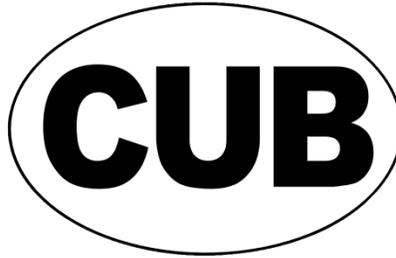


**Richland County Airport Commission
Jim Hamilton – LB Owens Airport (CUB)
Richland County Department of Public Works
Columbia, South Carolina**



**Meeting Minutes
March 8, 2021 – 12:00 Noon
Zoom Virtual Meeting Format**

Commission Members in attendance

John Parrish, Chairman
Joel McCreary, AIA, Treasurer
Prentiss McLaurin
Michael Medsker
Tim Mousseau
Lindsey Ott
Jerome Squire

Richland County Staff in attendance

Leonardo Brown, Richland County Administrator
Allison Terracio, Richland County Council Liaison
Michael Maloney, PE, Department of Public Works Director
Chris Eversmann, PE, AAE, Airport General Manager
Ebony Tyler, Administrative Coordinator

Visitors in attendance

Joseph Barkevich, AICP, WK Dickson
Ken Harrill, Tenant
Melinda Harrill, Tenant
Jim Herpst, EAA-242
Peggy Roberson, Eagle Aviation
Emerson Smith, Former Commissioner
Andy Busbee, PE, Michael Baker International
Alan Lott, Tenant

Encl: (1) Airport General Manager's Report PowerPoint Presentation

Richland County Airport Commission
Jim Hamilton – LB Owens Airport (CUB)
Richland County Department of Public Works
Columbia, South Carolina

Call to Order and Welcome – **Chairman Parrish** called the Zoom Virtual Meeting to order at 12:03 p.m. and announced a quorum in attendance. **Mr Eversmann** delivered the invocation and welcomed everyone.

Report of Items for Executive Session – **Mr Eversmann** reported that there are no items that require an executive session.

Approval of Agenda – **Chairman Parrish** presented the agenda as distributed. **Commissioner Medsker** made a motion to approve the agenda as presented. **Commissioner Prentiss** seconded the motion, and all voted for approval.

Approval of Minutes – **Chairman Parrish** presented the minutes of the January 11, 2021 Airport Commission meeting for approval. **Commissioner Medsker** made a motion to approve the minutes as presented, **Commissioner McCreary** seconded the motion, and all voted for approval.

Chairman’s Report / Executive Committee Report – **Chairman Parrish** reported on the following:

- January aircraft crash;
- Meeting with Greenville Downtown Airport;
- Promoting Flight Instruction;
- City of Columbia Stormwater fees;
- Expiring Commissioner terms (Tim Mousseau and Lindsey Ott).

Operations & Facilities Committee – **Treasurer McCreary** reported on the following:

- The Operations & Facilities Committee met on February 18, 2021;
- Non-availability policy document for hangar tenants;
- Area land use compatibility;
- Runway expansion justification study;
- Taxiway project;
- CUB mobile app;
- City of Columbia Stormwater fees;

Promotional Committee – In the absence of **Vice Chairman Kelly, Chairman Parrish** reported on the following:

- Airport promotion;
- Incorporate park to public information about the airport; start with informational signs. Use GMU as a model.

Richland County Airport Commission
Jim Hamilton – LB Owens Airport (CUB)
Richland County Department of Public Works
Columbia, South Carolina

Airport General Manager’s Report – A copy of **Mr Eversmann’s** PowerPoint presentation is contained in the enclosure.

County Liaison’s Report – There was no report given.

Unfinished Business – There was no unfinished business conducted.

Executive Session – No executive session was conducted.

Adjournment – The meeting adjourned at 1:10 p.m.

Next Meeting – The next meeting of the Airport Commission will occur on Monday, May 10, 2021 at 12:00 Noon. The Zoom Virtual Meeting venue is anticipated.

Airport General Manager's Report

Richland County Airport
Commission
Meeting

March 8, 2021



Agenda



- Meetings, Events, and Visits
- AIP / Project Updates
- Eagle Aviation Update
- Budget & Finance
- Aircraft Complaints
- Other items
- Questions?

Meetings, Events, and Visits

Meetings:

- Jan 15 – Airport Overlay District
- Jan 22 – Geographic Information System
- Jan 27 – WK Dickson / AOS Spec
- Feb 3 – Airport ID Badge production
- Feb 9 – FAA
- Feb 11 – Bifold Hangar Door Precon
- Feb 18 – Site visit
- Feb 16 – Ops & Facs Committee
- Feb 22 – Operating Budget
- Feb 22 – Procurement
- Feb 23 – Promotional Committee
- Feb 24 – 26 – SCAA Conference
- Mar 2 – Little Jackson Creek
- Mar 3 – Site visit
- Mar 3 – Site visit
- Mar 4 – Site visit
- Mar 5 – GEN Newton



Meetings, Events, and Visits



Children group visits:
→ None

Adult group visits:
→ None



AIP / Project Updates

- Various Site / Civil Airport Improvements (Project 1)
- Various Site / Civil Airport Improvements (Project 2)
- Runway Expansion Justification Study *

* - Initially locally funded.



AIP / Project Updates

Various Airport Site / Civil Improvements (Project 1)

- Contract awarded to Taylor Brothers.
- Contracts and bonds are executed.
- City of Columbia stormwater permit issued.
- Pre Construction Conference conducted on May 14th.
- Scope – Taxilane Culvert Replacements / Forebay construction / Fuel Farm paved access road / Perimeter Fence ditch crossing / Perimeter Driveway apron installation
- Substantially Complete / land disturbance permit closed out / Check dam removal / Final pay application (prepared by the project engineer)



AIP / Project Updates

Various Airport Site / Civil Improvements (Project 2)

- 100% Federally Funded (CARES Act Provision)
- Because of accelerated grant application deadlines imposed by the FAA, we are authorized to award the construction contract based on bids received last summer to AOS Specialty Contractors.
- RC Council awarded contracts on July 14th.
- Scope – Taxiway A5 rehabilitation / Retaining wall extension / Infield drainage structure rehabilitation
- AIP Grant accepted.
- Purchase Orders (POs) issued. Contracts being executed.



AIP / Project Updates

Runway Expansion Justification Study

- Initially funded locally
- If approved, FAA will reimburse and fund
- Data collection / Outreach
- B-II before / B-II after
- Safer landing in marginal WX
- Greater range / full fuel loads
- Letters of support to account for at least 500 annual operations with an expanded runway
- Survey / Design / Environmental Assessment (EA) / Land acquisition / Demolition / Site – Civil preparation / Localizer relocation / Construction

Eagle Aviation Update

- Fuel Sales
- Ramp Fees collected
- Hangar occupancy



Budget & Finance



Budget & Finance



- Jan Operational Revenue – \$24,226.08 (Jan '20 - \$23,736.73)
- Feb Operational Revenue – \$TBD (Feb '20 - \$23,304.85)
- Feb Operating Budget Status:
 - Personnel \$126,527 83%
 - Operations \$170,950 55%
 - Capital \$ 51,959 32%
 - Total \$349,436 56%

Aircraft Complaints

Aircraft complaints

- There were no (0) aircraft complaints during the period of Jan 1 – Feb 28, 2021.
- There were no (0) identification / Information letters sent.
- There were no (0) aircraft complaint during the same period in 2020.



Fatal Crash

- January 13, 2021, ~10:30 a.m.
- Struck a home on Kennedy Street in the Rosewood neighborhood.
- Pilot was killed, but no injuries or fatalities on the ground.
- One home badly damaged.
- Bonanza (N266DC) based at Greenville Downtown Airport (GMU).
- Off-airport; Fire Service served as Incident Commander.
- These incidents are rare – I have been the Airport General Manager for over 11 years and I have never seen a crash like this.
- This incident illustrates why we need to discourage high density residential development within close proximity to the Airport approaches.
- Under investigation by Federal authorities.



SC Aviation Hall of Fame



- Maynard Cusworth, 100th Birthday Celebration
- GEN Lloyd "Fig" Newton, USAF (Ret) biography publication

Informational signage project

- GMU Model
- Passive means of providing Airport information to the general public.
- Recommended by Promotional Committee
- Low cost / "low hanging fruit"
 - CUB Fleet Mix
 - Curtiss-Wright Hangar
 - SCHAF / B-25 Restoration
 - Windcone / Segmented Circle
 - Runway 13 – 31
 - Parallel Taxiway
 - Rain Garden
 - Airfield lighting
 - Localizer
 - Hangars
 - EAA / Young Eagles



Informational signage project

Fleet Mix

Rain Garden



Airport CIP (ACIP)

- Sponsor and FAA annual update requirement.
- Five-year (+1) period.
- Sponsor / Consultant / SCAC / FAA
- Posted on our Airport website.
- Basis for AIP Grants.
- Pavement restoration / replacement heavy.
- "Private" portions of Taxilane pavements affects funding formula breakdown.



Other Items

- City of Columbia Zoning map adoption / Airport Overlay District (AOD) rezoning limitations
- City of Columbia Stormwater Utility Fee increase (Educational Credits rec'd / 45% reduction)
- Airport App – Android available / Apple pending. Seeking professional assistance.
- Bifold door gasket seal replacement underway – Hangar Buildings 'B' and 'C'
- Bifold door inspection and repair awarded
- Airfield mowing / grounds maintenance advertised



Public Health Emergency

- Physical separation / CDC guidelines
- Diligent disinfecting surfaces in common areas by FBO Staff
- Terminal Building Use
- Conference Rooms available for very limited use (CAP)
- RC Mask Ordinance
- Use of Zoom Meeting format

Questions?

