr. Alexander Burton, Ms. Tameka Barczak, Ms. Julia Anderson, and Ms. Keisha Bell were interviewed for the Employee Grievance Committee.

5. APPOINTMENTS

- a. Employee Grievance Committee – Six (6) Vacancies (Two (2) Member Vacancies and Four (4) Alternates

Mr. Branham recommended the following applicants be considered for the six vacancies: Mr. Kevin Bland, Ms. Clarissa Dickerson, Mr. Shep Headley, Ms. Tameka Barczak, and Ms. Keisha Bell.

Ms. Terracio also recommended considering Mr. Kenneth Kinney.

Ms. Terracio moved to appoint Ms. Clarissa Dickerson as a member, seconded by Mr. Branham.

Ms. Barron noted Ms. Dickerson was one of her top three choices, but due to the grievances pending, she would prefer appointing someone else to the “member” vacancy.

Ms. Terracio withdrew her motion.

Mr. Branham moved to appoint Mr. Kevin Bland and Mr. Shep Headley to the Employee Grievance Committee, seconded by Ms. Terracio.

In Favor: Branham, Terracio, and Barron.

The vote in favor was unanimous.

Mr. Branham moved to appoint Mr. Kenneth Kinney, Ms. Clarissa Dickerson, Ms. Tameka Barczak, and Ms. Keisha Bell, seconded by Ms. Terracio.

In Favor: Branham, Terracio, and Barron

The vote in favor was unanimous.

Ms. Barron shared that the Employee Handbook states the Employee Grievance Committee needs five (5) members to be present for a quorum. However, by law, only four (4) members need to be present. Administration will be sending revisions to the Employee Handbook to Council.

6. ITEMS FOR INFORMATION

- a. Boards, Commissions, and Committee Advertisement Schedule – No action was taken.
- b. Applications Currently on File – No action was taken.

7. **ADJOURNMENT** – Ms. Terracio moved to adjourn the meeting, seconded by Mr. Branham.

In Favor: Branham, Terracio, and Barron

The vote in favor was unanimous.

The meeting was adjourned at approximately 4:29 PM.