



Richland County
TRANSPORTATION PENNY

Transportation Penny Advisory Committee Meeting
Monday September 22, 2014 5:30 pm
COMET 2nd Floor Conference Room
3613 Lucius Road, Columbia SC 29201

Agenda

- 1. Call to Order:** Hayes Mizell, Chairman
- 2. Approval of Minutes**
 - **July 28, 2014:** [Pages 2-6]
- 3. Citizens' Input**
- 4. Update from COMET**
- 5. Update from SLBE Program**
- 6. Dirt Road Program and On Call Engineering Short List**
- 7. Project Ranking**
- 8. Other Business**
- 9. Next Scheduled Meeting:** Monday, October 27, 2014 at 5:30pm
- 10. Adjourn**

TRANSPORTATION PENNY ADVISORY COMMITTEE MEETING
MONDAY, JULY 28, 2014
2020 HAMPTON STREET, 4TH FLOOR CONFERENCE ROOM



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In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building.

MEMBERS PRESENT: Hayes Mizell, James Faber, Carol Kososki, Paul Livingston, Trevor Bowers, Todd Avant, Bob Williams, Bill Wiseman, Norman Jackson and Dorothy Sumpter

OTHERS PRESENT: Rob Perry, Chris Gossett, Shawn Salley, Tony Edwards, Tony McDonald, Nancy Stone-Collum, Justine Jones, Kelvin Washington and Michelle Onley

CALL TO ORDER

The meeting was called to order at approximately 5:35 p.m.

APPROVAL OF MINUTES

June 23, 2014 – Mr. Faber moved, seconded by Ms. Kososki, to approve the minutes as submitted. The vote in favor was unanimous.

CITIZENS' INPUT

No one signed up to speak.

ELECTION OF TPAC OFFICERS

Chair: Ms. Kososki moved, seconded by Mr. Faber, to nominate Mr. Mizell. The vote in favor was unanimous.

Vice Chair: Mr. Williams moved, seconded by Mr. Wiseman, to nominate Mr. Huggins. The vote in favor was unanimous.

Secretary: Ms. Kososki moved, seconded by Mr. Wiseman, to nominate Ms. Sanders. The vote in favor was unanimous.

UPDATE FROM SLBE PROGRAM

Ms. Jones stated that the SLBE Program was designed to insure that small businesses in Richland County have an opportunity to participate in those projects that are generated from the Transportation Penny Tax, as well as, County-wide projects and contracts that do not receive Federal funding.

The next steps are:

- ✿ Implementing a diversity management system to track and ensure that participants are receiving the assistance needed.
- ✿ Staffing the Program (2 immediate positions and 3 future positions)
- ✿ Office of Small Business Opportunity (SLBE Program will be housed in that Department)

The Program utilized a consultant to assist with analyzing the Program Development Team applications.

The website is up and running and the SLBE Directory is available.

On-Call Engineering Team and Dirt Road Paving Program applications will close on Thursday, July 31st.

Mr. Faber inquired about the connection between the SLBE Program and Diane Sumpter. It was determined that Ms. Sumpter's duties include community outreach and she has not direct interaction with the SLBE Program.

EMPLOYEE INTRODUCTION

Mr. Perry introduced Mr. Shawn Salley, Construction Engineering Manager, to the TPAC Committee.

Mr. Mizell requested an organizational chart for the Transportation Department.

INTRODUCTION OF PDT

Mr. Perry introduced Team Impact to the TPAC Committee.

- ✿ MB Kahn, Brownstone, and ICA formed an equal partnership to manage the Program Development projects
- ✿ MB Kahn has been in Richland County since 1985
- ✿ MB Kahn will be the contracting entity with the County. Everyone else will subcontract with MB Kahn, Brownstone or ICA.

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- ✿ ICA is the National Transportation firm with a local presence
- ✿ Brownstone is an emerging regional program management firm
- ✿ There are 10 other firms that will be assisting with the projects.
- ✿ 55% of the total team is SLBE or DBE participation.

MB Kahn Highlights:

- ✿ Was founded in 1927
- ✿ Managed over 150 transportation projects
- ✿ In 2010 managed the largest transportation project in the Southeast
- ✿ One of the top 100 Program Managers in the nation
- ✿ Named as 1 of the 50 Green Firms in the nation
- ✿ Columbia Metropolitan Convention Center and Myrtle Beach International Airport are two of their projects

Brownstone Highlights:

- ✿ Established in 2005
- ✿ Licensed in Construction Management, General Contracting, etc.
- ✿ Currently working with the County on the Decker Center remodel

ICA Highlights:

- ✿ Founded as Florence & Hutcheson in 1964
- ✿ Opened office in Richland County in 1984
- ✿ Specializes in large transportation design and management projects
- ✿ Ranked in the top 20 nationally as program manager

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- ✿ US 601 bridges through Congaree National Park, Hwy. 6 and 60 in Lexington County, and Bluffton Parkway in Beaufort County are examples of their projects

Penny Partners Program is specifically tailored for the Transportation Penny Program:

- ✿ Central Employment Database
- ✿ Bonding will be provided for smaller contractors
- ✿ Quick Pay Program (bi-monthly or monthly basis)
- ✿ Discount Equipment Pool
- ✿ Internship Program with Colleges and High Schools

Program Approach:

- ✿ A 90-Day Approach has been submitted to Mr. Perry
- ✿ Locating a Program Office
- ✿ Evaluate the Scopes of the Projects
- ✿ Update Cost Estimates
- ✿ Rank the projects by category (i.e. greenways, intersections, widening)
- ✿ Coordination with County Staff/Governmental Entities
- ✿ Initiate the project controls, cost tracking, procurement and accounting
- ✿ Initiate the public involvement plan
- ✿ SLBE/DBE Outreach
- ✿ Identify which projects need to be developed to Federal standards

UPDATE FROM CMRTA

- ✿ Mr. Schneider stated that the CMRTA will be hosting the TPAC Committee's September meeting.
- ✿ New Bus Stop Program

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- ✿ Board of Directors took out a loan to cover the June to November deficit ; the initial dollars from the penny were used to restore the loan
- ✿ April/May ended with CMRTA in the black
- ✿ Board created a “Capital Reserve Fund”, “Operating Reserve Fund” and “Grant Match Fund”.
- ✿ May – launched weekend service
- ✿ August – New Service Launch
- ✿ Focused on the Southeast area
- ✿ Pilot Program in the Northeast
- ✿ Creation of Lower Richland route
- ✿ Increased frequency of North Main and Two Notch Road routes; extended hours on the 8 main routes
- ✿ Purchased 11 small propane vehicles to be utilized in neighborhood service
- ✿ Ordered and awaiting delivery of benches and shelters
- ✿ Purchase fares via smartphone
- ✿ Applied for grant to replace para-transit fleet

OTHER BUSINESS

- ✿ Ms. Kososki requested an update on the inter-jurisdictional approach to the Forest Drive Traffic Study.

REMINDER—NEXT MEETING: MONDAY, SEPTEMBER 22, 2014 AT 5:30 PM

ADJOURN

The meeting adjourned at approximately 6:44PM.