



# RICHLAND COUNTY COUNCIL

## ADMINISTRATION AND FINANCE COMMITTEE

Damon Jeter  
District 3

Gwendolyn Kennedy  
District 7

Greg Pearce, Chair  
District 6

Jim Manning  
District 8

Seth Rose  
District 5

*Tuesday, January 24, 2012*  
*6:00 PM*

### Report of Actions

**CALL TO ORDER** Greg Pearce called the meeting to order.

#### APPROVAL OF MINUTES

1. Regular Session: December 20, 2011 – The minutes of the December 20, 2011 committee meeting were approved as submitted.

**ADOPTION OF AGENDA** The agenda was adopted as published.

#### ITEMS FOR ACTION

- Consent** 2. Budget Amendment to address purchase of new AS 400 Computer System-Treasurer's Office – The Committee recommended that Council approve a budget amendment to the Richland County Treasurer's Office budget in the amount of \$29,203 for the purpose of sharing the cost of the purchase of a new AS400 computer system with the County Auditor's Office. The Committee directed staff to compare the cost of lease versus purchasing the system and also directed staff to determine what it would cost to provide this service in-house. The vote in favor was unanimous.
- Consent** 3. Budget Amendment to address the purchase of new AS400 Computer System and upgrade printers- Auditor's Office - The Committee recommended that Council approve a budget amendment to the Richland County Auditor's Office budget in the amount of \$29,203 for the purpose of sharing the cost of the purchase of a new AS400 computer system with the County Treasurer's Office. The Committee directed staff to compare the cost of lease versus purchasing the AS400 system and also directed staff to determine what it would cost to provide this service in-house. The Committee also recommended that Council approve a

budget amendment for \$1,600 for printer upgrades for the new AS400 system. The vote in favor was unanimous.

- Consent** 4. Auditor's Office Budget Amendment request to address requests not funded during the budget cycle – The Committee recommended that Council approve a budget amendment to the Auditor's office budget in the amount of \$45,500 for the purpose of providing the ability to print tax bills for a full year and to defray the costs of software changes needed to the computer system in order to comply with Special Resource Revenue Agreements and the FILOT supplement policy previously approved by Council. The Committee recommends that funding for this request be appropriated from the fund balance of the County's general fund. The vote in favor was unanimous.
- Consent** 5. Business Licensing Ordinance-Adding Interstate Commerce Deduction – The Committee recommended that Council amend Chapter 16, Licenses and Miscellaneous Business Regulations, to allow the deduction of interstate commerce income from gross income. This recommendation for approval is consistent with, and facilitates, the settlement approved by Council on December 13, 2011 regarding the Interstate Commerce lawsuits with FN Manufacturing LLC and McEntire Produce, Inc. The vote in favor was unanimous.
- Consent** 6. Business Licensing-Repealing Ordinance related to Interstate Commerce Business License Fee Discount - The Committee recommended that Council approve the ordinance repealing Ordinance number 055-08HR in its entirety, while ensuring that businesses are not harmed by such repeal. This recommendation for approval is consistent with, and facilitates, the settlement approved by Council on December 13, 2011 regarding the Interstate Commerce lawsuits with FN Manufacturing, LLC and McEntire Produce, Inc. The vote in favor was unanimous.
7. Capital Projects Sales Tax - The Committee kept this item in committee and indicated that it will be discussed during County Council's annual retreat on January 26-27, 2012.
- Consent** 8. Commercial Façade Improvement Grant Program – The Committee recommended that Council approve the initiation of the Commercial Façade Improvement Grant program as well as the program guidelines and application. The vote in favor was unanimous.
- Consent** 9. Credentialing System Equipment Project – The Committee recommended that Council approve the Credentialing System Equipment grant award to the Sheriff Department in the amount of \$6,400. The vote in favor was unanimous.
- Consent** 10. Curtiss-Wright Hanger - The Committee recommended that Council approve the request to direct staff to review and report on the legal aspects of the possible sale of the Curtiss-Wright Hanger and surrounding land at the Jim Hamilton-LB Owens Airport to a private developer as a possible means of accomplishing its restoration and redevelopment. The vote in favor was unanimous.
- Consent** 11. Specialized Aviation Service Operation (SASO) negotiation - The Committee recommended

that Council approve the request to authorize negotiation of a draft agreement with AMS, Inc. for developing a Specialized Aviation Service Operation (SASO) for aircraft maintenance at the Jim Hamilton-LB Owens Airport. The results of the negotiations are to be brought back to Council for consideration. The Committee also directed staff to provide Council with the date the Request For Proposal (RFP) for this SASO was submitted and the deadline for receipt of RFP's for the proposal. The vote in favor was unanimous.

- Consent** 12. Forensic Laboratory Enhancement Grant-Sheriff's Department – The Committee recommended that Council approve the grant application to provide upgraded forensic equipment and training for the Richland County Sheriff Department. The vote in favor was unanimous.
13. Permanently Finance CMRTA with Mass Transit Fee – The Committee kept this item in committee and indicated that it will be discussed during County Council's annual retreat on January 26-27, 2012.
14. Financial Impact of Transferring CMRTA to City of Columbia - The Committee kept this item in committee and indicated that it will be discussed during County Council's annual retreat on January 26-27, 2012.
- Consent** 15. RCSD Entry Deputy Pay Increase FY 12 – The Committee recommended that Council handle the pay for the Deputies hired prior to implementation of the compensation study as salary exceptions through the regular process. The Committee also indicated that pay increases for Sheriff Department employees and all other County employees will be part of the Classification and Compensation Study discussion that will take place during County Council's annual retreat on January 26-27, 2012. The vote in favor was unanimous

Staffed by Randy Cherry