

RICHLAND COUNTY COUNCIL ADMINISTRATION AND FINANCE COMMITTEE

Kit Smith, Chair Mike Montgomery Paul Livingston Joseph McEachern Valerie Hutchinson
District 5 District 8 District 4 District 7 District 9

*Tuesday, May 24, 2005
6:00 pm*

Report of Actions

Call To Order – Kit Smith called the meeting to order.

Approval of Minutes – The minutes of the April 26, 2005 meeting were approved as submitted.

Adoption of Agenda – The agenda was adopted as submitted.

I. Items for Action

Consent **A. Planning and Development Services: Adoption of the 2003 Editions of the International Residential Code, International Fuel Gas Code, and International Property Maintenance Code** – The committee recommended that Council adopt the 2003 editions of the International Residential Code, International Fuel Gas Code, and International Property Maintenance Code.

B. Emergency Services:

Consent **1. Purchase Orders for 2005-2006** – The committee recommended approval of purchase orders for Diesel & Gasoline, EMS Radio Service, and FIRE Radio Service in fiscal year 2005-06.

Consent **2. Ballentine Fire Station Roof Installation** – The committee recommended approval of the change order in the amount of \$36,450.00 to MAR Construction Company for the removal and installation of a new metal roof over the existing roof structure at the Ballentine Fire Station.

Consent **C. Ordinance Repealing Deed in Richland Northeast Industrial Park** – The committee recommended that Council adopt the ordinance repealing a deed previously authorized to Max Denberg for lot 27 in the Richland Northeast Industrial Park.

Consent **D. Information Technology: Countywide Microsoft Licensing** – The committee recommended that Council approve the purchase of 200 additional Microsoft licenses in order to comply with federal copyright law.

Consent **E. U.S. Economic Development Administration – Comprehensive Economic Development Strategy (CEDS)** – The committee recommended that Council approve the Comprehensive Economic Development Strategy (CEDS) for the Central Midlands Region.

F. Private Investigator Business License Applications

Consent **1. Brooks Professional Investigative & Consultant Services (Israel Brooks)** – The committee recommended approval of the business license application from Brooks Professional Investigative & Consultant Services.

Consent **2. Gordon Agencies Inc. (James Gordon, Jr.)** - The committee recommended approval of the business license application from Gordon Agencies, Inc.

Consent **3. PSI (Brian Jennings)** - The committee recommended approval of the business license application from PSI.

G. Department of Public Works:

1. Utilities Ordinance Amendment – The committee recommended that Council approve the ordinance to establish Utilities as a separate department from Public Works.

2. Fiscal Year 2005 Budget Amendment Request - The committee recommended that Council approve the budget amendment to reassign two full-time Engineering Technician positions from the Road Maintenance budget to the Stormwater budget.

Consent **H. Planning and Development Services: Organization Ordinance** – The Committee recommended approval of the ordinance to delete references to the division structure in the Department of Planning and Development Services in the Richland County Code of Ordinances.

II. Items for Discussion / Information

A. Resolutions – University of South Carolina

1. USC Athletics Staff – The committee recommended that a resolution be drafted to honor the USC Athletics Staff.

2. Lou Holtz – The committee recommended that a resolution be drafted to honor Lou Holtz for his contributions to Richland County.

- 3. NIT Basketball Championship** – The committee recommended that a resolution be drafted to recognize the USC Men’s Basketball Team for winning the 2005 National Invitation Tournament in New York
- B. Reception Honoring USC Athletics Staff** – The committee held this item for further discussion during the June 2005 A&F Committee Meeting.
- C. Resolution – Dr. Ronald Epps** – The committee recommended that a resolution be drafted to honor Dr. Ronald Epps for his contributions as superintendent of Richland School District One.
- D. Single General Ledger** – The committee requested further information from the County Administrator regarding the single general ledger. The committee requested that this item be brought back as an item for action in the June 2005 A&F Committee Meeting.
- E. Management Audit Letter** – The committee scheduled a work session for 4:00pm on June 28, 2005 for further discussion of the management audit letter.
- F. Ten-year History of Personal Services Budget** – The committee considered the impact of growth in the personal services budget on the overall budget. The committee requested a further breakdown of costs by services and departments.

III. Items Pending Analysis -- There are no items in this section.

IV. Adjournment

Staffed by Joe Cronin