



# RICHLAND COUNTY COUNCIL

## ADMINISTRATION AND FINANCE COMMITTEE

Greg Pearce  
District 6

Norman Jackson  
District 11

Damon Jeter, Chair  
District 3

Joyce Dickerson  
District 2

Paul Livingston  
District 4

*Tuesday, October 23, 2012*

*6:00PM*

### **Report of Actions**

**CALL TO ORDER:** Mr. Jeter called the meeting to order.

**APPROVAL OF MINUTES:** Approved as published.

1. Regular Session: September 25, 2012: The minutes were approved as published.

**ADOPTION OF AGENDA:** Approved as published.

#### **ITEMS FOR ACTION**

**Consent 2. [ORDINANCE] General Obligation Bonds for the Richland County Recreation Commission** - The Committee recommended that the Council liaison group for the Recreation Commission (Kennedy, Hutchinson, Washington), along with appropriate staff, meet with the Recreation Commission to obtain further information and greater detail on this item. This group is also to work on viable alternatives to provide the Recreation Commission with operational dollars, and is to bring recommendations back to Council for review and action.

**Consent 3. Changes to Employee Handbook – Promotion Probation** – The Committee recommended that Council approve the proposed language and amend appropriate documents as necessary to confirm that “Department Heads will no longer have the option to require promoted employees to serve a promotional probationary period in his/her new job. Newly promoted employees will not serve a probationary period.”

**Consent 4. Santee Wateree Transit Authority Motion and COG Transit Analysis** - The Committee recommended Council consent to the COG Transit Analysis. The results and recommendations from the COG Transit Analysis will be brought to Committee at a later date, and funding for the SWRTA will be discussed during the FY 14 budget process.



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- Consent 5. IT Server Room HVAC Upgrade** - The Committee recommended that Council authorize Procurement to enter into and award a contract with Cullum Mechanical for improvements to the IT server room HVAC system to include installing the redundant emergency system.
- Consent 6. Ridgewood Monticello Road Streetscape Project (Bid Award Approval and Commercial Lighting Fee Increase)** - The Committee recommended that Council approve the award of contract in the amount of \$315,815.20 to Cherokee Construction for the Monticello Road Streetscape project (Phase I of II). The Committee also recommended Council approve the revised lighting fee agreement between SCE&G and Richland County, contingent upon the requested revisions by the Legal Department being resolved.
- Consent 7. Broad River Road Corridor Lighting Project** - The Committee recommended that Council approve the request to install the 33 lights within the Broad River Road Corridor and Community study area, contingent upon the offending language being removed from the lighting agreement.
- Consent 8. [ORDINANCE] Conversion of a Part-time Paralegal Position to a Full-time Paralegal Position** - The Committee recommended that Council convert the Part-Time position to a Full-Time position, which will require a budget amendment, but will be financially neutral.
- Consent 9. Executive Session: Personnel Matter** – No action.