

**RICHLAND COUNTY COUNCIL
ADMINISTRATION AND FINANCE COMMITTEE
July 27, 2004
Immediately Following the
D&S Committee Meeting**

PRESENT

Kit Smith, Chair; Joan B. Brady; James Tuten

ABSENT

Paul Livingston (Democratic Convention) and Anthony G. Mizzell

OTHERS PRESENT

L. Gregory Pearce, Bernice G. Scott, Susan Brill, Doris M. Corley, Joseph McEachern, Thelma M. Tillis, Michielle Cannon-Finch, T. Cary McSwain, Larry Smith, Roxanne Matthews, Ashley Bloom, Pam Davis, Tony McDonald, Amelia Linder, Chief Harrell, David Adams, Marsheika Martin

CALL TO ORDER

The meeting was called to order at approximately 5:37 p.m.

APPROVAL OF MINUTES: July 27, 2004

Mr. Tuten moved, seconded by Ms. Brill, to approve the minutes as submitted.
The vote in favor was unanimous.

ADOPTION OF AGENDA

Mr. T. Cary McSwain, County Administrator, requested the addition of a Lease-Swap Agreement for C.R. Neal School to the agenda.

Mr. Tuten moved, seconded by Ms. Brady, to adopt the agenda as amended.
The vote in favor was unanimous.

ITEMS FOR ACTION

Treasurer's Office: New Position

Mr. Tuten moved, seconded by Ms. Brady, to approve the new full-time position of Tax Clerk in the Treasurer's Office and forward to the Special Called Meeting. The vote in favor was unanimous.

Solicitor's Office: Worthless Check Program

Ms. Brady moved by Mr. Mizzell, to approve the Resolution agreeing to the establishment of a Worthless Check Unit and forward to the Special Called Meeting. The vote in favor was unanimous.

Lease-Swap Agreement for C.R. Neal School

Mr. McSwain stated this would be an ordinance and would need to be approved by title only.

Mr. Tuten moved, seconded by Ms. Brady, to forward this item to the Special Called Meeting with a recommendation for approval of an ordinance by title only. The vote in favor was unanimous.

ITEMS FOR DISCUSSION/INFORMATION

Internal Audit Committee: Establishing Ordinance

Ms. Smith directed staff to contact the previous applicants who were denied previously to see if they are interested in re-applying.

ADJOURNMENT

The meeting adjourned at approximately 5:46 p.m.

Submitted by,

Kit Smith
Chair

The minutes were transcribed by Marsheika G. Martin

Richland County Council Request of Action

Subject: Hospitality Tax Funding Request: Swamp Fest 2004

A. Purpose

County Council is requested to approve \$20,000 in Hospitality Tax funds for Swamp Fest 2004.

B. Background / Discussion

The Congaree Swamp Fest is a one day event aimed at highlighting the natural beauty of South Carolina's only National Park.

The Congaree National Park is located in Hopkins, South Carolina, just off Old Bluff Road in Lower Richland County. It is a sanctuary for plants and animals, and is a research site for scientists, as well as a place for visitors to enjoy nature.

The Hospitality Tax grant application for this event is attached.

C. Financial Impact

The total project cost is \$30,000. Hospitality Tax funds in the amount of \$20,000 are being requested for Swamp Fest 2004.

Please see the attached Hospitality Tax financial report.

D. Alternatives

1. Approve \$20,000 in Hospitality Tax funds for Swamp Fest 2004.
2. Do not approve \$20,000 in Hospitality Tax funds for Swamp Fest 2004.
3. Approve some other amount in Hospitality Tax funds for Swamp Fest 2004.

E. Recommendation

This decision is at Council's discretion.

F. Reviews

Finance

Reviewed by (Finance Director): Carrie Neal

Date: 9/8/2004

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Reviewed by (Budget Director): Daniel Driggers

Date: 9/8/04

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: No recommendation.

Legal

Reviewed by: Amelia Linder

Date: 9/9/04

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: This request is at the discretion of Council.

Administration

Reviewed by: Tony McDonald

Date: 9/10/04

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: This request poses a policy question with respect to how the Council intends to expend unallocated Hospitality Tax funds and is, therefore, left to the discretion of the Council.



Swamp Fest 2003^①

A great success thanks to our
supportive sponsors, amazing
volunteers, wonderful vendors, fabulous
entertainment, delicious food and
MANY visitors...





HOSPITALITY TAX FUNDS REQUEST APPLICATION

Due Monday, December 1, 2003, 5:00 p.m.

Submit **6 copies** of application to: Richland County Administration,
Attn: Roxanne Matthews, Hospitality Tax Advisory Committee, P.O. Box
192, Columbia, SC 29202 Phone: (803) 576-2050

Attach letter from Secretary of State confirming non-profit status.

Your application will not be accepted without this documentation.

DATE: 12/1/2003

TOTAL PROJECT COST: \$30,000

FEDERAL I.D. NO.: 571057129

TOTAL AMOUNT REQUESTED: \$20,000

PROJECT NAME: Congaree Swamp Festival 2004

ORGANIZATION: Lower Richland Ministerial Alliance

CONTACT NAME: Reverend Samuel Wade

TITLE: CEO

ADDRESS: P.O. Box 274 Hopkins SC 29061

CONTACT PHONE: (803) 865-8851

GENERAL DESCRIPTION OF PROJECT: The Congaree Swamp Festival is a one day event aimed at highlighting the natural beauty of the State's only National Park. The event also promotes tourism, while at the same time uplifts the Lower Richland Community. The Congaree National Park is located in Hopkins, SC, just off of Old Bluff Road. It is a sanctuary for plants and an animal research site for scientists, and a place for visitors to walk and relax among towering trees.

BENEFIT TO TOURISM: Several hundred thousand people currently visit the Congaree National Park each year. The new "National" designation will mean a higher visibility for the Park. Currently folks from more than 42 countries visit the Park each year. This will result in increased hotel stays.

BENEFIT TO COMMUNITY: The Lower Richland communities of Hopkins, Eastover, and Gadsden have traditionally lacked the economic opportunities that have existed in other regions of Richland County. The Swamp Festival is a way for the community to directly benefit from this wonderful natural resource. The Ministerial Alliance intends to build a Family Life Center

HOW MANY MEALS CONSUMED AT EATING AND DRINKING ESTABLISHMENTS IN UNINCORPORATED RICHLAND COUNTY ARE PROJECTED TO BE ADDED AS A DIRECT RESULT OF THIS PROJECT? (Please attach a brief work paper indicating your analysis.) 1,000

DURATION OF PROJECT: START DATE: 10/2004 END DATE:

PERMITS REQUIRED (if any): Vendor Business License

ADDITIONAL COMMENTS: (Attach additional sheets, if needed.)
Please see the attached photos of the 1st Annual Congaree Swamp Festival. The Committee pulled this event together in just two months. Congaree Swamp Fest 2004 will promise to be bigger and better and benefit not only the Lower Richland Community, but Richland County and the entire state of South Carolina.

COST OF PROJECT: \$30,000

SOURCE OF FUNDS: Community and corporate sponsorships.

HAVE YOU REQUESTED OR RECEIVED FUNDING FROM OTHER ORGANIZATIONS FOR THIS PROJECT? n/a IF YES, PLEASE LIST ORGANIZATIONS AND AMOUNTS REQUESTED OR RECEIVED.

ADDITIONAL COMMENTS: If awarded funding, you will be required to request quarterly payments in writing. An Affirmative Action Plan for your organization/agency must be on file with the Richland County Human Resources Department prior to disbursement of any funds. When requesting funds, you must submit a balance sheet and expenditure summary as of the end of the preceding quarter/year, whichever is applicable.

Signature of Executive Director:

Signature of Chairman of Board of Directors:

FY 04 Collections	
Month	Payments
Jul-03	\$312,420.63
Aug-03	\$334,699.88
Sep-03	\$307,418.55
Oct-03	\$323,212.10
Nov-03	\$309,326.23
Dec-03	\$355,524.40
Jan-04	\$312,753.81
Feb-04	\$323,493.20
Mar-04	\$353,503.78
Apr-04	\$344,685.78
May-04	\$342,335.58
Jun-04	\$342,523.14
TOTAL	\$3,961,897.08

Annual Appropriations		FY 04
Columbia Museum of Art		\$650,000
County Promotions		\$177,500
EdVenture		\$100,000
Historic Columbia		\$250,000
Farmers' Market Promotions		\$250,000
		\$1,427,500
	Has been allocated, but not yet spent.	

County Promotions		FY 04
Cola. Metro Conv. & Visitors Bureau		\$17,500
Lake Murray Tourism		\$30,000
Decker Bazaar		\$2,000
Palmetto Classic		\$50,000
Cola. Regional Sports Council		\$15,000
Cola. Educ. Advancement / Chick-FilA		\$8,000
Greater Cola Chamber of Commerce		\$25,000
Benedict College		\$5,000
Business Improvement District (BID)		\$25,000
TOTAL		\$177,500
	Council approved separately from the grants allocation process.	

FY 05 Collections	
Jul-04	\$336,422.40

Annual Appropriations		FY 05
Columbia Museum of Art		\$669,500
County Promotions		\$224,500
EdVenture		\$103,000
Historic Columbia		\$257,500
Farmers' Market Promotions		\$250,000
Library - Special Programs		\$100,000
		\$1,604,500
	Has been allocated, but not yet spent.	
	One-time appropriation.	

County Promotions		FY 05
Capital City Lake Murray Tourism		\$40,000
Celebrate Freedom Foundation		\$15,000
Cultural Council		\$29,025
International Friendship Ministries		\$15,000
Lexington Area Tennis Association		\$25,475
Riverbanks Zoo		\$25,000
Business Improvement District (BID)		\$50,000
Congressional Medal of Honor Banquet		\$25,000
TOTAL		\$224,500
	Council approved separately from the grants allocation process.	

To date, \$3,032,000 in Hospitality Tax funds has been allocated, leaving a balance of \$1,266,319.48.

Richland County Council Request of Action

Subject: Hospitality Tax Funding Request: 2005 Taco Bell Track and Field Classic

A. Purpose

County Council is requested to approve \$10,000 in Hospitality Tax funds for the 2005 Taco Bell Track and Field Classic.

B. Background / Discussion

The Taco Bell Track and Field Classic is the largest high school event of its type anywhere in the Southeast. The meet will be held on April 8th and 9th, 2005 at Harry Parone Stadium on the campus of Spring Valley High School.

The 2004 Taco Bell Track and Field Classic hosted 144 schools from 10 states, with over 2,000 athletes. Approximately 5,000 individuals attended this event in 2004.

The background information for this event is attached.

C. Financial Impact

Hospitality Tax funds in the amount of \$10,000 are being requested for the 2005 Taco Bell Track and Field Classic.

Please see the attached Hospitality Tax financial report.

D. Alternatives

1. Approve \$10,000 in Hospitality Tax funds for the 2005 Taco Bell Track and Field Classic.
2. Do not approve \$10,000 in Hospitality Tax funds for the 2005 Taco Bell Track and Field Classic.
3. Approve some other amount in Hospitality Tax funds for the 2005 Taco Bell Track and Field Classic.

E. Recommendation

This decision is at Council's discretion.

F. Reviews

Finance

Reviewed by (Finance Director): Carrie Neal

Date: 9/8/2004

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Reviewed by (Budget Director): Daniel Driggers

Date: 9/8/04

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: No recommendation.

Legal

Reviewed by: Amelia Linder

Date: 9/9/04

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: This request is at the discretion of Council.

Administration

Reviewed by: Tony McDonald

Date: 9/10/04

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: This request poses a policy question with respect to how the Council intends to expend unallocated Hospitality Tax funds and is, therefore, left to the discretion of the Council.

To: The Honorable Susan Brill
Richland County Council

Date: June 2, 2004

From: John W. Jones,
Athletic Director, SVH
Meet Director,
Taco Bell Track & Field Classic

Subject: Hospitality Tax
\$10,000

Fred Kotoske, Meet Sponsor
Owner, Taco Bell

We would like to ask your help in applying for hospitality tax funds to assist in the successful conduct of the 2005 Taco Bell Track and Field Classic. This is the largest high school event of its type anywhere in the Southeast. The meet will be held on April 8 & 9, 2005 at Harry Parone Stadium on the campus of Spring Valley High School.

TACO BELL TRACK & FIELD CLASSIC

MEET HISTORY

In 1990, Spring Valley High constructed its first all-weather track. This allowed us to fulfill a dream of hosting an invitational track and field meet. The first meet saw 13 schools, all from South Carolina, compete. For this first meet, we developed our creed: "We will put on the best meet anywhere and we will make it a little better each year."

The next 3 years saw the meet grow from 25 to 45, then to over 50 schools from 4 states and over 1000 athletes. We obtained a major sponsor in Taco Bell. We bought the best equipment and the best technology and we hired the best officials. The word got out. Over the next few years, the meet grew to over 70 schools from 6 states and 1500 athletes. We continued to put almost all of the meet proceeds back into 'making the meet better'. In 2003, we purchased the best timing system in the world for over \$16,000. The meet grew to 93 schools from 9 states and almost 1800 athletes.

In 2004, we had hoped to exceed 100 schools. However, our dedication to our creed had not gone unnoticed. We hosted 144 schools from 10 states (which included New York, Florida and California) and over 2000 athletes. There were 37 schools from North Carolina, 30 from Georgia and 10 from Virginia. As the meet gets more and more national attention, we can only expect that these numbers will continue to rise. The meet format has been expanded to two days to accommodate the huge number of athletes and every hotel in Northeast Columbia was full. With the help of our great sponsor, TACO BELL, our dedicated staff will continue to "put on the best meet anywhere and make it a little better every year."


John W. Jones
Athletic Director

**2004
TACO BELL TRACK & FIELD CLASSIC
TALKING POINTS**

- 10 STATES
 - 144 SCHOOLS
 - 200 TEAMS
 - 2000 COMPETITORS
 - 3000 SCREAMING FANS
 - "1" GREAT TRACK MEET
-
- 1 of only 10 National Scholastic Sports Foundation "Select Meets" in the nation
 - #1 largest *high school athletic event* annually in SC
 - Top 5 largest high school athletic events in the Southeast
 - #1 Only high school run invitational nationally to use Finish Lynx/Field Lynx/Hytek Results System
 - 54 Schools from South Carolina
 - 15 Midlands area schools (Irmo, Dutch Fork, Ridgeview, Camden, Richland Northeast, Spring Valley)
 - 6 Individual National Champions
 - 6 State Champions
 - 4 National Cross Country Finalists
 - 8 National leading performances
 - 22 "Dye Stat" Elite Performances

Alumni include:

- ✓ 1 Olympic Gold Medalist
- ✓ 3 Super Bowl Champions
- ✓ 5 Super Bowl Participants
- ✓ 10 Current NFL Players
- ✓ 1 Current National Track Record Holder

TACO BELL TRACK & FIELD CLASSIC

A COMPETITORS "WHO'S WHO"

<u>YEAR</u>	<u>NAME</u>	<u>SCHOOL</u>	<u>EVENT</u>	<u>LATER ACCOMPLISHMENTS</u>
1993	PETER BOULWARE	SPRING VALLEY, COLUMBIA SC	DISCUS	ALL AMERICAN D.E. AT FSU; ALL-PRO AND ROOKIE OF THE YEAR WITH SUPER BOWL CHAMPION BALTIMORE
1993, 93, 94	MONIQUE HENNAGAN	SPRING VALLEY, COLUMBIA SC	100M, 200M, 400M	OLYMPIC GOLD MEDALIST, SYDNEY 2000, 4X400M RELAY
1996	JAMAAL LEWIS	FREDERICK DOUGLASS, ATLANTA GA	100M, LONG JUMP	ALL-AMERICAN RB AT TENNESSEE AND PLAYED WITH THE SUPER CHAMPION BALTIMORE RAVENS
2000	ALAN WEBB	SOUTH LAKES, RESTON VA	MILE	SET THE NATIONAL RECORD IN THE MILE IN 2001
1997	DEMETRIA WASHINGTON	TERRY STANFORD, FAYETTEVILLE NC	HURDLES	ALL-AMERICAN AND COLLEGIATE NATIONAL RECORD HOLDER IN THE 4X400M RELAY; WAS LEADER ON USC'S NATIONAL CHAMPION TRACK TEAM IN 2002
1991	LEE FLOWERS	SPRING VALLEY, COLUMBIA SC	LONG JUMP	ALL-PRO SAFETY WITH PITTSBURGH STEELERS; PLAYED IN THE SUPER BOWL WITH THE STEELERS
1997	RICHARD SEYMORE	LOWER RICHLAND, COLUMBIA SC	SHOT PUT	ALL-AMERICAN DT AT GEORGIA AND STARTED ON THE NEW ENGLAND PATRIOTS SUPER BOWL CHAMPION TEAM
1993	ANTHONY SIMMONS	SPARTANBURG, SPARTANBURG SC	LONG JUMP	3 TIME ALL-AMERICAN LINEBACKER AT CLEMSON
2002	JULIA LUCAS	MYERS PARK, CHARLOTTE NC	MILE & 3200M	NATIONAL INDOOR CHAMPION IN THE MILE 2002
2002	TROY WILLIAMSON	SILVER BLUFF, AIKEN SC	100M	USC FOOTBALL STAR

TACO BELL TRACK AND FIELD CLASSIC

GREATEST PERFORMANCES

<u>YEAR</u>	<u>ATHLETE</u>	<u>EVENT</u>	<u>PERFORMANCE</u>	<u>SIGNIFICANCE</u>
2000	ALAN WEBB	1600 M RUN	04:03.4	#1 NATIONAL PERFORMANCE
1996	DAVID FURMAN	HIGH JUMP	7' 4"	#1 NATIONAL PERFORMANCE FOR THE SEASON
2002	CHASE SHEALY	POLE VAULT	16' 7"	#2 NATIONAL PERFORMANCE
2002	TROY WILLIAMSON	100 M DASH	10.35	#2 NATIONAL PERFORMANCE
1998	JAMORYA FUNDEBURK	LONG JUMP	25' 2"	#1 NATIONAL PERFORMANCE
1994	NICOLE GAMBLE	TRIPLE JUMP	40' 8"	
1997	CRYSTAL COX	100M DASH	11.73	#1 NATIONAL PERFORMANCE
1997	LINDSEY TAYLOR	200M DASH	23.97	#1 NATIONAL PERFORMANCE
1997	LINDSEY TAYLOR	HIGH JUMP	5' 11.5"	#1 NATIONAL PERFORMANCE
2000	DAVID ADAMS	3200 M RUN	08:57.2	#1 NATIONAL PERFORMANCE
2004	AMBERLY NESBITT	100 M DASH	11.53	#1 NATIONAL PERFORMANCE
2004	SARAH BOWMAN	800 M RUN	2:07.69	#1 NATIONAL PERFORMANCE

**13th Annual Taco Bell Track and Field Classic
Spring Valley High School - 4/9/2004 to 4/10/2004
School List**

1	A. C	A. C. Reynolds High School	NC
2	AIKE	Aiken High School	SC
3	AIRP	Airport High School	SC
4	ANDR	Andrew Jackson High School	FL
5	ASHE	Asheville High School	NC
6	BASS	Bassett High School	VA
7	BATE	Batesburg-Leesville High Schoo	SC
8	BATT	Battery Creek High School	SC
9	BAY	Bay Shore High School	NY
10	BEAU	Beaufort High School	SC
11	BEN2	Ben L. Smith High School	NC
12	BEN	Ben Lippen High School	SC
13	BEM	Benjamin E. Mays High School	GA
14	BERK	Berkeley High School	SC
15	BLUE	Blue Ridge High School	SC
16	BREV	Brevard High School	NC
17	BRO3	Brooke Point High School	VA
18	BROO	Brookland-Cayce High School	SC
19	BRO2	Broome High School	SC
20	CANN	Cannon School	NC
21	CARO	Carolina High School & Academy	SC
22	CARR	Carrollton High School	GA
23	CARY	Cary High School	NC
24	CENT	Central Gwinnett HS	GA
25	CHAM	Chamblee High	GA
26	CHAP	Chapin High School	SC
27	CHAR	Charlotte Country Day School	NC
28	CHA2	Charlotte Latin School	NC
29	CHER	Cheraw High School	SC
30	COLL	Collins Hill High School	GA
31	COLU	Columbus High School	GA
32	CONC	Concord High School	NC
33	CRES	Crest High School	VA
34	DALT	Dalton High School	GA
35	BUTL	David W. Butler High School	NC
36	DEEP	Deep Creek High School	VA
37	DENM	Denmark-Olar High School	SC
38	DORM	Dorman High School	SC
39	DREH	Dreher High School	SC
40	DUTC	Dutch Fork High School	SC
41	EAST	Eastside High School	SC
42	EAU	Eau Claire High School	SC
43	ELBE	Elbert County High School	GA

**13th Annual Taco Bell Track and Field Classic
Spring Valley High School - 4/9/2004 to 4/10/2004
School List**

44	ENKA	Enka High School	NC
45	EVAN	Evans High School	GA
46	FAUQ	Fauquier High School	VA
47	FORS	Forsyth Country Day School	NC
48	FORT	Fort Mill High School	SC
49	FRAN	Franklin County High School	GA
50	FREE	Freedom High School	NC
51	GLEN	Glenn Hills High School	GA
52	GRAY	Grayson High School	GA
53	GREA	Greater Atlanta Christian Scho	GA
54	GRE2	Greenbrier High School	GA
55	GREE	Greensboro Day School	NC
56	HAMM	Hammond School	SC
57	HARD	Harding University High School	NC
58	HEAT	Heathwood Hall Episcopal Schoo	SC
59	HEND	Hendersonville High School	NC
60	HICK	Hickory High School	NC
61	HIPA	Highland High School	CA
62	HILL	Hillside High School	NC
63	IRMO	Irmo High School	SC
64	J. L	J. L. Mann High School	SC
65	BYRN	James F. Byrnes High School	SC
66	JAME	James Island High School	SC
67	JAM2	James Monroe High School	VA
68	JEFF	Jefferson County High School	TN
69	JONE	Jonesville High School	SC
70	LAKE	Lake City High School	SC
71	LAUR	Laurens District 55 High Schoo	SC
72	LOVE	Lovett School	GA
73	LOWE	Lower Richland High School	SC
74	MARY	Mary Lewis High School	NY
75	MAUL	Mauldin High School	SC
76	MCCA	McCallie School	TN
77	MCFI	McMinn County High School	TN
78	MCNA	McNair High School	GA
79	MEAD	Meadowcreek High School	GA
80	MIDL	Midland Valley High School	SC
81	MLK	MLK High School	GA
82	MONR	Monroe High School	NC
83	MOUN	Mount Tabor High School	NC
84	MYER	Myers Park High School	NC
85	NEW	New Bern High School	NC
86	NEWN	Newnan High School	GA
87	NOR2	North Gwinnett High School	GA

13th Annual Taco Bell Track and Field Classic
Spring Valley High School - 4/9/2004 to 4/10/2004
School List

88	NOR5	North Henderson High School	NC
89	NOR3	North Mecklenburg High School	NC
90	NORT	North Rowan High School	NC
91	NOR4	Northwestern High School	SC
92	OCAL	Ocala Vanguard High School	FL
93	OCON	Oconee County High	GA
94	PARK	Parkview High School	GA
95	PELI	Pelion High School	SC
96	PICK	Pickens High School	SC
97	PISG	Pisgah Senior High School	NC
98	POTO	Potomac Senior High School	VA
99	PRO2	Providence Day School	NC
100	PRO3	Providence High School	NC
101	PROV	Providence High School	NC
102	REDA	Redan High School	GA
103	REID	Reidsville High School	NC
104	RICH	Richland Northeast High School	SC
105	RIDG	Ridge View High School	SC
106	RIVE	Riverdale Raiders	GA
107	SCOT	Scotland High School	NC
108	SEQU	Sequoyah High School	GA
109	SHIL	Shiloh High School	GA
110	SMOK	Smokey Mountain High School	NC
111	SOU4	South Aiken High School	SC
112	SOUT	South Caldwell High School	NC
113	SOU2	South Florence High School	SC
114	SOU3	South Mecklenburg High School	NC
115	SOU5	Southeast Raleigh High School	NC
116	SW D	Southwest Dekalb High School	GA
117	SPRI	Spring Valley High School	SC
118	STEP	Stephenson High School	GA
119	STON	Stone Mountain High School	GA
120	STRA	Stratford High School	SC
121	STRO	Strom Thurmond High School	SC
122	SUMM	Summerville High School	SC
123	SUMT	Sumter High School	SC
124	T. L	T. L. Hanna High School	SC
125	T.C.	T.C. Roberson High School	NC
126	TALL	Tallwood High School	VA
127	THOM	Thomas Dale High School	VA
128	THOR	Thornwell High School	SC
129	VES	Ves High School	VA
130	W. J	W. J. Keenan High School	SC
131	WALT	Walton High School	GA

Licensed To: Spring Valley High School

Hy-Tek's N

**13th Annual Taco Bell Track and Field Classic
Spring Valley High School - 4/9/2004 to 4/10/2004
School List**

132	WAND	Wando High School	SC
133	WATA	Watauga High School	NC
134	WES3	West Charlotte High School	NC
135	WEST	Western Albemarle High School	VA
136	WES4	Westlake High School	GA
137	WES2	Westside High School	SC
138	WHEE	Wheeler High School	GA
139	WHIT	White County High School	GA
140	WHI2	White Oak High School	NC
141	WIL2	Wilson Hall	SC
142	WILS	Wilson High School	PA
143	WREN	Wren High School	SC
144	Z. B	Zebulon B. Vance High School	NC

FY 04 Collections		Annual Appropriations		County Promotions	
Month	Payments		FY 04		FY 04
Jul-03	\$312,420.63	Columbia Museum of Art	\$650,000	Cola. Metro Conv. & Visitors Bureau	\$17,500
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Jun-04	\$342,523.14			Council approved separately from the grants allocation process.	
	\$3,961,897.08				

FY 05 Collections		Annual Appropriations		County Promotions	
			FY 05		FY 05
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		County Promotions	\$224,500	Celebrate Freedom Foundation	\$15,000
		EdVenture	\$103,000	Cultural Council	\$29,025
		Historic Columbia	\$257,500	International Friendship Ministries	\$15,000
		Farmers' Market Promotions	\$250,000	Lexington Area Tennis Association	\$25,475
		Library - Special Programs	\$100,000	Riverbanks Zoo	\$25,000
			\$1,604,500	Business Improvement District (BID)	\$50,000
				Congressional Medal of Honor Banquet	\$25,000
				TOTAL	\$224,500
				Council approved separately from the grants allocation process.	

To date, \$3,032,000 in Hospitality Tax funds has been allocated, leaving a balance of \$1,266,319.48.

Richland County Council Request of Action

Subject: Adoption of the 2003 Editions of the International Building Code, International Fire Code, International Mechanical Code, International Plumbing Code, and International Energy Conservation Code

A. Purpose

Council is requested to adopt the above codes by January 1, 2005, as mandated by the South Carolina Building Codes Council, along with certain optional chapters and appendices, for regulation of building construction, fire prevention, and energy conservation within unincorporated Richland County.

B. Background / Discussion

Section 6-9-50 of the South Carolina Code of Laws requires that counties adopt by reference only the latest editions of certain nationally recognized codes, including the International Building Code, the International Fire Code, the International Mechanical Code, the International Plumbing Code, and the International Energy Conservation Code, as published by the International Code Council, Inc.

The South Carolina Building Codes Council, at its meeting on May 25, 2004, adopted the 2003 editions of these five codes, for implementation by local jurisdictions by January 1, 2005.

Richland County Planning and Development Services currently enforces the 2000 editions of the International Building Code, the International Mechanical Code, and the International Plumbing Code. Richland County Emergency Services currently enforces the 2000 edition of the International Fire Code. The 2000 edition of the International Energy Conservation Code is not adopted or enforced by Richland County.

C. Financial Impact

The financial impact to Richland County Government associated with this request is limited to the purchase of updated code documents and routine, mandatory, continuing education for our building inspectors and fire prevention inspectors.

D. Alternatives

1. Comply with State statute and regulations by amending Chapter 6, Buildings and Building Regulations, of the Richland County Code of Ordinances so as to adopt the 2003 editions of the International Building Code, the International Fire Code, the International Mechanical Code, the International Plumbing Code, and the International Energy Conservation Code, for implementation by January 1, 2005. Also, adopt the following optional chapters and appendices:
 - 2003 International Building Code, Chapter 1, Administration;
 - 2003 International Fire Code, Chapter 1, Administration;
 - 2003 International Fire Code, Appendix B, Fire-Flow Requirements for Buildings;

2003 International Fire Code, Appendix C, Fire Hydrant Locations and Distribution;
 2003 International Fire Code, Appendix D, Fire Apparatus Access Roads;
 2003 International Fire Code, Appendix E, Hazard Categories;
 2003 International Fire Code, Appendix F, Hazard Ranking;
 2003 International Fire Code, Appendix G, Cryogenic Fluids – Weight and Volume Equivalents;
 2003 International Mechanical Code, Chapter 1, Administration;
 2003 International Mechanical Code, Appendix A, Combustion Air Openings and Chimney Connector Pass-Throughs;
 2003 International Plumbing Code, Chapter 1, Administration; and
 2003 International Energy Conservation Code, Chapter 1, Administration and Enforcement.

2. Comply with State statute and regulations by amending Chapter 6, Buildings and Building Regulations, of the Richland County Code of Ordinances so as to adopt the 2003 editions of the International Building Code, the International Fire Code, the International Mechanical Code, the International Plumbing Code, and the International Energy Conservation Code, for implementation by January 1, 2005, without adopting the optional chapters and appendices listed in alternative 1 above.
3. Continue to reference, administer, and enforce the 2000 editions of the International Building Code, the International Fire Code, the International Mechanical Code, and the International Plumbing Code, in violation of State statute and regulations.

E. Recommendation

It is recommended that Council approve the request to adopt the 2003 editions of the International Building Code, the International Fire Code, the International Mechanical Code, the International Plumbing Code, and the International Energy Conservation Code, for implementation by January 1, 2005, along with the optional chapters and appendices listed in alternative 1 above.

Recommended by: Michael P. Criss, AICP Dept.: Planning and Development Date: 9/17/04

F. Reviews

Finance

Reviewed by (Finance Director): Carrie Neal Date: 9/20/2004
 Recommend Council approval Recommend Council denial
 Comments regarding recommendation:

Reviewed by (Budget Director): Daniel Driggers Date: 9/21/04
 Recommend Council approval Recommend Council denial
 Comments regarding recommendation:

Emergency Services

Reviewed by: Michael Byrd Date:
 Recommend Council approval Recommend Council denial
 Comments regarding recommendation:

Public Works

Reviewed by: Chris Eversmann

Date:

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: See DPW comments (attached).

Legal

Reviewed by: Amelia Linder

Date: 9/23/04

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Administration

Reviewed by: Milton Pope

Date: 9/24/04

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Administration recommends approval; however, action on the item should be delayed one month to allow the development community to review and comment on the proposed changes.



Department of Public Works

Memorandum

To: Michael P. Criss
 From: Ralph B. Pearson, P.E.
 CC:
 Date: 9/17/04
 Re: Adoption of the 2003 Editions of the International Building Code, International Fire Code, International Mechanical Code, International Plumbing Code, and International Energy Conservation Code

This is in reference to your Council Request of Action regarding the same subject. Please note that Appendix D of the International Fire Code contains some minimum design specifications for “Fire Apparatus Access Roads.” In subdivision developments, the fire apparatus access roads are the subdivision streets; the design of which is specified in the County’s land development regulations as well as the road design standards established by the County Engineer. Appendix D, however, contains some requirements that are inconsistent with the County’s current standards. If the International Fire Code is adopted, the land development regulations and road design standards should be amended to eliminate the inconsistencies. Otherwise, developers and engineers, as well as the County staff, will have great difficulty determining which standard applies to the roads in a new subdivision. Specifically, the following inconsistencies need to be addressed:

1. Standard Road Width Appendix D requires a minimum road width of 26’ for any road on which fire hydrants are located and for dead-end streets more than 500’ in length. The land development regulations have a standard street width of 24’ but allow a 20’ width for dead-end streets serving 20 lots or less. Rather than differentiate between roads that have fire hydrants and those that don’t and dead-end versus through streets, it is recommended that article III, section 22-21(k) of the land development regulations be revised as follows to adopt a 26’ width for all subdivision streets. Please note that the 20’ wide street is eliminated.

(k) *Right-of-way and pavement widths.* Minimum rights-of-way and pavement widths shall be as follows:

<i>Street Classification</i>	<i>Minimum Right-of-way (feet)</i>	<i>Minimum Pavement Width (feet)</i>
Rural	66	22(1)(4)
Local residential	50	27(2)
Local commercial	66	37(2)(3)
Collector	66	37(2)
Industrial service	66	37(2)
Arterial	80	36(1)
Residential collector	100	53(2)
	50	37(2)

- (1) Measured pavement edge to pavement edge.
- (2) Measured from back of curb to back of curb or from low point of valley to low point of valley.

- (3) Minimum pavement width and right-of-way may be reduced by the planning commission in individual cases.
- (4) The mixing of rural and any other street classification is prohibited.

2. Cul-de-Sac Diameter Appendix D requires a 96' diameter cul-de-sac on any dead-end street more than 150' in length whereas the land development regulations require an 80' diameter cul-de-sac on all dead end streets. Rather than differentiate between dead-end streets longer and shorter than 150' for the cul-de-sac diameter, it is recommended that a standard diameter be adopted. Article III, section 22-21(b) of the land development regulations would have to be amended as follows to require a 96' diameter cul-de-sac in order to be consistent with Appendix D.

- (b) *Residential cul-de-sacs.* Cul-de-sacs shall terminate in a circular turnaround having a minimum right-of-way of at least **one hundred sixteen (116)** feet in diameter and a paved turnaround with a minimum outside diameter of **ninety six (96)** feet, or other approved type of turnaround, including T's, Y's or landscaped islands with minimum right-of-way sufficient for county maintenance.

3. Alternative Turn-Arounds Appendix D allows a 60' "Y" or 120' Hammerhead turn-around in lieu of the 96' diameter cul-de-sac on dead end streets. The land development regulations allow for an "other approved type of turn-around" in lieu of a cul-de-sac but do not specify any dimensions. To be consistent with Appendix D, it is recommended that the land development regulations be amended as follows:

- (b) *Residential cul-de-sacs.* Cul-de-sacs shall terminate in a circular turnaround having a minimum right-of-way of at least one hundred sixteen (116) feet in diameter and a paved turnaround with a minimum outside diameter of ninety six (96) feet, **or other approved type of turnaround that meets the requirements of the International Fire Code, including T's and Y's.**

4. Second Entrance Requirement Appendix D requires that multi-family residential developments of more than 100 units and commercial buildings with more than 62,000 square feet have at least two access roads for fire apparatus. To be consistent with this requirement, Article VII, section 22-56(8) will have to be amended as follows:

- (8) *Access requirements:* **Two access roads for fire apparatus are required for multi-family residential developments with 100 or more units and commercial buildings exceeding 62,000 square feet as per the provisions of Appendix D of the International Fire Code. Access shall also be in accordance with the South Carolina Department of Transportation "Access & Roadside Standards" (ARMS) dated December 1991, as amended.**

The requirement in Appendix D for two access roads in single and two family residential developments with 30 or more units is ambiguous. It just says "shall be provided with separate and approved fire apparatus access roads." Amending the land development regulations to require multiple access roads would eliminate that ambiguity. If this requirement is to be adopted, it is recommended that, in subdivisions, all access roads be standard subdivision streets rather allowing privately maintained access roads for fire apparatus. The following section added to Article III, Section 22-21 of the land development regulations will accomplish this:

- (g) *Number of access roads:* **A minimum of two entrance roads that meet all of the provisions of this article and Appendix D of the International Fire Code must be provided for all residential subdivisions in which there will be more than 30 dwellings.**

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. ___-04HR

AN ORDINANCE AMENDING THE RICHLAND COUNTY CODE OF ORDINANCES, CHAPTER 6, BUILDINGS AND BUILDING REGULATIONS; SECTION 6-82(B) OF ARTICLE III, BUILDING CODES; SECTIONS 6-113 AND 6-114(A) OF ARTICLE V, FIRE PREVENTION CODE; SECTION 6-140 OF ARTICLE VII, MECHANICAL CODE; SECTION 6-154 OF ARTICLE VIII, PLUMBING CODE; SECTION 6-169 OF ARTICLE IX, SWIMMING POOL CODE; AND ADDING A NEW SECTION XII; SO AS TO ADOPT A PORTION OF THE 2003 INTERNATIONAL BUILDING CODE SERIES.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. The Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Section 6-82(b) of Article III, Building Codes; is hereby amended to read as follows:

Sec. 6-82. Adopted.

(b) There is hereby adopted by the county council the 2003 International Building Code, including Chapter 1 (Administration), and all amendments thereto, as published by the International Code Council, Inc. The construction, alteration, repair, or demolition of every building or structure (other than a one or two family dwelling structure) shall conform to the ~~2000 edition of the International Building Code and all amendments thereto, as published by the International Code Council, Inc.~~ requirements of this Code.

SECTION II. The Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Section 6-113 of Article V, Fire Prevention Code; is hereby amended to read as follows:

Sec. 6-113. Purpose.

The purpose of this article is to apply the provisions of the ~~2000~~ 2003 edition of the International Fire Code to all buildings and structures that are not regulated by the 2000 edition of the International Residential Code.

SECTION III. The Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Section 6-114(a) of Article V, Fire Prevention Code; is hereby amended to read as follows:

Sec. 6-114. Adopted; applicability, etc.

(a) There is hereby adopted by the county council the ~~2000~~ 2003 edition of the International Fire Code, including Chapter 1 (Administration), and all amendments thereto, as published by the International Code Council, Inc. In addition, the following appendices of the 2003 edition of the International Fire Code are hereby adopted:

- (1) Appendix B, Fire-Flow Requirements for Buildings;
- (2) Appendix C, Fire Hydrant Locations and Distribution;
- (3) Appendix D, Fire Apparatus Access Roads;
- (4) Appendix E, Hazard Categories;
- (5) Appendix F, Hazard Ranking; and
- (6) Appendix G, Cryogenic Fluids - Weight and Volume Equivalents.

SECTION IV. The Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Section 6-140 of Article VII, Mechanical Code; is hereby amended to read as follows:

Sec. 6-140. Adopted.

There is hereby adopted by the county council the 2003 International Mechanical Code, including Chapter 1 (Administration), and all amendments thereto, as published by the International Code Council, Inc. In addition, Appendix A, Combustion Air Openings and Chimney Connector Pass-Throughs of the 2003 International Mechanical Code is hereby adopted. The installation of mechanical systems, including alterations, repairs, replacements, equipment, appliances, fixtures, and/or appurtenances shall conform to these ~~2000 edition of the International Mechanical Code, and all amendments thereto, as published by the International Code Council, Inc.~~ Code requirements.

SECTION V. The Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Section 6-154 of Article VIII, Plumbing Code; is hereby amended to read as follows:

Sec. 6-154. Adopted.

There is hereby adopted by the county council the 2003 International Plumbing Code, including Chapter 1 (Administration), and all amendments thereto, as published by the International Code Council, Inc. The installation, workmanship, construction maintenance or repair of all plumbing work shall conform to the ~~2000 edition of the~~

~~International Plumbing Code, and all amendments thereto, as published by the International Code Council, Inc. requirements of this Code.~~

SECTION VI. The Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Section 6-169 of Article IX, Swimming Pool Code; is hereby amended to read as follows:

Sec. 6-169. Additional requirements.

In addition to the requirements imposed by the ~~2000~~ 2003 edition of the International Building Code and by Appendix G of the 2000 edition of the International Residential Code, the following administrative requirements are hereby enacted:

- (1) A homeowner (or his/her agent) shall be responsible for securing a permit from the County Building Official for the installation of a residential in-ground swimming pool.
- (2) A licensed swimming pool contractor shall be responsible for securing a permit from the County Building Official for the installation of a commercial in-ground swimming pool.
- (3) In the event an approved wall, fence, or other substantial structure to completely enclose the proposed pool is not in existence at the time an application is made for the permit to install a pool, it shall be the responsibility of the property owner to have the enclosure installed prior to the final inspection and, further, to ensure that said structure remains in place as long as the swimming pool exists.

Sec. 6-170 to 6-181. Reserved.

SECTION VII. The Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Section 6-191 of Article XI, Penalties; is hereby amended to read as follows:

ARTICLE XI. ~~PENALTIES~~ ENERGY CONSERVATION

~~Sec. 6-191. Penalties.~~

~~Any person who violates any of the provisions of this chapter shall be deemed guilty of a misdemeanor and shall be subject to a fine not exceeding five hundred dollars(\$500) or to imprisonment not exceeding 30 days. Each day during which such violation continues shall constitute a separate offense.~~

Sec. 6-191. Purpose.

The purpose of this article is to regulate the design of building envelopes for adequate thermal resistance and low air leakage, and the design and selection of

mechanical, electrical, service water-heating, and illumination systems and equipment which will enable effective use of energy in new building construction.

Sec. 6-192. Adopted.

There is hereby adopted by the county council the 2003 International Energy Conservation Code, including Chapter 1 (Administration and Enforcement), and all amendments thereto, as published by the International Code Council, Inc. The construction, alteration, repair, or maintenance of every building or structure shall conform to the requirements of this Code.

Secs. 6-193 – 6-199. Reserved.

SECTION VIII. The Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; is hereby amended to add a new Article to read as follows:

ARTICLE XII. PENALTIES

Sec. 6-200. Penalties.

Any person who violates any of the provisions of this chapter shall be deemed guilty of a misdemeanor and shall be subject to a fine not exceeding five hundred dollars(\$500) or to imprisonment not exceeding 30 days. Each day during which such violation continues shall constitute a separate offense.

SECTION IX. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION X. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION XI. Effective Date. This ordinance shall be effective from and after January 1, 2005.

RICHLAND COUNTY COUNCIL

BY: _____
Bernice G. Scott, Chair

ATTEST THIS THE ____ DAY

OF _____, 2004

Michielle R. Cannon-Finch
Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

Approved As To LEGAL Form Only
No Opinion Rendered As To Content

First Reading:
Second Reading:
Public Hearing:
Third Reading:

Richland County Council Request for Action

Subject: Interlocal Agreement for Capital Trust Agency Bond Issue

A. Purpose

Provide a Richland County property owner, the Atlantic Housing Foundation, Inc. (“AHF”), the opportunity to refinance one of its low income housing properties, the Ashton at Longcreek, through the issuance of bonds. The County will have no liability or responsibility in connection with the bonds.

B. Background / Discussion

The Capital Trust Agency (“CTA”) is a Florida agency similar to JEDA in South Carolina. AHF is a non-profit corporation in the low income housing business. AHF owns low income housing properties in SC, Florida, and Texas. These properties are being “pooled” for purposes of one large bond issue to refinance all of the properties. One of the properties, the Ashton at Longcreek Apartments, is located in Richland County (the “County”).

CTA, like JEDA, requests the limited consent and participation of the County in connection with the bond issue. The County’s participation would be limited to the approval and execution of the attached Interlocal Agreement (the “Agreement”) and holding a public hearing regarding the bonds. The Agreement clearly states that the County will have no obligation or liability with respect to the bonds. The Agreement is required by CTA as an acknowledgement by the County that CTA is financing a property located within the jurisdiction of the County.

The public hearing is the same type of hearing required for JEDA bond issues, and is a requirement of federal tax law.

C. Financial Impact

None. There is no direct initial financial impact associated with this request. There will be no ongoing liability of the County. The bonds are the sole liability and responsibility of CTA. CTA will pay for expenses, if any, of the County incurred in connection with approving the Agreement or holding the public hearing.

D. Alternatives

1. Approve the terms of the Resolution (attached) which gives authority to execute the Agreement. Hold the public hearing regarding the bonds.
2. Deny the request.

E. Recommendation

It is recommended that County Council approve the resolution regarding the Interlocal Agreement.

Recommended by: Ray Jones, Parker Poe Date: 9-17-04

F. Reviews

Finance

Reviewed by (Finance Director): Carrie Neal Date: 9/20/2004
✓ Recommend Council approval Recommend Council denial
Comments regarding recommendation:

Reviewed by (Budget Director): Daniel Driggers Date: 9/20/04
✓ Recommend Council approval Recommend Council denial
Comments regarding recommendation:

Legal

Reviewed by: Amelia Linder Date: 9/20/04
 Recommend Council approval Recommend Council denial
Comments regarding recommendation: This request is at the discretion of County Council. The public hearing would be held on October 5, 2004.

Administration

Reviewed by: Tony McDonald Date: 9/20/04
✓ Recommend Council approval Recommend Council denial
Comments regarding recommendation:

INTERLOCAL AGREEMENT

This AGREEMENT made and entered into this ___ day of _____, 2004, by and between the CAPITAL TRUST AGENCY, a legal entity duly created under Chapters 163, Part I and 617, Florida Statutes (hereinafter referred to as the “*Issuer*”), and Richland County, South Carolina a body politic and corporate existing under the law of the State of South Carolina (hereinafter referred to as the “*Local Government*”);

WITNESSETH:

WHEREAS, the Issuer is a public agency of the State of Florida, organized and existing under the provisions of Chapter 163, Part I, and Chapter 159, Part II, Florida Statutes, Ordinance 5-97 of the City of Gulf Breeze, Florida, and other applicable provisions of law (collectively the “*Act*”), and is empowered pursuant to the Act to issue revenue bonds for the purpose of providing funds to pay all or any part of the cost of any project (as defined in the Act); and

WHEREAS, Atlantic Housing Foundation, Inc. (the “*Company*”), a nonprofit corporation qualified to do business in Florida and an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the “*Code*”) and exempt from federal income tax under Section 501(a) of the Code, has been formed for the purpose, among other things, of promoting affordable housing by acquiring, constructing, furnishing, equipping, owning and operating housing facilities, has requested that the Issuer issue its revenue bonds in one or more series and loan the proceeds of such bonds to the Company for the purpose of financing housing facilities, as described on Schedule I attached hereto (the “*Local Project*”) within the jurisdiction of the Local Government and

WHEREAS, the Local Project is located within the jurisdiction of the Local Government and is intended to provide decent, safe, and sanitary housing at affordable prices for residents of the Local Government in furtherance of the public and corporate purposes of the Local Government; and

WHEREAS, the Company can realize economies of scale in having the Issuer finance the Local Project along with other Projects of the Company located in other jurisdictions, and the utilization of a single Issuer will decrease burdens upon administrative resources of other issuers located in the State of South Carolina and other states; and

WHEREAS, the Issuer intends to issue not exceeding \$540,000,000 Capital Trust Agency, Revenue Bonds, Series 2004 (Atlantic Housing Foundation Project) (the “*2004 Bonds*”) from time to time in one or more series to provide the financing requested by the Company for the Local Project; and

NOW THEREFORE, the parties agree as follows:

Section 1. 2004 Bonds. The Local Government hereby acknowledges (i) that the Issuer intends to issue and apply sufficient proceeds of the 2004 Bonds from time to time for the purpose of financing the Local Project by making funds available to the Company for the Local

Project, (ii) that the Local Government is not considering nor does it intend to consider financing the Local Project through the issuance of bonds by the Local Government and (iii) that the financing of the Local Project by the Issuer will further the corporate and public purposes of the Local Government.

THE 2004 BONDS ARE OBLIGATIONS SOLELY OF THE ISSUER AND DO NOT CONSTITUTE AN INDEBTEDNESS, AN OBLIGATION, OR A LOAN OF THE CREDIT OF THE LOCAL GOVERNMENT. FURTHERMORE, THE BONDS DO NOT CREATE A MORAL OBLIGATION ON THE PART OF THE LOCAL GOVERNMENT WITH RESPECT TO PAYMENT OF THE 2004 BONDS.

Furthermore, it is expressly understood and agreed that neither the Local Government nor any of its directors, officers, employees or agents are acting as fiduciary or agent of the Issuer or any other party, and neither the Local Government nor any of its directors, officers, employees or agents shall be liable or responsible for (a) the payment of any amounts owing on or with respect to the 2004 Bonds; (b) the use or application by the trustee of any funds or earnings payable to the trustee under the financing documents; (c) any acts or omissions of the trustee with respect to the 2004 Bonds or under the indenture or any other document or agreement relating to the 2004 Bonds (collectively, the “*Bond Documents*”); (d) the validity or enforceability of the 2004 Bonds or any of the Bond Documents; and (e) the trustee’s performance of its obligations under any of the Bond Documents. Without limiting the foregoing, the Local Government shall have no duty to comply with the terms of any of the Bond Documents or to ascertain whether the trustee is in compliance therewith.

Section 2. Administration. The Issuer hereby assumes responsibility for administering the financing of the Local Project by and through its employees, agents and officers; *provided, however,* that the Local Government retains and reserves its right to require reasonable reporting on programs operated within its jurisdiction. The Issuer and its agents shall provide the Local Government with such reports as may be necessary to account for funds generated by the Local Project, upon written request.

The Issuer shall have full authority and responsibility to negotiate, define, validate, market, sell, issue and deliver its 2004 Bonds, based upon the amounts required for the financing of the Local Project, and to take such other action as may be necessary or convenient to accomplish such purpose.

The issuance and administration costs and expenses related to the 2004 Bonds issued to finance the Local Project and administration of such program shall be paid from proceeds of the 2004 Bonds and revenues generated from the loan program.

Section 3. Reimbursement of Local Government. The fees and expenses of the Local Government, if any, shall be paid by the Company in the manner and to the extent mutually agreed upon by the officials of the Local Government and the Company at or prior to issuance of the 2004 Bonds.

Section 4. Term. This Agreement will remain in full force and effect from the date of its execution until such time as it is terminated by any party upon ten (10) days written notice to

the other party hereto. Notwithstanding the foregoing, it is agreed that this Agreement may not be terminated by the Local Government or by any party during any period that any 2004 Bonds issued pursuant to the terms hereof remain outstanding (or a purchase contract for such 2004 Bonds is in effect), or during any period in which the proceeds of such 2004 Bonds are still in the possession of the Issuer, the Company or its agents pending distribution, unless either (i) the parties to this Agreement mutually agree in writing to the terms of such termination or (ii) such termination, by its terms, only applies prospectively to the authorization to issue the 2004 Bonds and for which no purchase contract has been entered into.

Section 5. Indemnity. To the full extent permitted by law, the Issuer agrees to hold the Local Government harmless from any and all liability, including payment of all applicable costs and reasonable attorneys fees, pursuant to its involvement with the financing and/or operation of the Local Project, including but not limited to the repayment of principal of and interest or penalty on the 2004 Bonds, and the members and officials of the Local Government harmless from any and all liability, including payment of all applicable costs and reasonable attorneys fees, in connection with the approval rendered pursuant to applicable federal and Florida laws. The Issuer agrees that any offering, circular or official statement approved by and used in marketing the 2004 Bonds will include a statement to the effect that Bond owners may not look to the Local Government for payment of the 2004 Bonds and interest or premium thereon.

Section 6. No Joint Venture. This Agreement shall not constitute, create or in any way be interpreted as a joint venture, partnership or formal business organization of any kind. The parties shall perform activities under this Agreement only as independent contracts, and nothing contained in this Agreement shall be construed to be inconsistent with this relationship or status. Under no circumstances shall any personnel of either party be considered to be any employee or agent of the other party. Nothing in this Agreement shall be interpreted as granting either party the right or authority to make commitments of any kind for the other, implied or otherwise, without prior review and written agreement by the other party.

Section 7. Limited Liability. The 2004 Bonds, and all obligations of the Issuer undertaken in connection therewith, are limited and special obligations of the Issuer, and shall be payable solely from the revenues provided therefore under the loan program.

IN WITNESS WHEREOF, the parties to this Agreement have caused their names to be affixed hereto by the proper officers thereof as of the _____ day of _____, 2004.

CAPITAL TRUST AGENCY, the Issuer

By
Name: _____
Its: Chairman

ATTEST:

By _____
Name: _____
Its: _____

RICHLAND COUNTY, SOUTH CAROLINA, the
Local Government

By
Name: _____
Its: _____

ATTEST:

By _____
Name: _____
Its: _____

LOCAL PROJECT

The Ashton at Longcreek
1401 Longcreek Drive
Columbia, SC 29210

Richland County Council Request of Action

Subject: Sheriff's Department Budget Amendment: Petrol, Oil, and Lubricant and Administrative Services Fee

A. Purpose

County Council is requested to approve a budget amendment to the Sheriff's Department budget in the amount of \$200,000.00 for the purpose of providing for a budget shortfall in Petrol, Oil, and Lubricant, and to establish a fee schedule allowing the Sheriff to charge persons contracting with him a fee of \$5.00 per hour for administrative services.

B. Background / Discussion

The Sheriff's Department was required to take a one percent reduction in its operating budget as part of a balancing strategy for FY 2004. The Department elected to take this reduction in Petrol and Fuel because of the following cost saving strategy.

Due to the concern surrounding use of county equipment by deputies working special duty, the Sheriff has elected to exercise a program this fiscal year whereby those who contract with the Sheriff for special services are required to pay a \$5.00 administrative fee per hour worked. The purpose of this fee is to offset fuel and equipment costs incurred as a result of special duty. This will allow the Sheriff's Department a method of recouping the one percent removed from its original budget request.

C. Financial Impact

The financial impact to the current budget will be negligible since these funds are provided from fees levied for services.

D. Alternatives

1. Approve the request for a budget amendment in the amount of \$200,000 for the purpose of providing for a budget shortfall in Petrol, Oil, and Lubricant, *and* establish a fee schedule allowing the Sheriff to charge persons contracting with him a fee of \$5.00 per hour for administrative services.
2. Approve *only* the request for a budget amendment in the amount of \$200,000 for the purpose of providing for a budget shortfall in Petrol, Oil, and Lubricant.
3. Approve *only* the fee schedule allowing the Sheriff to charge persons contracting with him a fee of \$5.00 per hour for administrative services.
4. Do not approve the request for the budget amendment in the amount of \$200,000 for the purpose of providing for a budget shortfall in Petrol, Oil, and Lubricant, and do not establish a fee schedule allowing the Sheriff to charge persons contracting with him a fee of \$5.00 per hour for administrative services.

E. Recommendation

It is recommended that Council approve alternative one, the request for a budget amendment in the amount of \$200,000 for the purpose of providing for a budget shortfall in Petrol, Oil, and Lubricant, and establish a fee schedule allowing the Sheriff to charge persons contracting with him a fee of \$5.00 per hour for administrative services.

Recommended by: Hubert F. Harrell, Chief Deputy Department: Sheriff Date: 09/14/04

F. Reviews

Finance

Reviewed by (Finance Director): Carrie Neal Date: 9/20/2004
 Recommend Council approval Recommend Council denial
Comments regarding recommendation:

Reviewed by (Budget Director): Daniel Driggers Date: 9/22/04
 Recommend Council approval Recommend Council denial
Comments regarding recommendation: This is a policy decision for council on the method of funding services provided; therefore, no recommendation is provided. From a financial perspective, we have not been involved in or seen the analysis for the implementation of the fee; therefore, we are unable to provide a recommendation as to the reasonableness of the recommendation. The approval of the fee and the amendment to the budget will require a budget amendment.

Legal

Reviewed by: Amelia Linder Date: 9/23/04
 Recommend Council approval Recommend Council denial
Comments regarding recommendation: This request is at the discretion of County Council.

Administration

Reviewed by: Milton Pope Date: 9/24/04
 Recommend Council approval Recommend Council denial
Comments regarding recommendation: Recommend approval of the budget amendment as submitted; however, it should be noted that the Sheriff's Department has requested the following language:

Funds collected by the Sheriff will be processed through the Sheriff's Supplemental Escrow Account maintained by the Treasurer for subsequent deposit into the General Fund. These funds will be applied solely to the Sheriff's Department to offset budgetary shortfalls in the Sheriff's Budget which may appear as a result of cost cutting measures employed during FY 2005.

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. ___-04HR

AN ORDINANCE AMENDING THE FISCAL YEAR 2004-2005 GENERAL FUND ANNUAL BUDGET TO ADD TWO HUNDRED THOUSAND DOLLARS (\$200,000.00) TO PROVIDE APPROPRIATION OF ANTICIPATED REVENUE AND TO INCREASE FUNDING TO THE SHERIFF'S DEPARTMENT FOR PETROL AND FUEL.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. That the amount of Two Hundred Thousand Dollars (\$200,000.00) be appropriated to the FY 2004–2005 Sheriff Department budget. Therefore, the Fiscal Year 2004-2005 General Fund Annual Budget is hereby amended as follows:

REVENUE

Revenue appropriated July 1, 2004 as amended:	\$98,412,084
Appropriation of Revenue from Special Duty Fee:	<u>200,000</u>
Total General Fund Revenue As Amended:	\$98,612,084

EXPENDITURES

Expenditures appropriated July 1, 2004 as amended:	\$98,412,084
Increase to Sheriff Department Budget - Fuel:	<u>200,000</u>
Total General Fund Expenditures As Amended:	\$98,612,084

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be enforced from and after _____, 2004.

RICHLAND COUNTY COUNCIL

BY: _____
Bernice G. Scott, Chair

ATTEST THIS THE ____ DAY

OF _____, 2004

Michielle R. Cannon-Finch
Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

Approved As To LEGAL Form Only
No Opinion Rendered As To Content

First Reading:
Second Reading:
Public Hearing:
Third Reading:

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. ____-04HR

AN ORDINANCE AMENDING THE FISCAL YEAR 2004-2005 GENERAL FUND ANNUAL BUDGET TO ADD A \$5.00 PER HOUR ADMINISTRATIVE SERVICES FEE TO ALL SHERIFF DEPARTMENT "SPECIAL DUTY" CONTRACTUAL AGREEMENTS. THIS WILL AUTHORIZE THE CHARGE AND COLLECTION OF THE STATED FEE.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. The fiscal year 2004-2005 General Fund Annual Budget is hereby amended to establish a \$5.00 per hour administrative services fee for all sheriff department "special duty" contracts, as follows:

Section 22a. Richland County hereby enacts the implementation of an Administrative Service Fee of \$5.00 per hour beginning July 1, 2004. All parties that enter into a contractual agreement with the Sheriff's Department for the purpose of obtaining a "Special Duty Officer" shall be assessed a fee of \$5.00 per hour worked by officers to off-set administrative costs. This fee shall be paid directly to Richland County and shall be in addition to all wages, taxes and benefits paid to or on behalf of the Special Duty Officer. Fees charged, billed, and collected are to be deposited in the general fund as miscellaneous revenue.

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be enforced from and after _____, 2004.

RICHLAND COUNTY COUNCIL

BY: _____
Bernice G. Scott, Chair

ATTEST THIS THE ____ DAY

OF _____, 2004

Michielle R. Cannon-Finch
Clerk of Council
RICHLAND COUNTY ATTORNEY'S OFFICE

Approved As To LEGAL Form Only
No Opinion Rendered As To Content

First Reading:
Second Reading:
Public Hearing:
Third Reading:

Richland County Council Request of Action

Subject: Sheriff's Department Budget Amendment: DNA and Firearms Lab

A. Purpose

County Council is requested to approve a budget amendment to the Sheriff's Department budget in the amount of \$39,677.00 for the purpose of providing funding for the DNA and Firearms Lab operations not included in the current budget.

B. Background / Discussion

The Sheriff's Department is in the process of starting up the DNA Lab and continues to process firearms testing, but no funds were included in the approved budget for those purposes. Once the DNA Lab is fully functional, it should become self-sustaining. These funds are required to support the lab until that time. The development of these labs will provide for speedier trials for suspects, including many who reside in our detention center.

C. Financial Impact

The financial impact to the current budget will be negligible since the funding requested will be derived from those monies received from the City of Columbia in a contractual agreement.

D. Alternatives

1. Approve the budget amendment request in the amount of \$39,677.00 for the purpose of providing funding for the DNA and Firearms Lab operations.
2. Disapprove the budget amendment request in the amount of \$39,677.00 for the purpose of providing funding for the DNA and Firearms Lab operations. If disapproved, the operation of these facilities without the funds will result a subsequent shortfall in needed supplies and slow the process of making the lab self sufficient.

E. Recommendation

It is recommended that Council approve alternative one, approve the budget amendment request in the amount of \$39,677.00 for the purpose of providing funding for the DNA and Firearms Lab operations.

Recommended by: Hubert F. Harrell, Chief Deputy Department: Sheriff Date: 09/13/04

F. Reviews

Finance

Reviewed by (Finance Director): Carrie Neal

Date: 9/20/2004

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Reviewed by (Budget Director): Daniel Driggers

Date: 9/22/04

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Based on the information above, the check received from the City of Columbia is unbudgeted revenue and would be available for

Council appropriation through a budget amendment. The recommendation to approve is based on having no reason to recommend denial; however, determining the best use of those funds is a decision for council.

Legal

Reviewed by: Amelia Linder

Date: 9/23/04

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: This request is at the discretion of County Council.

Administration

Reviewed by: Milton Pope

Date: 9/24/04

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Recommend approval; concur with Budget Director's comments.

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. ____-04HR

AN ORDINANCE AMENDING THE FISCAL YEAR 2004-2005 GENERAL FUND ANNUAL BUDGET TO ADD THIRTY NINE THOUSAND SIX HUNDRED SEVENTY-SEVEN DOLLARS (\$39,677.00) TO PROVIDE APPROPRIATION OF REVENUE RECEIVED IN FUNDING TO THE SHERIFF'S DEPARTMENT FOR DNA LAB OPERATIONS.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. That the amount of Thirty Nine Thousand Six Hundred Seventy-Seven Dollars (\$39,677.00) be appropriated to the FY 2004–2005 Sheriff Department budget. Therefore, the Fiscal Year 2004-2005 General Fund Annual Budget is hereby amended as follows:

REVENUE

Revenue appropriated July 1, 2004 as amended:	\$98,372,407
Appropriation of Miscellaneous Revenue:	<u>39,677</u>
Total General Fund Revenue As Amended:	\$98,412,084

EXPENDITURES

Expenditures appropriated July 1, 2004 as amended:	\$98,372,407
Increase to Sheriff Department Budget:	<u>39,677</u>
Total General Fund Expenditures As Amended:	\$98,412,084

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be enforced from and after _____, 2004.

RICHLAND COUNTY COUNCIL

BY: _____
Bernice G. Scott, Chair

ATTEST THIS THE ____ DAY
OF _____, 2004

Michielle R. Cannon-Finch
Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

Approved As To LEGAL Form Only
No Opinion Rendered As To Content

First Reading: October 5, 2004 (tentative)
Second Reading:
Public Hearing:
Third Reading:

Richland County Council Request of Action

Subject: Sheriff's Department Budget Amendment: Victims Assistance Program

A. Purpose

County Council is requested to approve a budget amendment to the Sheriff's Department budget in the amount of \$250,471.00 for the purpose of establishing a supplemental budget for the Victims Assistance Program 2010730.

B. Background / Discussion

The Victims Assistance Program funding has experienced a shortfall resulting in drastic reductions in funds made available to keep the program solvent. The Sheriff's Department is allocated \$238,544 for the year, which are less than half the funds needed to continue current obligations. In order to continue to provide responsible and effective service to victims, the Sheriff is requesting that he be allowed to supplement his program with \$250,471.00 from SRO funds received from the School Districts.

The infusion of these funds will allow the current program to continue to provide critical services to victims without personnel layoffs or reduction of services. Although this is far less than is needed to continue to address all the needs of the community, it at least will allow for minimum impact on current services provided by the Sheriff.

C. Financial Impact

This action will increase available funds for the Victims Assistance Surcharge or Victims Assistance Assessment accounts. The funds will be provided from the county fund balance that contains lapsed FY 2003-2004 SRO funds.

D. Alternatives

1. Approve the request for a budget amendment to the Sheriff's Department budget in the amount of \$250,471.00 for the purpose of establishing a supplemental budget for the Victims Assistance Program 2010730, and allow critical services to continue as mandated by SC Code.
2. Do not approve the request for a budget amendment to the Sheriff's Department budget in the amount of \$250,471.00 for the purpose of establishing a supplemental budget for the Victims Assistance Program 2010730, and allow only current funds provided to be expended, with the possibility of failing to meet mandated requirements.

E. Recommendation

It is recommended that Council approve the budget amendment in the amount of \$250,471.00 to supplement the Victims Assistance Program for this fiscal year, therefore enabling the Sheriff's Department to meet its mandates and allow time for the Victims Services Program to become solvent.

Recommended by: Hubert F. Harrell, Chief Deputy Department: Sheriff Date: 09/13/04

F. Reviews

Finance

Reviewed by (Finance Director): Carrie Neal Date: 9/22/2004

Recommend Council approval Recommend Council denial

Comments regarding recommendation: Council discretion.

Reviewed by (Budget Director): Daniel Driggers Date: 9/23/04

Recommend Council approval Recommend Council denial

Comments regarding recommendation: The decision on use of funds is best left to Council discretion. The approval would authorize the use of one-time funds to support recurring costs and would require identification of a revenue source to fund those expenditures for the next fiscal year. If the requested use of funds is approved, it is recommended that the SRO funds be recorded in the general fund and Council authorizes a transfer of revenue from the general fund to Victim's Assistance through a budget amendment. This is based on the fact that \$317,000 in SRO contract revenue was included as a funding source in FY 04 General Fund budget. As of 9/23/04, no funds have been received. The FY 05 General Fund budget includes \$822,000 as expected revenue from SRO contracts.

Grants

Reviewed by: Dawn Darby Date: 9-22-04

Recommend Council approval Recommend Council denial

Comments regarding recommendation: Not grant related

Legal

Reviewed by: Amelia Linder Date: 9/23/04

Recommend Council approval Recommend Council denial

Comments regarding recommendation: This request is at the discretion of County Council.

Administration

Reviewed by: Administration Date: 9-24-04

Recommend Council approval Recommend Council denial

Comments regarding recommendation: Administration recommends another option for County Council's consideration that will best serve the entire Victim's Assistance Program. Please see the following options (attached).

Victim's Assistance Program Review

FY 03 Fund Balance	261,357	
FY 04 estimated Revenue	607,910	
FY 04 estimated Expenditures (amended as of SOVA report)	1,090,837	
less SOVA recommended adjustment	(84,530)	1,006,307
FY 04 est Fund Balance	(137,040)	
FY 05 Projected Revenue		628,114
FY 05 available Revenue (after recovery of FY 04 deficit)		491,074

!-----Allocation Information-----!

	FY 04 appropriation	FY 04 actual operating costs*	Current Positions	Amended FT positions ^b	Current vacancies	Amended FT personnel requirements ^c	FY 05 initial Budget
Solicitor	293,318	37,372	6.0	3.5	1.0	112,188	147,103
Court Administration	225,475	32,038	3.0	2.0	0.0	78,631	113,079
Sheriff Department	475,648	31,719	9.0	9.0	0.0	360,611	238,544
Detention Center	158,470	5,731	2.0	2.0	1.0	80,490	79,475
Priority Two/Other Funding	200,000	-	na	na	na	-	-
Total VA Program	1,352,911		20.0	16.5	2.0	631,920	578,201

*Actual operating cost excluding grant match funds and facility costs

^bEliminates 2.5 position from the Solicitor office and 1 position from Court Administration

^cAmended personnel includes the elimination of 2.5 positions in the Solicitor's office (as recommended in the SOVA audit) and 1.0 position in Court Administration (Administration recommendation)

Issues Identified during Audit Review Process

Item

Currently all VA cost is not located in the VA fund. Recommend moving all cost to the VA fund & transfer appropriate revenue in order to properly track program cost

p 2 \$84,530 of unqualified expenditures requires a budget amendment to transfer from GF fund balance to restore VA Funds

p 3 Based on fund shortfall, recommend elimination of Priority Two funding

p 18 Eliminate 2.5 positions in solicitor office not related to VA. Required to determine funding for 2.5 positions or authorize the elimination of positions

p 20 Job titles do not match responsibilities. Recommend the job descriptions be updated to reflect work performed and process any position changes based on update

p 23 Employee volunteers as pilot after hours and weekends. Recommend HR review of FLSA and any additional liability accepted.

Recommend a complete evaluation of programs with SOVA to identify services that go beyond State requirements and details associated with the potential duplication of

p 24 services

p 24 Task Force should be set-up to assist in determining the proper coordination between departments

p 25 12% funds should not be reduced

Use of 1-time funds from SRO will create a shortfall for FY 06 and require identification of at least \$250k

Options to consider

p 25 1 - Continue current level of funding. This will require the identification of an alternative funding source to absorb deficit

p 25 2 - Reduce service level to match funding.

3 - Reduce service level below current level but above revenue. This will require the identification of an alternative funding source to absorb deficit

Scenario One : Use of SRO funds to support only Sheriff Department VA Program

FY 05 available revenue 491,074
 Plus authorize use of SRO funds - transfer from GF 250,471
 Total funds available 741,545

	FY 05 initial Budget	budget increase based on ROA	FY 05 amended
Solicitor	147,103	-	147,103
Court Administration	113,079	-	113,079
Sheriff Department	238,544	250,471	489,015
Detention Center	79,475	-	79,475
FY 05 Total Program Expenditure Budget			828,672

Excess (deficiency) of revenue over expenditures - Requires supplemental funding (87,127)

Other recommendations / requirements

- Requires a budget amendment
- Requires decision on page 2 items
- No funds budgeted for operating cost except in sheriff office
- Personnel cost not fully funded for the Detention Center
- \$87,127 requires identification of funding source
- FY 05 includes \$250k of one-time funding that will require funding plan for FY 06

Scenario Two : Use of SRO funds as supplemental funding to VA Program

FY 05 available revenue 491,074
 Plus authorize use of SRO funds - transfer from GF 250,471
 Total funds available 741,545

	FT personnel requirement	Facility and Utility cost	FY 05 amended
Solicitor	112,188	-	112,188
Court Administration	78,631	-	78,631
Sheriff Department	360,611	53,696	414,307
Detention Center	80,490	-	80,490
			<u>685,616</u>

Excess (deficiency) of revenue over expenditures - to be allocated to departments for operating costs based on option (a) or (b) below

55,929

-----Information Only-----

	FY 04 Part Time	FY 04 Overtime	FY 04 amended operating costs*	Total Amended Personnel	% personnel to total	option a	option b
Solicitor	16,971	-	36,974	3.5	21.2%	11,864	23,254
Court Administration		564	3,783	2.0	12.1%	6,779	13,288
Sheriff Department		7,865	31,719	9.0	54.5%	30,507	59,795
Detention Center		2,485	4,610	2.0	12.1%	6,779	13,288
FY 05 Total Program Expenditure Budget	16,971	10,914	77,086	16.5		55,929	109,625

*Amended operating cost includes recommended SOVA reductions

Other requirements

Requires a budget amendment

Requires decision on page 2 items

All departments are partially funded for operating cost

Amended personnel cost are fully funded

No current year requirement to identify alternative funding source

Reduces impact of FY 05 use of one-time funding in FY 06 by \$100k

4 of 4

9/21/2004
4:49 PM

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. ____-04HR

AN ORDINANCE AMENDING THE FISCAL YEAR 2004-2005 VICTIM'S ASSISTANCE ANNUAL BUDGET TO ADD TWO HUNDRED FIFTY THOUSAND FOUR HUNDRED SEVENTY ONE DOLLARS (\$250,471.00) TO PROVIDE ADDITIONAL APPROPRIATION TO INCREASE FUNDING TO THE SHERIFF'S DEPARTMENT VICTIM'S ASSISTANCE PROGRAM.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. That the amount of Two Hundred Fifty Thousand Four Hundred Seventy-One Dollars (\$250,471.00) be appropriated to the FY 2004-2005 Sheriff Department Victim's Assistance budget. Therefore, the fiscal year 2004-2005 Victim's Assistance Annual Budget is hereby amended as follows:

REVENUE

Revenue appropriated July 1, 2004 as amended:	\$578,202
Appropriation of Revenue from General Fund Balance (School Resource Officer) funds:	
	<u>\$250,471</u>
Total General Fund Revenue As Amended:	\$828,673

EXPENDITURES

Expenditures appropriated July 1, 2004 as amended:	\$578,202
Increase to Victim's Assistance -Sheriff Department Budget:	<u>250,471</u>
Total General Fund Expenditures As Amended:	\$828,673

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be enforced from and after _____, 2004.

RICHLAND COUNTY COUNCIL

BY: _____
Bernice G. Scott, Chair

ATTEST THIS THE ____ DAY

OF _____, 2004

Michielle R. Cannon-Finch
Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

Approved As To LEGAL Form Only
No Opinion Rendered As To Content

First Reading:
Second Reading:
Public Hearing:
Third Reading:

Neighborhood Improvement Fund 2004-2005

The Neighborhood Improvement Fund Program is designed to provide financial support to neighborhoods, organizations and agencies that carry out neighborhood improvement programs and or services.

Selected Neighborhoods for Master Planning.

- Lower Richland Boulevard and Garners Ferry Road
- Broad River Heights / Village at River's Edge
- Swamp Corridor
- St. Andrews Road Area
- Spring Hill
- Decker Boulevard
- Blythewood 1 mile
- Area from District 7
- Area from District 3

Hold an educational summit for the public. Up to \$10,000

Form a Citizen's Steering Committee with the representation from each neighborhood to develop an educational Richland County Summit on Neighborhood Development.

The Steering Committee will identify topics that they would like to learn more about and guide staff in selecting speakers for the Summit.

A 'sample' agenda could include morning session on traffic design, traffic calming, revitalizing shopping centers, big box retail, rural developments, schools as centers of neighborhoods, scenic highways, etc. A major speaker would be selected for lunch and the morning sessions would be repeated in the afternoon.

Selected a planning firm to work with each neighborhood. Total available \$150,000

A Citizens Committee (or existing Neighborhood group established through the County's Neighborhood Council) would be formed for each neighborhood to partner and provide input to the County in selecting a planning firm to develop a neighborhood master plan. The Citizens Committee would also assure that the neighborhood has broad participation.

The planning firm would:

1. Collect data (population trends, traffic patterns, housing issues, commercial growth, and

Natural features.)

2. Conduct a neighborhood meeting to present their data findings and determine assets and liabilities of the community.
3. Conduct a neighborhood planning charette to determine the neighborhoods vision for future development.
4. Present a preliminary plan to the neighborhood and make adjustments based on citizen reaction.
5. Establish neighborhood priorities based on the plan.
6. Assist the Citizen's Committee in presenting their findings to the Planning Commission and County Council for action.

Neighborhood Improvement Fund Program

PROGRAM DESCRIPTION

The Neighborhood Improvement Fund Program is designed to provide financial support to neighborhoods, organizations and agencies that carry out neighborhood improvement programs and or services.

Beginning FY 04-05, \$204,600 will be set aside for the program and \$500,000 annually thereafter (this was Council's original intent).

PROGRAM ELIGIBILITY

Organizations must be a member of the Richland County Neighborhood Council to participate. The following are eligible projects:

- Bicycle and pedestrian trails
- Sidewalks
- Trails (including bicycle, pedestrian, and nature)
- Crosswalks and signals
- Signage
- Neighborhood Parks
- Landscaping
- Bus shelters
- Street furniture
- Lighting (safety/security)
- Festivals and Events (one time events)
- Startup costs for new neighborhood organizations
- Land clearance
- Demolition of unsafe buildings
- Repairs to community structures
- Legal assistance with covenants

PROGRAM DESIGN

A Review Committee will be established to set deadlines for applications, review applications, prioritize projects, and make recommendations to Council.

Funds will be distributed to projects based on the scores determined by the selection criteria.

Fiscal year end monies will accumulate and rollover.

Staffing Costs

The Neighborhood Planner will assist communities with designing their projects and making sure that they are compatible with Town & Country plan. The Neighborhood Coordinator will be responsible for hiring contractors, issuing checks, and ensuring that projects are completed.

Neighborhood Planner -- \$40,000

Position to be housed in Planning and Development Services

Training --\$10,000 should be set aside for training for community leaders. Examples would be a workshop with an attorney to learn about legal issues concerning neighborhood improvements or a workshop for conducting community design charrettes. This could also be used to host an annual appreciation event for the participating neighborhoods.

PROGRAM REQUIREMENTS

Organizations must apply to be considered for funding

ACTIVITIES THE PROGRAM WILL NOT FUND (however, not limited to :)

- Operations beyond startup costs
- Fundraising Projects
- Debt Reduction
- Endowment Development
- Conference Travel
- Conference Underwriting or Sponsorship

HOW TO APPLY

There is no formal application form. Consideration will be given to proposals for funding if they contain the following:

The proposal must be on 8 ½ x 11 paper and include the following:

- 1) Letter of request on organization's letterhead with the following information:
 - summarize the project/activity*
 - state how many persons will be served by this project/activity*
 - state the amount of funds requested*
 - Indicate the geographic area of this project and give the county district*
 - Indicate person to contact*
- 2) Organization Background (*include recent accomplishments*)
- 3) Description of Project (*describe your proposal idea, its purpose and benefit to the community, implementation methods, state any collaborative efforts*)
- 4) Project Budget and Cost Estimate (*indicate proposed project budget – indicate what expenses the requested funds will pay for and any other funding sources involved*)
- 5) Evaluation – (*describe the results you expect to achieve by end of funding period*)

DEADLINE

Richland County will accept proposals until 5:00 p.m., **(DATE...TBA)**

Please submit an original and five (5) copies to:

Michael Criss, Planning Director
Richland County Administration
Post Office Box 192

Columbia, South Carolina 29202

SELECTION CRITERIA

- Feasibility
- Cost Reasonableness (maximum amount to be determined)
- Implementation of the Imagine Richland 2020 Comprehensive Plan
- Prior Funding (applicants must finish one project before starting another)
- Impact of the project (does it have a public use)
- Scope/scale of benefits
- No maintenance costs for County
- Community buy-in/citizen participation
- Membership in RCNC
- First time applicant (bonus)
- Neighborhoods with strategic plans will receive priority

RECOMMENDED REVIEW COMMITTEE MAKEUP

Five-Member Review Committee:

1. Representative from Grants & Community Development
2. Representative from Planning & Development Services
3. Representative from Public Works
4. Richland County Neighborhood Council President
5. Representative from Sheriff's Department

Proxy/Substitute

Designated substitutes that have been pre-approved by the Committee are allowed to attend meetings and vote in person, but not vote in absentia.

**Neighborhood Improvement Fund
FY 04 & FY 05**

	FY 04	FY 05
Revenue	200,000 ¹	204,600 ¹
Expenditures		
Business Improvement District	25,000	-
Neighborhood Planner	-	45,000
Revenue Over / (Under) Expenditures	<u>175,000</u>	<u>159,600</u>
Cumulative Fund Balance	<u>175,000</u>	<u>334,600</u>

¹ Revenue represents 2/10 of a mill for FY 04 and FY 05.

Administration
9/20/2004

Richland County Government



Office of the County Administrator

To: County Council

From: Administration

Subject: Property Acquisition: Dutch Fork Magistrate / Sheriff

Date: 9-24-04

Request: County Administration requests Council's approval to lease and subsequently purchase property in the Dutch Fork area of Richland County.

Background: Administration is seeking to purchase the property for the following reasons:

1. Relocation of the Dutch Fork Magistrate

The Dutch Fork Magistrate is presently on property that is scheduled for demolition. Richland School District One sold this property to a local developer. The property is scheduled to become a Walgreen's Pharmacy. The developer has been very generous in allowing the County to remain on the property until a suitable location is found. Administration predicts, however, that the patience of the developer will soon evaporate due to the needs of a construction deadline; therefore, the County must relocate the Magistrate immediately.

2. Relocation of a Sheriff's Substation

The Richland County Sheriff brought this property to the attention of Administration and assisted with getting the seller of the property to agree to a sales price based on a 2000 property appraisal (\$420,000). The Sheriff would also locate Homeland Security and other Law Enforcement functions at this location.

Present lease estimates for the Magistrate's Office alone will range from \$40,000 to \$170,627.80 per year. These estimates are based on actual numbers provided to Administration from potential landlords.

Based on these numbers alone, the investment in the purchase of the aforesaid property is a much better option than leasing.

Richland County – Time Warner Cable Franchise Renewal Status Update – September 9, 2004

1. TIME WARNER CABLE FRANCHISE RENEWAL CONSORTIA
 - Richland County continues its commitment to sharing information and formulating coordinated documents for utilization in the renewal processes for the benefit of all three members of the Consortia – Richland County, the City of Columbia and the Town of Forest Acres.

2. COMMUNITY NEEDS ASSESSMENT
 - The Community Needs Assessment – a key element in the renewal negotiation process – has been developed in a coordinated effort between the County’s Cabltrac Associates and City’s RHJ Associates, Inc., cable consultant firms.
 - The Consortia continues to work with SCETV to develop a plan for coordinated utilization of Government Access programming channels on the cable system.
 - Modifications recently requested by the City of Columbia’s attorneys are being incorporated into the Assessment document.

3. COUNTY’S MASTER CABLE ORDINANCE
 - The County’s Legal Consultant, Adrian Herbst, completed a draft of a master ordinance on cable television operations for the County.
 - The City’s Legal Consultant, Nicholas Miller, has also drafted a master ordinance on cable television operations for the City.
 - The County and City have agreed that the Consortia communities would like to adopt the same master ordinance. Therefore, Cabltrac Associates is currently preparing a document – which will analyze and compare each of these documents – to facilitate the review/comparison process for Consortia staff.

4. FINANCIAL AUDIT OF TIME WARNER CABLE
 - Lewis & Associates, continues its efforts to conduct a financial review of Time Warner’s franchise fee payments to both Richland County and the City of Columbia.
 - Completion has been delayed again due to Time Warner’s lack of cooperation in providing complete and detailed information to the audit firm.
 - Time Warner recently provided their response to several inquiries and Lewis & Associates is currently reviewing this information.

5. SAFETY/TECHNICAL AUDIT OF TIME WARNER CABLE
 - As of this date, the County has not yet received confirmation that the City has signed the contract with CTC, Inc. – the firm selected to conduct the Safety/Technical Audit of Time Warner’s cable system physical plant in both the County and City.
 - CTC will prepare a report detailing whether Time Warner has adhered to right-of-way, local, state, federal, NEC, OSHA, etc., rules and regulations in their construction and installation processes.

6. NEGOTIATIONS WITH TIME WARNER CABLE
 - Informal negotiations with Time Warner have been delayed as a result of delays in completion of both the Financial and Safety/Technical audits.
 - Key information from both these audits is necessary to have a complete record of Time Warner’s performance over the term of their current franchise.
 - The City/County negotiating team is prepared to begin meetings with Time Warner as soon as these audit reviews are completed – or substantially in process – with the cooperation of the cable operator.

**TIME WARNER CABLE
FRANCHISE RENEWAL COSTS**

The Baller Herbst Law Group (Adrian)

- 2002: \$30,000.00
- 2003: \$25,621.07
- 2004: \$30,681.17
- 2005: \$ 804.99
- **Total:** \$87,107.23

CABLTRAC (Doris)

- 2003: \$4,999.94
- 2004: \$2,612.61
- 2005: \$ 936.25
- **Total:** \$8,548.80

Lewis & Associates (Scott)

- 2003: \$5,250.00
- 2004: \$1,110.14 (We still owe Scott the balance, which is about \$13,000.)
- **Total:** \$6,360.14

Grand Total thus far: \$102,106.17