



Richland County Council
Rules and Appointment Committee
MINUTES
March 15, 2022 -4:00 PM
2020 Hampton, Columbia, SC 29204

COMMITTEE MEMBERS PRESENT: Gretchen Barron, Chair, Bill Malinowski, Jesica Mackey

OTHERS PRESENT: Overture Walker, Derrek Pugh, Allison Terracio, Anette Kirylo, Michelle Onley, Patrick Wight, Angela Weathersby, Kyle Holsclaw, Justin Landy, Tamar Black and Aric Jensen

1. **CALL TO ORDER** – Chairwoman Gretchen Barron called the meeting to order at approximately 4:00 PM.

2. **APPROVAL OF MINUTES**

- a. March 1, 2022 – Ms. Mackey moved, seconded by Mr. Malinowski, to approve the minutes as distributed.

Ms. Barron noted there was a scrivener’s error on p. 11, Paragraph 5 of the agenda.

In Favor: Malinowski, Barron and Mackey

The motion in favor was unanimous.

3. **ADOPTION OF AGENDA** – Ms. Kirylo noted there are two (2) vacancies for the Hospitality Tax Committee and one (1) vacancy for the Richland Memorial Hospital Board.

Ms. Mackey requested to add an update on the current vacancies.

Mr. Malinowski moved, seconded by Ms. Mackey, to adopt the agenda as amended.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

4. **INTERVIEWS** – Ms. Barron stated they would be conducting interviews, and that is normally done in Executive Session.

Ms. Mackey moved, seconded by Mr. Malinowski, to go into Executive Session to conduct interviews.

In Favor: Malinowski, Barron, and Mackey

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The vote in favor was unanimous.

***The committee went into Executive Session at approximately 4:07pm
and came out at approximately 4:38 pm.***

- a. Board of Assessment Appeals – Ms. Khali Gallman was interviewed for the Board of Assessment Appeals.
- b. Airport Commission – Mr. Ron Mims and Mr. Louis Dessau were interviewed for the Airport Commission.

Ms. Mackey moved, seconded by Mr. Malinowski, to come out of Executive Session.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

5. **APPOINTMENTS** – Mr. Malinowski noted, during the interviews, it was mentioned that an appointment would not be taking place today.

Ms. Barron stated we are recommending appointments for the Hospitality Tax and the Richland Memorial Hospital Board.

Mr. Wright stated, for clarification, the committee is making a recommendation to Council. At the following meeting, Council will make the appointment(s).

Ms. Barron inquired about the number of applicants the Clerk's Office has received.

Ms. Kirylo stated the update list is included in the agenda packet.

Mr. Malinowski noted Candace Pattman applied for several vacancies. In her interview, she listed her top 4 choices were: (1) Music Festival, (2) Richland Memorial Hospital Board, (3) Township Auditorium and (4) Board of Zoning Appeals.

- a. Accommodations Tax - Seven (7) Vacancies (TWO applicants must have a background in the lodging industry, THREE applicants must have a background in the hospitality industry, ONE (1) applicant 4 of 126 must have a cultural background and ONE (1) applicant will fill an At-large seat) – Ms. Mackey moved, seconded by Mr. Malinowski, to hold this item in committee.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

- b. Airport Commission – One (1) Vacancy (The applicant must reside within the Rosewood, Shandon or Hollywood-Rose Wales Garden neighborhoods) – Mr. Malinowski moved, seconded by Ms. Mackey, to recommend Council appoint Mr. Louis Dessau.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

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- c. Board of Assessment Appeals – 1 – Ms. Mackey moved, seconded by Ms. Barron, to forward to Council with a recommendation to appoint Ms. Cynthia Blair.

In Favor: Barron and Mackey

Opposed: Malinowski

The vote was in favor.

- d. Board of Zoning Appeals – Two (2) Vacancies – Ms. Mackey moved, seconded by Mr. Malinowski, to hold in committee.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

- e. Building Codes Board of Appeals – Six (6) Vacancies (ONE applicant must be from the Architecture Industry, ONE from the Gas Industry, ONE from the Building Industry, ONE from the Contracting Industry & TWO from Fire Industry as alternates – Mr. Malinowski moved, seconded by Ms. Mackey, to hold in committee.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

- f. Hospitality Tax – Three (3) Vacancies (ONE applicant must be from the Restaurant Industry) – Mr. Malinowski moved, seconded by Ms. Barron, to hold in committee.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

- g. Richland Memorial Hospital Board of Trustees – Mr. Malinowski moved to forward to Council with a recommendation to appoint Ms. Caroline Keith.

The motion died for lack of a second.

Mr. Malinowski moved, seconded by Ms. Mackey, to hold in committee.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

- h. Transportation Penny Advisory Committee (TPAC) – Five (5) Vacancies – Mr. Malinowski moved, seconded by Ms. Barron, to forward to Council with a recommendation to appoint Ms. Rebecca Denisi, Ms. Sheila Harris and Mr. Candace Pattman.

Ms. Barron made a substitute motion, seconded by Mr. Malinowski, to forward to Council with a recommendation to appoint Ms. Candace Pattman.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

6. **ITEMS FOR DISCUSSION**

Mr. Malinowski moved, seconded by Ms. Barron, to take up Item 7(c): Update on Vacancies.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

- a. I move that Council work with staff to conduct a comprehensive review of Council rules and recommend changes to streamline the rules to improve the functioning of Council business [NEWTON – March 19, 2019] – No action was taken.
- b. To rename the Sewer Ad Hoc Committee the Utilities Committee so that all forms of utilities the county is involved in is covered. This was suggested by Utilities Director Davis as we currently serve a small customer base with water and that may be expanded in the future [MALINOWSKI, TERRACIO and ENGLISH – February 8, 2022] – No action was taken.
- c. Board, Commission and Committee Descriptions – No action was taken.
- d. Review of Boards, Commission and Committees Not Currently Active – No action was taken.
- e. Boards, Commissions, and Committees Attendance Records – No action was taken.
 1. Airport Commission
 2. Business Service Center
 3. CMRTA Board
 4. Hospitality/Accommodations Tax Committees
 5. Midlands Workforce
 6. Procurement Review Panel
 7. Richland Library
 8. Richland Memorial Hospital Board

7. **ITEMS FOR INFORMATION**

- a. Boards, Commission and Committees Advertisement Schedule – No action was taken.
- b. Applications Currently on File – No action was taken.
- c. Update on Vacancies – Ms. Barron noted the Clerk’s Office has not received very many applications. She inquired if the Clerk’s Office has been in contact with the Public Information Office (PIO) about placing the vacancies on our social media platforms, newsletters, etc.

Ms. Kirylo responded in the affirmative. The Community Development Office has shared the vacancies in their publications, and the vacancies were advertised in the newspaper.

Ms. Barron requested the Clerk’s Office to follow-up with PIO and have them push the vacancies in

all of their publications.

Ms. Mackey requested the number of applications received online and those received via email/mail.

Ms. Kirylo stated all of the applications received, with the exception of one, have been received online.

8. **ADJOURNMENT** – Ms. Mackey moved, seconded by Mr. Malinowski, to adjourn.

In Favor: Malinowski, Barron, and Mackey

The vote in favor was unanimous

The meeting adjourned at approximately 5:00 PM.