

RICHLAND COUNTY COUNCIL ADMINISTRATION AND FINANCE COMMITTEE

Kit Smith, Chair
District 5

Joan Brady
District 8

Paul Livingston
District 4

Anthony Mizzell
District 11

James Tuten
District 2

*Tuesday, April 27, 2004
6:00 PM*

Report of Actions

Call To Order – Kit Smith called the meeting to order at 6:00 PM.

Approval of Minutes – The minutes of the March 23, 2004 Committee meeting were approved as submitted.

Adoption of Agenda – The agenda was approved, adding a proclamation as Item E.

Items for Action

- A. Detention Center: Annual Contract Renewals – The Committee recommended that Council approve the following contract renewals.
 - 1. Inmate Medical Services – with Prison Health Services in the amount of \$1,554,980
 - 2. Inmate Uniforms – with Robinson Textiles in the amount of \$50,000
 - 3. Food Service Management – with Aramark in the amount of \$966,893
 - 4. Bluff Rd. Facility: Fire & Security Maintenance – with Honeywell, Inc. in the amount of \$90,195
 - 5. Bluff Rd. Facility: Housing & Energy Plant – with W. B. Guimarin & Company Inc. in the amount of \$92,880.00
- B. Emergency Services: Purchase Orders for FY '04 – '05 – The Committee recommended that Council approve the purchase orders and contracts so that service will not be interrupted at the start of the new budget year.
- C. Information Technology: Microsoft Licensing – The Committee recommended that Council approve the request to purchase Microsoft licenses from vendor ASAP SOFTWARE on South Carolina State Contract in an amount not to exceed \$310,000.
- D. Richland Memorial Hospital Board: Sale of Property – The Committee recommended that Council approve the resolution to authorize the sale of the property at 215 Greenfield Road.
- E. Proclamation Honoring “National Public Works Week” – The Committee recommended that Council approve the proclamation honoring “National Public Works Week” the week of May 16 – 22, 2004.

Items Pending Analysis

There were no items in this section.

Items for Discussion / Information

- A. Hazard Mitigation in Richland County – John Huffman of the Central Midlands Council of Governments presented a preliminary report and update regarding hazard mitigation planning in and for Richland County.
- B. Pawnshop Processes – Milton Pope gave a brief overview of the processes pawnshops follow in order to receive a business license, and asked for Council’s clarification on the process to follow when a change occurs in the application information presented to Council. Staff were instructed to respond to individual Council members’ directions. Ms. Scott indicated that she would like changes in pawnshop application information to be brought before Council for their approval.

Adjournment - Kit Smith adjourned the meeting at 6:17 PM.