

# MINUTES OF



## RICHLAND COUNTY COUNCIL ADMINISTRATION AND FINANCE COMMITTEE TUESDAY, JUNE 25, 2013 6:00 P.M.

*In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building.*

=====

### MEMBERS PRESENT

Chair: Joyce Dickerson  
Member: Damon Jeter  
Member: Paul Livingston  
Member: Greg Pearce  
Member: Torrey Rush

**ALSO PRESENT:** Bill Malinowski, Norman Jackson, Julie-Ann Dixon, Seth Rose, Tony McDonald, Sparty Hammett, Roxanne Ancheta, Justine Jones, Bill Peters, Pam Davis, David Hoops, Geo Price, Frank Frierson, Sara Salley, Dwight Hanna, Daniel Driggers, Ronaldo Myers, Chris Eversmann, Brad Farrar, Monique Walters, Michelle Onley

### CALL TO ORDER

The meeting started at approximately 6:00 p.m.

### APPROVAL OF MINUTES

**April 23, 2013 (Regular Session)** – Mr. Livingston, seconded by Mr. Pearce, to approve the minutes as distributed. The vote in favor was unanimous.

### ADOPTION OF AGENDA

Mr. Rush moved, seconded by Mr. Livingston, to adopt the agenda as distributed. The vote in favor was unanimous.

### ITEMS FOR ACTION

**Local Public Agency Administration** – Mr. Livingston moved, seconded by Mr. Pearce, to forward to Council with a recommendation to approve the request to allow the County to apply

for Local Public Agency status with SCDOT for the cross walk project. The vote in favor was unanimous.

**Collecting H-Tax at Sponsored Events** – Mr. Pearce moved, seconded by Mr. Livingston, to forward to Council with a recommendation to explore the possibility of vendors paying a fee or a percentage of their vendor's fees at tourist sponsored events for tourist-related activities. The vote in favor was unanimous.

**Budget Motions List** – Mr. Livingston moved, seconded by Mr. Pearce, to forward to Council with a recommendation to approve the request for staff to provide Council with the Budget processes' preliminary motions list 24 hours prior to the deadline for item submission and the final list within 48 hours following the submission deadline. The vote in favor was unanimous.

**Inmate Food Service Management Contract** – Mr. Livingston moved, seconded Mr. Rush, to forward to Council with a recommendation to approve the request to negotiate and award a five year contract to ABL Food Service Management, renewal annually if the company provides quality services to the detention center, in the amount of \$1,578,396.72. The vote in favor was unanimous.

**FY14 Airport Master Rate Schedule and Ramp Fee Collection Procedures** – Mr. Livingston moved, seconded Mr. Rush, to forward to Council with a recommendation to approve the proposed master rate schedule of airport fees for FY14 and the procedures for the collection of ramp fees. The vote in favor was unanimous.

**Requested Authorization for Negotiation and Award of Fleet Management Contract** – Mr. Livingston moved, seconded by Mr. Rush, to forward this item to Council with a recommendation to approve the request for the Procurement Director to negotiate with First Vehicle Services, determined to be the most responsible and responsive responder, and award a contract for Fleet Maintenance Services. The vote in favor was unanimous.

**Approval of FY13-14 Budgets within the FY12-16 Consolidated Plan for Community Development Department Funds** – Mr. Livingston moved, seconded by Mr. Rush, to forward this item to Council with a recommendation to approve the FY13-14 estimated budgets for CDBG and HOME to be found in the FY13-14 Action Plan. The \$47,500 for the Columbia Urban League was reallocated during the budget process and staff will provide a recommendation as to how those funds are to be expended. The vote in favor was unanimous.

**Purchase of Building and Lot for New Blythewood Magistrate District Office** – Mr. Jeter moved, seconded by Mr. Livingston, to forward this item to Council with a recommendation to approve the request to purchase the building located at 118 McNulty Street, Blythewood, SC 29016. The purchase will provide an office for the newly created Blythewood Magistrate District Office. The vote in favor was unanimous.

## ADJOURNMENT

The meeting adjourned at approximately 6:26 p.m.

**Richland County Council  
Administration and Finance Committee  
June 25, 2013  
Page Three**

The minutes were transcribed by Michelle M. Onley

Submitted by,

Joyce Dickerson, Chair