



RICHLAND COUNTY COUNCIL

ADMINISTRATION AND FINANCE COMMITTEE

Paul Livingston
District 4

Mike Montgomery
District 8

Joyce Dickerson, Chair
District 2

Greg Pearce
District 6

Val Hutchinson
District 9

Tuesday, September 23, 2008
6:00 PM

Report of Actions

CALL TO ORDER Joyce Dickerson called the meeting to order.

APPROVAL OF MINUTES

- A. **Regular Session: July 22, 2008** – The minutes of the July 22, 2008 meeting were approved as submitted.

ADOPTION OF AGENDA The revised agenda was adopted as published.

ITEMS FOR ACTION

Held in A&F A. **Request to approve salary adjustments to the Board of Voter Registration Office for 4 full-time appointed Board Members and 1 full-time appointed Chairperson** – This item was held in committee for further discussion. The committee directed the administrator to pursue discussing the possibility of merging the Board of Voter Registration and the Election Commission. The committee also requested a list of duties and salaries in comparable counties. **[ACTION: Administration, Human Resources]**

Consent B. **Business License Amendments** – The committee forwarded both ordinances to the full council with a recommendation to give third reading approval. The committee also requested that staff review the county's business license policy, and to determine the financial impact of instituting a cap on business revenues when assessing the fee. **[ACTION: Business Service Center, Administration, Legal]**

1. An ordinance amending the Richland County Code of Ordinances; Chapter 16, Licenses and Miscellaneous Business Regulations; Article I, In General; so as to address business revenues generated by interstate commerce

2. An ordinance amending the Richland County Code of Ordinances; Chapter 16, Licenses and Miscellaneous Business Regulations; Article I, In General; so as to address business revenues generated by interstate commerce so as to address rates set for landfills

- Consent** **C. Sheriff: Request to approve a Project Lifesaver Program Enhancement grant (No personnel, no match)** – The committee forwarded this item to the full council with a recommendation to approve the grant. The vote in favor was unanimous.
- D. Sheriff: Request to approve a catastrophic planner grant (1 FTE, no match)** – The committee voted to forward this item to the full council without a recommendation.
- Held in** **E. Consideration of Alternate Work Schedules** – This item was held in committee. The administrator was directed to work with the Human Resources Department and bring back recommendations in the future. **[ACTION: Administration, Human Resources]**
A&F
- Consent** **F. An ordinance to amend the Richland County Code of Ordinances; Chapter 18, Offenses; Section 18-6, Smoking of Tobacco Products; so as to decrease the fine for an infraction** – The committee forwarded this item to the full council with a recommendation to give first reading approval to the ordinance. The vote in favor was unanimous.
- Consent** **G. Policy regarding the use of carry over funds** – The committee recommended that council adopt the policy as submitted. The vote in favor was unanimous.
- Consent** **H. Coroner: Request to approve the renewal of a contract with Professional Pathology Services** – The committee recommended that council approve the contract with Professional Pathology Services. The vote in favor was unanimous.
- Consent** **I. Contractual Matter: Retiree Payroll Deduction Insurance Vendors and Products, Employee Assistance Program (EAP) Services, and Flexible Spending Accounts (FSA)** – The Committee recommended that council approve the awarding of contracts for health, dental and life insurance services, as well as other insurance related services, as recommended by the County Administrator in executive session, with any accrued savings to be used for GASB 45 implementation and for administrative costs associated with the transition from existing insurance contracts to the new contracts.

Adjournment

Staffed by Joe Cronin