

MINUTES OF



RICHLAND COUNTY COUNCIL ADMINISTRATION AND FINANCE COMMITTEE TUESDAY, JANUARY 25, 2005 6:00 p.m.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building.

MEMBERS PRESENT

Member: Kit Smith
Member: Mike Montgomery
Member: Paul Livingston
Member: Joseph McEachern
Member: Valerie Hutchinson

ALSO PRESENT: L. Gregory Pearce, Jr., Bernice G. Scott, Damon Jeter and staff.

CALL TO ORDER – The meeting started at approximately 6:00 p.m.

ELECTION OF CHAIR – Mr. Livingston moved, seconded by Mr. Montgomery, to nominate Kit Smith as Chair of the Administration and Finance Committee. The vote in favor was unanimous.

Ms. Smith thanked the committee and committed to keeping committee members informed as they go forward this year.

APPROVAL OF MINUTES: December 7, 2004 – Mr. Livingston moved, seconded by Ms. Hutchinson, to approve the minutes as submitted. The vote in favor was unanimous.

ADOPTION OF AGENDA

Ms. Smith stated the Clerk has requested to add two resolutions:

1. A commendation recognizing Mr. Jim Mullis upon retirement
2. A commendation recognizing Lorraine Conrad upon retirement

Ms. Scott requested for the committee to add a resolution honoring Mr. J.T. McLawhorn, Jr. for 25 years of service

Ms. Smith stated the resolutions will be added as items h, i, and j.

Hearing no other additions to the agenda, the agenda was approved as amended.

ITEMS FOR ACTION

2005 Department of Defense Economic Impact Grant

Mr. T. Cary McSwain, County Administrator, stated this would come from the Grant Match Fund.

Ms. Smith stated the Grant Match Fund has sufficient funds at this time; however, if all of the grants do come through there will be a deficit.

Mr. Montgomery moved, seconded by Ms. Hutchinson, to refer to Council with the recommendation for approval. The vote in favor was unanimous.

Board of Registration Budget Request

Ms. Smith stated this is a budget amendment and would be a fund balance amendment. She stated there were no other recommendations from staff regarding other suggestions for funds.

Mr. Livingston moved, seconded by Mr. Montgomery, to approve a budget amendment of \$23,746 with a recommendation to Council for approval. The vote in favor was unanimous.

Land Development Code Mailing Budget Request

Mr. McSwain stated this item was pulled and an amended agenda was sent out.

Blue Star Families and Blue Star Mothers of South Carolina

Ms. Smith stated this is a resolution of commendation.

Ms. Smith asked staff to explain what the book of gratitude would be.

Ms. Stephany Snowden, Senior Public Information Officer, stated the book would be commending troops in Iraq. She stated that the books went throughout the County and were signed by employees. Ms. Snowden stated the books will be presented to the Blue Star Mothers and Fort Jackson.

Mr. McEachern moved, seconded by Mr. Livingston, to approve this item. The vote in favor was unanimous.

Recognizing Brigadier General Abraham J. Turner, Commander, United States Army Training Center at Fort Jackson

Ms. Smith stated this is a resolution of commendation for Brigadier General Turner.

Mr. McEachern moved, seconded by Mr. Montgomery, to forward to Council for approval.

Mr. McSwain stated that he will also receive a book of gratitude.

The vote in favor was unanimous.

Budget Amendment for the Neighborhood Improvement Fund

Ms. Smith stated this item was discussed at the retreat.

A discussion took place.

Mr. McEachern moved, seconded by Ms. Hutchinson, to approve this item and forward to full Council. The vote in favor was unanimous.

Funding Request: Woodrow Wilson Family Home

Ms. Smith stated this is a fund balance amendment of \$5,000 to do the preliminary study for the repair of the Woodrow Wilson Boyhood Home.

After being corrected, Ms. Smith stated this would be coming out of the hospitality tax funds.

Mr. McEachern moved, seconded by Mr. Montgomery, to approve this item and forward to full Council.

Mr. Livingston stated in the future he would like for agencies like this to look into their own budget and see if they come up with some of the money. He stated he would like for agencies to show why they could not fund a portion of it.

Resolutions:

- **Lorraine Conrad – recognizing her dedicated service as a Conservation District Official upon her retirement.**
- **Jim Mullis – recognizing his dedicated service upon his retirement as a Conservation District Official**
- **J.T. McLawhorne – recognizing his dedicated service for 25 years with the Urban League.**

Mr. Livingston moved, seconded by Mr. McEachern, to approve all three resolutions.

Ms. Scott stated the function for Mr. J.T. McLawhorne is on Thursday, January 27th and she would like to have the resolution to present to him.

Ms. Smith stated an unsigned resolution could be presented to him until full Council approves it.

A discussion took place.

The vote in favor of the motion was unanimous.

ADJOURNMENT – The meeting adjourned at approximately 6:12 p.m.

Submitted by,

Kit Smith, Chair

The minutes were transcribed by Marsheika G. Martin