

# **RICHLAND COUNTY COUNCIL ADMINISTRATION AND FINANCE COMMITTEE**

Kit Smith, Chair  
District 5

Mike Montgomery  
District 8

Paul Livingston  
District 4

Joseph McEachern  
District 7

Valerie Hutchinson  
District 9

*January 24, 2006  
6:00 PM*

**Richland County Council Chambers  
County Administration Building  
2020 Hampton Street**

## **Call to Order**

**Approval of Minutes** – December 20, 2005: Regular Session Meeting [Pages 2 – 3]

## **Adoption of Agenda**

### **I. Items for Action**

- A. Approval of Changes Made to the Operations Manual for Columbia Owens Downtown Airport**  
[Pages 5 – 35]
- B. Community Development Office Request to Change CDBG Budget**  
[Pages 36 – 37]
- C. Construction Contract for Arthurtown Community Redevelopment Project**  
[Pages 38 – 40]
- D. Establishment of a Bond Review Committee**  
[Pages 41 – 44]
- E. Intergovernmental Agreement – State of SC CDBG Program for Regional Water and Sewer Infrastructure Mapping Application**  
[Pages 45 – 52]
- F. Business Service Center Ordinance**  
[Pages 53 – 139]
- G. Request for Information Regarding Project Fish Fry**

**H. Consideration of Offers for the Sale of a County Building at 1612 Marion Street**

**I. Township Auditorium**

**a. Consideration of Land Purchase**

**b. Operating Support**

**II. Items for Discussion / Information**

There are no items for discussion/information.

**III. Items Pending Analysis**

**A. Financing Options for Olympia Improvements**

**Adjournment**

Staffed by: Joe Cronin

**MINUTES OF**



**RICHLAND COUNTY COUNCIL  
ADMINISTRATION AND FINANCE COMMITTEE  
TUESDAY, DECEMBER 20, 2005  
IMMEDIATELY FOLLOWING D&S**

*In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building.*

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**MEMBERS PRESENT**

- Chair: Kit Smith
- Member: Paul Livingston
- Member: Joseph McEachern
- Member: Valerie Hutchinson
- Member: Mike Montgomery

**ALSO PRESENT:** Bernice G. Scott, Greg Pearce, Joyce Dickerson, Damon Jeter, Anthony Mizzell, Milton Pope, Michielle Cannon-Finch, Ashley Jacobs, Tony McDonald, Joe Cronin, Roxanne Matthews, Larry Smith, Amelia Linder, Chief Harrell, Michael Byrd, Jocelyn Jennings, Monique Walters, Kendall Johnson, Jennifer Dowden, Rodolfo Callwood, John Hixson, Donny Phipps, Brad Farrar, Pam Davis, Michelle Onley

**CALL TO ORDER**

The meeting started at approximately 6:04 p.m.

**ELECTION OF CHAIR**

Mr. Livingston moved, seconded by Ms. Hutchinson to nominate Kit Smith as Chair of the Administration and Finance Committee. The vote in favor was unanimous.

**APPROVAL OF MINUTES**

**December 20, 2005 (Regular Session)** – Mr. Montgomery moved, seconded by Mr. McEachern, to approve the minutes as submitted. The vote in favor was unanimous.

**ADOPTION OF AGENDA**

Ms. Smith stated that the Business Service Center Ordinance needed to be moved to Items Pending Analysis and that the 1612 Marion Street Property and Township Auditorium Land Purchase could be taken up in Executive Session.

Mr. Montgomery moved, seconded by Mr. McEachern, to adopt the agenda as amended. The vote in favor was unanimous.

**ITEMS FOR ACTION**

**Approval of Changes Made to the Operation Manual for Columbia Owens Downtown Airport** – Mr. McDonald gave a brief overview of the changes proposed.

Mr. McEachern moved, seconded by Mr. Montgomery, to forward this item to Council with a recommendation for approval contingent upon acceptance of the Airport Commission. The vote in favor was unanimous.

**Community Development Office Request to Change CDBG Budget** – Mr. McEachern moved, seconded by Mr. Livingston, to forward this item to Council with a recommendation for approval. The vote in favor was unanimous.

**Construction Contract for Arthurtown Community Redevelopment Project** – Mr. McEachern moved, seconded by Mr. Livingston, to forward this item to Council with a recommendation for approval. The vote in favor was unanimous.

**Establishment of a Bond Review Committee** – Ms. Hutchinson moved, seconded by Mr. McEachern, to forward this item to Council with a recommendation for approval with an amendment on Second Reading.

A discussion took place. The vote in favor was unanimous.

**Intergovernmental Agreement—State of SC CDBG Program for Regional Water and Sewer Infrastructure Mapping Application** – Ms. Robin Cooley from Council of Governments gave a brief presentation regarding this item.

Mr. McEachern moved, seconded by Ms. Hutchinson, to forward this item to Council with a recommendation for approval. The vote in favor was unanimous.

**Request for Information Regarding Project Fish Fry** – A discussion took place. This item was held in committee.

**EXECUTIVE SESSION**

Mr. Montgomery moved, seconded by Ms. Hutchinson, to go into Executive Session.

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**Council went into Executive Session at approximately 6:45 p.m. and came out at approximately 7:00 p.m.**  
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Mr. Montgomery moved, seconded by Mr. McEachern, to come out of Executive Session. The vote in favor was unanimous.

**A. Consideration of Offers for the Sale of a County Building at 1612 Marion Street** – Mr. Montgomery moved, seconded by Mr. Livingston, to forward this item to Council with a recommendation for approval. The vote in favor was unanimous.

**B. Township Auditorium**

**a. Consideration of Land Purchase** – Mr. Livingston moved, seconded by Ms. Hutchinson, to forward this item to Council without a recommendation. The vote in favor was unanimous.

Mr. Montgomery moved, seconded by Ms. Hutchinson, to recess until at 7:00 p.m. and reconvene after the Zoning Public Hearing. The vote in favor was unanimous.

Mr. Montgomery moved, seconded by Ms. Hutchinson, to reconvene at 8:32 p.m. The vote in favor was unanimous.

**Township Auditorium**

**a. Operating Support** – Mr. McEachern moved, seconded by Ms. Hutchinson, to forward this item to Council with a recommendation for approval pending recommendation from staff.

**ITEMS PENDING ANALYSIS**

**Financing Options for Olympia Improvements** – This item is still being analyzed.

**Business Service Center Ordinance** – Mr. Pope briefed Council regarding this item.

**ADJOURNMENT** – The meeting adjourned at approximately 8:46.

Submitted by,

Kit Smith, Chair

The minutes were transcribed by Michelle M. Onley

