

# RICHLAND COUNTY GOVERNMENT



Office of the County Administrator

## COUNTY ADMINISTRATOR'S REPORT OF COUNCIL ACTIONS SPECIAL CALLED MEETING

July 22, 2003

6:00 P.M.

**CALL TO ORDER** – Scott

**INVOCATION** – Scott

**PLEDGE OF ALLEGIANCE** – Scott

**ADOPTION OF AGENDA** – The agenda was adopted as amended. Items from the Administration & Finance Committee and the Development & Services Committee were added to the agenda.

**CITIZEN'S INPUT** – No one spoke.

**REPORT OF COUNTY ATTORNEY FOR EXECUTIVE SESSION ITEMS** – Mr. Smith informed Council that Item 4a was potentially an item for executive session.

### APPROVAL OF MINUTES

**July 15, 2003: Regular Session**  
The minutes were approved as submitted

### REPORT OF COUNTY ADMINISTRATOR

- a. **Township Auditorium** – Mr. Haire, Chair of the Township Board, Mr. Thompson, Township Board member were introduced. Mr. Haire introduced Mrs. Sally Roach, who spoke briefly. A contract with Mrs. Roach has been signed for her to be a management consultant and to have the authority, duties and responsibilities of the Executive Director for a period of six months while the Board determines the process for recruiting for a permanent placement.
- b. **Holopack** – There was an explosion at the plant earlier today. Several people were injured.

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- c. **Representative Bill Cotty** – Rep. Cotty sent a letter to Council regarding the cigarette tax.
- d. **Trane** – SCE&G has provided a \$50,000 grant for the sewer line for the new company.
- e. **Midlands Regional Convention Authority** – Council was advised that this organization has changed its name to Midlands Authority for Conventions, Sports and Tourism.

## **REPORT OF CLERK OF COUNCIL**

- a. **USC Trio Programs** – Council received an invitation.

**OPEN/CLOSE PUBLIC HEARING ITEMS** – There were no public hearing items.

**APPROVAL OF CONSENT ITEMS** – There were no consent items.

## **1. REPORT OF DEVELOPMENT AND SERVICES COMMITTEE**

- a. **Sheriff's Department Storage Building** – Council approved the award of contract to Crider Construction in the amount of \$194,750.  
**ACTION: PROCUREMENT, PUBLIC WORKS, SHERIFF'S DEPARTMENT**
- b. **Broad River Regional Wastewater Treatment Plan Design** – Council authorized the additional engineering design work to be provided by Power Engineering Company, Inc for an amount not to exceed \$324,885 and also required an assessment report of the chronology of the cost increases and reasons therefore. **ACTION: PUBLIC WORKS, PROCUREMENT**
- c. **HVAC Service Contract Award** – Council approved a request for a preventive maintenance agreement in the amount of \$50,076 to York International, Inc. for the HVAC chillers and air conditioning equipment in the Judicial Center, the Administration/Health Building, and the Township Auditorium.  
**ACTION: PROCUREMENT, PUBLIC WORKS**
- d. **Procurement of Articulated Truck** – Council approved the purchase of an A30D Articulated Hauler in the amount of \$268,553.25 for use at the County's C&D Landfill.  
**ACTION: PROCUREMENT, PUBLIC WORKS**

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### 2. REPORT OF ADMINISTRATION AND FINANCE COMMITTEE

- a. **Selection of Internal Auditor** – Council authorized the County Administrator to negotiate with and award a contract to the internal auditor selected by the Internal Auditor Selection Committee.  
**ACTION: ADMINISTRATION**
- b. **Ordinance Establishing Internal Audit Committee** – Council gave first reading approval to an ordinance establishing an Internal Audit Committee and authorizing its members to oversee the operations of the Internal Auditor reporting to this Committee. **ACTION: LEGAL**
- c. **Palmetto State Clean Fuels Coalition** – Council approved a request for the County to be a stakeholder in the Palmetto State Clean Fuels Coalition.  
**ACTION: ADMINISTRATION**
- d. **Business Improvement District** – Council requested the County Administrator to draft and negotiate a contract with the B.I.D. for security, safety, cleaning and other services for the Judicial Center and the Library, not exceeding \$50,000, be presented to Council at the first meeting in September. **ACTION: ADMINISTRATION**

3. **CITIZEN'S INPUT** – No one spoke.

### 4. MOTION PERIOD/ANNOUNCEMENTS

- a. **McEachern** – Requested funds for the Palmetto Classic. Council agreed to fund \$25,000 from the Hospitality Tax and requested a recommendation from the County Administrator regarding how to fund an additional \$25,000.
- b. **McEachern** – Requested that the legal department draft criteria for contractors where such criteria gives preference, where possible, to local vendors.
- c. **Pearce** – Made a motion without reference for a Commendation to be drafted for Nenie Pasky for her service to the County. Council approved unanimously.
- d. **McEachern** – Requested a resolution recognizing Dr. Solomon and Williams and a third unnamed person for being the first African-Americans admitted to the University of South Carolina.

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- e. **Scott** – Requested a letter of endorsement for the Richland County Early Education Council to apply for a grant.

### **5. ADJOURNMENT**