

**RICHLAND COUNTY GOVERNMENT**



**Office of the County Administrator**

**COUNTY ADMINISTRATOR'S REPORT OF COUNCIL ACTIONS  
REGULAR SESSION COUNCIL MEETING**

**July 10, 2007**

**6:00 PM**

**Call to Order:** McEachern

**Invocation:** Montgomery

**Pledge of Allegiance:** Montgomery

**Citizens' Input:** No one spoke.

**Approval of Minutes**

**Regular Session:** **June 19, 2007**

The minutes were approved as submitted.

**Zoning Public Hearing:** **June 26, 2007**

The minutes were approved as submitted.

**Adoption of the Agenda:** The agenda was adopted as amended. Items 3a and 4e were removed from the agenda. The following items were added to the Consent agenda: 4h, 4i, 5i.

**Report of the County Attorney for Executive Session Items**

- a. **Contractual Matter: Farmers' Market**
- b. **TIF Update: Contractual Matter**

**Report of the County Administrator**

- a. **TIF Update:** This item was discussed in Executive Session.
- b. **PIO Award Recognition:** This item was deferred until the July 17, 2007 agenda. **ACTION: ADMINISTRATION**

- c. **NACO Prescription Drug Card:** Ms. Dowden briefed Council on the successful first year of the NACO Prescription Drug Card.
- d. **Richland 101 for Kids:** Ms. Dowden briefed Council on this event, which will take place Thursday, July 19<sup>th</sup> from 9:00 am – 1:00 pm at Dutch Square Mall.

**Report of the Clerk of Council:**

- a. **Special Called Meeting – July 24<sup>th</sup>:** The Special Called Meeting will be at 6:00 pm and Zoning Public Hearing will be at 7:00 pm. Committee meetings are currently scheduled as follows: D&S 4:00 pm; A&F 5:00 pm. These times, however, may change subject to agenda content.
- b. **SCAC July 31 – August 5, 2007:** Ms. Finch reminded Council of the upcoming SCAC meeting in Hilton Head.
- c. **Longevity Reception:** The Longevity Reception for Richland County employees will be Friday, July 20 from 11:00 am – 2:00 pm in the fourth floor back conference room.

**Report of the Chairman:**

- a. **Ozone Non-Attainment:** Mr. McEachern requested Myra Reece, DHEC, give a brief presentation to Council on July 17, 2007.

**Open / Close Public Hearings:** 1a, 1b, 1c, 1d, 2a. No one spoke for the public hearings.

**Approval of Consent Items:** The following consent items were approved: 1a, 1b, 1c, 2a, 2e, 4b, 4c, 4d, 4g, 4h, 4i, 5a, 5b, 5c, 5d, 5e, 5g, and 5h. Items 4a, 4e, 4f, 5f, and 5i were removed from the consent agenda.

**1. Third Reading Items**

- a. **An Ordinance Authorizing the Amendment of a Development Agreement between Richland County, South Carolina and Lake Carolina Development, Inc. to reflect the addition of land to the Lake Carolina PUD-2 [PUBLIC HEARING] [CONSENT]** – Council gave third reading approval to the ordinance. **ACTION: LEGAL, PLANNING**
- b. **Ordinance Authorizing the Granting of a Sanitary Sewer Easement to the City of Columbia Across County-owned Property on Elder’s Pond Drive [PUBLIC HEARING] [CONSENT]** – Council gave third reading approval to the ordinance. **ACTION: LEGAL, PUBLIC WORKS**

- c. **Ordinance Authorizing the Granting of a Water Line Easement to the City of Columbia Across County-owned Property on Elder's Pond Drive [PUBLIC HEARING] [CONSENT]** – Council gave third reading approval to the ordinance. **ACTION: LEGAL, PUBLIC WORKS**
- d. **An Ordinance Providing for Entering into a Tax-Exempt Lease Purchase Transaction of not exceeding \$3,700,000 and a Sublease with Allen University, to prescribe the purposes for which the proceeds shall be expended, to provide for the payment thereof, and other matters pertaining thereto [PUBLIC HEARING]** – Council gave third reading approval to the ordinance. **ACTION: ADMINISTRATION, LEGAL, BUDGET, FINANCE**

## 2. Second Reading Items

- a. **An ordinance authorizing Special Source Revenue Bonds not to exceed \$1,000,000 payable from fee-in-lieu of tax revenues generated from properties within the I-77 Corridor Regional Industrial Park; the proceeds to be used to finance improvements in the Northpoint Industrial Park [PUBLIC HEARING] [CONSENT]** – Council gave second reading approval to the ordinance. **ACTION: ADMINISTRATION, LEGAL, FINANCE, BUDGET, CLERK OF COUNCIL**
- b. **07-24MA; Richland County Council; RU to TROS: 20500-06-22 (Columbia Country Club) & 23400-05-05 (Golf Club of South Carolina aka Crickentree) & 08100-02-05 & 08000-02-07 & 08000-02-12 (Linrick Golf Course) and RS-LD to TROS: 16704-03-01 (Forest Lake Club) & 20010-01-05 (Spring Valley Country Club) & 20406-02-01 & 20406-02-02 (Windemere Club) & 25703-01-01 (Woodlands Country Club):** Council gave second reading to the zoning map amendment changing the zoning designations from RU to TROS, and RS-LD to TROS. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
- c. **07-30MA; Retreat Columbia; RU/M-1 to RM-HD (21.25 acres); Multi-Family Dwellings; 1115-06-02 & 11100-01-10 (p); Barnes & Riley Street:** Council gave second reading to the zoning map amendment changing the zoning designations from RU/M-1 to RM-HD. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
- d. **07-32MA; Seven Acre Cut, LLC; Patrick Palmer; M-1 to GC (20.10 acres); General Commercial; 14600-03-16 (p); I-77 and Killian Road:** Council denied second reading to the zoning map amendment changing the zoning designations from M-1 to GC. (**Note:** Council later reconsidered the vote and approved the item for second reading during the

Motion Period.) **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**

- e. **07-33MA; Mark Jeffers; RU to GC (1.11 acres); General Commercial; 28800-04-05; Percival Road & Spears Creek Church Road [CONSENT]:** Council gave second reading to the zoning map amendment changing the zoning designations from RU to GC. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
  - f. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 16, Licenses and Miscellaneous Business Regulations; Article 1, in general; so as to Standardize this Section to Business License Ordinance Statewide**
    - 1. **Ordinance that Received 1<sup>st</sup> Reading**
    - 2. **Ordinance as Recommended by Staff**

Council gave second reading, as amended, to the ordinance as recommended by staff, with further amendments to come at third reading. **ACTION: ADMINISTRATION, LEGAL, BUSINESS SERVICE CENTER, CLERK OF COUNCIL, BUDGET, FINANCE**
3. **Public Hearing Item (Cancelled)**
- a. **An Ordinance Authorizing the Use of Fill in Floodplain Areas:** This item was removed from the agenda, and is being sent to the Zoning Public Hearing. **ACTION: LEGAL, PLANNING**
4. **Report of Development and Services Committee**
- a. **Adoption of a resolution to request that the South Carolina General Assembly and the South Carolina Congressional Delegation Continue to Support the Manufacturing Sector, the Working Families of South Carolina, and Strong National Trade Policy, and to Take Swift and Responsive Actions to Halt Unlawful Barriers to Fair and Free Trade [CONSENT]:** Council approved the resolution. Legal is to verify the verbiage in the resolution. **ACTION: CLERK OF COUNCIL, LEGAL**
  - b. **Approval of the Intergovernmental Agreement between Richland County and Town of Irmo Regarding Implementation of Town's Phase II NPDES Storm Water Permit [CONSENT]:** Council approved the development of an intergovernmental agreement with the Town of Irmo regarding implementation of the town's implementation of Phase II NPDES storm water permit. **ACTION: ADMINISTRATION, LEGAL, PUBLIC WORKS, PLANNING**

- c. **Request to Approve Amended Guidelines to the Neighborhood Matching Grant Program [CONSENT]:** Council approved the amended guidelines. **ACTION: PLANNING**
- d. **Petition to Close a Frontage Road Near Killian Road [CONSENT]:** Council approved the closing of the frontage road. **ACTION: LEGAL, PUBLIC WORKS, EMERGENCY SERVICES, PLANNING**
- e. **Community Development: Requested to Approve the Five-Year Consolidated Plan After the Thirty (30) Day Public Comment Period:** This item was removed from the agenda to allow for public comment. **ACTION: CLERK OF COUNCIL, COMMUNITY DEVELOPMENT**
- f. **Request to Award a Contract to the Lowest Responsive Bidder for the Owens Field Pavement Rehabilitation Project [CONSENT]:** Council awarded the contract to the lowest responsive bidder, and announced receipt of a grant award from the FAA for this project. **ACTION: ADMINISTRATION, PROCUREMENT, PUBLIC WORKS, BUDGET, FINANCE, LEGAL**
- g. **Request to Approve a Change Order in the Amount of \$42,400 to Allow for the Evaluation of Chapter 26, Land Development Ordinance and Drafting Additional Language to the Ordinance to Include National Pollutant Discharge Elimination Reissued Permit [CONSENT]:** Council approved the change order. **ACTION: ADMINISTRATION, PLANNING, PUBLIC WORKS, LEGAL, BUDGET, FINANCE, PROCUREMENT**
- h. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 26, Land Development; Article VIII, Resource Protection Standards; Section 26-203, Stormwater Management; so as to Provide for a New Subsection “(E),” Entitled, “Stormwater Management Industrial and High Risk Runoff inspection Guidelines” [CONSENT]:** Council gave first reading approval to the ordinance. This item will go to the Zoning Public Hearing on July 24, and will be on Council’s agenda for third reading in September. **ACTION: ADMINISTRATION, PLANNING, PUBLIC WORKS, LEGAL, CLERK OF COUNCIL**
- i. **Bookert Heights Condemnation Action [CONSENT]:** Council authorized the condemnation action against three property owners if they should fail to accept the fair market value offers for property needed for sewer easements. **ACTION: LEGAL, ADMINISTRATION**

**6. Report of the Administration and Finance Committee**

- a. Request to Approve a Contract with ABL Food Service, Inc, in the Amount of \$1,183,695.00 for Food Service at the Richland County Detention Center [CONSENT]:** Council approved the contract with ABL Food Service, Inc. **ACTION: LEGAL, PROCUREMENT, DETENTION CENTER, FINANCE, BUDGET**
- b. Request to Approve a Contract with Taylor Made Ambulances in the Amount of \$176,005 to Remount Five Ambulance Patient Modules on New Chassis [CONSENT]:** Council approved the contract with Taylor Made Ambulances. **ACTION: LEGAL, PROCUREMENT, EMERGENCY SERVICES, FINANCE, BUDGET**
- c. Request to Approve Purchase Orders for the Emergency Services Department [CONSENT]:** Council approved purchase orders for Emergency Services. **ACTION: LEGAL, PROCUREMENT, EMERGENCY SERVICES, FINANCE, BUDGET**
- d. An Ordinance Amending the Richland County Code of Ordinances; Chapter 17, Motor Vehicles and Traffic; Article 1, Regulations Regarding County Owned or Leased Property; Section 17-2, Parking on County Office Property; Subparagraph (A) (6); So that the County Finance Department Will Determine and Set the Cost for a Parking Decal [CONSENT]:** Council gave first reading approval to an ordinance that would permit the Finance Department to set the cost of purchasing a parking decal based on the department's cost to obtain the decal. **ACTION: BUDGET, FINANCE, LEGAL, CLERK OF COUNCIL**
- e. Request to Allow the Procurement Department to Negotiate an Agreement with Stevens & Wilkinson to Provide Architectural / Engineering Services for the Renovation and Addition to the Township Auditorium [CONSENT]:** Council authorized the Procurement Director to negotiate an agreement with Stevens & Wilkinson to provide architectural/engineering services for the renovation and addition to the Township Auditorium. **ACTION: PROCUREMENT, LEGAL, ADMINISTRATION, BUDGET, FINANCE**
- f. Memorandum of Understanding with Southeast Rural Community Outreach Ministries in Regards to an Allocation in the Amount of \$167,250 from the Local Hospitality Tax Revenue Fund During the Fiscal Year 2008 Budget for the Development of a Lower Richland Heritage Corridor:** Council adopted the MOU with Southeast Rural Community Outreach Ministries, with an amendment to reflect the correct

amount, \$167,250. **ACTION: LEGAL, ADMINISTRATION, BUDGET, FINANCE**

- g. Treasurer's Office: Request to Award a Sole-Source Contract of \$134,100 to Palmetto Posting for Posting Tax Notices on the Premises of Delinquent Real Estate and Mobile Homes [CONSENT]:** Council approved a sole-source contract with Palmetto Posting. **ACTION: LEGAL, ADMINISTRATION, PROCUREMENT, BUDGET, FINANCE, TREASURER'S OFFICE**
  - h. Request to Approve \$58,973.00 in Unallocated Hospitality Tax Funds for Kenneth B. Simmons and Associates to Proceed with Task 3 (Park Conceptual Master Planning Services) of the Northern Richland County Recreation Complex [CONSENT]:** Council approved the allocation of \$58,973 in unallocated hospitality tax funds to Kenneth B. Simmons and Associates to proceed with Task 3 of the Recreation Complex. **ACTION: ADMINISTRATION, BUDGET, FINANCE, PROCUREMENT**
  - i. An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; Article III, Administrative Office and Officers; Division 3, Assistant County Administrator [CONSENT]:** Council gave first reading approval to an ordinance that would set the number of Assistant County Administrators at three. **ACTION: ADMINISTRATION, LEGAL, CLERK OF COUNCIL**
  - j. Victims Assistance Budget**

    - 1. Special Administrative Fee Increase**
    - 2. Sheriff's Proposal**

This item was deferred. **ACTION: ADMINISTRATION, CLERK OF COUNCIL**
- 6. Application for Locating a Community Residential Care Facility**
- a. Brenda Price**  
**528 Atterbury Drive**  
**Columbia, SC 29203**

This item was deferred until the July 17, 2007 meeting to receive further information from the applicant. **ACTION: ADMINISTRATION, CLERK OF COUNCIL**
- 7. Citizens' Input:** One person spoke.

**8. Executive Session:**

- a. **Contractual Matter: Farmers' Market:** Received as information.
- b. **TIF Update: Contractual Matter:** Received as information.

**9. Motion Period**

- a. **Lower Richland Apartment Fire Heroes Resolution:** Jackson requested a resolution honoring the two young ladies who assisted other residents during a recent apartment fire. **ACTION: CLERK OF COUNCIL**
- b. **Alice Kelly Resolution:** Dickerson requested a resolution honoring Ms. Alice Kelly as the oldest citizen in Blythewood. **ACTION: CLERK OF COUNCIL**
- c. **Sheriff's Vehicles Sales:** Jackson referred to the D&S Committee the issue of offering Sheriff's vehicles to other Richland County departments before they are put up for auction. The Legal Department was also asked to review the legality of this item. **ACTION: ADMINISTRATION, SHERIFF'S DEPARTMENT, LEGAL, PROCUREMENT, BUDGET, FINANCE**
- d. **Audrey Hartin Resolution:** McEachern requested a resolution honoring Ms. Hartin upon her retirement from the Sheriff's Department. **ACTION: CLERK OF COUNCIL**
- e. **Overgrown Lots:** Mr. McEachern referred to the D&S Committee the issue of overgrown lots and the possibility / legality of using inmate labor to address the problem. A lawn care service RFQ / RFP may also be considered. **ACTION: ADMINISTRATION, PUBLIC WORKS, PROCUREMENT, LEGAL**
- f. **Sponsorship Requests:** Mr. Pearce referred to the Rules & Appointments Committee a policy regarding how to handle requests for sponsorship. Until a policy has been implemented, all requests are to be referred to the A&F Committee for approval. **ACTION: CLERK OF COUNCIL** The following request is to go to the July A&F Committee meeting: **CMCOG 2007 Regional Leadership Award:** Council is requested to sponsor the CMCOG 2007 Regional Leadership Award on October 11, 2007 at the Convention Center. The Award will be presented to Mayor Coble. **ACTION: ADMINISTRATION**
- g. **Reconsideration of Item 2d: 07-32MA; Seven Acre Cut, LLC; Patrick Palmer; M-1 to GC (20.10 acres); General Commercial; 14600-03-16 (p); I-77 and Killian Road:** Council reconsidered the item,



and gave it second reading. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**

- h. Reconsideration of Item 4f: Request to Award a Contract to the Lowest Responsive Bidder for the Owens Field Pavement Rehabilitation Project.** The vote for reconsideration failed, and the minutes were clinched for this item. **ACTION: ADMINISTRATION, PUBLIC WORKS, LEGAL, PROCUREMENT, BUDGET, FINANCE, CLERK OF COUNCIL**
- 10. Adjournment:** Council adjourned at 8:47.