



Richland County Council
ADMINISTRATION AND FINANCE COMMITTEE

MINUTES

March 28, 2023 – 6:00 PM
Council Chambers
2020 Hampton Street, Columbia, SC 29204

COUNCIL MEMBERS PRESENT: Jesica Mackey, Chair; Paul Livingston and Don Weaver

NOT PRESENT: Jason Branham and Yvonne McBride

OTHERS PRESENT: Cheryl English, Leonardo Brown, Aric Jensen, Ashiya Myers, Stacey Hamm, Chelsea Bennett, Michelle Onley, Angela Weathersby, John Thompson, Lori Thomas, Abhijit Deshpande, Jennifer Wladischkin, Anette Kirylo, Kyle Holsclaw, Patrick Wright, Sandra Haynes, and Dante Roberts

1. **CALL TO ORDER** – Chairwoman Jesica Mackey called the meeting to order at approximately 6:00 PM.

2. **APPROVAL OF MINUTES**

a. February 28, 2023 – Mr. Livingston moved to approve the minutes as distributed, seconded by Mr. Weaver.

In Favor: Livingston, Weaver, and Mackey

Not Present: Branham and McBride

The vote in favor was unanimous.

3. **ADOPTION OF AGENDA** – Mr. Weaver moved to adopt the agenda as published, seconded by Mr. Livingston.

In Favor: Livingston, Weaver, and Mackey

Not Present: Branham and McBride

The vote in favor was unanimous.

Ms. Mackey thanked her colleagues for supporting her as Administration and Finance Committee Chair.

4. **ITEMS FOR ACTION**

a. Department of Public Works – Roads & Drainage Maintenance Division – Purchase of Vactor Truck – Mr. Leonardo Brown, County Administrator, stated the Department of Public Works is requesting the purchase of a Vactor truck. He noted, "On February 7, 2023, Council approved the use of fund balance in the Road Maintenance Fund." The vac-truck was included in the capital items list. It was pointed out the Roads & Drainage Maintenance Division currently has two vac trucks. One is a model year 2006 Sterling, and the other is a model year 2013 Freightliner. The manufacturer recommends replacing this equipment between 6-8 years of operation. Both have exceeded their service life and are becoming high maintenance and of low level of service.

Mr. Livingston inquired if this was sole source or if it was bid out.

Mr. Brown responded they used a cooperative agreement to acquire this. Therefore, it is not a sole source, and did go through a procurement process.

Ms. Mackey stated, for clarification, the request is to trade the two existing vac trucks and replace them with one new Vactor truck.

Mr. Maloney stated the amount shown on p. 10 of the agenda packet is the amount remaining after the trade-in. We are trading in the older devices for the new truck.

Ms. Mackey inquired if we would not need to purchase two trucks to replace the ones we are trading in.

Mr. Maloney responded the department did not actually have two trucks. They had one that seldom worked.

Mr. Livingston moved to forward to Council with a recommendation to approve the purchase of a Vactor truck, Mr. Weaver seconded the motion.

In Favor: Livingston, Weaver, and Mackey

Not Present: Branham and McBride

The vote in favor was unanimous.

- b. Animal Services – City of Columbia Intergovernmental Agreement Renewal – Mr. Brown stated this item is a renewal of the County’s agreement with the City of Columbia to utilize their shelter.

Mr. Livingston moved to forward to Council with a recommendation to approve the renewal of the intergovernmental agreement for animal housing at the City of Columbia Animal Shelter, seconded by Mr. Weaver.

Ms. Mackey noted that the briefing document states, “The per diem rate will increase annually based on the Consumer Price Index....” She inquired if we are anticipating an increase in the price.

Mr. Brown responded the rate would not increase more than 2%, but we know CPI has grown over the last couple of years, so we should expect a general increase.

In Favor: Livingston, Weaver, and Mackey

Not Present: Branham and McBride

The vote in favor was unanimous.

5. **ITEMS PENDING ANALYSIS: NO ACTION REQUIRED**

- a. Direct the County Administrator to create a new IGA regarding the Alvin S. Glenn Detention Center Inmate Per Diem rate. Richland County is operating on fees that were implemented effective July 1, 2018 and but did not go into effect until July 1, 2019 due to the 90-day notice requirement pursuant to the agreement. The agreement in effect at that time was to have the fee only increase \$10 per year until it reached 95% of the actual cost to the County. We are currently losing thousands of dollars per year the way this is being handled.

Richland County should not have taxpayers pay for outside entities who placed individuals in the County Detention Center, as that is the responsibility of the placing entity. Every entity who places an individual in the Alvin S. Glenn Detention Center should have an IGA with Richland County that reflects the current rate they will be paying as well as the fact rates are subject to change upward or downward on an annual basis. Those IGA’s should also be worded as an annual agreement with up to so many extension years and the 90-day notice needs to be either reduced or more closely followed by staff. [MALINOWSKI - May 3, 2022] – Mr. Brown noted staff would be working through the Detention Center Ad Hoc Committee to update the per diem contract(s). Once the contract(s) are in place, they will be brought back to the A&F Committee.

- b. Any agency receiving funds from Richland County must provide an accounting for those funds prior to a request for funds in the next fiscal year budget. REASON: Accountability is a must for taxpayer dollars [MALINOWSKI - June 7, 2022] – Staff recommends that this item be deferred and revisited for changes to the reports to become more consistent, streamlined, and standardized following recommendations from the Community Impact Grant Committee to full Council in Spring 2023.

6. **ADJOURNMENT** – Mr. Livingston moved to adjourn the meeting, seconded by Mr. Weaver.

In Favor: Livingston, Weaver, and Mackey

Not Present: Branham and McBride

The vote in favor was unanimous.

The meeting adjourned at approximately 6:20 PM.