

**RICHLAND COUNTY**  
**ADMINISTRATION & FINANCE**  
**COMMITTEE AGENDA**



**Tuesday, JUNE 25, 2019**

**6:00 PM**

**COUNCIL CHAMBERS**

**The Honorable Joyce Dickerson, Chair**

**County Council District 2**

**The Honorable Bill Malinowski**

**County Council District 1**

**The Honorable Yvonne McBride**

**County Council District 3**

**The Honorable Joe Walker**

**County Council District 6**

**The Honorable Dalhi Myers**

**County Council District 10**

# RICHLAND COUNTY COUNCIL 2019



Bill Malinowski  
District 1  
2018-2022



Joyce Dickerson  
District 2  
2016-2020



Yvonne McBride  
District 3  
2016-2020



Paul Livingston  
District 4  
2018-2022



Allison Terracio  
District 5  
2018-2022



Joe Walker, III  
District 6  
2018-2022



Gwendolyn Kennedy  
District 7  
2016-2020



Jim Manning  
District 8  
2016-2020



Calvin "Chip" Jackson  
District 9  
2016-2020



Dalhi Myers  
District 10  
2016-2020



Chakisse Newton  
District 11  
2018-2022





Richland County Administration & Finance Committee

June 25, 2019 - 6:00 PM  
Council Chambers  
2020 Hampton Street, Columbia, SC 29201

1. **CALL TO ORDER** The Honorable Joyce Dickerson
  
2. **APPROVAL OF MINUTES** The Honorable Joyce Dickerson
  - a. May 23, 2019 [PAGES 7-10]
  
3. **APPROVAL OF AGENDA** The Honorable Joyce Dickerson
  
4. **ITEMS FOR ACTION** The Honorable Joyce Dickerson
  - a. On November 16, 2017 the A&F Committee directed the legal department to prepare a structured proposal addressing the creation of a service fee agreement or Ordinance for property not taxed in Richland County but receiving all the services that taxpayers do. This matter should be immediately addressed and brought back with the requested information to the June 2019 A&F Committee. [MALINOWSKI] [UNDER SEPARATE COVER]
  
  - b. The COMET Interest Payments [PAGES 11-14]
  
  - c. Department of Public Works - Equipment Purchase [PAGES 15-22]
  
  - d. Fund Balance for inside and outside departments/ agencies receiving funds from Richland County should not exceed a certain percentage of their operating budget. This is a request to address this matter and determine what reasonable percentage that should be. [MALINOWSKI] [PAGES 23-24]
  
  - e. Department of Public Works - Solid Waste Area 4 Collections Contract [PAGES 25-29]

- f. Department of Public Works - Private Road Takeover [PAGES 30-34]
- g. Award for Delinquent Tax Notice Posting [PAGES 35-37]
- h. Fleet Maintenance Services Contract Award [PAGES 38-40]
- i. EMS Billing and Collections Services Contract [PAGES 41-43]
- j. Town of Eastover Sewer Bills [PAGES 44-62]
- k. Columbia Housing Authority Vehicle Donation [PAGES 63-65]

**5. ADJOURN**



Special Accommodations and Interpreter Services Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.



## Richland County Council

### DEVELOPMENT AND SERVICES COMMITTEE

May 23, 2019 – 5:00 PM

Council Chambers

2020 Hampton Street, Columbia, SC 29204

COMMITTEE MEMBERS PRESENT: Gwen Kennedy, Chair, Allison Terracio, Jim Manning, Calvin Jackson and Chakisse Newton

OTHER COUNCIL MEMBERS PRESENT: Bill Malinowski, Joyce Dickerson, Dalhi Myers and Paul Livingston

OTHERS PRESENT: Michelle Onley, Kimberly Williams-Roberts, Larry Smith, Stacey Hamm, Clayton Voignier, John Thompson, Tommy DeLage, Quinton Epps, Ismail Ozbek, Sandra Yudice, Tim Nielsen and Cheryl Johnson

1. **CALL TO ORDER** – Ms. Kennedy called the meeting to order at approximately 5:00 PM.
2. **APPROVAL OF MINUTES**
  - a. April 23, 2019 – Mr. Manning moved, seconded by Ms. Newton, to approve the minutes as distributed  
  
In Favor: Terracio, Jackson, Newton, Kennedy and Manning  
  
The vote in favor was unanimous.
3. **ADOPTION OF AGENDA** – Mr. Manning moved, seconded by Mr. Jackson, to adopt the agenda as published.  
  
In Favor: Terracio, Jackson, Newton, Kennedy and Manning  
  
The vote in favor was unanimous.
4. **ITEMS FOR ACTION**
  - a. Determine if there is any state/federal law that prohibits a county from creating an ordinance that will address the use of plastic bags by commercial entities. If not, create an ordinance that would prohibit the use of plastic bags for use in putting product purchases, with certain exceptions if deemed necessary. Example: many products already come prepackaged in plastic and could not come under these restrictions [MALINOWSKI and N. JACKSON] – Ms. Terracio moved, seconded by Mr. Manning, to adopt the ordinance, as presented.

Ms. Newton stated she has significant questions about this ordinance. Particularly, as it relates to the outreach piece, to make sure that it is understood by the business community, and to make sure that we have fully thought through how we are going to communicate to the public

on whom this will have an impact. She also has some specific questions, in the weeds, about the ordinance. She does not want to shortchange the conversation, but also understands that we are trying to be expeditious, as we continue the budget process. Therefore, she would like to hold this item in committee, so we can continue the discussion about the outreach required as a part of this.

Mr. Manning moved, seconded by Mr. Jackson, to defer this item until the June committee meeting.

In Favor: Terracio, Jackson, Newton and Manning

Present but Not Voting: Kennedy

The vote in favor was unanimous.

- b. I move to direct the County Administrator to solicit proposals for a survey to residents of Richland County. The purpose of the survey will be to help the County strategically plan for the future as they continue to grow and meet new challenges. The survey will also assist elected officials, as well as County administrators, in making critical decisions about prioritizing resources and helping set the direction for the future of the County. The survey will gather and analyze input and data from residents on service quality, priorities and overall performance and satisfaction with County services [WALKER] – Ms. Newton moved, seconded by Ms. Terracio, to forward to Council with a recommendation to direct the Acting County Administrator to procure a specialized firm to administer a survey to residents of Richland County for the purpose of strategic planning, goal and priority setting.

Mr. Malinowski requested to be provided the year the telephone survey was conducted.

Ms. Newton stated the staff member that was acquiring that information is not present due to illness, but it will be provided at the Council meeting.

Mr. Jackson stated, for clarification, we are voting to solicit proposals.

Ms. Kennedy responded in the affirmative.

Mr. Jackson inquired as to why we have a proposal in the packet from Mecklenburg County, if we are going to be soliciting...

Mr. Manning stated he does not believe that is the proposal for us. That is the proposal that Mecklenburg County put out for the one they did.

Mr. Jackson stated, if we are going to be putting out a bid for proposals, for potential products to be developed, that we will use, why would we have one now, in advance of the solicitation process going through its full cycle and ending.

Mr. Manning stated this is just a model showing the proposals they did.

Mr. Jackson stated it seems prejudicial because now he has a model from Mecklenburg, so when the model from Beaufort comes in, he already looked at this detailed model from Mecklenburg, and may now be bias before Beaufort gets a shot. We should get all the models in at the same time, and not be prejudicing our minds with a model, when we have not even decided to do it.

#### **Development and Services**

**May 23, 2019**

-2-



Ms. Newton stated she and Councilman Walker have discussed this. The idea was not that this is a proposal from Mecklenburg County. In our last meeting, there were some questions about the types of information that could be provided in a survey, and that is why this is provided. The motion would be to prepare a solicitation, so that we could review it. Her recommendation would be, if you have some concerns that this is prejudicial, that perhaps we move forward with the motion to let them put together a solicitation for a survey, and we come back and read the solicitation. It would not be creating a survey, like Mecklenburg County. It would be a survey to get this type of data, which we could use however we wanted.

Mr. Jackson stated, he thinks, in the process of soliciting proposals for any project, to get one from a project that has already been completed, does become prejudicial because if he falls in love with this one, then all others will be seen as secondary.

Mr. Malinowski stated, for clarification, the motion is to request a solicitation be conducted. The information, in the agenda, says to direct the Administrator to procure someone. So, we are saying we go either for a RFP or RFQ.

Ms. Newton stated, Mr. Malinowski is correct, the recommendation is to procure. In subsequent conversations with staff, the discussion was to begin the solicitation process. She stated, if Mr. Malinowski has concerns about the solicitation, she would be happy to offer a friendly amendment that a solicitation is developed, that is then reviewed, to make sure that it is free and fair from bias.

Mr. Malinowski stated, to him, if you say procure, that means the Administrator goes out and says he wants to hire you to do this vs. everyone telling us what they can do and what they will charge us.

Ms. Newton stated she would offer a friendly amendment to authorize the Administrator to solicit proposals, for a survey, according to the objectives outlined in the agenda.

In Favor: Terracio, Jackson, Newton, Kennedy and Manning

The vote in favor was unanimous.

5. **ITEMS PENDING ANALYSIS: NO ACTION REQUIRED:**

- a. I move that Richland County Council secure the services of a public relations firm to, among other things, assist Council as a whole and its individual members in informing the media and general public of the body's collective work and activities and community engagements of individual members. A public relations contractor will complement the work of the Clerk's Office, as well as the Public Information Office, which promotes activities of the entire County organization; while a public relations firm will focus solely on Council and its members. The assistance of a contractor will ensure Council abides by state law in its interactions with staff, as the nature of public relations assistance can involve individual requests or directives to staff, which falls outside the authority of individual members [DICKERSON] – Mr. Manning requested an update on this item. He thinks, on things like this, we should have when the motion was made. He stated this has been sitting at the bottom of the agenda for a long time, and, if this is something that we are going to do, it would not take that long to do.

Ms. Roberts stated, toward the end of the last committee meeting, when this subject came up, Mr. Malinowski made the statement, perhaps we should not move much further, since full Council had not vetted the matter, and may not be what full Council wanted. After that, she had a conversation with the Chair regarding Mr. Malinowski's comments. Per that conversation, he

**Development and Services  
May 23, 2019**

-3-

was going to speak with the maker of the motion to determine how she wanted to go forward. Nothing has been done regarding the motion since that time.

Ms. Dickerson stated, if anyone makes a motion, and it is sent to a committee, it should be acted on and forwarded to full Council. That is when full Council would decide whether they want to.

Mr. Livingston stated he had wanted to get more clarity on it. The motion talked about the media, public relations, public information, how to promote the County, staff interaction, etc.

Mr. Jackson stated, he agrees with Ms. Dickerson, and he is not sure that the committee should have to wait until the Chair of Council gets with the maker of the motion, who is not on the committee, before the committee can deliberate and discuss the issue. It was sent to the D&S Committee. The D&S Committee needs to make a decision, one way or the other. He stated, for example, he knows there is a vacancy with the Assistant Clerk of Council, and he was going to ask in the committee meeting whether or not that might be an alternative to bringing in a consultant to do this job. Having the FTE slot available filled with a person whose qualifications are slanted towards the need that Ms. Dickerson has expressed.

Mr. Manning requested this item be placed on the agenda next month for action. It seems like discussion and information was not including the Clerk, but started out by somebody, that is not a member of this committee, saying something at the end of committee that put it into nowhere. Then someone, that is not on either committee, was going to talk to somebody about something, and that did not happen.

6. **ADJOURNMENT** – The meeting adjourned at approximately 5:23 PM.



Agenda Briefing

**To:** Chair Joyce Dickerson and Members of the Committee

**Prepared by:** Eden Logan, MBA, Administrative Assistant

**Department:** Transportation

**Date Prepared:** May 31, 2019

**Meeting Date:** June 25, 2019

<b>Legal Review</b>	Larry Smith via email	<b>Date:</b>	May 31, 2019
<b>Budget Review</b>	James Hayes via email	<b>Date:</b>	May 31, 2019
<b>Finance Review</b>	Stacey Hamm via email	<b>Date:</b>	May 31, 2019
<b>Approved for Council consideration:</b>		Acting County Administrator	John M. Thompson, Ph.D., MBA, CPM

**Committee:** Administration & Finance

**Subject:** The COMET's Request for Payment of Interest Earned on its Portion of the Penny Sales Tax Revenues

**Recommended Action:**

Staff does not have a recommendation as this is a policy decision. The current IGA does not provide for the payment of the interest to the Comet

**Motion Requested:**

1. Approve the interest payment of \$301,984.59 withheld from The Comet since the inception of the Richland County Transportation Penny Program, or
2. Deny the interest payment of \$301,984.59.

**Request for Council Reconsideration:**  Yes

**Fiscal Impact:**

To date, the SC Department of Revenue (DOR) has disbursed \$1,073,532.15 in interest payments to the County. Per Section 2(c) of Ordinance No. 039-12HR, the COMET is funded \$300,991,000 or 28.13% of the \$1,070,000,000 of the Transportation Penny funds. Thus, 28.13% of the earned interest to date yields \$301,984.59.

**Motion of Origin:**

This request did not originate from a Council Motion.

<b>Council Member</b>	
<b>Meeting</b>	
<b>Date</b>	

### Discussion:

On July 10, 2018, the referenced item was presented at the Transportation Ad Hoc Committee meeting with a recommendation to approve the back payments and eliminate all language in the Intergovernmental Agreement regarding interest payments. At its regular session meeting on July 10, 2018, County Council approved the committee's recommendation.

On May 24, 2019, John Andoh, Chief Executive Officer/Executive Director of the COMET met with Council Chair Paul Livingston, Administration & Finance Committee Chair Joyce Dickerson, Transportation Ad Hoc Chair Calvin "Chip" Jackson, and Acting County Administrator John M. Thompson to appeal to the County to reconsider its previous decision to withhold the interest payment from The COMET. The interest is generated while the sales tax revenue is held by the South Carolina Department of Revenue and disbursed to Richland County along with the earned sales tax revenues on a quarterly basis. Based on this meeting, Mr. Livingston, Mrs. Dickerson, and Mr. Jackson concurred with the COMET's request to be presented to the Administration & Finance Committee.

### Attachments:

1. Minutes from the July 10<sup>th</sup> Special Called County Council Meeting
2. Interest Earned

- d. Discussion: Transportation Penny funds being utilized for the following facilities at Three Rivers Greenway – Mr. C. Jackson stated this item was held in committee.
1. Bathrooms
  2. Parking Lot
  3. Ranger Station
  4. Fire Department

- e. Status Update: The Dirt Road Program over-committed projects Years 1 and 2 workload has not been completed. Years 3 and 4 are in the design phase. – Mr. C. Jackson stated this item was received as information.

- f. Approval of the University of South Carolina’s Funding Request and Proposed Modifications to Three Bike Path Projects – Mr. C. Jackson stated the recommendation is to approve the funding, and the modifications, pending information regarding stakeholder meetings and the community’s support for the projects. Moreover, staff will develop a MOU and attach the SCDOR Guidelines to the approval.

In Favor: Malinowski, C. Jackson, Pearce, Kennedy, Manning, Dickerson, N. Jackson, Livingston and McBride

The vote in favor was unanimous.

- g. Approval of the MOU between Richland County and the Central Midlands Regional Transit Authority (CMRTA) for distribution of past unpaid actual Revenues (\$5,060,039.96) and interest (\$230,926.13) to begin in Fiscal Year 2019 paying CMRTA based on actual revenues and interest from the Penny Funds – Mr. C. Jackson stated the recommendation is to fund the back payment; however, to eliminate all language in the MOU regarding interest payments, prior to executing the new agreement.

In Favor: Malinowski, C. Jackson, Myers, Pearce, Kennedy, Dickerson, N. Jackson, Livingston, Rose and McBride

The vote in favor was unanimous.

- h. Approval of Polo Road Right of Way Easement with the City of Columbia – Mr. C. Jackson stated this item was held in committee.

- i. Approval of the Construction Agreement for Installation of Sidewalk for the Three Rivers Greenway (Saluda Riverwalk) adjacent to the CSXT Bridge approximately 30-feet from centerline of track at RRMP C-1.58 near DOT No. 640441N, Florence Division, CN&L Subdivision pending Legal’s comments being addressed – Mr. C. Jackson stated this item was held in committee.

- j. Approval of letters recommending awarding bids – Mr. C. Jackson stated the recommendation is to approve this item.

1. Sidewalk Package S-6
2. Dirt Road Package G
3. Dirt Road Package H
4. Resurfacing Package O

**Special Called  
July 10, 2018  
-21-**

### Transportation Penny

Date Received	Amount	Interest	CMRTA pay date	Amount Paid		
				CMRTA	28.13%	28.13% Interest
10/10/2013	12,284,838.45	34,173.79	11/6/2013	3,465,338.14	3,455,725.06	9,613.09
1/13/2014	12,812,647.54	33,849.77	2/5/2014	3,613,719.69	3,604,197.75	9,521.94
4/16/2014	13,750,759.58	36,395.52	5/28/2014	3,878,326.73	3,868,088.67	10,238.06
7/16/2014	14,138,345.14	35,700.91	6/30/2014	3,987,159.15	3,977,116.49	10,042.67
10/13/2014	14,586,395.85	38,449.68	11/18/2014	4,103,153.15	4,103,153.15	10,815.89
1/23/2015	13,835,682.55	32,932.37	2/12/2015	3,901,241.38	3,891,977.50	9,263.88
4/24/2015	14,903,853.11	39,852.71	6/10/2015	3,557,250.00	4,192,453.88	11,210.57
7/29/2015	15,304,369.58	38,949.88	9/29/2015	3,561,258.00	4,305,119.16	10,956.60
10/23/2015	14,751,243.84	39,119.53	10/30/2015	3,825,680.00	4,149,524.89	11,004.32
1/20/2016	14,646,835.18	38,300.41	2/17/2016	3,825,680.00	4,120,154.74	10,773.91
4/16/2016	15,446,305.04	39,986.64	5/25/2016	3,825,680.00	4,345,045.61	11,248.24
7/27/2016	16,679,954.70	59,534.17	8/17/2016	3,825,680.00	4,692,071.26	16,746.96
10/20/2016	14,676,846.31	40,874.56	11/8/2016	4,194,886.25	4,128,596.87	11,498.01
1/19/2017	17,238,130.86	59,361.72	3/16/2017	4,194,886.25	4,849,086.21	16,698.45
4/12/2017	16,309,793.40	64,333.24	5/3/2017	4,194,886.25	4,587,944.88	18,096.94
7/24/2017	16,111,957.79	37,625.56	9/6/2017	4,194,886.25	4,532,293.73	10,584.07
10/19/2017	15,971,887.97	44,244.16	11/7/2017	4,194,886.25	4,492,892.09	12,445.88
1/18/2018	16,233,770.46	54,152.77	2/21/2018	4,690,747.75	4,566,559.63	15,233.17
4/12/2018	16,623,535.86	53,215.33	4/26/2018	4,442,817.00	4,676,200.64	14,969.47
7/20/2018	16,342,091.64	59,905.25	8/3/2018	4,597,030.38	4,597,030.38	16,851.35
10/17/2018	16,788,900.53	39,992.88	11/1/2018	9,832,757.68	4,722,717.72	11,250.00
1/22/2019	16,975,707.04	92,504.34	1/31/2019	4,725,266.39	4,775,266.39	26,021.47
4/12/2019	17,592,771.79	60,076.96	4/17/2019	4,948,846.70	4,948,846.70	16,899.65
	354,006,624.21	1,073,532.15		99,582,063.39	99,582,063.39	301,984.59

**RICHLAND COUNTY  
ADMINISTRATION**

2020 Hampton Street, Suite 4069  
Columbia, SC 29204  
803-576-2050

Agenda Briefing



**To:** Chair Joyce Dickerson and Members of the Committee  
**Prepared by:** Art Braswell, Manager, Solid Waste & Recycling  
**Department:** Public Works  
**Date Prepared:** June 03, 2019 **Meeting Date:** June 25, 2019

<b>Legal Review</b>	Elizabeth McLean via email	<b>Date:</b>	June 18, 2019
<b>Budget Review</b>	James Hayes via email	<b>Date:</b>	June 04, 2019
<b>Finance Review</b>	Stacey Hamm via email	<b>Date:</b>	June 04, 2019
<b>Other Review:</b>	Bill Peters, Manager, County Fleet, via email	<b>Date:</b>	June 06, 2019
<b>Approved for Council consideration:</b>	Acting County Administrator	John M. Thompson, Ph.D., MBA, CPM	
<b>Committee</b>	Administration and Finance		
<b>Subject:</b>	Purchase of a New Landfill Compactor		

**Recommended Action:**

Staff recommends approving the award of a new landfill compactor purchase to Flint Equipment to replace a 2011 Terex Trash Compactor for use at the County C&D Landfill.

**Motion Requested:**

I move to accept staff’s recommendation to purchase of a Bomag Landfill Compactor (Model no. BC772RB-4) from Flint Equipment.

**Request for Council Reconsideration:**  Yes

**Fiscal Impact:**

The cost of the replacement equipment, purchased through Procurement’s competitive bid process, is \$626,464.57. The replacement will be a Bomag Model BC772RB-4 Landfill Compactor. The funds are available in the department’s budget (2101365004.531400). The funding was originally to be used for the landfill gas system in FY19; however, following discussions with SCDHEC, it was agreed the purchase of a new compactor is a higher priority for the landfill’s operation. Therefore, funds included in the FY20 CIP budget for the compactor will be used to fund the landfill gas system.

**Motion of Origin:**

This is a staff initiated request.

Council Member	
Meeting	
Date	

### Discussion:

The Solid Waste and Recycling Division of the Department of Public Works operates and maintains a Class Two Landfill located at 1070 Caughman Road North in Columbia. The landfill accepts construction and demolition debris. Operation of the landfill requires the use of a trash compactor to achieve the maximum capacity of the landfill by compacting the debris as it is placed in the landfill.

The landfill currently uses a Terex Trash Compactor purchased in August 2011. The standard recommended lifecycle for this equipment is six years or 5,000 hours. The division's landfill compactor is almost eight years old and has over 10,000 hours of operation. Because of the age of the equipment and the harsh environment in which it operates, the piece of equipment is subject to frequent breakdowns, resulting in the loss of valuable airspace at the landfill. The department has spent over \$100,000 in the past 22 months on repairs and maintenance of the compactor.

On April 19, 2019, the Richland County Procurement Department staff issued a Request for Bids for a new landfill compactor. Six companies submitted bids by the deadline of May 20, 2019. Flint Equipment's bid was determined to be the lowest responsive and responsible bidder.

### Attachments:

1. Bid tabulation
2. Bomag specifications sheet







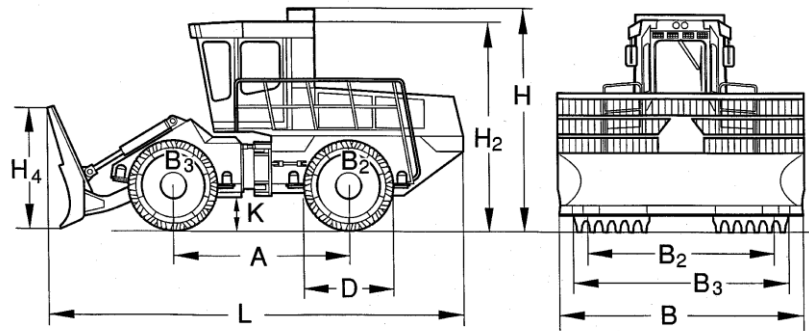


# TECHNICAL DATA

REFUSE COMPACTOR

BC 672 RB-4, BC 772 RB-4





**Dimensions in in**

	<b>A</b>	<b>B</b>	<b>B2</b>	<b>B3</b>	<b>D</b>	<b>H</b>	<b>H2</b>	<b>H4</b>	<b>K</b>	<b>L</b>
<b>BC 672 RB-4</b>	137.8	149.6	139.8	148.6	65.4	162.2	150.4	76.8	23.6	329.5
<b>BC 772 RB-4</b>	137.8	149.6	139.8	148.6	65.4	162.2	150.4	76.8	23.6	329.5

**Shipping dimensions in cub.yd**

<b>BC 672 RB-4</b>	158.876
<b>BC 772 RB-4</b>	158.876

## Technical Data

## BOMAG BC 672 RB-4

## BOMAG BC 772 RB-4

### Weights

Grossweight .....	lb	73,194	82,894
Operating weight CECE .....	lb	71,871	81,571
Axle load, front / rear CECE .....	lb	33,731/38,140	38,361/43,211

### Driving Characteristics

Speed (1), forward .....	mph	0- 2.5	0- 2.5
Speed (1), reverse .....	mph	0- 2.5	0- 2.5
Speed (2), forward .....	mph	0- 4.7	0- 4.7
Speed (2), reverse .....	mph	0- 4.7	0- 4.7
Speed (3), forward .....	mph	0- 7.5	0- 7.5
Speed (3), reverse .....	mph	0- 7.5	0- 7.5
Max. gradeability (dep. on soil con.) .....	%	100	100
Max. pushing force .....	lb	346	394

### Drive

Engine manufacturer .....		Merc.-Benz	Merc.-Benz
Type .....		OM 471 LA	OM 471 LA
Emission stage .....		4	4
Cooling .....		Liquid	Liquid
Number of cylinders .....		6	6
Performance ISO 9249 .....	hp hp	455.9	455.9
Performance SAE J 1349 .....	min-1	456.0	456.0
Speed .....		1,700	1,700
Travel system .....	V	hydrost.	hydrost.
Operating voltage .....		24	24

### Compaction Wheels

Width, front / rear .....	in		
Outer diameter (front) .....	in	53.1/44.3	53.1/44.3
Outer diameter (rear) .....	in	65.4	65.4
Number of teeth/cutters, front .....		60	60
Number of teeth/cutters, rear .....	in	50	50
Compaction coverage per side .....		53.1	53.1

### Brakes

Service brake .....		hydrost.	hydrost.
Parking brake .....		hydromec.	hydromec.

### Steering

Steering system .....		oscil.artic.	oscil.artic.
Steering method .....	deg	hydraulic	hydraulic
Steering / oscillating angle +/- .....	in	40/15.0	40/15.0
Track radius, inner .....		121.7	121.7

### Dozer Blade

Height adjustment over ground level .....	in	47.2	47.2
Height adjustment below ground level .....	cub.yd	4.7	4.7
Dozer blade capacity acc. to SAE J 1265 .....		15.2	15.2

### Capacities

Fuel .....	gal	132.1	132.1
Engine oil .....	gal	10.3	10.3
Hydraulic oil .....	gal	92.5	92.5
AdBlue .....		25.1	25.1

Technical modifications reserved. Machines may be shown with options.

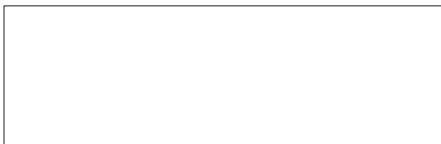
## Standard Equipment

- Electronic engine management
- Electronic monitoring module with engine shut-down
- Engine air intake at a height of 157.5 in
- Dry air filter
- Cold starting system
- Multi fuel filter system
- Fuel bleeding pump
- Hydraulic all-wheel drive (Quad pump drive)
- Wear control in hydraulic circuit
- Hydraulically operated articulated steering system
- Oscillating articulated joint between front and rear frames
- Automatic central lubrication system
- Polygonal compaction wheels, teeth with replaceable caps\*
- Adjustable scrapers in front of and behind each wheel
- All drive components well protected by the closed frame pan
- Wire deflector and drive protection on inner side of wheels
- Blade (149.6 in)\*
- ROPS/FOPS
- Noise insulated cab
- Vibration insulated cab suspension
- Cab ventilation with overpressure
- Activated charcoal filter for odour restriction
- Tinted safety glass panes
- Sun shades
- Sliding windows on both sides
- Front / rear windscreen washer system
- Interval switch for windscreen wiper
- Outside and inside rear mirrors
- Heated outside mirror
- Air suspended seat
- Seat heating
- Head rest
- Control unit for dozer blade and travel direction control integrated in driver's seat
- Adjustable joystick steering
- Display instruments
- Radio cassette unit (stereo) AM/FM
- 24 V electrics
- Generator 80 A
- Battery disconnecting switch
- Working lights, 6 front / 4 rear
- Rotary beacon
- Audible backup alarm
- Warning horn
- Access steps right / left
- Towing eyes front / rear
- Air condition
- Heated rear windscreen
- Hydr. driven, reversible and speed controlled radiator fan
- Rearview camera

\* must be ordered separately

## Optional Equipment

- Premium compaction wheels with highly wear resistant teeth
- Semi-U-Blade 147.6in
- Semi-U-Blade 176.4in
- PS3 Bucket 149.6in
- Blade 171.3in
- Pre start cabin heating
- Fire extinguisher
- Special painting
- Environmentally compliant hydraulic oil
- Protective ventilation system (Pre-installation)
- Lockable hood lock (anti-theft protection)
- Tool kit
- TELEMATIC POWER
- Tarpomatic (Pre-installation)
- Tachograph



PRUS 570 02 010

190916 Sa

**BOMAG Americas, Inc.**  
125 Blue Granite Parkway  
Ridgeway, SC 29130  
USA  
Tel. +1 803 3370700  
Fax +1 803 3370800  
[www.bomag.com/us](http://www.bomag.com/us)





Agenda Briefing

**To:** Chair Joyce Dickerson and Members of the Committee  
**Prepared by:** Stacey Hamm, Director, Finance  
 James Hayes, Director, Office of Budget and Grants Management  
**Department:** Finance and the Office of Budget and Grants Management  
**Date Prepared:** June 12, 2019 **Meeting Date:** June 25, 2019

<b>Legal Review</b>	Elizabeth McLean via email	<b>Date:</b>	June 19, 2019
<b>Approved for Council consideration:</b>	Assistant County Administrator	Sandra Yúdice, Ph.D.	
<b>Committee</b>	Administration and Finance		
<b>Subject:</b>	Fund Balance for inside and outside departments		

**Recommended Action:**

Staff recommends not having one set percentage for inside and outside departments receiving funds from Richland County due to the varying nature of the different funds.

**Motion Requested:**

N/A

**Request for Council Reconsideration:** Yes

**Fiscal Impact:**

The financial impact would be to use some of the available fund balance for one-time expenditures identified during the budget cycle.

**Motion of Origin:**

Fund Balance for inside and outside departments/agencies receiving funds from Richland County should not exceed a certain percentage of their operating budget. This is a request to address this matter and determine what reasonable percentage that should be.

<b>Council Member</b>	Bill Malinowski
<b>Meeting</b>	Regular Session
<b>Date</b>	June 4, 2019



## Discussion:

The Government Finance Officers Association (GFOA) recommends that governments establish a fund balance policy for the general fund. The County's policy establishes the balance of the General Fund to be 20% to 35% of total audited General Fund expenditures for the previous fiscal year. Those departments not funded by the General Fund (i.e., Neighborhood Development) are funded by Special Revenue Funds. The outside agencies such as the Richland Library are millage agencies that have their own boards that set their fund balance policy. The GFOA's best practices imply the use of fund balances should be prohibited as a funding source for ongoing recurring expenditures.

A special revenue fund is an account established by a government to collect money that must be used for a specific project. Special revenue funds provide an extra level of accountability and transparency to taxpayers that their money will go toward an intended purpose. The Government Accounting Standards Board (GASB) issued Statement No. 54 in 2011, to clarify the definition of special revenue funds. From the Statement:

“Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.”

Each special revenue fund has its purpose as well as risks to consider. For example, the Economic Development fund should build a fund balance able to fund one-time projects attracted to Richland County. The Hospitality Fund should have money available for one-time tourism-related projects or the ability to borrow funds for larger projects with a good bond rating.

Each special revenue fund has a different specified purpose that requires different levels of funding. It is essential that governments maintain adequate levels of fund balance to mitigate current and future risk such as revenue shortfalls and unanticipated expenditures as well as to ensure stable tax or fee rates. Each of the special revenue funds should consider its own unique circumstances. Funds that have volatile revenue sources or that are potentially subject to cuts in state aid or federal funding may require maintaining a higher fund balance. In establishing a policy for a fund, the government should consider a variety of factors, including:

1. The predictability of its revenue and the volatility of its expenditures.
2. Its perceived exposure to significant one-time outlays.
3. The potential impact on the bond rating and the corresponding increased cost of borrowed funds.

The County should maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or unpredicted one-time expenditures.

## Attachments:

N/A





Agenda Briefing

**To:** Chair Joyce Dickerson and Members of the Committee  
**Prepared by:** Art Braswell, Manager, Solid Waste & Recycling  
**Department:** Public Works  
**Date Prepared:** June 03, 2019 **Meeting Date:** June 25, 2019

<b>Legal Review</b>	Elizabeth McLean via email	<b>Date:</b>	June 18, 2019
<b>Budget Review</b>	James Hayes via email	<b>Date:</b>	June 11, 2019
<b>Finance Review</b>	Stacey Hamm via email	<b>Date:</b>	June 10, 2019
<b>Other Review:</b>	Jennifer Wladischkin, Manager, Procurement, via email	<b>Date:</b>	June 10, 2019
<b>Approved for Council consideration:</b>	Acting County Administrator	John M. Thompson, Ph.D., MBA, CPM	
<b>Committee</b>	Administration and Finance		
<b>Subject:</b>	Renewal of the Contract for Solid Waste Collection Curbside Service in Area 4		

**Recommended Action:**

Staff recommends approval to proceed with contract negotiations to extend the contract with the current service provider for Solid Waste Service Area 4.

**Motion Requested:**

I move to direct staff to negotiate amendments to extend the contract for Service Area 4 with Waste Industries, to include adjustments to the contract based on the actual Consumer Price Index (CPI), fuel surcharges, and hauler performance. Further, if the renegotiations are consistent with the recently awarded contracts for Areas 5A, 5B, and 7, that award of the renegotiated contract is also authorized.

**Request for Council Reconsideration:**  Yes

**Fiscal Impact:**

Renegotiation of the contract will allow the County to modify the Consumer Price Index (CPI) adjustment and fuel surcharge. This should result in a long-term savings to the County. Please see the attached Financial Comparison Chart.

**Motion of Origin:**

This is a staff initiated request.

<b>Council Member</b>	
<b>Meeting</b>	
<b>Date</b>	

## Discussion:

In January of 1984, Richland County began providing curbside collection service for residents using contracted haulers and currently provides curbside collection service in eight service areas through four contracted haulers. The collection services provided include household solid waste (garbage), yard waste, bulk item collection, and recycling.

The current contract for Service Area 4 with Waste Industries will expire on December 31, 2019. Waste Industries has been providing excellent service within their service areas. The County recently installed a new route management system in the Waste Industries collection vehicles. The system should be fully operational across the County this summer, allowing the County to observe the effectiveness and efficiency of the haulers in each service area.

The County's Procurement Code states, "A contract for residential solid waste collection may be renewed or renegotiated regardless of any terms therein if the County Council determines that renewal to promote continuity of service is in the best interest of the County." Negotiations will take into consideration the annual update to the Consumer Price Index (CPI) and the fuel surcharge.

Extension of the contract will also allow time for Solid Waste and Recycling Division of the Department of Public Works to compare service prior to and following implementation of the new Route Management System by the Collector as well as evaluate performance and the effectiveness of the new route management system.

In his review of this briefing document (BD), the budget director, James Hayes, offered the following:

"Historically, [when] we have given increases to haulers, we have not increased the rates charged to taxpayers thus leading to a deficit in Solid Waste. I know a rate study is underway, and we predicated the budget on its completion and implementation. Budget would therefore ask that an increase to haulers be suspended until after we have gotten approval [from] Council on rate increases. In other words, don't spend money you don't have."

In response, the Department of Public Works staff offers the following:

- Curbside collection of solid waste is an essential service with public health ramifications which must be provided; it cannot be discontinued or deferred;
- This requested action is consistent with previous renegotiations / extensions with other collectors in other service areas;
- Besides increases due to growth in the number of residences served, the requested renegotiation will contain and reduce the rate of cost increases compared with the existing contract; and
- The only other option to renegotiation / extension of the current contract is to re-advertise for this service. With six-months remaining in the existing contract, this would be an extremely tight schedule that could possibly produce higher costs than those currently being considered.

Public Works staff recommends the course of action of renegotiation/extension as requested.

## Attachments:

1. Service areas map

2. Financial comparison chart



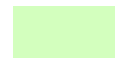




# Richland County Solid Waste Collection Areas

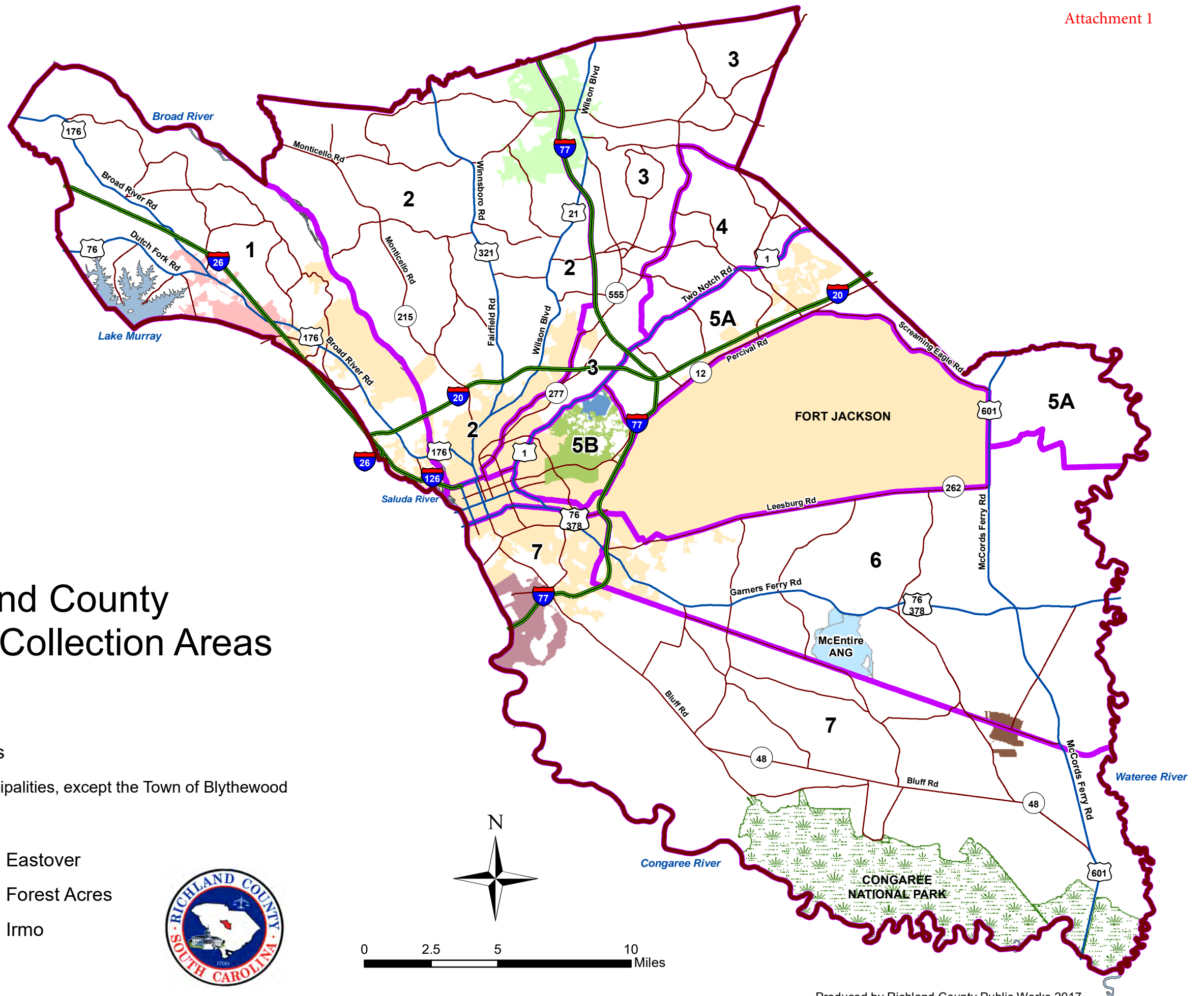
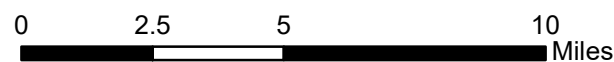
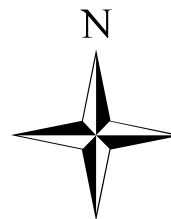
## Legend

 Solid Waste Collection Areas

Solid Waste Collection excludes all Municipalities, except the Town of Blythewood

## Municipalities

- |   |  |
|---|--|
|  Arcadia Lakes |  Eastover     |
|  Blythewood    |  Forest Acres |
|  Cayce         |  Irmo         |
|  Columbia      |  |



AREA 4 CPI EXHIBIT						
Financial Comparison Data (CPI Factor)						
Area #4 Unit Rate Comp	Current Contract Projected Rates Fixed CPI 3.5%	WI Proposed Contract – CPI est. 1.9%	Current Contract Value (3.5%)	New Contract Value (CPI)	Net	Households (No Growth Assumed)*
2019	\$23.42	\$23.42	\$4,770,654	\$4,770,654	\$0	16,975
2020	\$24.24	\$23.86	\$4,937,688	\$4,860,282	\$77,406	16,975
2021	\$25.09	\$24.31	\$5,110,833	\$4,951,947	\$158,886	16,975
2022	\$25.97	\$24.77	\$5,290,089	\$5,045,649	\$244,440	16,975
2023	\$26.88	\$25.24	\$5,475,465	\$5,141,388	\$334,077	16,975
2024	\$27.82	\$25.72	\$5,666,934	\$5,239,164	\$427,770	16,975
				5-Year Net	\$1,242,579	
*Does not include homes on backyard service						



**Discussion:**

There are areas developed in Richland County where the roads or portions of roads were never deeded to Richland County. To accept the roads into the County’s inventory, Public Works staff requires the owner/developer to bring the roads in compliance with current County standards.

There have been many instances in which the owner/developer has gone out of business or did not have the financial resources to bring the roads up to the County’s standards. In 2012, a Request Of Action was submitted to County Council to request approval of a list of 40 private roads to be accepted by the County “as is” without requiring the owners of the roads to bring them up to County standards. These roads were starting to have failures such as cracking and potholes, but because the owners were unable to address the issues, the roads continued to deteriorate.

At its annual Council Retreat in 2013, County Council discussed the list and agreed the roads should be accepted. At the February 5, 2013 Council meeting, Council approved the 2013 Council Retreat directive to have staff accept these existing 40 paved roads into the County maintenance system “as is.” To date, Public Works has only been able to obtain Right-Of-Way on 26 of these roads and decided to proceed with retaining a consultant to design repairs for these roads (listed below).

- |                    |  |
|--------------------|--|
| Merc Ct.           | Riley Ct.                                    |
| Dennis Ln.         | Bald Eagle Ct.                               |
| Otter Trail Ct.    | Heritage Hills Dr. (portion)                 |
| N. Lake Pointe Dr. | Conn St.                                     |
| Crane Creek Ct.    | Crane Creek Dr.                              |
| Scioto Dr.         | Durant St.                                   |
| Durden Park Row    | Ellafair Ln.                                 |
| Rose Dew Ln.       | Roundtree Rd.                                |
| Stonebury Ct.      | Stonington Dr.                               |
| Summer Bend Rd.    | Unnamed St. (also in Stonington Subdivision) |
| Summer Park Rd.    | Summer Side Cir.                             |
| Summer Crest Rd.   | Summer Ridge Rd.                             |
| Summer Vista Dr.   | Running Fox Rd. W                            |

Solicitation RC-153-P-2019, “Private Road Takeover” was advertised for a period of approximately thirty days. An evaluation team of three County personnel was selected based on their experience and qualifications and approved by Administration. Five firms responded to the solicitation and the evaluation scores were consolidated to establish the highest ranked offeror as Weston & Sampson Engineers, Inc.

**Attachments:**

1. Ranking Notice



**RICHLAND COUNTY FINANCE DEPARTMENT  
PROCUREMENT DIVISION**

2020 Hampton Street, Suite 3064  
Columbia, SC 29201  
803-576-2130



**Date:** 5/28/2019  
**To:** Dr. John Thompson, Ph.D., MBA, CPM, Acting County Administrator  
**From:** Yolanda Davis, Contract Specialist  
**Subject:** Notice of Ranking

**Request:**

This memorandum is to provide notification regarding the highest ranked Offeror for the **Private Roads Takeover** project for the Department of Public Works Engineering Division. We are seeking County Council approval to subsequently enter into contract negotiations with the highest ranked Offeror. If a successful contract cannot be reached, negotiations will cease and the process will begin with the next highest Offeror.

**Background:**

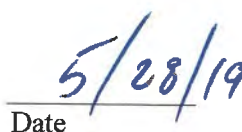
A Request for Proposal was conducted seeking an engineer that could provide services that consist of surveying, geotechnical investigations, design and construction plan preparation, bidding assistance, construction observation and administration, and final closeout documentation for the repair of roadways.

Five firms responded to solicitation # RC-153-P-2019. A duly appointed evaluation team conducted an assessment of the submittals and provided their scoring. The evaluation team's consolidated scores ranked the firms in the following order:

1. Weston & Sampson Engineers, Inc.
2. Vaughn & Melton Consulting Engineers Inc.
3. Holt Consulting Company, LLC.
4. American Engineer Consultants Inc.
5. Michael Baker International

Attached are the Consolidated Evaluations scores, the County will post the Notice of Intent to Award to the website once it's approved by County Council.

  
Signature: Acting County Administrator

  
Date



Consolidated Evaluations						
Evaluation Criteria RC-153-P-2019 PRIVATE ROAD TAKEOVER	Maximum Percentage	American Engineer Consultants Inc.	Holt Consulting Company, LLC.	Vaughn & Melton Consulting Engineers Inc.	Weston & Sampson Engineers, Inc.	Michael Baker International
<b>1. Technical Proposal</b>	50					
#1		45	50	50	50	25
#2		45	46	47	49	44
#3		45	45	45	48	40
		<b>135</b>	<b>141</b>	<b>142</b>	<b>147</b>	<b>109</b>
<b>2. Qualifications and Capability</b>	30					
#1		20	22	25	25	15
#2		30	30	30	30	30
#3		28	25	25	28	25
		<b>78</b>	<b>77</b>	<b>80</b>	<b>83</b>	<b>70</b>
<b>3. Previous Experience/Projects</b>	20					
#1		15	15	13	15	15
#2		16	16	18	18	20
#3		15	17	15	15	17
		<b>46</b>	<b>48</b>	<b>46</b>	<b>48</b>	<b>52</b>
<b>TOTAL</b>	100	<b>259</b>	<b>266</b>	<b>268</b>	<b>278</b>	<b>231</b>

Consolidated Evaluations						
Evaluation Criteria RC-153-P-2019 PRIVATE ROAD TAKEOVER	Maximum Percentage	American Engineer Consultants Inc.	Holt Consulting Company, LLC.	Vaughn & Melton Consulting Engineers Inc.	Weston & Sampson Engineers, Inc.	Michael Baker International
<b>1. Technical Proposal</b>	50					
#1		45	50	50	50	25
#2		45	46	47	49	44
#3		45	45	45	48	40
		<b>135</b>	<b>141</b>	<b>142</b>	<b>147</b>	<b>109</b>
<b>2. Qualifications and Capability</b>	30					
#1		20	22	25	25	15
#2		30	30	30	30	30
#3		28	25	25	28	25
		<b>78</b>	<b>77</b>	<b>80</b>	<b>83</b>	<b>70</b>
<b>3. Previous Experience/Projects</b>	20					
#1		15	15	13	15	15
#2		16	16	18	18	20
#3		15	17	15	15	17
		<b>46</b>	<b>48</b>	<b>46</b>	<b>48</b>	<b>52</b>
<b>TOTAL</b>	100	<b>259</b>	<b>266</b>	<b>268</b>	<b>278</b>	<b>231</b>

**RICHLAND COUNTY  
ADMINISTRATION**

2020 Hampton Street, Suite 4069  
Columbia, SC 29204  
803-576-2050



Agenda Briefing

**To:** Chair Joyce Dickerson and Members of the Committee  
**Prepared by:** David A Adams, Treasurer  
**Department:** Treasurer’s Office  
**Date Prepared:** June 04, 2019 **Meeting Date:** June 25, 2019

<b>Legal Review</b>	Elizabeth McLean via email	<b>Date:</b>	June 10, 2019
<b>Budget Review</b>	James Hayes via email	<b>Date:</b>	June 10, 2019
<b>Finance Review</b>	Stacey Hamm via email	<b>Date:</b>	June 10, 2019
<b>Approved for Council consideration:</b>	Assistant County Administrator	Sandra Yúdice, Ph.D.	
<b>Committee</b>	Administration and Finance		
<b>Subject:</b>	Award for Delinquent Tax Notice Posting		

**Recommended Action:**

Staff recommends awarding Palmetto Posting a contract for the posting of delinquent tax notices as required by state law.

**Motion Requested:**

I move to accept staff’s recommendation to award a contract to Palmetto Posting for the posting of delinquent tax notices for Richland County.

**Request for Council Reconsideration:**  Yes

**Fiscal Impact:**

Funds are generated through fees assessed on delinquent properties (Taxes at Tax Sale budget is a revenue generating account). Expenditures for the postings are anticipated to exceed \$100,000; therefore, Council’s approval to award the contract is required.

**Motion of Origin:**

This is a staff initiated request.

<b>Council Member</b>	
<b>Meeting</b>	
<b>Date</b>	

### Discussion:

South Carolina Code of Laws section 12-51-40 requires properties on which delinquent ad valorem property taxes are due to be posted prior to their sell at the tax sale. The County does not have the capacity to perform the posting duties; therefore, County Council is requested to approve a contract with Palmetto Posting.

Richland County issued a Request for Proposal RC-156-P-2019 for Delinquent Tax Notice Posting for which there were two submittals. An evaluation team scored each submittal based on the categories of: technical proposal, qualifications & capability, previous experience, and cost. Evaluations were consolidated, and Palmetto Posting was the highest ranked offeror.

County Council is requested to approve an expenditure of \$20.00 (twenty dollars) per property posting. Total charges for postings of Richland County properties are estimated to be over \$100,000.

### Attachments:

1. Consolidated Evaluations

<b>Consolidated Evaluations</b>			
<b>Evaluation Criteria</b> <b>RC-156-P-2019</b> <b>Delinquent Tax Notice Posting</b>	<b>Maximum Points</b>	<b>Carolina Posting</b>	<b>Palmetto Posting</b>
<b>Technical Proposal</b>	50		
Evaluator 1		50	50
Evaluator 2		40	50
Evaluator 3		35	50
	<b>150</b>	<b>125</b>	<b>150</b>
<b>Qualifications &amp; Capability</b>	25		
Evaluator 1		15	25
Evaluator 2		15	20
Evaluator 3		15	25
	<b>75</b>	<b>45</b>	<b>70</b>
<b>Previous Experience</b>	15		
Evaluator 1		5	15
Evaluator 2		5	15
Evaluator 3		5	15
	<b>45</b>	<b>15</b>	<b>45</b>
<b>Fees</b>	10		
Evaluator 1		9.5	10
Evaluator 2		9.5	10
Evaluator 3		9.5	10
	<b>30</b>	<b>28.5</b>	<b>30</b>
<b>GRANDTOTAL</b>	<b>300</b>	<b>213.5</b>	<b>295</b>

**RICHLAND COUNTY  
ADMINISTRATION**

2020 Hampton Street, Suite 4069  
Columbia, SC 29204  
803-576-2050



Agenda Briefing

**To:** Chair Joyce Dickerson and Members of the Committee  
**Prepared by:** Bill Peters, Manager, County Fleet  
**Department:** Office of Risk Management  
**Date Prepared:** June 07, 2019 **Meeting Date:** June 25, 2019

<b>Legal Review</b>	Elizabeth McLean via email	<b>Date:</b>	June 11, 2019
<b>Budget Review</b>	James Hayes via email	<b>Date:</b>	June 11, 2019
<b>Finance Review</b>	Stacey Hamm via email	<b>Date:</b>	June 11, 2019
<b>Approved for Council consideration:</b>	Acting County Administrator	John M. Thompson, Ph.D., MBA, CPM	
<b>Committee</b>	Administration and Finance		
<b>Subject:</b>	Fleet Maintenance Services Contract		

**Recommended Action:**

Staff recommends approving the award of a contract to First Vehicle Services (FVS) for the provision of Richland County fleet maintenance services.

**Motion Requested:**

I move to accept staff’s recommendation to approve the contract with First Vehicle Services for the provision of fleet maintenance and repair services to the Richland County fleet

**Request for Council Reconsideration:**  Yes

**Fiscal Impact:**

The cost of the contract is \$2,767,974.69; funding will be in the budget account 2200307100.521700 (Fleet Services: Repairs – Vehicles). The contract is one year with up to four (4), one-year renewals.

**Motion of Origin:**

This is a staff initiated request.

<b>Council Member</b>	
<b>Meeting</b>	
<b>Date</b>	

**Discussion:**

The current contract for Fleet Maintenance and Management Services is due to expire. Procurement issued a Request for a Best Value Bid (RC-165-BV-2019) in May 2019 and received two responses. One was from the incumbent contractor, First Vehicle Services, and the other was from Shenandoah Fleet Services. After review of both companies' proposals by an evaluation team, First Vehicle Services was the highest ranked offeror, providing the response that best met the specifications and requirements detailed in the request.

**Attachments:**

1. RC-165-BV-2019 Consolidated Evaluation Score sheet

Consolidated Evaluations			
Evaluation Criteria RC-165-BV-2019 Fleet Maintenance and Management Service	Maximum Percentage	FIRST VEHICLES SERVICES, INC.	SHENANDOAH FLEET MAINTENANCE AND MANAGEMENT, LLC
<b>Cost</b>	60		
Evaluator 1		60	44.83
Evaluator 2		60	44.83
Evaluator 3		60	44.83
	<b>180</b>	<b>180</b>	<b>134.49</b>
<b>Functionality and Suitability of Proposed Solution</b>	10		
Evaluator 1		9	8
Evaluator 2		10	8
Evaluator 3		9	8
	<b>30</b>	<b>28</b>	<b>24</b>
<b>Performance History and Standards</b>	10		
Evaluator 1		10	7
Evaluator 2		10	10
Evaluator 3		8	6
	<b>30</b>	<b>28</b>	<b>23</b>
<b>Professional Qualifications</b>	10		
Evaluator 1		10	8
Evaluator 2		10	8
Evaluator 3		9	7
	<b>30</b>	<b>29</b>	<b>23</b>
<b>Professional Qualifications</b>	10		
Evaluator 1		10	7
Evaluator 2		10	10
Evaluator 3		9	6
	<b>30</b>	<b>29</b>	<b>23</b>
<b>GRANDTOTAL</b>	<b>300</b>	<b>294</b>	<b>227.5</b>





Agenda Briefing

**To:** Chair Joyce Dickerson and Members of the Committee  
**Prepared by:** Alonzo W. Smith, Assistant Director  
**Department:** Emergency Services  
**Date Prepared:** June 07, 2019 **Meeting Date:** June 25, 2019

<b>Legal Review</b>	Elizabeth McLean via email	<b>Date:</b>	June 11, 2019
<b>Budget Review</b>	James Hayes via email	<b>Date:</b>	June 11, 2019
<b>Finance Review</b>	Stacey Hamm via email	<b>Date:</b>	June 11, 2019
<b>Approved for Council consideration:</b>		Assistant County Administrator	Sandra Yúdice, Ph.D.
<b>Committee</b>	Administration & Finance		
<b>Subject:</b>	EMS Billing and Collection Services Contract		

**Recommended Action:**

Staff recommends that Council approve awarding a contract for EMS billing and collections services to Emergency Medical Services Management Consultants (EMSMC).

**Motion Requested:**

I move to accept the staff’s recommendation of awarding the contract to EMSMC for EMS billing and collections services.

**Request for Council Reconsideration:**  Yes

**Fiscal Impact:**

Under the current contract, EMSMC is paid 6.9% for net collections received on behalf of the county. The current cost proposal is 5.9% of the net collections, which is 1 percentage point lower than the current contract.

**Motion of Origin:**

This is a staff initiated request.

<b>Council Member</b>	
<b>Meeting</b>	
<b>Date</b>	

### Discussion:

The current contract for EMS billing and collection services is expiring, necessitating the new request for proposals from Procurement for these services. Emergency Medical Services Management Consultants (EMSMC) was the highest ranked vendor by an approved evaluation team.

The EMS Billing services and electronic patient care report (ePCR) pricing is an all-inclusive price but not limited to full revenue cycle management services, lockbox services, consulting and training, and emsCharts which is the software for the ePCR. By including ePCR in the contract, the County will not have to pay a separate fee for this service. The ePCR is a requirement of SCDHEC to document each patient encounter and is used by our EMT's/Paramedics.

The 5.9% collections fee is lower than the current fee of 6.9%. Net collections is the sum of all payments less refunds during the same period(s).

### Attachments:

1. Consolidated evaluations

Consolidated Evaluations			
Evaluation Criteria RC-166-P-2019 EMS Billing and Collections	Maximum Percentage	EMS MC	LowCountry Billing
<b>Performance History</b>	35		
Evaluator 1		30	25
Evaluator 2		35	35
Evaluator 3		35	35
	<b>105</b>	<b>100</b>	<b>95</b>
<b>Professional Background</b>	20		
Evaluator 1		20	10
Evaluator 2		20	19
Evaluator 3		20	18
	<b>60</b>	<b>60</b>	<b>47</b>
<b>Personnel Experience</b>	20		
Evaluator 1		15	10
Evaluator 2		20	20
Evaluator 3		20	20
	<b>60</b>	<b>55</b>	<b>50</b>
<b>Availability</b>	20		
Evaluator 1		20	20
Evaluator 2		20	20
Evaluator 3		20	20
	<b>60</b>	<b>60</b>	<b>60</b>
<b>Lump Sum Fee</b>	5		
Evaluator 1		3.04	5
Evaluator 2		3.04	5
Evaluator 3		3.04	5
	<b>15</b>	<b>9.12</b>	<b>15</b>
<b>GRANDTOTAL</b>	<b>300</b>	<b>284.1</b>	<b>267</b>



Agenda Briefing

**To:** Chair Joyce Dickerson and Members of the Committee

**Prepared by:** Stacey Hamm, Director, Finance Department  
Shahid Khan, Director, Utilities

**Department:** Finance and Utilities

**Date Prepared:** June 4, 2019

**Meeting Date:** June 25, 2019

<b>Legal Review</b>	Larry Smith and Elizabeth McLean via email	<b>Date:</b>	June 19, 2019
<b>Budget Review</b>	James Hayes, Director, Budget and Grants Mgmt.	<b>Date:</b>	June 12, 2019
<b>Finance Review</b>	Stacey Hamm, Director, Finance Department	<b>Date:</b>	June 11, 2019
<b>Approved for Council consideration:</b>	Assistant County Administrator	Sandra Yúdice, Ph.D.	
<b>Committee</b>	Administration and Finance Committee		
<b>Subject:</b>	Town of Eastover's Delinquent Sewer Service Bills		

**Recommended Action:**

1. Per the June 23, 1998, intergovernmental agreement between Richland County and the Town of Eastover, staff recommends the following:
  - a. The County stops paying the monthly land lease (\$3,166.66) where the wastewater treatment plant (WWTP) is located in Lower Richland;
  - b. The County applies this amount toward the delinquent sewer user fees indefinitely;
  - c. The Acting County Administrator issues a 30-day disconnection notice to Town of Eastover followed with performing disconnection, as necessary, if the Town does not pay past due invoices;
  - d. The Acting County Administrator be authorized to exercise any actions including legal or collection, enabling Richland County to recover the lost fees associated with the services provided to Town of Eastover;
2. Staff also strongly recommends revisiting the 1998 IGA to a Satellite Sewer Agreement (SSA) covering all the regulatory and financial exposures that the current agreement may have. Note that a SSA is a recommended practice and serves the best interest of environment, public health, and the overall good for all parties.

**Motion Requested:**

Move to approve staff's recommendations as noted above.

**Request for Council Reconsideration:** Yes

**Fiscal Impact:**

Due to nonpayment from the Town of Eastover, there is a loss of revenue for Richland County Utilities. Currently, the Town of Eastover is in arrears of \$23,803.55 for the months of November 2018 to May 2019. The Town of Eastover has defaulted several times over the years, which translates to lost revenue for the enterprise fund.

**Motion of Origin:**

This item did not originate from a motion.

Council Member	n/a
Meeting	n/a
Date	n/a

**Discussion:**

In June 1998, Richland County and the Town of Eastover entered into an agreement (Attachment 1) for the operation of a regional wastewater treatment system. The Town of Eastover operates and maintains the internal wastewater collection system within its boundaries; Richland County operates and maintains the wastewater system outside the Town limits. Per the IGA, the Town of Eastover is required to pay a monthly fee to the County for wastewater treatment based on actual flow measured at a metering station at the wholesale wastewater treatment rate of \$1.25 per thousand gallons. Note that County Council approved the new wholesale volumetric rate for sewer customers, which will be \$4.12 per 1,000 gallons effective July 1, 2019.

The wastewater treatment plant (WWTP) began operations in early 2002, and the County began billing Eastover in March 2002. In 2001, the County loaned the Town of Eastover \$30,000 to make repairs to its system with the agreement that the Town would repay the loan over 30 months at the rate of \$1,000 a month. In August 2002, the wastewater treatment plant experienced a hydraulic overload causing significant damage to the facility. The hydraulic overload was traced to a contractor working for Eastover who deactivated the Town’s old wastewater treatment plant. The then Eastover mayor confirmed this and indicated that the Town would reimburse the County for the total repair cost of \$139,684.95.

Richland County leases the land from Eastover where the WWTP site is located. Per the IGA, the monthly lease payment is \$3,166.66. Of this monthly lease payment, the County retained \$1,000 a month and applied these funds to the outstanding balance of \$169,864.95 [\$30,000 (loan) + \$139,684.95 (plant repairs)]. The \$1,000 a month toward the \$30,000 loan started in August 2002 and the balance was reduced to zero in September 2016.

On April 28, 2004, the County informed Eastover that it was terminating the lease payments on the land where the WWTP site is located until the delinquent sewer fees were collected and used the County’s reduced lease payment (\$2,166.67/month) toward the balance owed on the sewer fees (Attachment 2). Even with this arrangement, Eastover remained \$412,848.10 in arrears from the difference owed on sewer fees.

In November 2016, the County wrote off the Town's debt, and the land lease payment to the Town of Eastover was applied to the sewer bills until November 2017. During that time, Eastover accrued \$25,096.44 in unpaid sewer bills. This balance was again written off around November 2017. At this time, the County resumed paying the lease for the land at \$3,166.66 per month, and Eastover was supposed to pay its monthly sewer user fees on time.

The Town of Eastover continues to be inconsistent with and defaulting on its sewer bill payments. The County continues fulfilling its lease payment obligation on a monthly basis and is up-to-date on those payments. The Town of Eastover's last payment was made in February 2019 for the months of August, September, and October 2018. Currently, the Town of Eastover owes the County \$23,803.55 (Attachment 3). The Acting County Administrator sent a letter to the Town's Mayor on May 17, 2019, (Attachment 4) requesting payment to keep the account in good standing but, to date, no response or payment has been received. Per the County Attorney's Office, Mr. Smith has worked this issue extensively in the past; however, the County Attorney's Office was unaware of any current delinquencies and attempts to enforce the contract.

According to the terms of IGA, if the account is 90 days delinquent, the service will be disconnected until the past due accounts have been paid. Also per the agreement, the County may withhold any delinquent fees from the monthly lease payment. The Town of Eastover is over 180 days delinquent, and the County needs to move forward with collection actions.

**Attachments:**

1. Attachment 1: June 23, 1998, IGA with Town of Eastover.
2. Attachment 2: April 28, 2004, letter to Town of Eastover
3. Attachment 3: June 4, 2019 Town of Eastover bill.
4. Attachment 4: May 17, 2019 letter to Town of Eastover

**AUSTIN, LEWIS & ROGERS**  
PROFESSIONAL ASSOCIATION  
ATTORNEYS AND COUNSELORS AT LAW

TELEPHONE (803) 256-4000  
TELECOPIER (803) 252-3679

<sup>z.f.</sup>  
**RECEIVED**

**JUN 29 1998**

**RICHLAND COUNTY  
ATTORNEY'S OFFICE (2)**

**DANIEL S. LEWIS  
(1940-1981)**

WILLIAM F. AUSTIN  
E. CROSBY LEWIS  
TIMOTHY F. ROGERS  
RAYMON E. LARK, JR.  
RICHARD L. WHITT  
EDWARD L. EUBANKS  
JOHN J. FANTRY, JR.  
SANDRA L. BURR  
W. MICHAEL DUNCAN  
TIMOTHY J. SLABOUZ

June 29, 1998

Larry Smith, Esq.  
Richland County Attorney  
2020 Hampton Street  
Columbia, SC 29201

Dear Mr. Smith:

Enclosed please find the original Intergovernmental Agreement Between Town of Eastover and the County of Richland, which has been executed by Mayor Geraldene Robinson.

Thanks.

Sincerely,

**AUSTIN, LEWIS & ROGERS, P.A.**



Nell B. Shayler  
Legal Assistant

nbs

W:\clients.lit 98\98214\smith letter 2.wpd





## ARTICLE I - RESPONSIBILITIES OF EASTOVER

Eastover, subject to USDA/RD approval, shall:

- (1) Coordinate with the agency from which they received their loan/grant to modify the scope of work to replace the upgrade of their existing wastewater treatment plant (WWTP) and the construction of the effluent pump station and force main and replace it with the plan to construct a raw sewer pump station and force main from their existing WWTP to the new regional WWTP and to participate in the cost of constructing the new WWTP.
- (2) Amend their existing engineering services agreement by deleting the design of the items mentioned in "number 1" above and by adding:
  - A. Prepare a design - build proposal package which is acceptable to Eastover and the County to include a 1 mgd package wastewater treatment plant, separate dual chlorine and dechlorination chambers, sludge drying beds and chlorine chamber wash down return pumps, a flow measuring chamber with continuous flow measuring device and site layout plan.
  - B. Design an effluent piping system to transport the wastewater from the new WWTP to the Wateree River.
  - C. Design a dual pump station and force main system to separately transport the processed water and the domestic wastewater from Huron to the new regional WWTP.
  - D. Design a new pump station and force main at Eastover's existing wastewater collection system to the new regional WWTP.
  - E. Prepare a plan to de-activate the two existing WWTP's in the town of Eastover.
  - F. Submit items A-E to the County and SC Department of Health and Environmental Control (DHEC) for approval and permitting.
  - G. Provide construction period services for Items A-E as described in "Section A" of the engineering services agreement.
- (3) Provide the design build proposal package and the plans specifications for Item 2, A-E as stated above to County for advertising and bidding.
- (4) Participate in the funding of the new regional wastewater system by:
  - A. Funding the engineering design and construction period services contract; pursuant to Article III paragraph 3 herein.
  - B. By investing the balance remaining, after construction of the raw sewer pump station and force main from Eastover's existing WWTP site to the new

regional WWTP and the deactivation cost of their largest WWTP, from the source of funds earmarked for their WWTP upgrade and effluent system, to include engineering cost for those components, but not less than \$400,000.00 into the construction of the new regional wastewater system.

- (5) Deed its interest in the regional wastewater system improvements, as defined in Article II Paragraph 4, to the County for operation and maintenance for the consideration granted herein.
- (6) Own treatment capacity in the regional WWTP in an amount not less than 250,000 gallons per day or (625) residential tap equivalents. This reserved capacity may increase if the total dollars invested by Eastover for items described in no. 3 above exceeds 500,000. Then the capacity reserved shall be equal to the total dollars invested for items in the design engineering and construction of the regional WWTP above divided by (\$800) which equals the number of residential tap equivalents or (# taps x 400) gallons per day. This reserved capacity may be used by Eastover to connect houses within their service area with one residential tap equivalent being redeemed for each house connected or may be sold to future customers on the regional system as new customers connect. Further, should DHEC release capacity currently reserved for Huron, Eastover will receive an additional 375 residential tap equivalents not to exceed a total of 1000 taps.
- (7) Have the right to purchase additional sewer treatment capacity from the County at a discounted rate as long as the County has available capacity in the 750,000 gpd regional WWTP. Eastover may purchase this capacity at eight (80%) percent of the established tap fee rate, until all capacity which is owned by the County in the 750,000 gpd regional WWTP is reserved.
- (8) Continue with their proposed in-town wastewater system upgrade plans, but shall replace their WWTP upgrade and effluent discharge line construction plans with a plan to construct a raw sewer pump station and force main from the WWTP to the new regional WWTP. The design of this new raw sewer pump station shall include a control manhole with a continuous flow measuring device which will be constructed by Eastover and will be made accessible to the County for flow measurement data collection and influent testing.
- (9) Pay to the County a monthly fee, for the wastewater metered through the flow measurement station. This fee shall be based on actual flow measured and shall be billed at the wholesale rate established herein. Payments not received by the 30<sup>th</sup> day of the month following the month from which Eastover was invoiced shall be subject to a finance charge assessed at an annual percentage rate of eight (8%) percent.

If the account becomes delinquent by ninety (90) or more days, the service shall be disconnected until such time as past due accounts and associated costs are paid. If sewer service is disconnected, there will be a Seven Hundred and No/100 (\$700.00) Dollar reconnection charge and the cost of collection. After proper notice is given of

the delinquency and the tap service is to be disconnected, the \$700 fee will be charged whether or not an actual disconnection is made. Any delinquent fee or fees may be collected by the County from the monthly lease payments by withholding any such delinquent amount from the lease payment

- (10) Operate and maintain their internal collection system and pump stations to the point of connection to the new raw sewer pump station located at their existing WWTP site. Eastover shall be responsible for invoicing and collecting sewer service fees for all customers connected to their system up to the point of connection to the regional system at their existing WWTP site. Eastover shall be responsible for the repayment of any and all debts they may have incurred toward the construction of their internal collection system or the new regional wastewater system and all operation and maintenance cost of their internal collection system.
- (11) Eastover will own the land, subject to all deed restrictions imposed by SCANA including reversion of title back to SCANA should property cease to be used as a waste water treatment plant, on which WWTP is located. This land will be initially deeded by SCANA to Richland County and Richland County agrees to deed the land to Eastover after Eastover complies with the terms of this agreement including the investment of \$400,000 in the regional WWTP. Eastover will lease the site to the county for a period of ten (10) years at an annual lease amount of \$38,000 to be paid in monthly installments of \$3166.66 payable on the first of each month. First lease payment to be made one month (30) days following the commencement of initial operations. Said Lease may be renewed for an additional 10 increments upon agreement by the parties, provided however, that the lease amount under said renewal will be equal to not less than \$38,000 plus 70% of the net income of the WWTP at the time of the lease renewal.

## ARTICLE II - RESPONSIBILITIES OF THE COUNTY

The County shall:

- (1) Participate in the funding of the new regional wastewater transportation and treatment system at a rate to be established herein. This funding is to be provided by the Richland County Council under terms which are approved by the County Council.
- (2) Administer the construction contracts for all components of the regional system. The County shall take the plans, specifications and the design-build package as prepared by the engineer under contract with Eastover and shall advertise and bid the project in accordance with county procurement procedures. The County shall award the contracts and shall be responsible for contract administration through the completion of the project.
- (3) Periodically inspect the construction process to insure that construction is being performed in accordance with approved plans and specification and sound

engineering standards and principles.

- (4) Own the completed system for operation and maintenance. The system shall consist of the WWTP and all its components, pump stations and force mains from the proposed industrial site, the new raw sewer pump station and force main constructed from the existing Eastover WWTP site to the new regional WWTP and all future expansions by the County.
- (5) Administer the grant for connection of the proposed industry to the regional WWTP. This shall include grant administration and construction contract administration.
- (6) Establish and maintain an industrial wastewater pretreatment program for each industrial customer connected to the regional system. This shall include connection requirements, pretreatment requirements, pretreatment monitoring and compliance enforcement action.
- (7) Expand its wastewater transportation and treatment capacities as needed to serve the growth/expansion of the lower Richland County area. If expansion is required above and beyond the proposed 750,000 gpd WWTP the sewer tap fee and user fees will be re-evaluated to determine if adjustments are required.
- (8) Provide wholesale treatment to Eastover at rates established herein for Eastover. All future residential customers connecting directly to the components of the regional system will be charged the retail rate established within this agreement. All future industrial customers will be evaluated on a case-by-case basis and rates established based on the treatability of their proposed discharges.
- (9) Monitor the flow from each of its wholesale customers, to include Eastover, and shall invoice these customers for actual wastewater treated. This flow shall be monitored at the point of connection to the regional system in a control manhole constructed with a continuous flow monitoring device as approved by the County and at the expense of the customer.
- (10) Invoice each residential or commercial customer connected directly to the regional system for sewer service provided on a monthly basis based on the sewer service rate established herein and within the "Guideline for Unit Contributory Loading" as established by the SC DHEC. Each wholesale customer will be invoiced based on actual measured flows and established rates.
- (11) Provide reserve capacity in the regional WWTP for Huron in the amount of 360,000 gpd as established in a subsequent agreement. This capacity may only be used by the industry for wastewater generated at their site.
- (12) Provide reserve capacity in the regional WWTP to the SCANA Corporation for their donation of the land for the regional WWTP. Their total reserve capacity shall be 150 residential sewer tap equivalents or 60,000 gpd. This capacity may be sold to

future customers desiring to connect to the regional system.

- (13) Be responsible for the repayment of any and all debt incurred by the county toward the construction and/or operation of the regional wastewater system. The repayment method will be as determined by the County to be in its best interest and may include the use of revenue from sewer user fees, sewer tap fees or other sources of tax revenue or a combination of the above.
- (14) Pay monthly lease payments to Eastover as set forth above in Article I Paragraph 11.

### ARTICLE III - MUTUALLY AGREED UPON BY EASTOVER AND THE COUNTY

If further mutually agreed by and between Eastover and the County as follows:

- (1) That this agreement shall be for an indefinite term of 10 year increments, unless it is mutually agreed upon by Eastover and the County to terminate the agreement. Any party desiring termination must give six (6) months written notice of its intention to terminate to the other party to this agreement.
- (2) That 60 days prior to the estimated date of connection to the regional system, Eastover shall notify the county of the estimated date for the initial delivery of wastewater and the estimated quantity.
- (3) That the County shall invest \$800,000 of County funds toward the construction of the regional wastewater system. It is further agreed that Eastover will construct the raw sewer pump station from the Eastover WWTP and the force main from the raw sewer pump station to the regional WWTP, and will invest the balance of the funds previously earmarked for their WWTP upgrade and their proposed effluent line into the construction of the regional WWTP. It is agreed that the amount of funds invested by Eastover into the regional WWTP cannot be less than \$400,000.00 It is also agreed that the property being donated by the SCANA Corporation will be used to site the regional WWTP. The \$150,000.00 donated by SCANA will be used toward the construction of same.
- (4) That Eastover will expand their existing engineering contract to include the items described in "Article I, Paragraph 2" and that the County shall reimburse Eastover the expense incurred in designing these items. Eastover agrees to issue the change order to the engineer by June 15, 1998. The county agrees to reimburse Eastover within seven (7) days of the receipt of the request for payment by the engineer, the cost of engineering for the items described in "Article I, Paragraph 2".
- (5) The sewer tap fees charged to residential customers connecting directly to components of the regional system shall pay a tap fee in the amount of \$800 per residential connection. A commercial customer will be required to pay a tap fee based on the "Guidelines for Unit Contributory Loadings" as provided by the SC

DHEC. A residential equivalent shall be based on 400 gpd.

- (6) The residential customer monthly user rate shall be \$22.50 per month. Commercial customers will pay a multiple for the residential rate based on the number of residential tap equivalents they were charged for connection.
- (7) The wholesale wastewater treatment rate to be paid by Eastover shall be \$1.25 per thousand gallons subject to annual review by the parties. Parties agree this rate may be adjusted taking into consideration DHEC and other regulations as well as costs of operations. Parties will mutually agree upon any rate adjusted. The quantity of wastewater will be determined by the metered flow in the control manhole located prior to the new raw sewer pump station to be constructed at the existing site.
- (8) That wastewater treatment capacity will be reserved in the 750,000 gpd regional WWTP as follows:

	gpd	residential tap equivalent
Eastover	250,00	625
Huron	360,000	900
SCANA Corporation (approx.)	66,000	150
Richland County	80,000	200

The reserved capacity for Eastover may be used to connect residents within their present service area at a rate of one residential tap equivalent per house connected.. Any surplus taps may be sold to future customers connecting directly to the regional system. The capacity served for Huron may be used for wastewater generated at that site only. Capacity reserved for SCANA and the County may be sold to customers connecting to the regional system only. It is agreed that the county will not sell capacity to any potential customers within Eastover's service area until all Eastover's capacity has been obligated.

- (9) That Eastover, through their engineer, will provide the design-build package for the regional WWTP within fourteen (14) days of the date of this agreement. The design for the effluent discharge system from the regional WWTP to the Wateree River and the dual pump station and the force main from the Huron industrial site to the regional WWTP shall be provided within forty-five (45) days of the date of the agreement. The design of the raw sewer pump station and force main from the existing Eastover WWTP to the regional WWTP shall be completed at the discretion of Eastover to compliment their construction schedule. The design-build package shall be advertised for bid by the County within seven (7) days of the date of this agreement. Proposals shall be received within thirty (30) days of the date of this agreement. The project completion date shall be established as October 1, 1998 for the regional WWTP to the Wateree River and the dual pump station and force main

from Huron industrial site to the regional WWTP. It is further agreed that both Eastover and the County will commit full cooperation between their personnel and resources to complete this project within the established schedule.

- (10) Eastover reserves the right to seek expansion of its service area through the appropriate agencies.
- (11) Parties hereto have expressed interest in the annexation rights of Eastover. Eastover agrees that during the life of this contract and any renewal thereof an ordinance annexing property upon which an easement for lines of the regional treatment facilities have been voluntarily granted will not be adopted without the consent of the grantor so long as the grantor holds the effected property, provided however, that annexation may occur pursuant to the laws of South Carolina if the property becomes contiguous to the town by other means than the regional treatment facility easements.
- (12) The parties agree that Eastover will not annex the property on which the WWTP will be located.
- (13) The parties agree that should any provision, clause, term, paragraph or phrase of this agreement be rendered void or ineffective by the order of any court, than the remaining terms of the agreement will remain in full force and effect.

WITNESS WHEREOF, the parties have hereunto set their hands and seals the year and day of the first above written.

WITNESSES:

THE TOWN OF EASTOVER

Deirdre Dove

By: Geraldine Stearns  
Mayor

WITNESSES:

THE COUNTY OF RICHLAND

Michelle Ann Dicks

By: Paul Long  
Chairman, County Council

Richland County Attorney's Office

Lawrence  
Approved As To LEGAL Form Only.  
No Opinion Rendered As To Content.





STATE OF SOUTH CAROLINA )  
 )  
COUNTY OF RICHLAND )

PROBATE NO. 2

PERSONALLY appeared before me, the undersigned witness, who being duly sworn, deposes and says that (s)he saw the within-named, **TOWN OF EASTOVER**, by its duly Authorized Officer, sign, seal, and as its act and deed, deliver the within-written instrument for the uses and purposes therein mentioned, and that (s)he with the other witness whose signature appears above, witnessed the execution thereof.

*Geraldine L. Lusk*

Sworn to before me this the 23 day  
of June, 1998

*Deitch O. Dem* (L.S.)  
Notary Public for South Carolina

My Commission Expires 3/2000

# Richland County Government

County Administration Building  
2020 Hampton Street  
P.O. Box 192  
Columbia, SC 29202



Phone (803) 576-2050  
Fax (803) 576-2137  
TDD (803) 748-4999

Office of the County Administrator

April 28, 2004

Honorable Christopher K. Campbell, Sr.  
Mayor of Eastover  
Post Office Box 58  
Eastover, South Carolina 29044

*Utilities  
& Sew.*

SUBJECT: Wholesale Wastewater Treatment  
Town of Eastover

APR 30 2004

Dear Mayor Campbell:

Several attempts have been made to resolve the issue of unpaid wastewater treatment fees by the Town of Eastover. During our meeting in November 2003, you indicated that the Town was aware of its obligation and would take action to correct the payment problem. To date the lack of payment has not been addressed.

The Lower Richland Regional Sewer System operates as an enterprise fund. This means that its revenue is derived solely from sewer tap fees and monthly user fees. No tax revenue is available to support the operation. The Town of Eastover is one of only two customers on the system. Without the revenue from the town, the system cannot survive.

Action must be taken immediately to resolve the unpaid user fees. Currently the Town is in arrears by \$53,966.79 through March 2004. In addition to the unpaid user fees, the Town committed to pay for the restoration cost of the damage caused by the discharge of solids from the Town's abandoned wastewater treatment plant to the County's regional wastewater treatment plant. In a letter dated June 23, 2003, that amount was determined to be \$139,684.95. Therefore, the total due Richland County through March 2004 is \$193,651.74.

In accordance with the terms of the Intergovernmental Agreement between the Town of Eastover and Richland County, the Town shall pay the County a monthly user fee and if the account becomes delinquent by ninety (90) days, the service will be disconnected until past due accounts have been paid. Also, the County may withhold any delinquent fees from the monthly lease payment.


Mayor of Eastover  
April 28, 2004  
Page 2

*File*

Effective immediately, the County will terminate lease payments until such time as all delinquent user fees have been collected. In addition, the County will give the Town sixty (60) days to develop and implement a plan for the payment of delinquent user fees and the reimbursement of the wastewater treatment plant repair cost.

As discussed in our November 2003 meeting, we are willing to work with the Town on a resolution to this issue provided a good faith effort is demonstrated. If you would like to discuss this further or meet to present your plan of action, please contact me at 576-2054.

Sincerely,

  
T. Cary McSwain  
County Administrator

cc: Tony McDonald, Asst. County Administrator  
Chris S. Eversmann, Public Works Director  
Andy H. Metts, Utilities General Manager  
Carrie Neal, Director Richland County Finance  
Accounts Payable Department

**Richland County Finance Dept.**

Address:  
Post Office Box 192  
Columbia, SC 29202

Phone:  
(803) 576-2094

Fax:  
(803)576-2138



**Bill To:**  
Town of Eastover  
Mayor Geraldene Robinson  
PO Box 58  
Eastover, SC 29044

Date: June 4, 2019

Date	Invoice #	Description	Amount	Payment	Balance
6/4/2019	AR871213	MAY 2019	\$ 1,160.00		\$ 1,160.00
5/2/2019	AR868794	APRIL 2019	\$ 1,585.11		\$ 1,585.11
4/1/2019	AR866171	MARCH 2019	\$ 3,215.00		\$ 3,215.00
3/6/2019	AR850243	FERUARY 2019	\$ 2,090.00		\$ 2,090.00
2/5/2019	AR846982	JANUARY 2019	\$ 5,690.00		\$ 5,690.00
1/2/2019	AR845028	DECEMBER 2018	\$ 5,784.99		\$ 5,784.99
12/1/2018	AR831132	NOVEMBER 2018	\$ 4,278.39		\$ 4,278.39
		THERE IS A 6 CENT BAL ON INV AR780344	\$ 0.06		\$ 0.06
		FROM JUNE 2018. PAYMENT RCVD IN AUG			
		FOR THIS INV WAS .06 SHORT			
		Account No. S9200002		<b>Total</b>	<b>\$ 23,803.55</b>

**Reminder: If making partial payment of total balance, please indicate which invoices you are paying**  
**Terms: Due and payable in 10 days to Richland County Finance Department**



<b>REMITTANCE (Please include with payment)</b>	
<b>Town of Eastover</b>	
Invoices being paid:	Acct No. S9200002
Date:	06/04/19
Invoice Total:	<b>\$ 23,803.55</b>
Amount Enclosed:	

For Office use only
3084.4385
600.620.384.43.85

**RICHLAND COUNTY GOVERNMENT  
ADMINISTRATION**

2020 Hampton Street, Suite 4069, Columbia, SC 29204  
P 803-576-2050 | F 803-576-2137 | TDD 803-576-2045  
richlandcountysc.gov

**ATTACHMENT 4**



May 17, 2019

Town of Eastover  
Mayor Geraldene Robinson  
PO Box 58  
Eastover, SC 29044

Re: Notice of Overdue Payment

Dear Madam Mayor:

The purpose of this letter is to follow-up with you regarding payment of the enclosed invoice from Richland County Finance Department in the amount of \$22,643.55.

In order to keep your account in good standing and to avoid additional charges, please remit payment in full to the Richland County Finance Department. If there is a problem regarding the enclosed invoice, you may contact me at the number above to discuss the matter.

Thank you in advance for your prompt attention to this notice.

Regards,



John M. Thompson, Ph.D., MBA, CPM  
Acting County Administrator

Enclosure

cc: Stacey D. Hamm, CGFO, Finance Director  
Dr. Sandra Yudice, Assistant County Administrator

# Richland County Finance Dept.

# Invoice

Address:  
Post Office Box 192  
Columbia, SC 29202



Phone:  
(803) 576-2094

Fax:  
(803)576-2138

Bill To:  
Town of Eastover  
Mayor Geraldene Robinson  
PO Box 58  
Eastover, SC 29044

Date: April 1, 2019

Date	Invoice #	Description	Amount	Payment	Balance
5/2/2019	AR868794	APRIL 2019	\$ 1,585.11		\$ 1,585.11
4/1/2019	AR866171	MARCH 2019	\$ 3,215.00		\$ 3,215.00
3/6/2019	AR850243	FERUARY 2019	\$ 2,090.00		\$ 2,090.00
2/5/2019	AR846982	JANUARY 2019	\$ 5,690.00		\$ 5,690.00
1/2/2019	AR845028	DECEMBER 2018	\$ 5,784.99		\$ 5,784.99
12/1/2018	AR831132	NOVEMBER 2018	\$ 4,278.39		\$ 4,278.39
		THERE IS A 6 CENT BAL ON INV AR780344	\$ 0.06		\$ 0.06
		FROM JUNE 2018. PAYMENT RCVD IN AUG			
		FOR THIS INV WAS .06 SHORT			
		Account No. S9200002			
				<b>Total</b>	<b>\$ 22,643.55</b>

Reminder: If making partial payment of total balance, please indicate which invoices you are paying  
Terms: Due and payable in 10 days to Richland County Finance Department



REMITTANCE (Please include with payment)	
<b>Town of Eastover</b>	
Invoices being paid:	Acct No. S9200002
Date:	05/02/19
Invoice Total:	<b>\$ 22,643.55</b>
Amount Enclosed:	

For Office use only
3084.4385
600.620.384.43.85

**RICHLAND COUNTY  
ADMINISTRATION**

2020 Hampton Street, Suite 4069  
Columbia, SC 29204  
803-576-2050



Agenda Briefing

**To:** Chair Joyce Dickerson and Members of the Committee  
**Prepared by:** Bill Peters, Manager, Fleet  
**Department:** Risk Management  
**Date Prepared:** June 07, 2019 **Meeting Date:** June 25, 2019

<b>Legal Review</b>	Elizabeth McLean via email	<b>Date:</b>	June 18, 2019
<b>Budget Review</b>	James Hayes via email	<b>Date:</b>	June 12, 2019
<b>Finance Review</b>	Stacey Hamm via email	<b>Date:</b>	June 11, 2019
<b>Other Review:</b>	Jennifer Wladischkin via email	<b>Date:</b>	June 18, 2019
<b>Approved for Council consideration:</b>		Acting County Administrator	John M. Thompson, Ph.D., MBA, CPM
<b>Committee</b>	Administration & Finance		
<b>Subject:</b>	Vehicle Donation to the Columbia Housing Authority		

**Recommended Action:**

Council is requested to approve the donation of four retired RCSD vehicles to the Columbia Housing Authority.

**Motion Requested:**

I move to approve the donation of four retired Richland County Sheriff’s Department vehicles to the Columbia Housing Authority for use by their police personnel.

**Request for Council Reconsideration:**  Yes

**Fiscal Impact:**

These units have been replaced and would normally be sold at auction. The fiscal impact would be the loss of auction revenue for their sale. Although the return varies depending on the particular unit sold, the average return to the County would be around \$1,500 - \$2,000 per unit.

**Motion of Origin:**

This is a staff initiated request, at the request of the Columbia Housing Authority.

Council Member	
Meeting	
Date	

**Discussion:**

The Columbia Housing Authority (CHA), in need of four units for their police department, has requested the County to donate retired Richland County Sheriff's Department vehicles. The attached letter detailing the request from the CHA Executive Director, Mr. Gilbert Walker, was delivered to the County Fleet Manager. County Fleet will identify four units that may be acceptable for reissue to the CHA for their use should County Council authorize the donation.

**Attachments:**

1. Correspondence from the Columbia Housing Authority





## THE HOUSING AUTHORITY

of the City of Columbia, South Carolina  
1917 HARDEN STREET • COLUMBIA, S.C. 29204-1015  
TELEPHONE (803) 254-3886  
TDD (803) 256-7762

Attachment 1

April 5, 2019

Office of Risk Management  
400 Powell Road  
Columbia, SC 29203

Re: Donated Vehicles

Dear Sir:

This is a formal request letter to the Richland County Council requesting four vehicles to be donated to the Columbia Housing Authority from Richland County.

According to Mr. Bill Peters, two Ford 2014 Taurus vehicles have already been identified and are waiting to be brought into the maintenance shop to be looked over. Also, we are requesting possibly two Chevrolet Tahoe sport utility vehicles.

Again, thank you for your time and consideration in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "G Walker".

Gilbert Walker  
Executive Director

aml