

MINUTES OF



**RICHLAND COUNTY COUNCIL
ADMINISTRATION AND FINANCE COMMITTEE
TUESDAY, JULY 26, 2011
6:00 P.M.**

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building.

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MEMBERS PRESENT

Chair: L. Gregory Pearce, Jr.
Member: Damon Jeter
Member: Gwendolyn Davis Kennedy
Member: Jim Manning
Member: Seth Rose

ALSO PRESENT: Paul Livingston, Bill Malinowski, Valerie Hutchinson, Norman Jackson, Joyce Dickerson, Kelvin Washington, Milton Pope, Tony McDonald, Sparty Hammett, Roxanne Ancheta, Sara Salley, Anna Fonseca, Randy Cherry, Larry Smith, Stephany Snowden, Dwight Hanna, Monique Walters, Michelle Onley

CALL TO ORDER

The meeting started at approximately 6:01 p.m.

APPROVAL OF MINUTES

June 28, 2011 (Regular Session) – Mr. Manning moved, seconded by Mr. Jeter, to approve the minutes as distributed. The vote in favor was unanimous.

ADOPTION OF AGENDA

Mr. Manning moved, seconded by Mr. Jeter, to adopt the agenda as distributed. The vote in favor was unanimous.

ITEMS FOR ACTION

Clerk of Council Office Analysis – Mr. Manning moved, seconded by Mr. Jeter, to retain the three person office structure and that one of these positions be an Executive Clerk to Council. A discussion took place.

Ms. Kennedy moved, seconded by Mr. Rose, to forward this item to without a recommendation. The vote was in favor.

Contract Renewal for Detention Center Fire and Security System – Mr. Jeter moved, seconded by Mr. Rose, to forward this item to Council with a recommendation to approve Alternative #1: “Approve the request to renew the contract to Honeywell, Inc. for \$333,161.62 for FY11-12.” A discussion took place.

The vote in favor was unanimous.

Contract Renewal for Detention Center Food Services – Mr. Rose moved, seconded by Mr. Jeter, to forward this item to Council with a recommendation to approve Alternative #1: “Renew the ABL Food Service Management Contact.” A discussion took place.

The vote in favor was unanimous.

Contract Renewal for Detention Center HVAC System – Mr. Rose moved, seconded by Mr. Jeter, to forward this item to Council with a recommendation to approve Alternative #1: “Approve the request to renew the contract to W. B. Guimarin & Company in the amount of \$170,823.36 for FY11-12.” A discussion took place.

The vote in favor was unanimous.

Coroner request for approval to renew contract with Professional Pathology Services – Mr. Rose moved, seconded by Mr. Jeter, to forward this item to Council without a recommendation. A discussion took place.

The vote in favor was unanimous.

National Aviation Week Proclamation – Mr. Rose moved, seconded by Mr. Jeter, to forward this item to Council with a recommendation to approve Alternative #1: “Approve and issue the proclamation.” The vote in favor was unanimous.

Sheriff Department Grant Position Back-Up Lab Compliance Technician – Mr. Manning moved, seconded by Mr. Jeter, to forward this item to Council with a recommendation to approve the request to fund the position in the amount of \$44,250 from the General Fund fund balance. A discussion took place.

The vote in favor was unanimous.

Sheriff Department Grant Position Pick Up-Motorcycle Safety Education and Enforcement – Mr. Jeter moved, seconded by Ms. Kennedy, to forward this item to Council with a recommendation to approve the request to fund the position in the amount of \$71,250 from the General Fund fund balance. The vote in favor was unanimous.

ADJOURNMENT

The meeting adjourned at approximately 6:54 p.m.

Submitted by,

L. Gregory Pearce, Jr., Chair

The minutes were transcribed by Michelle M. Onley