

RICHLAND COUNTY COUNCIL ADMINISTRATION AND FINANCE COMMITTEE

Kit Smith, Chair Mike Montgomery Paul Livingston Joseph McEachern Valerie Hutchinson
District 5 District 8 District 4 District 7 District 9

*Tuesday, May 23, 2006
6:00 PM*

Report of Actions

CALL TO ORDER – Paul Livingston called the meeting to order.

APPROVAL OF MINUTES – The minutes of the April 25, 2006 meeting were approved as submitted.

ADOPTION OF AGENDA – The agenda was adopted as submitted.

ITEMS FOR ACTION

- A. Ordinance Restructuring the Public Works Department** – The committee voted to defer this item to the June 27th A&F Committee Meeting.
- B. Purchase of County Crime Bond (St. Paul Travelers/Willis of Greenville)** – The committee recommended that Council approve the purchase of a crime bond from St. Paul Travelers. The broker is Willis of Greenville, SC. The bond will cost \$8,133, and is within the proposed 2006-07 budget. The vote in favor was unanimous.
- C. Liability Claims Administrator (Hewitt Coleman)** – The committee recommended that Council approve Hewitt Coleman of Greenville, SC as the liability claims administrator for 2006-07. The estimated cost is \$70,000. The vote in favor was unanimous.
- D. Approval of Workers' Compensation Claims Administrator and Excess Insurer (The South Carolina Counties Workers' Compensation Trust)** – The committee recommended that Council approve The South Carolina Counties Workers' Compensation Trust as Workers' Compensation Claims Administrator and Excess Insurer for 2006-07. The vote in favor was unanimous.
- E. Purchase of Property Insurance (St. Paul Travelers)** – The committee recommended that Council approve the purchase of property insurance for 2006-07

from St. Paul Travelers. The projected premium is \$236,573, and is within the proposed budget. The vote in favor was unanimous.

F. Detention Center Contracts:

- 1. Food Service Management Contract (Aramark Correctional Service) –** The committee recommended that Council approve the expenditure of \$1,076,151.91 for food service from Aramark Correctional Service. The vote in favor was unanimous.
- 2. Maintenance Contract for the Bluff Road Facility Housing and Energy Plant (W.B. Guimarin & Company, Inc.) –** The committee recommended that Council approve the expenditure of \$98,376 for maintenance of the Bluff Road Facility Housing and Energy Plant. The contractor is W.B. Guimarin & Company. The vote in favor was unanimous.
- 3. Bluff Road Fire & Security System Maintenance Contract (Honeywell, Inc.) –** The committee recommended that Council approve the expenditure of \$99,290 for full maintenance coverage on the fire and security systems for the Bluff Road facility. The contractor is Honeywell, Inc. The vote in favor was unanimous.
- 4. Detention Officer Uniforms Contract Renewal (Wright-Johnson) –** The committee recommended that Council approve the expenditure of \$118,000 for officers' uniforms and accessories from Wright-Johnson. The vote in favor was unanimous.

G. Resolution Designating June 2006 as Homeownership Month – The committee recommended that Council approve a resolution designating June 2006 as Homeownership Month in Richland County. The vote in favor was unanimous.

H. Olympia Bond – The committee voted to defer this item to the June 27th A&F Committee Meeting.

I. Coroner's Request: Approval of Mass Fatalities Management Program Grant – The committee recommended that Council approve a grant in the amount of \$70,745, with no required matching funds or personnel costs. The vote in favor was unanimous.

II. ITEMS FOR INFORMATION / DISCUSSION

There were no items for information / discussion.

III. ITEMS PENDING ANALYSIS

A. Business Service Center Ordinance – This item is pending further analysis.

B. Retirement Service Requirements – This item is pending further analysis.

Adjournment

Staffed by Joe Cronin