Richland County Airport Commission
Jim Hamilton – LB Owens Airport (CUB)
Richland County Department of Public Works
Columbia, South Carolina

CUB
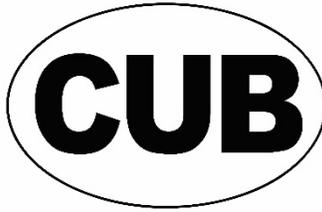
Meeting Minutes
July 9, 2018 – 12:00 Noon

Commission Members in attendance
Joel McCreary, AIA, Vice Chairman
John Parrish, Treasurer
Mike Kelly, Esquire
Talley Casey, Esquire
Tim Mousseau
Emerson Smith

Richland County Staff in attendance
Chris Eversmann, PE, AAE, Airport General Manager
Ismail Ozbek, PE, Director of Public Works
Ebony Tyler, Administrative Coordinator

Visitors in attendance
Ronald Bracken, Eagle Aviation
Brian Faulkner, CM, WK Dickson, Inc
Melinda Harrill, Hangar Tenant
Ken Harrill, Hangar Tenant
Jim Herpst, Eagle Aviation
Peggy Roberson, Eagle Aviation
Allison Terracio
Dennis Wiehl, AIA, Mead & Hunt

Encl: (1) Airport General Manager's Report PowerPoint Presentation

Call to Order and Welcome – **Vice Chairman McCreary** called the meeting to order at 12:03 p.m. and announced a quorum in attendance. He also delivered the invocation and welcomed everyone. Guest introductions followed.

Report of Items for Executive Session – **Mr Eversmann** reported that there were no items to be discussed in executive session.

Approval of Agenda –**Vice Chairman McCreary** presented the agenda as distributed. **Commissioner Kelly** made a motion to approve the agenda as presented. **Commissioner Parrish** seconded the motion, and all voted for approval.

Approval of Minutes – **Vice Chairman McCreary** presented the minutes of the March 5, 2018 Airport Commission meeting for approval. **Commissioner Mousseau** made a motion to approve the minutes as presented, **Commissioner Kelly** seconded the motion, and all voted for approval.

Chairman's Report / Executive Committee Report – **Chairman McCreary** presided over the meeting in **Chairman Hope's** absence.

Committee Reports:

> **Economic Development Committee** – There was no report from the Economic Development Committee.
>
> **Operations & Facilities Committee** – **Commissioner Parrish** reported on a variety of ongoing efforts to include:
> - the placement of a compass rose on the airport parking apron;
> - the status of surveillance cameras on the airport campus;
> - the adjustment of the rotating beacon light angle;
> - the future publication of a WAAS GPS approaches into the airport; and
> - the request to change the airport's CTAF / UniCom frequency assignment.

Airport General Manager's Report – A copy of **Mr Eversmann's** PowerPoint presentation is contained in the enclosure.

County Liaison's Report – There was no report due to **Councilman Pearce's** absence.

Unfinished Business – There was no unfinished business.

New Business – There was no new business.

Executive Session – No executive session was held.

Adjournment – The meeting adjourned at 12:57 p.m.

Next Meeting – The next meeting of the Airport Commission will occur on Monday, September 10, 2018 at 12:00 Noon in the large conference room of the airport terminal building.

Airport General Manager's Report

Richland County Airport
Commission Meeting

July 9, 2018

CUB

Announcing
THE NEW 1946 AERONCA CHAMPION
Dixie Aviation Company

Overview

✦ Meetings, Events, and Visits
✦ AIP Project Updates
✦ Budget and Finance
✦ Eagle Aviation Update
✦ Airport Metrics
✦ Other items
✦ Questions

Meetings, Events, and Visits

Meetings:
✦ May 16 – AIP Project progress meeting
✦ Jun 6 – Budget staff / AIP Grants
✦ Jun 6 – Dave Lipski, Eagle Aviation
✦ Jun 6 – Jim Hamilton Blvd closure
✦ Jun 18 – ADO Staff / AIP Grant
✦ Jun 20 – Richland Library / Digital collection
✦ Jun 29 – Budget staff / AIP Grants
✦ Jul 5 – John Parrish
✦ Jul 6 – FBO staff

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Meetings, Events, and Visits

Children group visits:
✦ Jun 22

Adult group visits:
✦ None

AIP Project Updates

Lighted Airfield Signage
Construction

AIP Project Updates

Lighted Airfield Signage Construction
✦ Contractor mobilized / Week 10
✦ Project information page on www.FlyKCUB.com
✦ Upgrade of electrical vault
✦ Remote panel installation
✦ Nighttime runway closures

Budget and Finance

Budget and Finance

- May Operational Revenue – $21,868.34 (May 17 - $20,868.54)
- Jun Operational Revenue – $TBD (Jun 17 - $22,688.11)

- Jun Operating Budget Status:
  - Personnel $113,298 74%
  - Operations $ 35,835 14%
  - Capital $142,910 73%
  - Total $292,044 48%

Eagle Aviation Update

- Fuel Sales
- Ramp Fees collected
- Hangar occupancy

Airport Metrics

- Aircraft complaints
- Facilities & Grounds maintenance requests

Airport Metrics

- **Aircraft complaints:**
There were two (2) aircraft complaints during the period of May 1 – Jun 30, 2018.

There were two (2) identification / Information letters sent (100%).
There were four (4) aircraft complaint during the same period in 2017.

- **Facilities & Grounds maintenance requests:**
There were 25 maintenance requests during the period of May 1 – Jun 30, 2018.
  Terminal – 52% / Airside – 40% / Landside – 8%
  Hangar related – 24% / Electrical related – 40%
There were 32 Facilities & Grounds maintenance requests during the same period in 2017.

Other Items

Other Items

- City of Columbia Stormwater Fee increase
- Water main break
- Jim Hamilton Blvd closure
- Runway marking cleaning
- Compass Rose
- UniCom / CTAF Frequency Change
- Airport Planning and Engineering Consultant selection
- Annual herbicide application
- New approach publication
- "We HATE FOD!"

New approach publication

Scheduled to be published 9/13/2018.

Draft approach plates to add:

- GPS RNAV LPV WAAS Approach to Runway 31 (vertically guided at 225 ft. ceiling and ¾ mile visibility); and
- GPS RNAV LP WAAS Approach to Runway 13 (non-vertically guided at 587 ft. ceiling and 1 mile visibility); and
- An amendment to the Localizer approach to Runway 31; and
- Cancellation of the current GPS approach to Runway 31 are also included.

Available for inspection and comment online.

"We HATE FOD!"

Questions?