



# **RICHLAND COUNTY COUNCIL RULES AND APPOINTMENTS**

Jim Manning	Bill Malinowski, Chair	Julie-Ann Dixon
District 8	District 1	District 9

**MARCH 3, 2015  
4:00 PM**

**4th Floor Conference Room**

## **CALL TO ORDER**

### **Approval Of Minutes**

1. February 17, 2015 [PAGES 4-6]

### **Adoption Of Agenda**

### **Interviews**

2. Accommodations Tax Committee - 2 [PAGES 7-9]
  - a. Adam Miller

3. Richland Memorial Hospital Board - 1 **[PAGES 10-20]**
  - a. Benjamin Mustian
  - b. Julius McKay, II
  - c. Michael Brandon Bailey
  
4. Central Midlands Council of Governments (COG) - 1 **[PAGES 21-24]**
  - a. Michael Brandon Bailey
  
5. Employee Grievance Committee - 3 **[PAGES 25-33]**
  - a. Suzie Hayne
  - b. John Monroe
  - c. Joseph Scott Hallbick
  - d. Ashley Powell

### **Items For Action**

6. Notification of Vacancies:
  - a. Building Codes Board of Appeals (2)
  - b. Business Service Center Appeals Board (1)
  - c. Board of Zoning Appeals (2)
  - d. Internal Audit Committee (1)
  - e. Planning Commission (4)
  - f. Procurement Review Panel (2)

### **Adjournment**



# Richland County Council Request of Action

**Subject**

February 17, 2015 [PAGES 4-6]

**Purpose**

# RICHLAND COUNTY COUNCIL

## SOUTH CAROLINA



### Committee Members Present

Bill Malinowski, Chair  
Julie-Ann Dixon  
Jim Manning

### Others Present:

Paul Livingston  
Kelvin E. Washington, Sr.  
Monique McDaniels  
Michelle Onley

## RULES AND APPOINTMENTS COMMITTEE

February 17, 2015  
4:00 PM  
4<sup>th</sup> Floor Conference Room

*In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building*

### CALL TO ORDER

Mr. Malinowski called the meeting to order at approximately 4:00 PM

### APPROVAL OF MINUTES

**February 10, 2015** – Ms. Dixon moved, seconded by Mr. Malinowski, to approve the minutes as submitted. The vote in favor was unanimous.

### ADOPTION OF THE AGENDA

Ms. Dixon moved, seconded by Mr. Malinowski, to adopt the agenda as published. The vote in favor was unanimous.

### DISCUSSION

**Board Terms** – The Clerk's Office and Legal are to review the boards/commissions/committees included in the ordinance and provide feedback on restrictions and/or requirements regarding term limits.

Mr. Livingston suggested separating the boards/commissions/committees governed by County and those involving other governing bodies.

Mr. Manning suggested also separating out those boards/commissions/committees that have requirements (i.e. Airport Commission, Internal Audit Committee, etc.)

Legal is to review the ordinance and provide an opinion regarding those boards/commissions that were dissolved and/or disbanded and any additional action required to remove them from the ordinance.

The committees identified for review are as follows: Youth Commission, Appearance Commission, Economic Development Committee, Disabilities and Special Needs Board, Midlands Commission on Homelessness, Complete Street Commission, Building Board of

Item# 1

# RICHLAND COUNTY COUNCIL

## SOUTH CAROLINA

**Rules and Appointments Committee**  
**Tuesday, February 17, 2015**  
**Page Two**

Adjustment and Appeal, Performing Arts Center Board, Transportation Study Commission and CMRTA.

**Citizens Input/Public Hearing Language** – Mr. Manning moved, seconded by Ms. Dixon, to bring back the Richland School District #2 form for consideration.

Mr. Washington stated that an exception needs to be considered for those citizens that are unable to write.

The vote in favor was unanimous.

**Voting** – Mr. Washington requested a presentation of the electronic voting interface associated with the agenda software upgrade.

Mr. Manning suggested a hybrid of what items will be voted on electronically and/or by show of hands.

Ms. Dixon moved, seconded by Mr. Manning, to hold in committee until all voting alternatives are explored. The vote in favor was unanimous.

### **OTHER ITEMS**

**Richland County Departmental Policies** – This item was held in committee.

**Council Rules** – Ms. McDaniels stated electronic participation at standing committee meetings was discussed at the Council Retreat, but still needs to be acted upon.

Mr. Malinowski requested this item be placed on an upcoming Rules agenda for action.

Mr. Malinowski requested a legal opinion on participation during Executive Session when this item comes to committee.

### **ADJOURNMENT**

The meeting adjourned at approximately 4:55 PM.

The Minutes were transcribed by Michelle M. Onley, Deputy Clerk of Council



# Richland County Council Request of Action

**Subject**

Accommodations Tax Committee - 2 [PAGES 7-9]

a. Adam Miller

**Purpose**



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Adam Miller  
Home Address: 265 Birchfield Drive Columbia, SC 29203  
Telephone: (home) (803) 351-6798 (work) (803) 779-7000  
Office Address: 150 Stoneridge Drive Columbia, SC 29210  
Email Address: millerae2001@yahoo.com  
Educational Background: Bachelors Degree - USC. Enrolled in UNLV (online) - Masters  
Professional Background: 10+ years hospitality experience in Columbia. 5+ years GM exp.  
Male  Female  Age: 18-25  26-50  Over 50   
Name of Committee in which interested: A-Tax  
Reason for interest: Served previous 3 years. Current chair of committee for 2 years.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:  
Resident of RC (uninc). 10+ years hospitality exp in Richland County. GM of multiple hotels.  
Presently serve on any County Committee, Board or Commission? Yes - Atax  
Any other information you wish to give? Curent chair of A-Tax Committee  
Recommended by Council Member(s): \_\_\_\_\_  
Hours willing to commit each month: 10-20

**CONFLICT OF INTEREST POLICY**

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No X \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

 \_\_\_\_\_  
Applicant's Signature Date 11/12/14

**Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Item# <u>2</u>

2

# Richland County Council Request of Action

## **Subject**

Richland Memorial Hospital Board - 1 [**PAGES 10-20**]

- a. Benjamin Mustian
- b. Julius McKay, II
- c. Michael Brandon Bailey

## **Purpose**



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Benjamin P. Mustian  
Home Address: 5 Highhill Court, Columbia, South Carolina 29209  
Telephone: (home) (803) 661-8705 (work) (803) 252-3300  
Office Address: P.O. Box 8416, Columbia, South Carolina 29202-8416  
Email Address: bmustian@willoughbyhoefer.com  
Educational Background: Wake Forest University (B.A. 1997), USC School of Law (2000)  
Professional Background: Shareholder, Willoughby & Hoefer, P.A.  
Male  Female  Age: 18-25  26-50  Over 50   
Name of Committee in which interested: Richland Memorial Hospital Board of Trustees  
Reason for interest: Please see attached.

Your characteristics/qualifications, which would be an asset to Committee, Board or  
Commission:  
Please see attached.

Presently serve on any County Committee, Board or Commission? No  
Any other information you wish to give? Please see attached.  
Recommended by Council Member(s): \_\_\_\_\_  
Hours willing to commit each month: Any number of hours that may be required.

**CONFLICT OF INTEREST POLICY**

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All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No  X

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No  X

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature

2/9/2015  
Date

Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Item# 3

2

**Benjamin P. Mustian**  
**WILLOUGHBY & HOEFER, P.A.**  
930 Richland Street (29201)  
Post Office Box 8416  
Columbia, South Carolina 29201-8416  
bmustian@willoughbyhoefer.com; (803) 252-3300

**EDUCATION**

**University of South Carolina School of Law**  
*Juris Doctor, 2000*

**Wake Forest University**  
*Bachelor of Arts, 1997*

**LEGAL  
EMPLOYMENT**

**Willoughby & Hoefer, P.A.**  
*Shareholder, Attorney (April 2006 until Present)*

– Represent individual, corporate, and governmental clients in a variety of matters including litigation, health care law, administrative law, utility law, regulatory compliance, corporate matters, commercial transactions, election law, redistricting law, and governmental ethics matters. A significant portion of my practice relates to the representation of health care clients on Certificate of Need applications, licensure issues, and financial matters.

**South Carolina Office of Regulatory Staff**  
*Attorney (October 2004 until April 2006)*

– Represented a state agency in public utility matters, including electric, gas, telecommunications, water, wastewater, and motor vehicle carrier rate making proceedings, complaints, and other requests for relief pending before the Public Service Commission of South Carolina.

**South Carolina House of Representatives, Judiciary Committee**  
*Chief Counsel (June 2003 until October 2004);*  
*Staff Counsel (July 2000 until June 2003)*

– Represented members of the South Carolina General Assembly and assisted with legislative matters pending before the House Judiciary Committee, the House Legislative Ethics Committee, and the Judicial Merit Selection Committee.

**ADMISSIONS**

South Carolina  
District of Columbia  
United States Supreme Court  
U.S. Court of Appeals for the Fourth Circuit  
U.S. Court of Appeals for the Federal Circuit  
U.S. Court of Federal Claims  
U.S. District Court for the District of South Carolina

**OTHER**

Alzheimer's Association – South Carolina Chapter,  
Former Chair (2011-2014) and Former Board Member (2004-2014)  
Leadership Columbia, Class of 2014  
Certified South Carolina Circuit Court Mediator  
Member, St. John's Episcopal Church

**PUBLICATIONS**

**The Palmetto Physician**

*Navigating the CON Wilderness*

(South Carolina Medical Association Feb. 2015 (Pending))

– Authored an article on the suspension of the South Carolina Certificate of Need Program by the South Carolina Department of Health and Environmental Control, relevant court decisions, and potential legislative action.

**South Carolina Administrative Practice & Procedure**

*Professional and Occupational Licenses*

(S.C. Bar 2013 (3rd ed.))

– Co-authored a chapter on the regulation of professional and occupational licensees and the representation of clients before South Carolina Labor, Licensing, and Regulation boards charged with the regulation of professional and occupational practitioners.

**Statement of Interest for Benjamin P. Mustian**  
**Candidate for Richland Memorial Hospital Board of Trustees**

Since I moved to Columbia over 17 years ago, I have become connected to the City and Richland County and wish to contribute to the well-being of the citizens in our surrounding communities. As reflected on my curriculum vitae, a copy of which is attached for your review, my legal practice involves representing clients on a variety of health care related matters, including the need for and impact of expanding health care services across the state. I also am most proud of my service on the Board of Directors of the Alzheimer's Association – South Carolina Chapter, which allowed me to help the elderly in our state who, far too often, do not receive the care they so desperately need. I believe that my educational and professional background and experience, together with my understanding of Board governance, would be beneficial to the Richland Memorial Hospital Board of Trustees, and that my service would have a positive impact on the health care needs of our community.

Thank you for your time and consideration of my application, and I look forward to the opportunity to serve. Please do not hesitate to contact me if you have any questions or require any additional information.



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Julius W. McKay II
Home Address: 1123 Williams St. Columbia, SC 29201
Telephone: (home) 803-256-4645 (work) 803-256-4645
Office Address: 1303 Blanding St. Columbia, SC 29201
Email Address: jmcKay@mckayfirm.com
Educational Background: University of South Carolina (B.A., J.D)
Professional Background: Senior Partner at The McKay Firm

Male [X] Female [ ] Age: 18-25 [ ] 26-50 [ ] Over 50 [X]

Name of Committee in which interested: Hospital Board
Reason for interest: health care attorney, medical malpractice defense

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
legal, health care

Presently serve on any County Committee, Board or Commission? no

Any other information you wish to give?

Recommended by Council Member(s): Damon C. Jeter

Hours willing to commit each month: whatever needed

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No  \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No  \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature

11/18/14  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

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Date Received: _____	Received by: _____
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Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Item# 3

2



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Michael Brandon Bailey

Home Address: 29 Wishmore Court, Hopkins SC 29061

Telephone: (home) 803-514-7238 (work) 803-935-7145

Office Address: 220 Faison Drive, Columbia SC 29203

Email Address: MBB51@scdmh.org or BaileyM3@citadel.edu

Educational Background: The Citadel, B.S. Health and Wellness, The University of South Carolina, Master of Public Administration (In application process)

Professional Background: Supervising Manager of Employment and Recruitment for the South Carolina Department of Mental Health

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: (1) Richland Memorial Hospital Board

Reason for interest: I've had the pleasure of working in Richland County as a State Employee for a little over a year now. Now that I've gotten a general understanding of the dynamics and problems that face the county I'd like an opportunity to give back to a community that's given so much to me. As an individual working for one of the state's cabinet agencies to direct organizational development and employment for over ten (10) state hospital, inpatient centers, and programs currently operating under that agency I feel that I can offer a unique input into the scenarios facing Richland Memorial Hospital. As a graduate of The Citadel, The Military College of South Carolina I practice a servant leadership model. If selected for a spot on the Richland Memorial Hospital Board I hope to use those leadership traits and others to serve the community in any way that that the position allows me to.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Hands on experience with organization and planning experience within a state government. Experience in a State Association (South Carolina Public Health Association, Chair Position)

The ability to see a problem as well as a solution.

Servant Leadership model.

A passion for community development.

Presently serve on any County Committee, Board or Commission? No. (State Level - SCPHA)

Any other information you wish to give? Not at this time. Please reach out to me if any additional information is needed.

Recommended by Council Member(s): N/A

Hours willing to commit each month: As needed.

**CONFLICT OF INTEREST POLICY**

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No MB

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No MB

If so, describe: N/A

Michael B Bailey  
Applicant's Signature

02/09/2015  
Date

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Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
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# Richland County Council Request of Action

**Subject**

Central Midlands Council of Governments (COG) - 1 [PAGES 21-24]

- a. Michael Brandon Bailey

**Purpose**



**APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Michael Brandon Bailey

Home Address: 29 Wishmore Court, Hopkins SC 29061

Telephone: (home) 803-514-7238 (work) 803-935-7145

Office Address: 220 Faison Drive, Columbia SC 29203

Email Address: MBB51@scdmh.org or BaileyM3@citadel.edu

Educational Background: The Citadel, B.S. Health and Wellness, The University of South Carolina, Master of Public Administration (In application process)

Professional Background: Supervising Manager of Employment and Recruitment for the South Carolina Department of Mental Health

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: (1) Central Midlands Council of Governments (2) Lexington/Richland Alcohol and Drug Abuse Council

Reason for interest: Next month makes one year since I've had the pleasure of working in Richland County. As the new year approaches I'd like an opportunity to give back to a community that's given so much to me. As an individual working in state government I feel that I can offer an insight unique to someone who manages procedures and policies for over 10 state facilities and programs. I also have a deeply rooted history and passion for servant leadership and community outreach.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: Hands on organization and planning experience within a state government facility. Experience in a State Association (South Carolina Public Health Association, Chair Position) Youth Development Experience

Presently serve on any County Committee, Board or Commission? No. (State Level)

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): N/A

Hours willing to commit each month: As needed.

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No MB

### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No MB

If so, describe: N/A

\_\_\_\_\_  
\_\_\_\_\_

Michael B Bailey  
Applicant's Signature

02/09/2015  
Date

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Date Received: _____	Received by: _____	
Date Sent to Council: _____		
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file

# Richland County Council Request of Action

## **Subject**

Employee Grievance Committee - 3 [PAGES 25-33]

- a. Suzie Hayne
- b. John Monroe
- c. Joseph Scott Hallbick
- d. Ashley Powell

## **Purpose**



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Suzie Hayne

Home Address: 1740 Alba Drive

Telephone: (home) (803) 920-2111 (work) (803) 576-2176

Office Address: 2020 Hampton St. Columbia, SC 29202

Email Address: haynessu@rcgov.us

Educational Background: College

Professional Background: Richland County Boards & Committees Coordinator

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Grievance Committee

Reason for interest: I believe every employee at Richland County should be treated fairly and with equality.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Serving as the Boards and Committees Coordinator for both PC and BOZA I have learned how to really listen to all sides.

Presently serve on any County Committee, Board or Commission? no

Any other information you wish to give? Everyone should have a chance to be heard.

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: As many as needed

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No <sup>x</sup> \_\_\_\_\_

#### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No <sup>x</sup> \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Suzette Haynes  
Applicant's Signature

2/17/15  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
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Date Received: _____	Received by: _____
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Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Item# 5

2



APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: John Monroe

Home Address: 200 Trowbridge rd Columbia, SC 29229

Telephone: (home) (803) 760-9109 (work) (803) 576-3260

Office Address: 201 John Mark Dial dr. Columbia, SC 29209

Email Address: monroe.john78@gmail.com, monroej@rcgov.us

Educational Background: Some college

Professional Background: Alvin S. Glenn Detention Center Assistant Watch Commander

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Employee Grievance Committee

Reason for interest: To make a personal contribution to the Richland county government as well as to gain more professional growth.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:  
I have taken a few classes from MTC such as: Managing stressful situation, business writing, managing stressful communications and am currently a supervisor as ASGDC

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: probably around five to ten hours.

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_

No <sup>JM</sup>                      *JM*

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_

No <sup>JM</sup>                      *JM*

If so, describe: \_\_\_\_\_

\_\_\_\_\_

                      
*John Marwe*  
Applicant's Signature

22 Feb. 2015  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Item# 5

2



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

Name: Joseph Scott Hallbick

Home Address: 516 Hubert Simpson Road, Little Mountain, SC 29075

Telephone: (home) (803) 309-4960 (work) (803) 576-1503

Office Address: 2020 Hampton Street, Columbia, SC 29204

Email Address: hallbickj@rcgov.us

Educational Background: 3 ½ years of college

Professional Background: Richland County 26 years, IT Department 8 years

Male    Female                      Age:    18-25                      26-50                       Over 50

Name of Committee in which interested: Grievance Committee

Reason for interest: I am interesting in returning to the Grievance Committee.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: I have worked for Richland County for 26 years. I have been in supervisory positions as well as line employee positions. I was on the Grievance Committee for 6 years and served as chairman of the committee for 3 years back in late 1990's and early 2000's.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? None

Recommended by Council Member(s): Bill Malinowski

Hours willing to commit each month: As necessary

**CONFLICT OF INTEREST POLICY**

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Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

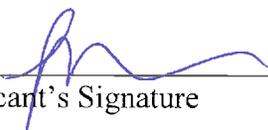
Yes \_\_\_\_\_  No \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_  No \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature

2-12-2015  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>			
Date Received: _____	Received by: _____		
Date Sent to Council: _____			
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> On file
			<b>Item# 5</b>



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Ashley Powell

Home Address: 208 Amelia Oak Way

Telephone: (home) (843) 224-8965 (work) (803) 576-2166

Office Address: 2020 Hampton Street, 1st floor, Columbia, SC 29204

Email Address: Powella@rcgov.us

Educational Background: Master of Urban Design

Professional Background: Neighborhood Planner

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Employee Grievance Committee

Reason for interest: My interest in is ensuring impartial, logical and efficient assessment of issues that arise concerning County Employees.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I am logical, impartial and a person who prides themselves on being of good character.

My background in HIPPA protected info makes me take confidentiality seriously.

Presently serve on any County Committee, Board or Commission? I do not.

Any other information you wish to give? N/A

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: As many as may be required within reason.

**CONFLICT OF INTEREST POLICY**

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No X \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: N/A  
\_\_\_\_\_  
\_\_\_\_\_

Ashley Powell  
Applicant's Signature

02/25/2015  
Date

**Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Item# 5

2

# Richland County Council Request of Action

## **Subject**

Notification of Vacancies:

- a. Building Codes Board of Appeals (2)
- b. Business Service Center Appeals Board (1)
- c. Board of Zoning Appeals (2)
- d. Internal Audit Committee (1)
- e. Planning Commission (4)
- f. Procurement Review Panel (2)

## **Purpose**