

**RICHLAND COUNTY GOVERNMENT**



**Office of the County Administrator**

**COUNTY ADMINISTRATOR'S REPORT OF COUNCIL ACTIONS  
SPECIAL CALLED COUNCIL MEETING  
October 28, 2008  
6:00 PM**

**Call to Order:** McEachern

**Invocation:** McEachern

**Pledge of Allegiance:** McEachern

**Presentation: Farm City:** Representatives presented a basket of SC products to Council.

**Citizens' Input:** No one spoke.

**Approval of Minutes**

- a. **Regular Session: October 21, 2008:** The minutes were approved as submitted.

**Adoption of Agenda:** The agenda was adopted as amended. A report from the Hospitality Tax Advisory Committee was added to the agenda.

**Report of the County Attorney for Executive Session Items**

- a. **Farmers' Market Update**
- b. **Personnel Matter**

**Report of the County Administrator**

- a. **Election Update:** Mr. Pope stated that information was shared during the earlier committee meeting. No report was given.
- b. **Animal Shelter Ribbon Cutting:** Mr. Pope informed Council that a ribbon cutting will take place at the first of the new year.

- c. **Personnel Matter:** Executive Session matter.
- d. **EngenuitySC Invitation:** No report was given. Information will be forwarded to Council.

#### **Report of the Clerk of Council**

- a. **Joint CMRTA Public Hearing, Chambers, October 30<sup>th</sup> at 6:00pm**
- b. **Urban League Gala, October 30<sup>th</sup> at 6:00pm**
- c. **2009 Council Retreat:** January 8 – 9, 2009, Recreation Commission Adult Activity Center on Parklane Road
- d. **IT Agenda Software Training:** Thursday, October 29, 2008.

#### **Report of the Chairman**

- a. **Strategic Plan Update:** A follow-up meeting will be scheduled during the Motion Period.

**Approval of Consent Item:** 2b. The item was removed from the Consent agenda.

#### **1. Third Reading Item**

- a. **An ordinance to amend the Richland County Code of Ordinances; Chapter 19, Offenses; Section 18-6, Smoking of Tobacco Products; so as to decrease the fine for an infraction:** Council gave third reading to the ordinance. **ACTION: ADMINISTRATION, LEGAL, CLERK OF COUNCIL**

#### **2. Second Reading Items**

- a. **An ordinance amending the Fiscal Year 2008 – 2009 Budget Ordinance for the Fund Balance Policy:** Council gave second reading to the ordinance. **ACTION: ADMINISTRATION, FINANCE, BUDGET, TREASURER'S OFFICE, AUDITOR'S OFFICE, LEGAL, CLERK OF COUNCIL**
- b. **An ordinance amending the Richland County Code of Ordinances; Chapter 23, Taxation; Article VI, Local Hospitality Tax; Section 23-69, Distribution of Funds; and Section 23-71, Oversight and Accountability [CONSENT]:** Council gave second reading to the ordinance. **ACTION: ADMINISTRATION, FINANCE, BUDGET, LEGAL, CLERK OF COUNCIL**

3. **Report of the Development and Services Committee**
- a. **Request to accept a conservation easement from Ms. Cindy Bollinger for the preservation of 20 acres (District 1):** Council approved the conservation easement. **ACTION: CONSERVATION COMMISSION**
  - b. **Request to accept a conservation easement from Ms. Mary Bradley for the preservation of 289 acres (District 10):** Council approved the conservation easement. **ACTION: CONSERVATION COMMISSION**
  - c. **Request to accept a conservation easement from Mr. Kenneth Clark for the preservation of 18 acres (District 2):** Council approved the conservation easement. **ACTION: CONSERVATION COMMISSION**
  - d. **Request to accept a conservation easement from Mr. Steve Corboy for the preservation of 40 acres (District 7):** Council approved the conservation easement. **ACTION: CONSERVATION COMMISSION**
  - e. **Request to accept a conservation easement from Mr. Calvin Koon for the preservation of 40 acres (District 1):** Council approved the conservation easement. **ACTION: CONSERVATION COMMISSION**
  - f. **Request to accept a conservation easement from Mr. G.P. Monroe for the preservation of 17.5 acres (District 9):** Council approved the conservation easement. **ACTION: CONSERVATION COMMISSION**
  - g. **Request to accept a conservation easement from Mr. Phillip Reddick for the preservation of 14 acres (District 1):** Council approved the conservation easement. **ACTION: CONSERVATION COMMISSION**
  - h. **Request to accept a conservation easement from Mr. Royal Roseberry for the preservation of 47 acres (District 9):** Council approved the conservation easement. **ACTION: CONSERVATION COMMISSION**
  - i. **Request to authorize the County Administrator and Community Development Department to move forward with the development of partnerships with County/City/Local CDCs in an effort to address residential and economic impact projects:** Council approved the request to move forward with the request for County Administration and Community Development to form a partnership of County/City/local non-profit CDCs that can be used to address residential and economic impact projects. **ACTION: ADMINISTRATION, COMMUNITY DEVELOPMENT**
  - j. **Request to adopt the incorporation of the Neighborhood Stabilization Program Fund (NSP) into the Richland County Community**

**Development Block Grant Program (CDBG):** Council adopted the incorporation of the Neighborhood Stabilization Program (NSP) Fund program into the Richland County Community Development Block Grant (CDBG) Program as per the Title III of Division B of the Housing and Economic Recovery Act, 2008 (HERA). **ACTION:**  
**ADMINISTRATION, COMMUNITY DEVELOPMENT, FINANCE, BUDGET**

- k. **Request to approve a temporary public display of historic aircraft at the Owens Downtown Airport:** This item was withdrawn from the Committee meeting. No action.
  - l. **Consideration of options for the enforcement of digital on-premise display signs:** Council vote to send staff's recommended version to the Planning Commission with the following amendment: Digital signs may be changed no more than 6 times per day. Council also gave first reading approval to a moratorium on all new LED signs until a policy can be developed regarding where new signs may be located. **ACTION:**  
**PLANNING, LEGAL, CLERK OF COUNCIL**
  - m. **Request to approve the use of accrued interest from the Broad River Sewer bond issue toward the completion of the construction project:** Council gave the item first reading, and requested addition information and a legal opinion before giving the item second reading. **ACTION:**  
**ADMINISTRATION, UTILITIES, BUDGET, FINANCE, LEGAL, CLERK OF COUNCIL**
  - n. **Request to approve a Memorandum of Agreement (MOA) between Richland County and Richland County School District One for the development of the Hopkins Community Water Project:** Council approved the MOA between Richland County School District One. **ACTION: ADMINISTRATION, UTILITIES, LEGAL**
4. **Report of Administration and Finance Committee**
- a. **Request to approve the purchase of 25 GlideScope Ranger Video Laryngoscopes for the Emergency Services Department:** Council approved the purchase. **ACTION: EMERGENCY SERVICES, PROCUREMENT, BUDGET, FINANCE**
  - b. **Request to authorize the negotiation and awarding of a contract to EMS Management and Consultants, Inc. for EMS billing and collection services:** Council authorized the negotiation and awarding of a contract to EMS Management and Consultants, Inc. for EMS billing and collection services. **ACTION: ADMINISTRATION, EMERGENCY**

**SERVICES, PROCUREMENT, BUDGET, FINANCE, LEGAL,  
INFROMATION TECHNOLOGY**

- c. Request to negotiate and approve a design-build contract to provide renovations to the equipment rooms at the 911 center and the back-up 911 center:** Council authorized the negotiation and approval of a design-build contract to provide renovations to the equipment rooms at the 911 center and the back-up 911 center. **ACTION: EMERGENCY SERVICES, PROCUREMENT, BUDGET, FINANCE, LEGAL, INFORMATION TECHNOLOGY**
- d. An ordinance amending the Fiscal Year 2008 – 2009 General Fund Annual Budget to move fifty thousand (\$50,000) from the Non-Departmental Budget to the Human Resources Budget due to health insurance savings:** Council gave first reading approval to the budget amendment. **ACTION: HUMAN RESOURCES, BUDGET, FINANCE, LEGAL, CLERK OF COUNCIL**
- e. Request to approve the purchase of a Microsoft Software Assurance from ASAP SOFTWARE in an amount not to exceed \$124,568:** Council approved the purchase of Microsoft Software Assurance from ASAP SOFTWARE. **ACTION: INFORMATION TECHNOLOGY, PROCUREMENT, BUDGET, FINANCE**
- f. Request to approve the Hospitality Tax Advisory Committee’s funding recommendations for Round II of the FY 2009 County Promotions funding process:** Council approved the Committee’s recommendations. **ACTION: BUDGET, FINANCE**
- g. Request to approve additional funding for the Black Expo (\$25,000) and Pioneer Bowl (\$10,000):** Council approved the funding for the organizations. **ACTION: BUDGET, FINANCE**
- h. An ordinance authorizing the issuance and sale of not exceeding \$5,500,000 General Obligation Bond Anticipation Notes, Series 2008, or such other appropriate series designations, of Richland County, South Carolina; fixing the form and details of the bonds; authorizing the administrator of the county to determine certain matters relating to the bonds, providing for the payment of the bonds and the disposition of the proceeds thereof; and other matters relating thereto:** Council gave first reading approval to the ordinance with the following proviso: Prior to issuance of the bonds, the Administrator shall provide a breakdown outlining the costs and justification of savings. **ACTION: ADMINISTRATION, BUDGET, FINANCE, LEGAL, CLERK OF COUNCIL**

- i. **A resolution relating to the declaration of intent by Richland County, South Carolina, to reimburse certain expenditures prior to the issuance by the county of its tax-exempt debt:** Council approved the resolution. **ACTION: ADMINISTRATION, BUDGET, FINANCE, LEGAL, CLERK OF COUNCIL**
  - j. **Request to approve a budget amendment to the Hospitality Tax Fund in the amount of \$40,000 to provide operating capital for the Township Auditorium:** Council gave first reading approval to the budget amendment. Per the Administrator's recommendation, and Council's approval, this item is to receive two readings, and be held by council for third reading pending a demonstrated need by the Township for additional funding later in the fiscal year. **ACTION: ADMINISTRATION, BUDGET, FINANCE, LEGAL, CLERK OF COUNCIL, TOWNSHIP**
  - k. **Request to approve a budget amendment in the amount of \$100,000 to redirect funds allocated to support the Midlands Area Commission on Homelessness to the Midlands Housing Alliance:** Council gave first reading approval to the budget amendment. Council also approved the resolution expressing council's support for the project. **ACTION: ADMINISTRATION, BUDGET, FINANCE, LEGAL, CLERK OF COUNCIL**
5. **Report of Hospitality Tax Ad Hoc Committee**
- a. **Lower Richland Property:** The item was deferred until the Lower Richland Property Feasibility Study portion relating to the Mungo parcel is received, and staff has had the proper time to review the document. The item will then appear on the next Council agenda after this staff review has occurred. **ACTION: ADMINISTRATION**
6. **Citizens' Input:** No one spoke.
7. **Executive Session**
- a. **Farmers' Market Update:** Received as information.
  - b. **Personnel Matter:** Received as information.
8. **Motion Period**
- a. **Strategic Planning Work Session:** Thursday, November 13, 2008, 12:00pm – 2:00pm. **ACTION: ADMINISTRATION**
9. **Adjournment:** Council adjourned at 10:25 pm.