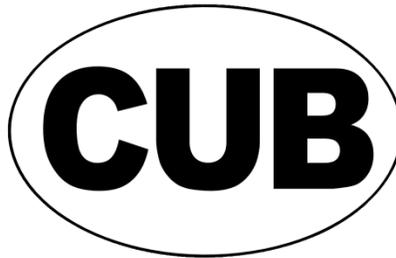


**Richland County Airport Commission  
Jim Hamilton – LB Owens Airport (CUB)  
Richland County Department of Public Works  
Columbia, South Carolina**

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**Meeting Minutes  
September 13, 2021 – 12:00 Noon**

**Commission Members in attendance**

John Parrish, Chairman  
Mike Kelly, Esquire, Vice Chairman  
Kaela Bailey, Secretary  
Joel McCreary, AIA, Treasurer  
Prentiss McLaurin  
Michael Medsker  
Lindsey Ott

**Richland County Staff in attendance**

Leonardo Brown, County Administrator  
Dr John Thompson, Assistant County Administrator  
Michael Maloney, PE, Director of Public Works  
Chris Eversmann, PE, AAE, Airport General Manager  
Ebony Tyler, Administrative Coordinator

**Visitors in attendance**

Joseph Barkevich, AICP, WK Dickson  
Melinda Harrill, Hangar Tenant  
Jim Herpst, EAA-242  
Ryan Hounshell, PE, Holt Consulting

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Encl: (1) Airport General Manager's Report PowerPoint Presentation

**Richland County Airport Commission**  
**Jim Hamilton – LB Owens Airport (CUB)**  
**Richland County Department of Public Works**  
**Columbia, South Carolina**

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**Call to Order and Welcome** – **Chairman Parrish** called the Meeting to order at 12:00 p.m. and announced a quorum in attendance and welcomed everyone. **Mr Eversmann** delivered the invocation.

**Report of Items for Executive Session** – **Chairman Parrish** reported one item pertaining to a matter of intergovernmental relations that required an Executive Session.

**Approval of Agenda** – **Chairman Parrish** presented the agenda as distributed. **Commissioner Medsker** made a motion to approve the agenda as presented. **Commissioner McLaurin** seconded the motion, and all voted for approval.

**Approval of Minutes** – **Chairman Parrish** presented the minutes of the July 12, 2021 Airport Commission meeting for approval. **Commissioner Medsker** made a motion to approve the minutes as presented, **Commissioner Ott** seconded the motion, and all voted for approval.

**Chairman’s Report / Executive Committee Report** – **Chairman Parrish** reported on the following:

- ➔ Welcome back to in-person meeting;
- ➔ He announced the resignation of **Commissioner Squire** due to family obligations and the appointment of **Commissioner Lynn Hutto**. He also congratulated **Commissioner Ott** on her reappointment.
- ➔ Stormwater fees comments and concerns. **Chairman Parrish** inquired of the Richland County Administration Staff on the status of discussions with their City of Columbia counterparts on the Owens Field Part lease as an offset for costly Stormwater fees. Richland **County Administrator Leonardo Brown** stated that some internal staff coordination on this issue has taken place and that it has not been forgotten. It is, however, among a host of many important issues currently being managed at the County Administrator level at this time.

**Operations & Facilities Committee** – **Commissioner McCreary** reported on the following:

- ➔ Fuel Farm vehicle crash – In the early morning of Saturday, July 31<sup>st</sup>, a vehicle traveling southeast on Jim Hamilton Blvd at an excessively high rate of speed crashed through the perimeter fence, became airborne, flipped over, damaged the Fuel Farm, and crashed through the perimeter fence along South Ott Road. There was no fire or explosion, but the Fuel Farm and Airport Perimeter Fence

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were damaged. The fence damage was promptly repaired, but damages to the Fuel Farm will take longer to repair. The Fuel Farm is still operable.

- Lightning strike – On the evening of Thursday, August 19<sup>th</sup>, there was a severe lightning strike that damaged the following facilities or systems: Runway Lighting Regulator, Airfield Lighting Radio Controller, CATV, Internet, Network Connectivity, Security Camera System, Motorized Gate Access System. Most systems were mostly functional by close of business on the following day.
- Updates on Runway Extension Study – A virtual meeting was recently held with FAA Airports District Office (ADO) staff to discuss the upcoming update to the Airport Capital Improvement Plan (ACIP), the next Airport Improvement Program (AIP) Grant cycle, and the Runway Extension Study.

**Promotional Committee** – **Vice Chairman Kelly**, reported on the following:

- Airport signage and other efforts to provide the Airport story to the Community;
- **Commissioner Medsker** gave a brief presentation on recent visits to EdVenture Children’s Museum and The Challenger Learning Center.
- **Chairman Parrish** stated his goal to build a partnership with Challenger Learning Center and EdVenture Children’s Museum for promotion of aviation. He suggested that the Commission could conduct visits in the future to these locations for Commission meetings.

**Airport General Manager’s Report** – A copy of **Mr Eversmann’s** PowerPoint presentation is contained in the **enclosure (1)**.

**County Liaison’s Report** – There was no report provided.

**Unfinished Business** – There was no unfinished business.

**Executive Session** – An Executive session was conducted beginning at 1:25 p.m. The Executive Session concluded at 1:43 p.m. Commissioner discussion ensued, but no business was conducted nor votes taken while in executive session.

**Adjournment** – The meeting adjourned at 1:45 p.m.

**Next Meeting** – The next meeting of the Airport Commission will occur on Monday, November 8, 2021 at 12:00 Noon.

# Airport General Manager's Report

Richland County Airport  
Commission  
Meeting

September 13, 2021



# Agenda



- Meetings, Events, and Visits
- AIP / Project Updates
- Eagle Aviation Update
- Budget & Finance
- Aircraft Complaints
- Other items
- Questions?

## Meetings, Events, and Visits

Meetings:

- Jul 23 – SCAC
- Jul 26 – AIP Project Progress Meeting
- Jul 27 – D&S Comite – Rwy Ext Study
- Jul 28 – RCDPW Stormwater Visit
- Aug 4 – RDM Site Recon
- Aug 9 – SCAC Site Visit
- Aug 13 – RC IT (App Coordination)
- Aug 16 – Sign it Quick
- Aug 18 – RC IT (Kisok / NUC)
- Aug 23 – Phoenix
- Aug 31 – Website development
- Aug 31 – County Council – Rwy Ext Study
- Sep 1 – Fuel Farm Repairs
- Sep 1 – Twy A5 Paving
- Sep 10 – FAA



## Meetings, Events, and Visits



- Children group visits:  
→ None
- Adult group visits:  
→ None



## AIP / Project Updates

- Various Site / Civil Airport Improvements (Project 2)



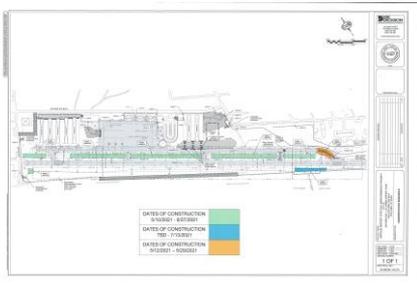
## AIP / Project Updates

### Various Airport Site / Civil Improvements (Project 2)

- 100% Federally Funded (CARES Act Provision)
- Scope – Taxiway A5 rehabilitation / Retaining wall extension / Infield drainage structure rehabilitation
- Subgrade stabilization challenges
- Moisture content
- Pumping of first asphalt lift has reduced over time. Will compensate the Contractor based on Percent Within Limits (PWL).
- Will proceed with application of second (final) lift of asphalt and complete the project.



## AIP / Project Updates



## Eagle Aviation Update

- Fuel Sales
- Ramp Fees collected
- Hangar occupancy



## Budget & Finance



## Budget & Finance



- July Operational Revenue \$24,519.96 (July '20 - \$24,852.38)
- August Operational Revenue – \$24,269.99 (Aug '20 - \$25,174.77)
- August Operating Budget Status:
  - Personnel \$136,996 90%
  - Operations \$316,113 77%
  - Capital \$ 3,901 100%
  - Total \$457,010 81%

## Aircraft Complaints

### Aircraft complaints

- There were four (04) aircraft complaints during the period of Jul 1 – Aug 31, 2021.
- There were three (03) identification/ Information letters sent.
- There were three (03) sources for these aircraft complaints.



## Informational signage project

- GMU Model
  - Passive means of providing Airport information to the general public.
  - Recommended by Promotional Committee
  - Low cost / 'low hanging fruit'
  - Placement at CUB Terminal area / CWH / Owens Field Park
- Proposed Sign Topics**
- Airport History
  - Aviation Safety / FOD Awareness
  - Traffic Pattern / Noise Abatement
  - CUB Fleet Mix (variant of conference room exhibit)
  - Curtiss-Wright Hangar
  - SCHAF / B-25 Restoration
  - Windcone / Segmented Circle
  - Runway 13 – 31
  - Parallel Taxiway
  - Rain Garden (existing sign)
  - Airfield Lighting
  - Localizer
  - Hangars
  - EAA / Young Eagles
  - Airport Communications (with CTAF / UniCom speaker)
  - Owens Field Park



## Other Items

- Website update
- City of Columbia Zoning map adoption / Airport Overlay District (AOD) rezoning limitations
- City of Columbia Stormwater Utility Fee increase (Educational Credits rec'd / 45% reduction) / Owens Field Park Lease renegotiation
- Localizer outage – equipment shelter replacement
- Fuel Farm Vehicle Crash – July 31<sup>st</sup>
- Gear up landing – August 2<sup>nd</sup>
- Lightning strike – August 19<sup>th</sup>
- Hangar Break-in – August 24<sup>th</sup>



## Fuel Farm Vehicle Crash

- Early morning, Saturday, July 31<sup>st</sup>
- High speed vehicle traveling SE on Jim Hamilton Blvd.
- Missed slight curve, struck curb, became airborne.
- Damaged three sections of perimeter fence, UST vent pipes, AvGas elevated access manhole.
- No explosion or sparks.
- Temporary break in perimeter fence (temporary repairs that day / fully repaired by the following Monday).
- Fuel Farm operational, but mobilizing a Contractor is difficult.
- Future Capital Improvement Project.



## Gear up landing



- Occurred on Tuesday, August 3<sup>rd</sup>.
- No injuries, explosion, or facility damage.
- Quickly cleared and removed from the Runway

## Lightning strike

- Occurred the evening of Thursday, August 19<sup>th</sup>.
- Damaged: Runway Lighting Regulator, Airfield Lighting Radio Controller, CATV / Internet / Network Connectivity / Security Camera System / Motorized Gate Access System
- Many systems functioning partially by COB the following day.
- Temporary bypass of Runway Lighting Regulator.
- Required both Force Account as well as Vendor response.
- Awaiting replacement of two circuit boards (back ordered)

## Hangar Break-in

- Hangar Building 'B'
- Discovered on August 24<sup>th</sup>
- Involved two adjacent hangars.
- Damage to one aircraft and hangar dividing wall
- Under investigation by Columbia PD.



## Questions?

