



Richland County Council
Rules and Appointment Committee
MINUTES
March 1, 2022 –4:00 PM
2020 Hampton, Columbia, SC 29204

COMMITTEE MEMBERS PRESENT: Gretchen Barron, Chair, Bill Malinowski, Jessica Mackey

OTHERS PRESENT: Cheryl English, Anette Kirylo, Michelle Onley, Leonardo Brown, Patrick Wight, Angela Weathersby, Kyle Holsclaw, Justin Landy, Tamar Black, Abhi Deshpande, Ashiya Myers, Stacey Hamm, Zachary Cavanaugh and Steven Gaither

1. **CALL TO ORDER** – Chairwoman Gretchen Barron called the meeting to order at approximately 4:00 PM.

2. **APPROVAL OF MINUTES**

a. **Committee Meeting: February 8, 2022** – Ms. Mackey moved, seconded by Mr. Malinowski to approve the minutes as distributed.

In Favor: Malinowski, Barron and Mackey

The motion in favor was unanimous.

3. **ADOPTION OF AGENDA** – Ms. Barron noted the Clerk’s Office notified her, Ms. Cynthia Blair’s interview for the Board of Assessment and Appeals needed to be added to the agenda.

Ms. Mackey moved, seconded by Mr. Malinowski, to approve the amended agenda.

Mr. Malinowski inquired why the Council Rules is not on the agenda, as we have been working on the rules for a long time. He requested the item be placed on the next agenda.

Ms. Barron responded she left that item off, as she believed we had gotten everything up-to-date.

Mr. Malinowski stated, as any other committee, it should still be listed.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous to adopt the agenda as amended.

4. **INTERVIEWS** – Ms. Barron stated they would be conducting interviews, and that is normally done in Executive Session.

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Ms. Mackey moved, seconded by Mr. Malinowski, to go into Executive Session to conduct interviews.

In Favor: Malinowski, Barron, and Mackey

The vote in favor was unanimous.

***The committee went into Executive Session at approximately 4:06pm
and came out at approximately 4:40pm.***

- a. Board of Zoning Appeals – Mr. Samuel “Chuck” Knowles was not interviewed
- b. Hospitality Tax Committee – Mr. Christopher Ziegler was interviewed
- c. Transportation Penny Advisory Committee (TPAC) – Ms. Rebecca Denisi was interviewed.
- d. Board of Assessment and Appeals – Ms. Cynthia Blair was interviewed.

Mr. Malinowski moved, seconded by Ms. Mackey, to come out of Executive Session.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

Ms. Barron inquired how the committee wished to move forward with the applicants that were not interviewed.

Mr. Malinowski inquired why Mr. Martin did not appear for his interview.

Ms. Kirylo responded he wanted additional information, and requested to speak with someone on the Transportation Penny Advisory Committee.

Mr. Malinowski recalled Mr. Martin stating he wanted to see how he could get things done in northwest Richland County. At that time, Mr. Malinowski informed him it was not about northwest Richland County, but the whole County.

Ms. Barron stated her challenge with this particular applicant is that he made application on their own merit. It would appear they would have done their homework prior to applying.

Mr. Malinowski inquired if Mr. Martin was scheduled for an interview.

Ms. Kirylo responded he was not scheduled. When he was contacted to schedule the interview he requested additional information.

Mr. Malinowski stated he believes we should treat it as a withdrawal.

Ms. Barron inquired how the Clerk’s Office attempted to contact Mr. Knowles.

Ms. Kirylo responded telephonically. She stated, in all fairness to the applicants, contact was not initiated until Thursday, February 24th.

Mr. Malinowski inquired how many times the Clerk’s Office attempted to contact Mr. Knowles.

Ms. Kirylo responded three (3) attempts were made on Thursday, and messages were left each time.

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Ms. Barron inquired as to why the Clerk's Office waited until Thursday to contact the applicants for interviews.

Ms. Kirylo responded that is when we received approval to add them to the agenda.

Ms. Barron stated, moving forward, in fairness to the applicants, we need to give them enough time to respond to us. It is unfair to contact them on Thursday and expect them to appear the next Tuesday.

Mr. Malinowski stated, if the initial contact to set up the interview was not until Thursday, and Mr. Martin requested additional information, it only gave him two (2) days. He suggested contacting Mr. Martin and Mr. Knowles to schedule their interviews for March 15th.

Ms. Mackey noted she is still concerned about the withdrawal process. Unless someone informs us they want to withdraw, we can hold their application until it expires in a year, but that does not preclude us from appointing individuals that did appear for their interviews.

5. **APPOINTMENTS** – Ms. Barron noted the interview dates listed on the agenda did not appear to line up.

Mr. Malinowski responded the applicants applied for several different boards, commissions and committees, but were only interviewed once.

- a. Accommodations Tax - Seven (7) Vacancies (TWO applicants must have a background in the lodging industry, THREE applicants must have a background in the hospitality industry, ONE (1) applicant 4 of 126 must have a cultural background and ONE (1) applicant will fill an At-large seat) – No action was taken.
- b. Board of Zoning Appeals – Two (2) Vacancies – No action was taken.
- c. Building Codes Board of Appeals – Six (6) Vacancies (ONE applicant must be from the Architecture Industry, ONE from the Gas Industry, ONE from the Building Industry, ONE from the Contracting Industry & TWO from Fire Industry as alternates – No action was taken
- d. Hospitality Tax – Three (3) Vacancies (ONE applicant must be from the Restaurant Industry) – Ms. Mackey moved, seconded by Mr. Barron, to forward to Council with a recommendation to appoint Mr. Christopher Ziegler to the Hospitality Tax Committee.

In Favor: Malinowski, Barron, and Mackey

The vote in favor was unanimous.

- e. Richland Memorial Hospital Board of Trustees – Ms. Mackey moved, seconded by Ms. Barron, to forward to Council with a recommendation to appoint Mr. William Garland to the Richland Memorial Board of Trustees.

In Favor: Barron and Mackey

Opposed: Malinowski

The vote was in favor.

f. Transportation Penny Advisory Committee (TPAC) –Five (5) Vacancies – No action was taken.

6. **ITEMS FOR DISCUSSION**

a. Board, Commission and Committee Descriptions – No action was taken

b. Review of Boards, Commission and Committees Not Currently Active – No action was taken

7. **ITEMS FOR INFORMATION**

a. Boards, Commission and Committees Advertisement Schedule – This item was for information.

b. Applications Currently on File – This item was for information.

8. **ADJOURNMENT** – Mr. Malinowski moved, seconded by Ms. Mackey, to adjourn.

In Favor: Malinowski, Barron, and Mackey

The vote in favor was unanimous

The meeting adjourned at approximately 5:02 PM.