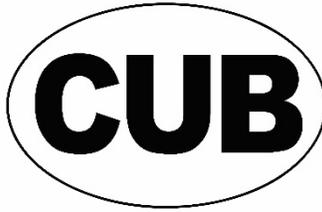


**Richland County Airport Commission
Jim Hamilton – LB Owens Airport (CUB)
Richland County Department of Public Works
Columbia, South Carolina**



**Meeting Minutes
May 14, 2018 – 12:00 Noon**

Commission Members in attendance

Joel McCreary, AIA, Vice Chairman
John Parrish, Treasurer
Mike Kelly, Esquire
Lindsey Ott
Tim Mousseau
Emerson Smith

Richland County Staff in attendance

Chris Eversmann, PE, AAE, Airport General Manager
Ismail Ozbek, PE, Director of Public Works
Greg Pearce, Richland County Council
Ebony Tyler, Administrative Coordinator

Visitors in attendance

Joseph Barkevich, AICP, WK Dickson
Ken Berry, South Carolina Historic Aviation Foundation
Ronald Bracken, Eagle Aviation
Will Brennan, County Council Primary Candidate
Andy Busbee, PE, Michael Baker
Ken Hawk, PE, WK Dickson
Ryan Hounshell, PE, Holt Consulting Co
Frankie Leaphart, WK Dickson
Francis Murray, Mead & Hunt
Peggy Roberson, Eagle Aviation
Marvin Williams, Tuskegee Airmen Incorporated

Encl: (1) Airport General Manager's Report PowerPoint Presentation

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Call to Order and Welcome – **Vice Chairman McCreary** called the meeting to order at 12:00 p.m. and announced a quorum in attendance. He also delivered the invocation and welcomed everyone. Guest introductions followed.

Report of Items for Executive Session – **Mr Eversmann** reported that there were no items to be discussed in executive session.

Approval of Agenda – **Vice Chairman McCreary** presented the agenda as distributed. **Commissioner Kelly** made a motion to approve the agenda as presented. **Commissioner Mousseau** seconded the motion, and all voted for approval.

Approval of Minutes – **Vice Chairman McCreary** presented the minutes of the March 5, 2018 Airport Commission meeting for approval. **Commissioner Smith** made a motion to approve the minutes as presented, **Commissioner Parrish** seconded the motion, and all voted for approval.

Chairman’s Report / Executive Committee Report – **Chairman McCreary** presided over the meeting in **Chairman Hope’s** absence.

Committee Reports:

Economic Development Committee – There was no report from the Economic Development Committee.

Operations & Facilities Committee – **Commissioner Parrish** reported on a variety of ongoing efforts to include the placement of a compass rose on the airport parking apron, the proposed decommissioning of the Distance Measuring Equipment (DME) on the Runway 31 approach Localizer by the FAA, and the future publication of a WAAS GPS approaches into the airport.

Airport General Manager’s Report – A copy of **Mr Eversmann’s** PowerPoint presentation is contained in the enclosure.

County Liaison’s Report – **Councilman Pearce** briefed the Airport Commission on the closing of Little Jackson Creek Mitigation Project and on City of Columbia’s Stormwater Utility fees.

Unfinished Business – There was no unfinished business.

New Business – Mr **Will Brennan**, who is a primary candidate for **Councilman Seth Rose’s** County Council seat, introduced himself to the Airport Commission and others

Richland County Airport Commission
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present. He asked for support in the upcoming primary election and pledged to be a supporter of the airport as an economic development engine and to work with the Columbia City Council.

Mr **Ken Berry**, President of the South Carolina Historic Aviation Foundation, along with Mr **Marvin Williams** of Tuskegee Airmen Incorporated, made a brief presentation on their desire to develop a standalone hangar to serve as an aviation museum at the airport. **Councilman Pearce** indicated that limited developable airport property would be a problem and that a more specific proposal should be developed.

Finally, **Commissioner Parrish** encouraged support for and sponsorship of the South Carolina Aviation Association's Passport Program.

Executive Session – No executive session was held.

Adjournment – The meeting adjourned at 1:26 p.m.

Next Meeting – The next meeting of the Airport Commission will occur on Monday, July 9, 2018 at 12:00 Noon in the large conference room of the airport terminal building.

Airport General Manager's Report

Overview

Richland County Airport
Commission Meeting

May 14, 2018



- Meetings, Events, and Visits
- AIP Project Updates
- Budget and Finance
- Eagle Aviation Update
- Airport Metrics
- Other items
- Questions

Meetings, Events, and Visits

Meetings, Events, and Visits

Meetings:

- Mar 7 – Runway marking inspection
- Mar 12 – 14 – Hershey Conference
- Mar 19 – ETV
- Apr 12 – Project Preconstruction Conference
- Apr 18 – Consultant Oral Presentations
- Apr 24 – Conference call with FAA staff
- Apr 25 – AIP Grant coordination meeting
- May 4 – Runway closure (shoulder mowing)
- May 9 – Project Construction Coordination



Children group visits:
→ None

Adult group visits:
→ None



AIP Project Updates



AIP Project Updates

Lighted Airfield Signage
Construction



Lighted Airfield Signage Construction

- Contractor mobilized
- Project information page on www.FlyKCUB.com
- Partial closure of Taxiway 'A'
- Closure of Runway 13 – 31 on Tuesday, May 15th
- Moving of Hold Short pavement markings to correct locations
- Upgrade of electrical vault



Budget and Finance



Budget and Finance



- Mar Operational Revenue – \$22,640.22 (Mar 17 - \$21,909.56)
- Apr Operational Revenue – \$TBD (Apr 17 - \$22,261.81)
- Apr Operating Budget Status:

→ Personnel	\$119,179	78%
→ Operations	\$ 81,415	33%
→ Capital	\$269,698	85%
→ Total	\$490,292	66%

Eagle Aviation Update

- Fuel Sales
- Ramp Fees collected
- Hangar occupancy



Airport Metrics



- Aircraft complaints
- Facilities & Grounds maintenance requests

Airport Metrics

- **Aircraft complaints:**
There were four (4) aircraft complaints during the period of Mar 1 – Apr 30, 2018.

There were three (3) identification / Information letters sent (0%).
There were five (5) aircraft complaint during the same period in 2017.
- **Facilities & Grounds maintenance requests:**
There were 23 maintenance requests during the period of Mar 1 – Apr 30, 2018.
Terminal – 17% / Airside – 83% / Landside – 0%
Hangar related – 70% / Electrical related – 35%
There were 20 Facilities & Grounds maintenance requests during the same period in 2017.

Other Items



Other Items

- City of Columbia Stormwater Fee increase
- Rotating Beacon visibility from the NE
- Runway marking cleaning
- Localizer / DME Decommissioning
- Compass Rose
- UniCom / CTAF Frequency Change
- Airport Planning and Engineering Consultant selection
- AvGas Emergency Tank Repairs



Questions?

