



# RICHLAND COUNTY COUNCIL

## ADMINISTRATION AND FINANCE COMMITTEE

Kelvin Washington  
District 10

Greg Pearce  
District 6

Joyce Dickerson, Chair  
District 2

Kit Smith  
District 5

Val Hutchinson  
District 9

*Tuesday, July 28, 2009*  
*9:30 AM*

### Report of Actions

#### CALL TO ORDER

Joyce Dickerson called the meeting to order.

#### APPROVAL OF MINUTES

1. Regular Session: June 23, 2009 – The minutes of the June 23, 2009 meeting were approved as submitted.

#### ADOPTION OF AGENDA

The agenda was adopted as published.

#### ITEMS FOR ACTION

- Consent** 2. \*Request to approve the renewal of a contract with Professional Pathology Services, PC to perform autopsies and postmortem examinations for the Coroner's Office for FY 09 - 10 – The committee recommended that council approve the contract renewal with Professional Pathology Services, PC and that funds be encumbered in the amount of \$270,000 for autopsy services. The vote in favor was unanimous. Council's follow-up questions will be sent to the Coroner for a response.
- Consent** 3. \*Request to approve the purchase of a Microsoft "Software Assurance" from the vendor DELL/ASAP SOFTWARE on the South Carolina State Contract in an amount not to exceed \$120,811 – The committee recommended that council approve the purchase of Microsoft Software Assurance from vendor DELL/ASAP SOFTWARE on the South Carolina State Contract in an amount not to exceed \$120,811. The vote in favor was unanimous.
- Consent** 4. \*Request to approve the acceptance of a grant in the amount of \$19,000 from the South

Carolina Project Safe Neighborhoods Program for a Part Time Firearms Technician at the Richland County Sheriff's Department (Part-Time Personnel, No Match Required) – The committee recommended that council approve the request for the grant for the Firearms Technician. The vote in favor was unanimous.

- Consent** 5. Request to approve the establishment of a list of qualified engineering and surveying firms with whom Richland County may negotiate and award contracts on an “as-needed” basis – The committee recommended that Council approve the request to establish a qualified list of engineers and surveyors thus continuing the streamlining process that allows us to have a pre-qualified list of professionals to provide services as needed. Staff stated that any firm could submit qualifications at any time to Procurement. The vote in favor was unanimous.
- Consent** 6. Request to authorize the Procurement Director to determine the vendor deemed most advantageous by a Procurement Evaluation Team for a professional services contract for governmental affairs / political representation services – The committee recommended that council approve the request to authorize the Procurement Director to determine the vendor deemed most advantageous by a Procurement Evaluation Team for a professional services contract for governmental affairs / political representation services. It was further recommended that the item be forwarded to the September 15<sup>th</sup> Council Meeting, at which time the vendor recommendation will be presented to council for contract negotiations and approval. The vote in favor was unanimous.
- Consent** 7. \*Request to approve the recommendations of the Neighborhood Matching Grant committee for funding to eligible projects under the Neighborhood Matching Grant program – The committee recommended that council approve the request to award 21 grants, and direct the Neighborhood Improvement Program to work with the other applicants to help them develop more relevant and effective projects so they can compete for the remaining grant funds later in the year. The vote in favor was unanimous.
- Consent** 8. \*Request to approve the acceptance of an Energy Efficiency and Conservation Block Grant (EECBG) in the amount of \$2,116,800 from the U.S. Department of Energy (DOE) contingent upon approval by the DOE (One Full-Time Personnel, No Match Required) – The committee recommended that council approve the request to accept the \$2,116,800 Energy Efficiency and Conservation Block Grant from the U.S. Department of Energy. The vote in favor was unanimous.
- Consent** 9. A resolution authorizing Richland County's consent to an amended agreement re-creating a Regional Transit Authority within the geographic area of Richland County and the municipalities therein to be known as the Central Midlands Regional Transit Authority – The committee recommended approval of the resolution. This item was forwarded to the September 1, 2009 Council Meeting for action. The vote in favor was unanimous.
- Consent** 10. \*Request to provide \$100,000 in mass transit fee funds to the Central Midlands Regional Transit Authority (CMRTA) for the purpose of providing local matching funds (20%) for the undertaking of three studies required under the terms of the Intergovernmental

Agreement – The committee recommended that Council provide a portion of the funding prior to October 1<sup>st</sup> (as authorized under Section 3.5 of the Intergovernmental Agreement) and allow the CMRTA to procure the necessary services in order to begin the three studies as required under the agreement. The vote in favor was unanimous.

- Consent** 11. Request to consider a property donation and purchase (\$2 million) proposal from South Capital Group, Inc. for approximately 189 acres of property located on Ridge Road in the Lower Richland Community – The committee voted to deny this request, but directed staff to forward this information to the Richland County Recreation Commission for consideration. The vote in favor was unanimous.
- Consent** 12. Council Motion (Jackson): Request to consider proposals and locations for a possible Farmers Market in Richland County – The committee voted to hold this item in Committee while staff performed due diligence on the item. The vote in favor was unanimous.
- Consent** 13. \*Council Motion (Pearce): Request to reverse the action proposed by the county regarding the termination of payroll deductions for county employees wishing to have their policies with Colonial Life Insurance remain in force, and to continue collecting these payments on behalf of Colonial Life – The committee recommended the reversal of the actions proposed by the County regarding the termination of payroll deductions for county employees wishing to have their policies with Colonial Life Insurance remain in force, and to continue collecting these payments on behalf of Colonial Life. The vote in favor was unanimous.

\* Item was forwarded to the July 28, 2009 Special Called Council Meeting.

## **Adjournment**

Staffed by Roxanne M. Ancheta