



# RICHLAND COUNTY COUNCIL

## ADMINISTRATION AND FINANCE COMMITTEE

Damon Jeter  
District 3

Gwendolyn Kennedy  
District 7

Greg Pearce, Chair  
District 6

Jim Manning  
District 8

Seth Rose  
District 5

*Tuesday, June 28, 2011*  
*6:00 PM*

### Report of Actions

**CALL TO ORDER** Greg Pearce called the meeting to order.

#### APPROVAL OF MINUTES

1. Regular Session: May 24, 2011 – The minutes of the May 24, 2011 committee were approved as submitted.

**ADOPTION OF AGENDA** The agenda was adopted as published.

#### ITEMS FOR ACTION

- Consent**
2. Annual Action Plan for Community Development Department Funds Approval of Budget Request - The committee recommended that Council approve the FY 11-12 estimated budgets for CDBG and HOME to be found in the FY 11-12 Action Plan. The vote in favor was unanimous.
  3. Disposition of Woodrow Wilson Boyhood Home and Hampton-Preston Mansion - The committee voted to table and hold this item in committee until the Historic Foundation of Columbia completes its assessment of funding opportunities. The vote in favor was unanimous.
- Consent**
4. Hazard Risk Assessment and Hazard Mitigation Plan – The committee recommended that Council approve the resolution to adopt the revised “All Natural Hazards Mitigation Plan” as recommended by the Central Midlands Council of Governments. The vote in favor was unanimous.

5. Motion to Review Hospitality Tax Grant Program - The committee voted to hold this item in committee and allow the Hospitality Tax Committee to study this item and bring back a recommendation to the committee. The committee also recommended that Council Chair appoint Council members to sit in on these discussions. The vote in favor was unanimous.
- Consent** 6. Richland County Judicial Center Jury Deliberation and Associated Bathroom ADA Renovations – The committee recommended that Council award a contract to Lindler Construction Company in the amount of \$292,562. The vote in favor was unanimous.
- Consent** 7. Richland County Laurens Street Garage Revitalization – Phase Three – The committee recommended that Council award a contract to Carolina Restoration and Waterproofing, Inc. in the amount of \$158,178. The vote in favor was unanimous.
- Consent** 8. Setoff Debt Gear Participation for applicable Direct Report County Departments – The committee recommended that Council approve the MOU’s to authorize all applicable direct report Richland County departments to use the Debt Setoff and GEAR programs offered by the South Carolina Association of Counties to collect delinquent money owed to Richland County for all applicable debt. The vote in favor was unanimous.
- Consent** 9. Setoff Debt Gear Participation for Treasurer/Tax Collector - The committee recommended that Council approve the Resolution to authorize the Treasurer/Tax Collector Office to use the Debt Setoff and GEAR programs offered by the South Carolina Association of Counties to collect delinquent money owed to Richland County for all applicable debt. The vote in favor was unanimous.
- Consent** 10. Sheriff’s Headquarters Parking Lot Revitalization Project – The committee recommended that Council approve the award of a contract to Lane Construction Corporation (REA Contracting) in the amount of \$250,691.76 for the Sheriff’s Headquarters parking lot revitalization. The vote in favor was unanimous.
- Consent** 11. Veterans Treatment Court Grant and Required Match - The committee recommended that Council approve a Veterans Court Grant from the Department of Justice’s Discretionary Drug Court Program, if awarded, for the Solicitor’s Office in the amount of \$367,016 and the required match of \$91,754. The vote in favor was unanimous.
12. Responses from RFP to Employee and Retiree Group Benefit Services (possible executive session item) - The committee voted to send this item to Council without a recommendation and directed the Human Resources Director to present this information to Council. The vote in favor was unanimous.

Staffed by Randy Cherry