



**Richland County Council**  
**Rules and Appointment Committee**  
**MINUTES**  
April 5, 2022 –4:00 PM  
2020 Hampton, Columbia, SC 29204

COMMITTEE MEMBERS PRESENT: Gretchen Barron, Chair, Bill Malinowski, Jessica Mackey

OTHERS PRESENT: Michelle Onley, Anette Kirylo, Tamar Black, Angela Weathersby, Kyle Holsclaw, Justin Landy, Dale Welch, Aric Jensen, Patrick Wright, Ashiya Myers, Leonardo Brown, Lori Thomas, Dwight Hanna, Stacey Hamm and Steven Gaither

1. **CALL TO ORDER** – Chairwoman Gretchen Barron called the meeting to order at approximately 4:00 PM.

2. **APPROVAL OF MINUTES**

- a. March 15, 2022 – Ms. Mackey moved, seconded by Mr. Malinowski, to approve the minutes as distributed.

In Favor: Malinowski, Barron and Mackey

The motion in favor was unanimous.

3. **ADOPTION OF AGENDA** – Ms. Barron noted that Ms. Robin Smith withdrew her application for the Planning Commission.

Mr. Malinowski moved, seconded by Ms. Mackey, to adopt the agenda as amended.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

4. **INTERVIEWS** – Ms. Barron stated they would be conducting interviews, and that is normally done in Executive Session.

Ms. Mackey moved, seconded by Mr. Malinowski, to go into Executive Session.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

*The committee went into Executive Session at approximately 4:06 pm*

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*and came out at approximately 4:41 pm.*

- a. Employee Grievance Committee – Two (2) Vacancies (MUST be a Richland County employee; One (1) seat is an alternate) – Mr. Alexander Burton and Mr. John Robert Dunn were interviewed for the Employee Grievance Committee.
- b. Planning Commission – Three (3) Vacancies – Mr. Christian Brent Chitwood was interviewed for the Planning Commission.

Ms. Mackey moved, seconded by Mr. Malinowski, to come out of Executive Session.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

## 5. **ITEMS FOR DISCUSSION/ACTION**

- a. I move that Council work with staff to conduct a comprehensive review of Council rules and recommend changes to streamline the rules to improve the functioning of Council business [NEWTON – March 19, 2019] – Ms. Barron has requested that Mr. Malinowski lead the discussion regarding this item.

Mr. Malinowski suggested to curtail the number of interviews so the committee can address other County business.

Ms. Barron stated she is not opposed to holding a two-hour meeting in order to conduct interviews and still allow enough time to address other matters.

The consensus of the committee was to move forward with a two-hour meeting.

Mr. Malinowski moved, seconded by Ms. Mackey, to defer this item to the April 19<sup>th</sup> committee meeting.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

- b. To rename the Sewer Ad Hoc Committee the Utilities Committee so that all forms of utilities the county is involved in is covered. This was suggested by Utilities Director Davis as we currently serve a small customer base with water and that may be expanded in the future [MALINOWSKI, TERRACIO and ENGLISH – February 8, 2022] – Mr. Malinowski moved, seconded by Ms. Barron, to rename the Sewer Ad Hoc Committee the Utilities Committee.

Mr. Patrick Wright, County Attorney, noted this committee will no longer be an ad hoc committee, but a permanent County committee.

Ms. Mackey offered a friendly amendment to have an updated committee description provided to Council.

In Favor: Malinowski, Barron and Mackey

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The vote in favor to rename the Sewer Ad Hoc Committee the Utilities Committee and provide an updated committee description to Council.

- c. Board, Commission and Committee Descriptions – Ms. Mackey inquired if the Clerk’s Office was able to confirm the information requested at previous committee meetings.

Ms. Anette Kirylo, Clerk to Council, responded the Clerk’s Office has not been able to confirm the Convention Center’s information. The Hospitality Tax and Employee Grievance do not have current contacts. The information will be updated, as it becomes available.

Ms. Barron requested the following language: “Members shall not serve more than TWO (2) consecutive terms; however, upon service of TWO (2) consecutive terms a member may be eligible for reappointment after ONE (1) day of non-service” be reviewed to determine if it is part of the committee ordinance. She noted the committee recommended striking the language from the committee descriptions.

Mr. Wright stated it is his understanding the language is a part of the ordinance, which would require three readings and a public hearing to remove the language.

Mr. Malinowski stated his recollection was the language came about to address retention of certain members on the Planning Commission. He did not realize it affected all boards, commissions and committees. A suggestion was made to have the individual sit off for a year after their 2<sup>nd</sup> term before they are eligible to apply again. It was requested a copy of the ordinance be provided to all committee members.

- d. Review of Boards, Commission and Committees Not Currently Active – No action was taken.
- e. Boards, Commissions, and Committees Attendance Records – Ms. Barron requested the Clerk’s Office develop a template for consistency. She found it ironic the in-house committees are the ones that have not provided their attendance information.

Mr. Malinowski suggested including language that states if an individual missing “XX” number of meetings in a quarter they will be removed from the committee. He also suggested tightening the standards for an absence being excused.

Ms. Barron requested the County Attorney draft language to address removal of an individual due to excessive absences.

1. Airport Commission
2. Business Service Center
3. CMRTA Board
4. Hospitality/Accommodations Tax Committees
5. Midlands Workforce
6. Procurement Review Panel
7. Richland Library
8. Richland Memorial Hospital Board

## 7. ITEMS FOR INFORMATION

- a. Boards, Commission and Committees Advertisement Schedule – No action was taken.

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b. Applications Currently on File – No action was taken.

8. **ADJOURNMENT** – Ms. Mackey moved, seconded by Mr. Malinowski, to adjourn the meeting.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous

The meeting adjourned at approximately 5:00 PM.