

**Richland County Airport Commission
Jim Hamilton – LB Owens Airport (CUB)
Richland County Department of Public Works
Columbia, South Carolina**



**Meeting Minutes
September 14, 2020 – 12:00 Noon
Zoom Virtual Meeting Format**

Commission Members in attendance

Joel McCreary, Chairman
John Parrish, Vice Chairman
Mike Kelly, Esquire, Secretary
Tim Mousseau, Treasurer
Kaela Bailey
Michael Medsker
Lindsey Ott
Emerson Smith
Jerome Squire

Richland County Staff in attendance

Allison Terracio, Richland County Council Liaison
Jim Manning, Richland County Council Liaison
Chris Eversmann, PE, AAE, Airport General Manager
Ebony Tyler, Administrative Coordinator

Visitors in attendance

Joseph Barkevich, AICP, WK Dickson
Jim Hamilton, Airport Manager *Emeritus*
Melinda Harrill, Tenant
Jim Herpst, EAA-242
Tony Mattioli, Tenant
Briget Melvin, Resident
Chris Birkmeyer, PE, WK Dickson
Peggy Roberson, Eagle Aviation

Encl: (1) Airport General Manager's Report PowerPoint Presentation

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Call to Order and Welcome – **Chairman McCreary** called the Zoom Virtual Meeting to order at 12:01 p.m. and announced a quorum in attendance. **Commissioner Kelly** delivered the invocation and welcomed everyone.

Report of Items for Executive Session – **Mr Eversmann** reported that there are no items that require an executive session.

Approval of Agenda – **Chairman McCreary** presented the agenda as distributed. **Vice Chairman Parrish** made a motion to approve the agenda as presented. **Commissioner Kelly** seconded the motion, and all voted for approval.

Approval of Minutes – **Chairman McCreary** presented the minutes of the July 13, 2020, 2020 Airport Commission meeting for approval. **Commissioner Medsker** made a motion to approve the minutes as presented, **Commissioner Kelly** seconded the motion, and all voted for approval.

Chairman’s Report / Executive Committee Report – **Chairman McCreary** the following:

- ➔ Rosewood Project rezoning request;
- ➔ Executive Committee officer nominations for CY 2021;
- ➔ South Carolina Aeronautics Commission rezoning project letter and;
- ➔ Whiley Village Rosewood Project Development.

Operations & Facilities Committee – **Vice Chairman Parrish** reported on the following:

- ➔ AIP Project status;
- ➔ Taxiway, Runway, and Apron pavement markings;
- ➔ Security Camera System;
- ➔ Terminal HVAC replacement;
- ➔ Bifold Hangar Door seal replacement rebid;
- ➔ Runway extension;
- ➔ Encouraging CTAF / UniCom Radio Communication usage;
- ➔ Stormwater fees.

Promotional Committee- **Commissioner Kelly** reported on the following:

- ➔ Increase visibility of the airport;
- ➔ Scheduled meeting with Richland County PIO staff to promote airport through education of media personnel.

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Airport General Manager’s Report – A copy of **Mr Eversmann’s** PowerPoint presentation is contained in the enclosure.

County Liaison’s Report – **County Liaison Terracio** reported Richland County Budget process. **County Liaison Manning** reported zoning social media updates.

Unfinished Business – There was no unfinished business reported.

Executive Session – No executive session was conducted.

Adjournment – The meeting adjourned at 1:11 p.m.

Next Meeting – The next meeting of the Airport Commission will occur on Monday, November 9, 2020 at 12:00 Noon. The Zoom Virtual Meeting venue is anticipated.

Airport General Manager's Report

Overview

Richland County Airport
Commission
Meeting



September 14, 2020



- Meetings, Events, and Visits
- AIP / Project Updates
- Eagle Aviation Update
- Budget & Finance
- Aircraft Complaints
- Other items
- Questions?

Meetings, Events, and Visits

Meetings, Events, and Visits

Meetings:

- Jul 14 – RC Council
- Jul 29 – WK Dickson
- Aug 3 – Promotional Comte
- Aug 5 – WK Dickson
- Aug 26 – Carolina Kwik Clean
- Sep 2 – Project Final Inspection
- Sep 2 – WK Dickson
- Sep 2 – Executive Comte
- Sep 4 – RC Stormwater Annual Inspection
- Sep 8 – Mobile App Demo
- Sep 9 – Vice Chairman
- Sep 9 – RC Econ Dev / WK Dickson
- Sep 11 – Site visit



Children group visits:
→ None

Adult group visits:
→ None



AIP / Project Updates



AIP / Project Updates

- Various Site / Civil Airport Improvements (First Phase)
- Various Site / Civil Airport Improvements (Second Phase)
- Runway Expansion Justification Study *



* - Initially locally funded.

Various Site / Civil Airport Improvements (First Phase)

- Contract awarded to Taylor Brothers.
- Contracts and bonds are executed.
- City of Columbia stormwater permit issued.
- Pre Construction Conference conducted on May 14th.
- Scope – Taxilane Culvert Replacements / Forebay construction / Fuel Farm paved access road / Perimeter Fence ditch crossing / Perimeter Driveway apron installation
- Substantially Complete / Project Punch List



AIP / Project Updates

Various Site / Civil Airport Improvements (Second Phase)

- 100% Federally Funded (CARES Act Provision)
- Because of accelerated grant application deadlines imposed by the FAA, we are authorized to award the construction contract based on bids received last summer to AOS Specialty Contractors.
- RC Council awarded contracts on July 14th.
- Scope – Taxiway A5 rehabilitation / Retaining wall extension / Infield drainage structure rehabilitation
- AIP Grant accepted.



AIP / Project Updates

Runway Expansion Justification Study

- Initially funded locally
- If approved, FAA will reimburse and fund
- Data collection / Outreach
- B-II before / B-II after
- Safer landing in marginal WX
- Greater range / full fuel loads
- Survey / Design / Environmental Assessment (EA) / Land acquisition / Demolition / Site – Civil preparation / Localizer relocation / Construction

Eagle Aviation Update

- Fuel Sales
- Ramp Fees collected
- Hangar occupancy



Budget & Finance



Budget & Finance



- Jul Operational Revenue – \$24,852.37 (Jul '19 - \$22,787.82)
- Aug Operational Revenue – \$25,174.76 (Aug '19 - \$23,028.39)
- Aug Operating Budget Status:

| | | |
|--------------|-----------|-----|
| → Personnel | \$145,022 | 96% |
| → Operations | \$244,214 | 81% |
| → Capital | \$ 59,747 | 35% |
| → Total | \$448,982 | 72% |

Aircraft Complaints

Aircraft complaints

- There were no (0) aircraft complaints during the period of Jul 1 – Aug 31, 2020.
- There were no (0) identification / Information letters sent.
- There were no (0) aircraft complaint during the same period in 2019.



Other Items

- Rezoning request for "The Rosewood" high density residential development
- City of Columbia Stormwater Utility Fee increase (Educational Credits rec'd / 45% reduction)
- AIP-026 Grant accepted
- Elevated Aircraft Parking Apron Light Poles painted (SCAC Grant)
- Airport App – Android available / Apple pending
- Pavement remarking complete
- Brush clearing complete / Next phase
- Apron elevated light poles
- CARES Grant
- 10% Operating Budget cut possible
- Marketing Plan (S.W.O.T. analysis / PIO coordination)



"The Rosewood"

- Rezoning request for "The Rosewood" high density residential development;
- Despite CoC Planning Staff, SCAC, and RCAC Objection, CoC Planning Commission voted to recommend approval of rezoning request;
- SCAC "C.L.U.E." Tool;
- FAA Form 7460 – Notice of Proposed Construction
- FAA "No Hazard" finding only addresses Airspace Height restrictions, not land use compatibility;
- Columbia City Council will consider in their Meeting on September 15, 2020 at 2:00 p.m.
- Public and Council outreach.

Airport App



- Richland County IT Staff
- Airport WX
- WX Radar
- NOTAMS
- Airport Facilities Directory
- Airport Noise Abatement Diagram
- Aviation Fuel
- Contact Us
- "Push" notifications (new)
- Available for Android devices; iOS to follow
- Additional pages under development

Public Health Emergency

- County facilities closure / reduced Operational Services Support
- Social Distancing CDC guidelines
- Diligent disinfecting surfaces in common areas by FBO Staff
- Terminal Building Use
- Conference Rooms available for very limited use (CAP)
- Limited custodial and grounds maintenance support
- RC Mask Ordinance
- Use of Zoom Meeting format

Questions?

