



Richland County Council
ADMINISTRATION AND FINANCE COMMITTEE
MINUTES
May 23, 2023 – 6:00 PM
Council Chambers
2020 Hampton Street, Columbia, SC 29204

COUNCIL MEMBERS PRESENT: Jessica Mackey, Chair; Yvonne McBride, Paul Livingston, and Don Weaver

Not Present: Jason Branham

OTHERS PRESENT: Leonardo Brown, Aric Jensen, Ashiya Myers, Stacey Hamm, Michelle Onley, Angela Weathersby, Lori Thomas, Abhijit Deshpande, Jennifer Wladischkin, Anette Kirylo, Kyle Holsclaw, Patrick Wright, Tamar Black, Dale Welch, Jani Hussain, Chelsea Bennett, John Ansell, Michael Maloney, Shirani Fuller, and Michael Byrd

1. **CALL TO ORDER** – Chairwoman Jessica Mackey called the meeting to order at approximately 6:00 PM.
2. **APPROVAL OF MINUTES**
 - a. April 25, 2023 – Ms. McBride moved to approve the minutes as distributed, seconded by Mr. Livingston.
In Favor: McBride, Livingston, Weaver, and Mackey
Not Present: Branham
The vote in favor was unanimous.
3. **ADOPTION OF AGENDA** – Ms. McBride moved to adopt the agenda as published, seconded by Mr. Weaver.
In Favor: McBride, Livingston, Weaver, and Mackey
Not Present: Branham
The vote in favor was unanimous.
4. **ITEMS FOR ACTION**
 - a. Office of Procurement & Contracting – County-wide Contract Award for RC-568-P-23 – The County Administrator, Leonardo Brown, stated the proposal issued on March 2, 2023, included printing, mailing, and postal services. There were two responses received, and the evaluation process was held. Staff recommends awarding a contract to The Sourcing Group for Richland County’s printing, mailing, and postal services.
Mr. Weaver inquired as to who has the current contract.
Ms. Jennifer Wladischkin, Procurement Director, responded The Sourcing Group holds the current contract.
Mr. Livingston moved to forward to Council with a recommendation to award a contract to The Sourcing Group for Richland County’s printing, mailing, and postal services, seconded by Mr. Weaver.
In Favor: McBride, Livingston, Weaver, and Mackey
Not Present: Branham
The vote in favor was unanimous.
 - b. Utility Transfer of Deeds – Arthurstown/Little Camden/Taylor’s Sanitary Sewer – Mr. Brown stated Richland County Utilities recommends the transfer of deeds of sanitary sewer lines to the City of Columbia for Arthurstown, Little Camden, and Taylor’s Sanitary Sewer System, Phase I. He noted this was an action that came before the body in the past. It went through all the approval processes, but

somewhere between the City and the County, the transfer never happened. The City of Columbia is currently providing the services.

Mr. Livingston moved to forward to Council with a recommendation to approve the transfer of deeds of sanitary sewer lines to the City of Columbia for Arthurtown, Little Camden, and Taylors Sanitary Sewer System, Phase I, seconded by Mr. Weaver.

In Favor: McBride, Livingston, Weaver, and Mackey

Not Present: Branham

The vote in favor was unanimous.

- c. Utilities – Exceeding Purchase Order Limits – Mr. Brown stated there is a service the County has routinely received which has not risen above the \$100,000 threshold. As a result, Council has not had to take additional action. The prices now have increased to a level where the cost will exceed the \$100,000 threshold; therefore, it now requires Council approval.

Mr. Weaver inquired if this resulted from inflation and if Council needs to revise the Administrator's spending threshold.

Mr. Brown responded it was solely due to inflation, and the other matter could be discussed in the future.

Mr. Weaver moved to forward to Council with a recommendation to approve the request to exceed the purchase order amount of \$100,000 for purchasing Aluminum Chlorohydrate (ACH) from G20 Technologies, replacement pumps and equipment from Pete Duty Associates, and repair and maintenance services from Carolina Lift Stations and P&S Construction, seconded by Ms. McBride.

In Favor: McBride, Livingston, Weaver, and Mackey

Not Present: Branham

The vote in favor was unanimous.

- d. Department of Public Works – Solid Waste & Recycling Division – Collection Area 5B Contract Renewal

- e. Department of Public Works – Solid Waste & Recycling Division – Collection Area 7 Contract Renewal – Mr. Weaver inquired about the increase in the contract.

Mr. Brown responded there is not an increase, but a continuation of service, as provided. He indicated this was one of the providers that met the expectations throughout the County's challenges.

Mr. Livingston moved to forward to Council with a recommendation to renew Collections Area 5B and Area 7's contracts with the current service provider, Johnson Garbage Service, seconded by Mr. Weaver.

Ms. Mackey inquired where Areas 5B and 7 are located.

Mr. Michael Maloney, Public Works Director, stated Area 5B is located on the edge of the City of Columbia and contains many of the doughnut holes. Area 7 encompasses Lower Richland (District 10).

In Favor: McBride, Livingston, Weaver, and Mackey

Not Present: Branham

The vote in favor was unanimous.

- f. Department of Public Works – Solid Waste & Recycling Division – Ballentine Property Purchase

Ms. McBride moved to go into Executive Session, seconded by Mr. Weaver.

In Favor: McBride, Livingston, Weaver, and Mackey

Not Present: Branham

The vote in favor was unanimous.

***Council went into Executive Session at approximately 6:14 PM
and came out at approximately 6:41 PM***

Mr. Livingston moved to come out of Executive Session, seconded by Ms. McBride.

In Favor: McBride, Livingston, Weaver, and Mackey

Not Present: Branham

The vote in favor was unanimous.

Mr. Livingston directed the Administrator to move forward regarding the Ballentine property purchase negotiations, as discussed in Executive Session, seconded by Ms. McBride.

In Favor: McBride, Livingston, Weaver, and Mackey

Not Present: Branham

The vote in favor was unanimous.

5. **ADJOURNMENT** – Mr. Livingston moved to adjourn the meeting, seconded by Mr. Weaver.

In Favor: McBride, Livingston, Weaver, and Mackey

Not Present: Branham

The vote in favor was unanimous.

The meeting adjourned at approximately 6:42 PM.