



Richland County Council  
Rules and Appointments Committee  
February 18, 2020 – 4:00 PM  
4<sup>th</sup> Floor Conference Room  
2020 Hampton Street, Columbia 29204

COMMITTEE MEMBERS PRESENT: Chakisse Newton, Chair, Bill Malinowski and Gwen Kennedy

OTHERS PRESENT: Michelle Onley and Kimberly Williams-Roberts

1. **CALL TO ORDER** – Ms. Newton called the meeting to order at approximately 4:04 PM
2. **ELECTION OF CHAIR** – Mr. Malinowski moved, seconded by Ms. Newton, to defer this item until the end of the meeting to allow Ms. Kennedy to be present for the nomination and vote. The vote in favor was unanimous.

Mr. Malinowski moved, seconded by Ms. Kennedy, to nominate himself for the position of Chair. The vote in favor was unanimous.

3. **APPROVAL OF MINUTES**

- a. **February 11, 2020** – Mr. Malinowski moved, seconded by Ms. Newton, to approve the minutes as submitted. The vote in favor was unanimous.

4. **ADOPTION OF AGENDA** – Mr. Malinowski moved, seconded by Ms. Newton, to adopt the agenda as published. The vote in favor was unanimous.

5. **INTERVIEWS**

Ms. Martina Moorer applied for the Community Relations Council and Planning Commission. Ms. Roberts attempted to contact her on February 4, 13 and 14, with no response. Ms. Moorer called and left a message on Ms. Roberts's voicemail stating she was still interested in interviewing for the vacancies on February 17<sup>th</sup>, which was a County holiday.

Mr. Malinowski moved, seconded by Ms. Newton, to have Ms. Roberts to contact Ms. Moorer and inform her that her application for the Community Relations Council will be held on file, and that the committee will proceed with appointments to the Community Relations Council. Ms. Moorer will be eligible to interview for the Planning Commission, as the interview process is ongoing for those vacancies. The vote in favor was unanimous.

- a. **Community Relations Council – Two (2) Vacancies** – Ms. Lauren Taylor Wilkie was interviewed for the Community Relations Council.

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- b. Planning Commission – Mr. George W. Bullard, Jr. and Ms. Ann Thomason were interviewed for the Planning Commission.

6. **APPOINTMENTS**

- a. Community Relations Council – Mr. Malinowski moved, seconded by Ms. Newton, to appoint Ms. Georgia Coleman and Ms. Lauren Taylor Wilkie. The vote in favor was unanimous.

7. **ITEMS FOR DISCUSSION/ACTION**

- a. I move that Council work with staff to conduct a comprehensive review of Council rules and recommend changes to streamline the rules to improve the functioning of Council business [NEWTON] – Mr. Malinowski stated the committee previously requested Councilmember’s proposed changes be forwarded to the Clerk’s Office.

Ms. Onley stated all of the feedback provided to the Clerk’s Office has been forwarded to Legal to be incorporated into the revised rules.

Ms. Newton stated she knows that Ms. Myers had some feedback she wanted included, but it does not appear those revisions were received.

Mr. Malinowski moved, seconded by Ms. Kennedy, to have Councilmembers provide any additional feedback to the Clerk’s Office by February 25<sup>th</sup>, so this item can be placed on the March 3<sup>rd</sup> agenda for discussion.

Mr. Farrar stated he will be on military duty from February 27 – March 17.

This item is slated to be placed on the April 7<sup>th</sup> Council agenda.

The vote in favor was unanimous.

- b. Boards, Committee and Commissions Descriptions and Duties [NEWTON] – Ms. Newton stated, from her perspective, she believes it would be worthwhile to have the descriptions and duties updated, and to supplement them with additional information (i.e. when the board meets). As it stands right now, if individuals are interested in applying we do not provide a lot of information on the various boards, committees and commissions.

Ms. Roberts requested clarification on the specific information the committee would like to see included in the descriptions.

Mr. Malinowski responded the dates and times, and approximate length of their meetings.

Ms. Newton would like the organizations to review the descriptions we have and provide any additional information they would like to have included. She would like to also have the terms of service provided, so applicants will know when a vacancy will become available.

- c. Unless there are truly extenuating circumstances agenda items should not be listed as “Title Only”. (Somebody was late getting it to us is not extenuating.) This only gives the public two opportunities to see an item prior to final approval by Council when in fact there should be three [MALINOWSKI]

- This item was held in committee.

- d. In my continued decade long battle for accountability, transparency, efficiency and effectiveness, I move that all County Council standing committees, ad hoc committees and one time/short term committee meetings be held in Council Chambers, as is the Transportation Ad Hoc Committee, with votes recorded in like fashion [MANNING] - This item was held in committee.
- e. Consider moving the Horizon meeting to Tuesday and have delivery of finished agendas to Council members by Thursday close of business [MALINOWSKI, McBRIDE, MYERS, NEWTON, and TERRACIO] - This item was held in committee.

Mr. Malinowski requested a legal opinion on applicants from the City of Columbia being barred from appointment to certain committees. (i.e. Community Relations Council).

Ms. Newton inquired as to why the motion regarding the two (2) vacancies on the CMRTA board that was forwarded from the February 11<sup>th</sup> Council meeting did not appear on the agenda. She believes this item is time-sensitive and should have been included in the Rules agenda.

Mr. Malinowski stated he does not believe the matter is time-sensitive, and suggested filling the two (2) vacancies utilizing the current system. He inquired if the makeup of the Board is by ordinance.

Mr. Farrar stated there was an agreement among the various parties, but the agreement did not specify how the appointments were to be made. In 2015, a motion was made to stagger the terms, but there is nothing to indicate if the appointees were to be citizens, Council members, or a combination of both.

- 8. **ADJOURNMENT** - The meeting adjourned at approximately 5:04 PM