



Richland County
Rules and Appointments Committee
June 15, 2021 – 3:00 PM
Zoom Meeting
2020 Hampton Street, Columbia, SC 29201

COMMITTEE MEMBERS PRESENT: Bill Malinowski, Chair, Gretchen Barron, and Jessica Mackey

OTHERS PRESENT: Allison Terracio, Andrea Mathis, Angela Weathersby, Kyle Holsclaw, Tamar Black, Lori Thomas, Randy Pruitt, Dale Welch, Dwight Hanna, Geo Price, Ashiya Myers, Stacey Hamm, Michelle Onley and Zachary Cavanaugh

1. **CALL TO ORDER** – Mr. Malinowski called the meeting to order at approximately 3:00 PM.
2. **APPROVAL OF MINUTES**
 - a. June 8, 2021 – Ms. Barron moved, seconded by Ms. Mackey, to approve the minutes as distributed.

In Favor: Malinowski, Barron and Mackey

The motion in favor was unanimous.

3. **ADOPTION OF AGENDA** – Mr. Malinowski noted, if time permits, the IT Department has a short presentation regarding the program the Clerk’s Office has been working on implementing to assist with application process for the boards, commissions and committees.

Ms. Barron moved, seconded by Ms. Mackey, to approve the agenda as amended.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

4. **INTERVIEWS**

- a. Board of Zoning Appeals - 1 – Ms. Tammy LaFountain and Mr. Robert T. Reese were interviewed for the Board of Zoning Appeals.
- b. Richland Library Board of Trustees -1 – Ms. Shealy Riebold, Ms. Lisa Ellis and Ms. Angela Whetstone were interviewed for the Richland Library Board of Trustees. Ms. Marjorie Trifon’s interview was rescheduled to the July 13th Rules and Appointments Committee meeting.
- c. Richland Memorial Hospital Board of Trustees – 1 – Dr. William McElveen, Dr. Stacey Brennan, Ms.

**Rules and Appointments Committee
June 15, 2021**

Virginia Crocker and Ms. Raquel Thomas were interviewed for the Richland Memorial Hospital Board of Trustees.

5. **APPOINTMENTS**

- a. Hospitality Tax Advisory Committee – 5 – Ms. Mackey moved to appoint Ms. Kitwanda Cyrus.

Ms. Barron made a substitute motion, seconded by Mr. Malinowski, to appoint Ms. Terry Davis and Ms. Kitwanda Cyrus.

In Favor: Malinowski, Barron and Mackey

The vote in favor of the substitute motion was unanimous.

- b. Board of Assessment Appeals - 1 – Ms. Barron moved, seconded by Mr. Malinowski, to appoint Ms. Delores Barber.

In Favor: Malinowski and Barron

Abstain: Mackey (was not present for Ms. Barber’s interview on June 8th)

The vote in favor was unanimous.

- c. Board of Zoning Appeals – 1 – Ms. Mackey moved, seconded by Ms. Barron, to appoint Mr. Robert T. Reese.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

6. **ITEMS FOR ACTION**

- a. Boards, Committees and Commissions Recruitment – Mr. Tim Nielsen and Ms. Meghan Easler from IT gave a brief overview of the new OnBase program they have been working with the Clerk’s Office on to assist with organizing the application process for the boards, commissions and committees.

- b. I move that Council work with staff to conduct a comprehensive review of Council rules and recommend changes to streamline the rules to improve the functioning of Council business [NEWTON] – No action was taken.

7. **ITEMS FOR DISCUSSION**

- a. Once Council approves an action no Council member is to individually go to a staff member in an effort to accomplish/change something that was not in the approved information/action by Council [MALINOWSKI] – No action was taken
- b. I move to amend the Public Nuisance Ordinance to define “Public Places/Establishments” to include

restaurants, taverns, lodges, parking lots and public places where children or students attend and/or normally congregate [DICKERSON] – No action was taken

- c. I move that all County Employees presenting to County Council during an official Council meeting(Regular, Special Called, Public Zoning Hearing or Standing Committees) held in Zoom have a live camera running during their actual verbal input [MANNING] – No action was taken
 - d. I move that if matters such as Clerk to Council Search or Compensation for Interim Clerk of Council are to be a part of the Employee Evaluation Oversight Ad Hoc Committee that the name of the Ad Hoc Committee be changed to better reflect what would fall under the purview of its function, responsibility, and/or purpose [MANNING] – No action was taken
 - e. Direct the Rules Committee to determine which Richland County Boards, Committees and Commissions should have as a qualification that the person applying must reside in the unincorporated area of Richland County only. There are some of these positions where other municipalities appoint individuals and if a person applying for one of those positions resides in that municipality then they should make application through them [MALINOWSKI] – No action was taken
8. **ADJOURNMENT** – The meeting adjourned at approximately 5:07 PM.