



Transportation Penny Advisory Committee Meeting
Monday, May 22, 2017 at 5:30 PM
4th Floor Conference Room
2020 Hampton Street, Columbia SC 29202

Agenda

1. **Call to Order:** Hayes Mizell, Chairman
2. **Citizen's Input**

Information Items

3. **Council Actions:** Update [Pages: 2-9]
4. **Audit:** Update [Pages: 10-15]
5. **Small Local Business Enterprise Program:** Program update [Pages: 16-18]
6. **The Comet:** Program update [Pages: 19]
7. **PDT:** Program update [Pages: 20]
8. **Transportation Department:** Program update [Pages: 21]

Action Items

9. **Approval of Minutes:** March 27, 2017 and April 24, 2017 [Pages: 22-29]
10. **Other Business**
11. **Adjourn**
12. **Next Scheduled Meeting:** June 26, 2017 – 2020 Hampton Street

3. Council Actions: Update

Discussion Point:

The following transportation program items were approved by Council since the last TPAC meeting.

a. 2017 Resurfacing Package I: Construction contract award

Resurfacing Package I contract was awarded to LCI-Lineberger Construction, Inc. This contract constitutes 9 paved roads maintained by the County located in Council District 1. This project included a 5.06% SLBE goal that LCI-Lineberger Construction met. The award amount was \$758,626.92 with a 10% construction contingency in the amount of \$75,862.69. This would place the total authorization at: \$834,489.61.

Council District	Year	Package	Road Name
1	2016	I	Brickling Rd
1	2016	I	Cotswold Ct.
1	2016	I	Cove Ct.
1	2016	I	Cove View Dr
1	2016	I	Hayburg Dr.
1	2016	I	Headwater Cir
1	2016	I	Shell Cracker Ct
1	2016	I	Wells Point Dr
1	2016	I	Wychwood Rd

b. 2017 Resurfacing Package J: Construction contract award

Resurfacing Package J contract was awarded to LCI-Lineberger Construction, Inc. This contract constitutes 8 paved roads maintained by the County located in Council District 2. This project included a 4.86% SLBE goal that LCI-Lineburger Construction met. The award amount was \$480,196.91 with a 10% construction contingency in the amount of \$48,019.69. This would place the total authorization at: \$528,216.60.

Council District	Year	Package	Road Name
2	2016	J	Avocet Ct.
2	2016	J	Egret Ct
2	2016	J	Heron Ct.
2	2016	J	Heron Dr
2	2016	J	Merganser Ct.
2	2016	J	Peregrine Ct
2	2016	J	Plover Ct.
2	2016	J	Swallow Ct.

c. 2017 Resurfacing Package K: Construction contract award

Resurfacing Package K contract was awarded to LCI-Lineberger Construction, Inc. This contract constitutes 8 paved roads maintained by the County located in Council District 7. This project included a 5.0% SLBE goal that LCI-Lineburger Construction met. The award amount was \$434,024.41 with a 10% construction contingency in the amount of \$43,402.44. This would place the total authorization at: \$477,426.85.

Council District	Year	Package	Road Name
7	2016	K	Golden Ct
7	2016	K	Golden Oak Cir.
7	2016	K	Leaf Cir
7	2016	K	Lincolnshire Blvd
7	2016	K	Lincolnshire Ct.
7	2016	K	Meadowlake Dr
7	2016	K	Oak Timber Cir
7	2016	K	Silver Oak Cir

d. 2017 Resurfacing Package M: Construction contract award

Resurfacing Package M contract was awarded to C.R. Jackson, Inc. This contract constitutes 56 paved roads maintained by the County located in Council Districts 1, 2, 7 and 9. This project included a 2.27% SLBE goal that C.R. Jackson met. The award amount was \$2,745,111.60 with a 10% construction contingency in the amount of \$274,511.16. This would place the total authorization at: \$3,019,622.76.

Council District	Year	Package	Road Name
7	2017	M	Addy Ct
9	2017	M	Aiken Hunt Cir
9	2017	M	Avenel Ct
7	2017	M	Balfour Ct
1/2	2017	M	Brafield Pl
9	2017	M	Brookline Ct
1	2017	M	Bucktail Dr
7	2017	M	Chasewood Ct
1	2017	M	Clay Ct.
7	2017	M	Clearwell Ct
2	2017	M	Darcy Ct
1	2017	M	Deuce Ct.
9	2017	M	Doral Ct
7	2017	M	Elton Ct
7	2017	M	Fawnwood Ct.
9	2017	M	Firestone Ct
1	2017	M	Forty Love Pt
1	2017	M	Glen Ridge Ct.
1	2017	M	Gleneagle Cir (NE section)
1	2017	M	Glenhawk Loop
9	2017	M	Kenmure Ct
7	2017	M	Lancer Ct
1	2017	M	Marway Ct.
1	2017	M	Match Point Dr
7	2017	M	Meadow Creek Dr
9	2017	M	North Crossing Ct.
9	2017	M	North Crossing Dr.
1	2017	M	Persimmon Wood Ct
9	2017	M	Pintail Ln.
1	2017	M	Pond Edge Ln

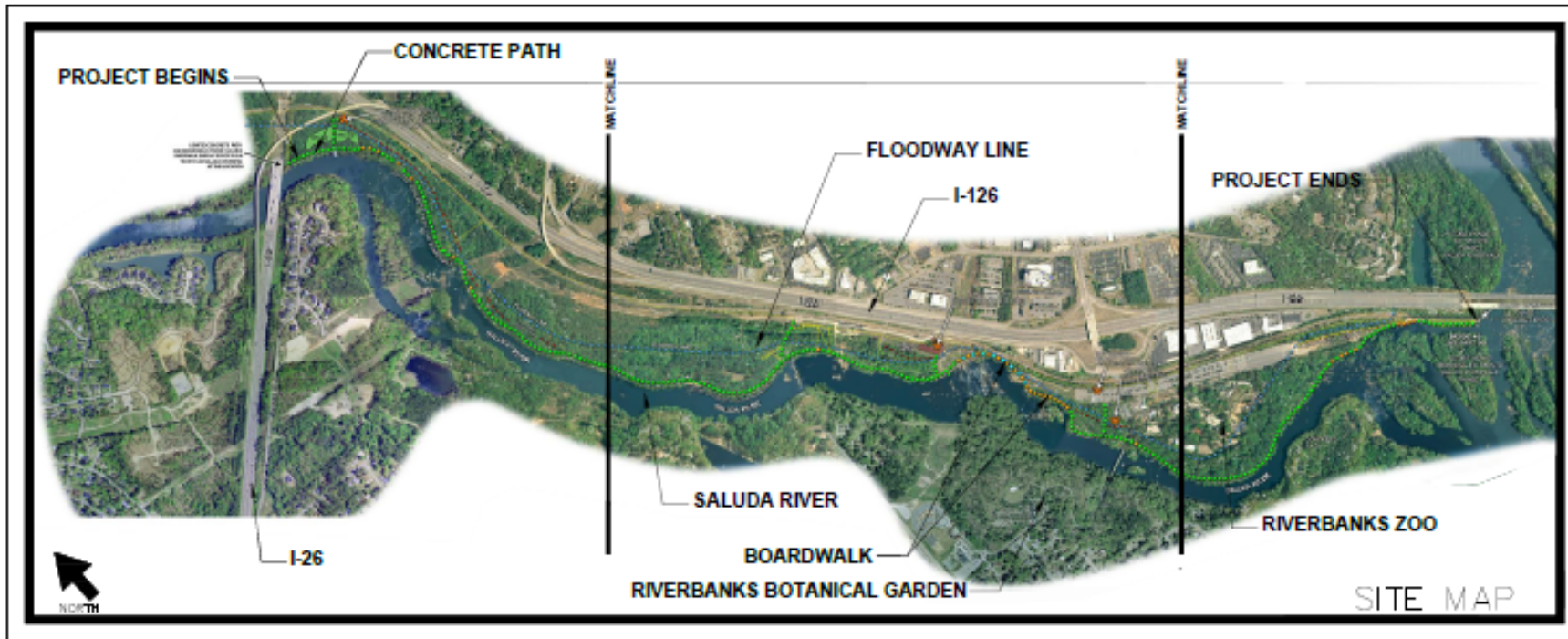


1	2017	M	Racket Rd
1/2	2017	M	Riverwalk Way
7	2017	M	Sagamare Rd
9	2017	M	Sawgrass Ct
1	2017	M	Set Point Ct.
9	2017	M	Spyglass Ct
1	2017	M	Staffwood Dr
7	2017	M	Stamhope Ct
9	2017	M	Teal Way
1	2017	M	Tennis Ct.
7	2017	M	Tillbury Dr
9	2017	M	Toms Chase Rd
7	2017	M	Torwood Dr
1	2017	M	Willowood Pkwy
7	2017	M	Windward Ct
9	2017	M	Woodlands Ridge Rd.
7	2017	M	Clearidge Ct - 00530
9	2017	M	Den Hague Ct - 00705
7	2017	M	Lionburg Ct - 01440
1	2017	M	Misty Glen Ct - 01592
7	2017	M	Newcourt PI - 01664
7	2017	M	Ruthberry Ct - 02031
1	2017	M	Tipton Cir - 02427
7	2017	M	Touchfield Ct - 02438
1	2017	M	Ultra Way - 02479
7	2017	M	Yorkton Ct - 02736

e. Three Rivers Greenway Project: Construction contract award

The Three Rivers Greenway Project was awarded to AOS Specialty Contractors, Inc. This project included a 5.9% SLBE goal that AOS Specialty Contractors met. The award amount was \$5,927,327.00 with a 10% construction contingency in the amount of \$592,732.70 with an additional \$5,000 for utility relocations. This brings total project authorization up to \$6,525,059.70.

Three Rivers Greenway

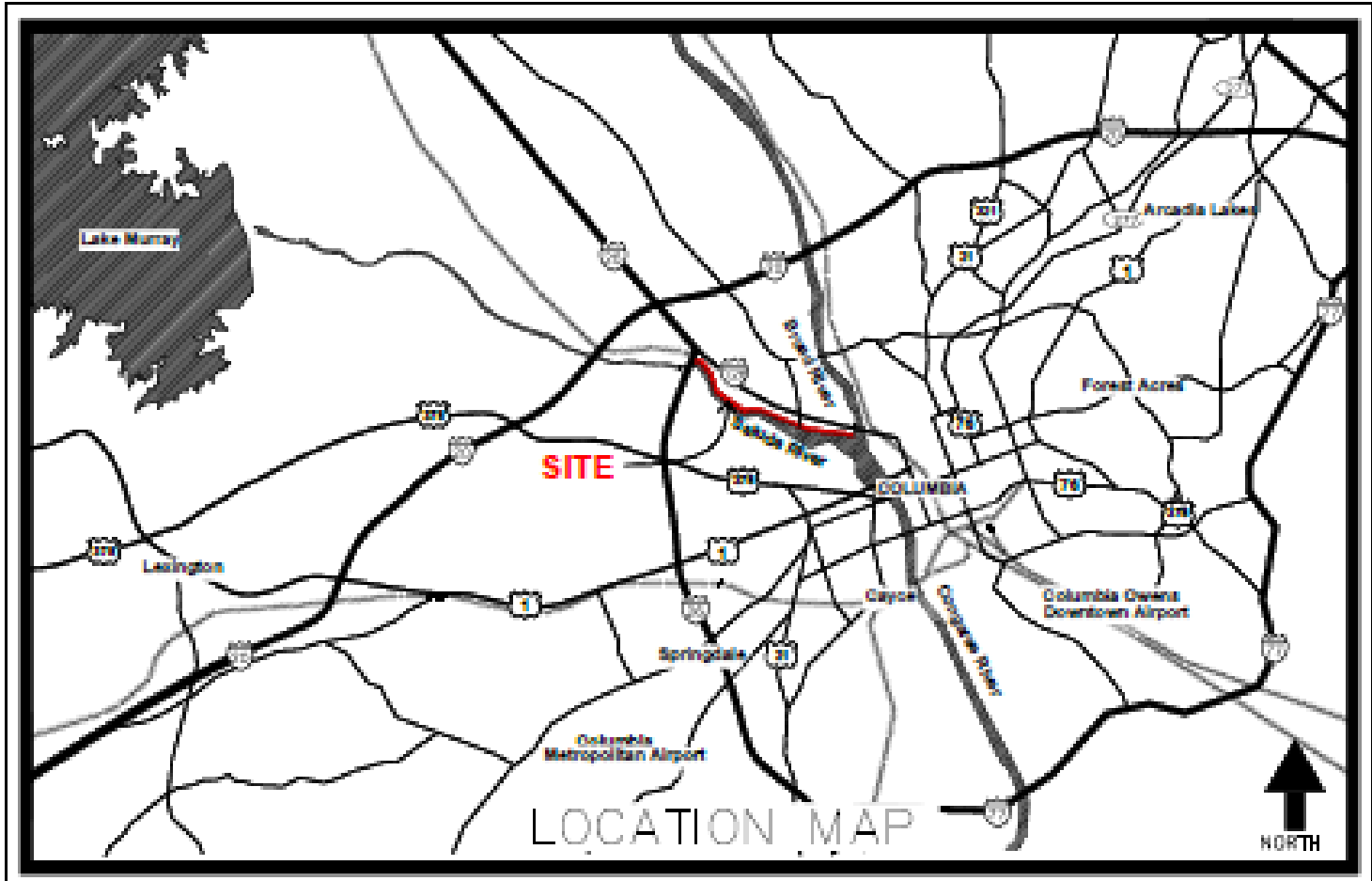


BERNARD COUNTY TRANSPORTATION PENNY PROGRAM
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4. Audit: Update

Status:

The Elliott Davis audit of the Transportation Program is included in your agenda. Representatives from Elliott Davis are in attendance to answer any questions.

Richland County Council
Columbia, South Carolina

In connection with our examination report on the County's assertions related to its Penny Sales Tax Ordinance (the Ordinance) dated February __, 2017, we are providing this letter of findings and recommendations based on certain conditions noted as result of performing our examination procedures.

It is the responsibility of the County to establish internal controls over its compliance with all laws, ordinances, contracts, and County procurement requirements. It is also the County's responsibility to monitor internal controls over these areas to ensure that the County is in compliance with applicable laws, ordinances, contracts and County procurement requirements.

Because of the inherent limitations in any internal control system, certain conditions could exist including collusion, management override of the control system, or neglect to follow established policies. Such conditions could result in errors, irregularities, or fraud occurring without being detected. Our procedures were not designed to provide assurance on internal control or to identify deficiencies in internal control, financial statement misstatements, or violations of laws, government regulations or contracts. Therefore they cannot be relied upon to take the place of management's efforts to discover misstatements, deficiencies, errors, omissions, negligence, irregularities, violations, or illegal acts, including fraud or defalcations that may exist.

This report is solely for the information and use of Richland County and is not intended to be, and should not be, used by anyone other than that specified party.

Our findings and recommendations are as follows:

Indirect Cost Allocation

Criteria: Methods for applying accounting estimates that are subjective and significantly affect the recognition of costs by project should be specified in the Accounting Procedure Manual.

Condition: There is no specific method required for allocating indirect costs (including administrative expenses) to individual projects.

Effect: The approach for allocating indirect costs to individual projects may be changed arbitrarily resulting in a method that may not be reasonable or consistently applied.

Cause: The Accounting Procedure Manual referenced in the Contract with PDT does not specify a method for allocating indirect costs to individual projects.

Recommendation: We recommend that the following:

- The Accounting Procedure Manual should be revised to include a specific approach for allocating indirect costs to individual projects.
- Expenditures by project should be adjusted for indirect costs in a manner consistent with the approach to be specified in the Accounting Procedure Manual.
- The allocation and recording of indirect costs by project should be performed as frequently as necessary to ensure that County Council is receiving timely updates on actual expenditures-to-date.

Monitoring and Reporting of Program Expenditures

Criteria: Sufficient internal controls should include regular monitoring and reporting of actual expenditures-to-date by project versus estimated costs-to-complete for each project.

Condition: There is no process in place to compare actual expenditures-to-date to original estimates of cost-to-complete by project as reflected in *Appendix A* of the Ordinance.

Effect: County Council may not become aware of actual expenditures significantly exceeding original cost estimates until funding has already been substantially committed.

Cause: A variance report of actual expenditures-to-date versus estimated costs-to-complete by project is not being generated.

Recommendation: We recommend that status reports to County Council include a comparison of actual expenditures- to-date by project to the estimated costs-to-complete by project as reflected in *Appendix A*. The cost reflected in *Appendix A* should be adjusted as necessary for items such as change orders, re-directing funds between projects, and a construction cost index.

Reconciliation of Program Expenditures

Criteria: Sufficient internal controls should include regular reconciliation of total expenditures per the County's general ledger to supporting subsidiary ledgers.

Condition: Total expenditures per the County's general ledger are not being reconciled to the PDT's general ledger. Because of the significant amount of costs being incurred by the PDT on behalf of the County, the PDT's general ledger represents a primary subsidiary detail of program expenditures.

Effect: All program expenditures may not be properly accounted for.

Cause: There is no process in place to regularly reconcile total expenditures per the County's general ledger to PDT's general ledger.

Recommendation: We recommend that total expenditures per the County's general ledger be reconciled to the PDT general ledger on a monthly basis, to ensure that all program activity is being accounted for. This process will also serve to confirm legitimate reconciling items such as timing differences and expenditures incurred directly by the County. It will also help to ensure that improper transactions and errors are identified.

**RICHLAND COUNTY
PENNY SALES TAX ORDINANCE**

EXAMINATION OF MANAGEMENT ASSERTIONS

DRAFT

Independent Accountant's Report

To Richland County Council
Columbia, South Carolina

We have examined certain assertions made by Richland County, South Carolina (the "County") in relation to Richland County Ordinance No. 039-12HR (the "Penny Sales Tax Ordinance") which set forth the terms of the County's Transportation Penny Program. The examination covers the twenty-six month period from May 1, 2013 through June 30, 2015.

The County has provided us with certain written assertions in relation to the Penny Sales Tax Ordinance. The County is responsible for the assertions. Our responsibility is to express an opinion on the assertions based on our examination. The County's written assertions and the related criteria for each assertion are as follows:

1. The County's Contract with the PDT (the "Contract") was awarded in accordance with the Penny Sales Tax Ordinance and the County's procurement policy.
2. Expenditures incurred by the PDT on behalf of the County were for the completion of approved projects as reflected in the Penny Sales Tax Ordinance.
3. All amendments to the approved projects were approved by Council in accordance with the Penny Sales Tax Ordinance and the County's procurement policy.
4. Expenditures incurred by the PDT on behalf of the County were allowable under the terms of the Penny Sales Tax Ordinance and the County's procurement policy.
5. Expenditures incurred by the PDT on behalf of the County were approved and paid for in accordance with the Penny Sales Tax Ordinance and the County's procurement policy.
6. Expenditures incurred by the PDT on behalf of the County have been allocated to respective projects based on the cost allocation method reflected in the PDT Contract.
7. The County has maintained sufficient internal controls and implemented effective financial practices and procurement policies which have resulted in the County complying with the Penny Sales Tax Ordinance.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the County's assertions referred to above are fairly stated, in all material respects. An examination involves performing procedures to obtain evidence about the County's assertions. The nature, timing and extent of the procedures selected depend on our judgment, including an assessment of the risks of material misstatement of the County's assertions, whether due to fraud or error.

We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion. However, our examination was limited in nature and does not provide a legal determination on the County's compliance with any requirements related to the assertions above. Furthermore, interpreting specific terms, requirements, or conditions of the PDT Contract was not within the scope of our engagement and, accordingly, we provide no assurance on such items.

It is the responsibility of the County to establish internal controls over its compliance with all laws, ordinances, contracts, and County procurement requirements. It is also the County's responsibility to monitor internal controls established over these areas to ensure that the County is in compliance with applicable laws, ordinances, contracts and County procurement requirements.

Because of the inherent limitations in any internal control system, including collusion, management override of the control system or neglect to follow established policies could result in errors, irregularities, or fraud occurring without being detected.

Our examination disclosed the conditions below that resulted in a deviation from the criteria as it relates to following assertions:

Assertion 6 – There is no cost allocation method specified in the PDT Contract.

Assertion 7 – There is no process in place to report a comparison of estimated project costs as established in the Referendum to actual expenditures-to-date by project.

Assertion 7 – There is no process in place to periodically reconcile total expenditures as recorded in the County's general ledger to total expenditures recorded in the PDT's general ledger.

In our opinion, except for the deviations from the criteria described in the preceding paragraph, the County's assertions referred to above are fairly stated, in all material respects, based on criteria set forth in the Penny Sales Tax Ordinance and County procurement policy.

This report is intended solely for the information and use of Richland County Council and management of Richland County, South Carolina and is not intended to be and should not be used by anyone other than these specified parties.

Columbia, South Carolina
_____, 2016

5. Small Local Business Enterprise Program: Program Update

Status:

Included in your agenda you will find a report from the Office of Small Business Opportunity (OSBO).



OFFICE OF SMALL BUSINESS OPPORTUNITY WEEKLY UPDATE

May 15, 2017 – May 19, 2017

1. Weekly Update

- Five firms’ renewal certifications are in contingent of surpassing the Gross Annual Revenue (GAR) requirement according to an industry category – Review of renewals and notification letters are in progress
- Outreach campaigns are continuously conducted by staff via the B2GNow System - inviting SLBEs to upcoming Pre-bid meetings for an opportunity to gain an understanding of the bidding process; to market themselves to the Prime Contractors; to network with other subcontractors, PDT; and making them aware of small business events across the county
- Staff is responsible for processing New Applications, Renewals, SLBE Contract Goals, and the B2GNow System
- Continuing to evaluate, improve, reconfigure, and implement the B2GNow System for best practices
- Staff continues to provide assistance to certified and potential firms on program requirements, bidding opportunities, the online application, and compliance contract audits (B2GNow System) via the office Kiosk, telephone, and electronic communication
- Pre-Bid Meetings, Bid Openings, and Pre-Construction Meetings are attended by staff – Staff attended the Mandatory Pre-Bid Meeting for the Transportation Improvement Contract I Project on May 15, 2017

2. SLBE Certification Program Overview

A) SLBE Firms by Industry Category

Primary Industry Category	Total Firms	Percentage
Construction Services	42	51.85%
Professional Services	20	24.69%
Non-Professional Services	5	6.17%
Engineering Services	9	11.11%
Architectural Services	4	4.94%
Wholesale Operations	1	1.23%
Total	81	

B) Gender & Ethnicity of SLBE Firms

Ethnicity	SLBE Firms
African American	52 (64.20%)
Asian	2 (2.47%)
Caucasian	26 (32.10%)
Hispanic	1 (1.23%)

Gender	SLBE Firms
Male	56 (69.14%)
Female	25 (30.86%)

3. SLBE Contract Participation

- Of the \$81,017,151 payments made on Penny Tax funded projects, \$17,585,620 has been paid to firms that are solely SLBE certified; \$2,597,882 has been paid to firms that are solely DBE certified; additionally, \$6,560,070 was paid to firms that are both SLBE and DBE certified. The chart below shows the total SLBE and DBE payments when the aforementioned amount is added to each of the individual SLBE and DBE paid to date amounts.

	Including Payments to Firms both SLBE & DBE Certified	Percentage of Total
Payments to SLBE Certified Contractors	\$24,145,690	29.80%
Payments to DBE Certified Contractors	\$9,157,952	11.30%

- \$160,947,040 in Penny Tax Funds; Forty-one (41) contracts/service orders are currently open and are actively monitored for payment and utilization compliance in the B2GNow Compliance Management System.

6. The Comet: Program Update

Status:

Representatives from the Comet are in attendance to provide a program update.

7. PDT: Program Update

Status:

Representatives from the PDT are in attendance to provide a program update.

Design

- Atlas Road – revised 95% Complete Plans submitted to SCDOT this month
- Bluff Widening Phase 2 – Options to reduce project cost, bury utilities, and lighting to be presented to Ad Hoc
- Garners Ferry/Harmon Intersection – 30% Complete Plans under review by PDT
- Greene Street Phase 2 – revised 95% Complete Plans submitted to SCDOT this month
- Clemson Road Widening – 100% Final Construction Plans under review by SCDOT
- Polo Road Shared-Use Path – R/W acquisition is underway
- Submitted SCDOT permits for Grand, Marion, and Two Notch Sidewalk projects

Construction

- Construction continues on Clemson/N. Springs intersection
- Resurfacing Package H continues
- Bluff Widening Phase 1 is underway with drainage and sidewalk complete adjacent to fairgrounds
- Shop Road Extension Phase 1 has substantially completed clearing and grubbing
- North Main Street road construction has begun
- Jefferson and Franklin sidewalks are nearing completion

Misc.

- Hard copies of the April 2017 Monthly Progress Report are included

8. Transportation Department: Program Update

Update:

- On May 5th the Transportation Program advertised the Transportation Improvement Contract 1, which is a package of projects that includes 19 Dirt Roads, Caper's Ave sidewalk and Resurfacing Packages L and N. We are scheduled to open bids on June 5th.

9. **Approval of Minutes:** March 27, 2017 and April 24, 2017

**TRANSPORTATION PENNY ADVISORY COMMITTEE MEETING
MONDAY, MARCH 27, 2017
4TH FLOOR CONFERENCE ROOM**



In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building.

MEMBERS PRESENT: Hayes Mizell, Carol Kososki, Philip Simoneaux, Frank Anderson, Malcolm Gordge, Councilman Paul Livingston and Councilman Norman Jackson

OTHERS PRESENT: Rob Perry, Tony Edwards, Michelle Onley, Jamelle Ellis, Brenda Parnell, Roger Sears, Shawn Salley, and Quinton Epps

CALL TO ORDER

The meeting was called to order at approximately 5:31 p.m.

CITIZEN'S INPUT

No one signed up to speak.

TPAC MEMBERSHIP

Mr. Mizell stated Councilman Malinowski indicated the full Council has not decided if the TPAC Committee will continue.

Mr. Livingston's recommendation is to move forward with appointments to the TPAC Committee. Mr. N. Jackson stated he is in agreement with Mr. Livingston.

Mr. Mizell stated it is the consensus of the committee to urge Council to proceed with appointing new members to the TPAC Committee.

COUNCIL ACTIONS

Mr. Perry stated Council took the following actions:

- a. Broad River Road Widening Project: Council approved advancing Alternate C typical section and reduce the project limits. The revised limits are from Royal Tower Road to the intersection of Broad River Road and Dutch Fork Road.

AUDIT UPDATES

Mr. Perry stated there is a Transportation Ad Hoc Committee meeting scheduled for tomorrow, March 28th. One of the items on the agenda is an update on the audit.

Ms. Kososki requested a draft copy of the audit be provided to the committee considering the report is now 6 months overdue.

SMALL LOCAL BUSINESS ENTERPRISE PROGRAM

The OSBO Update was included in the agenda packet.

THE COMET

No report was given.

PDT UPDATE

DESIGN:

- ✦ Gills Creek Section A Public Meeting conducted on February 22, 2017; over 600 comments received
- ✦ Greene Street Phase 2 – received SCDOT Right-of-Way authorization, awaiting City concurrence
- ✦ Broad River Road Widening – 30% Complete Plans submitted to SCDOT
- ✦ Blythewood Road Widening Phase 1: 30% Complete Plans submitted to SCDOT
- ✦ Atlas Road (150 Tracts) and Clemson Road (27 Tracts) Widening – Right-of-Way acquisition services continue
- ✦ Clemson Road Widening – 100% Final Construction Plans under review by PDT, Permit obtained

PROCUREMENT:

- ✦ Reviewing bids for Resurfacing packages I, J, K, L
- ✦ Reviewing bids for 3 Rivers Greenway
- ✦ Reviewing bids for Resurfacing package M

CONSTRUCTION:

- ✦ Greene Street Phase 1 is substantially complete
- ✦ Construction has begun on Clemson/N. Springs intersection, 120 day schedule
- ✦ Resurfacing Package H is underway
- ✦ Bluff Widening Phase I is underway with nightly lane closures on Rosewood the week of 3-20-17
- ✦ Jefferson, Franklin, and Senate sidewalk projects are underway

MISC.:

- ✦ Hard copies of the February 2017 Monthly Progress Report were distributed

TRANSPORTATION DEPARTMENT UPDATE

Mr. Perry stated the night work on Bluff Road Phase I Widening and the closure between Rosewood Drive and Olympia Avenue is scheduled to end by the of March.

APPROVAL OF MINUTES

No action was taken due to lack of quorum.

OTHER BUSINESS

The financial report will be provided to the committee on a quarterly basis.

The committee requested a copy of the referendum.

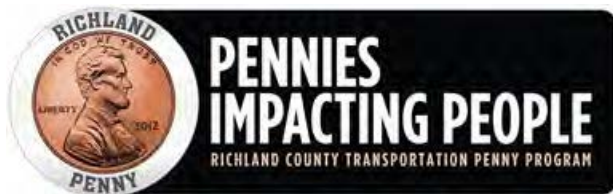
ADJOURN

The meeting adjourned at approximately 5:52 p.m.

NEXT SCHEDULED MEETING: APRIL 24, 2017 – 2020 HAMPTON STREET

TRANSPORTATION PENNY ADVISORY COMMITTEE MEETING
MONDAY, APRIL 24, 2017
4TH FLOOR CONFERENCE ROOM

NO QUORUM PRESENT



In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building.

MEMBERS PRESENT: Derrick Huggins, Philip Simoneaux, Frank Anderson, Malcolm Gordge, Jack Oliver, Virginia Sanders, and J. T. McLawhorn and Councilman Norman Jackson

OTHERS PRESENT: Tony Edwards, Michelle Onley, Brenda Parnell, Roger Sears, and Shawn Salley

CALL TO ORDER

The meeting was called to order at approximately 5:33 p.m.

CITIZEN'S INPUT

No one signed up to speak.

AUDIT UPDATE

The audit of the Transportation Program is ongoing and Administration has not received a final report.

Ms. Sanders inquired as to why the audit has taken so long to be completed.

Mr. Edwards stated he was unsure as to why it has taken so long. He knows the Administrator and Mr. Perry have been in discussion regarding it.

Mr. Huggins stated he would speak with Mr. Perry about obtaining an interim status report for the next meeting.

SMALL LOCAL BUSINESS ENTERPRISE PROGRAM

The OSBO Update was included in the agenda packet.

THE COMET

Mr. Huggins stated the Board is currently negotiating a contract for an Interim Executive Director.

- ✦ By June the entire fleet of buses will be replaced.
- ✦ 12 shelters and approximately 12 benches have been installed
- ✦ Celebrating 125th Anniversary of Transit

Ms. Sanders suggested having the County Council members approach the business owners that are resistant to having shelters and benches placed on their property.

Mr. McLawhorn suggested rallying the people in the neighborhoods to petition these businesses.

Mr. Simoneaux also suggested going to the local media about the need for the shelters at these businesses.

PDT UPDATE

DESIGN:

- ✦ Atlas Road – revised 95% Complete Plans under review by PDT
- ✦ Bluff Widening Phase 2 – revised 70% Complete Plans to be submitted to SCDOT this month
- ✦ North Springs/Harrington Intersection – 30% Complete Plans under review by PDT
- ✦ Greene Street Phase 2 – revised 95% Complete Plans under review by PDT
- ✦ Clemson Road Widening – 100% Final Construction Plans submitted to SCDOT last month
- ✦ Polo Road Shared-Use Path - Right-of-Way acquisition has begun

PROCUREMENT:

- ✦ Preparing bid package for May advertisement to include 25 Dirt Roads, Caper's sidewalk, and Resurfacing Package N
- ✦ Reviewing bids for Resurfacing packages I, J, K, L and M
- ✦ Reviewing bids for 3 Rivers Greenway

CONSTRUCTION:

- ✦ Construction continues on Clemson/N. Springs intersection
- ✦ Resurfacing Package H is underway
- ✦ Bluff Widening Phase I is underway with curb and gutter in place adjacent to fairgrounds
- ✦ Shop Road Extension Phase I has substantially completed clearing and grubbing
- ✦ North Main Street road construction to begin in 2 weeks
- ✦ Senate sidewalk project is complete

MISC.:

- ✦ Hard copies of the March 2017 Monthly Progress Report and Financial Status Report were distributed. The 2016 Annual Report is available to the public via the website and at the Administration Building.

Ms. Sanders inquired about the value of the bids that will be advertised in early May.

Mr. Beatty stated the bids would equate to approximately \$6 million and there will be a SLBE goal.

Mr. McLawhorn inquired if additional funds that are brought into the program are under the PDT's umbrella.

Mr. Beatty answered in the affirmative.

Mr. McLawhorn then inquired if they follow the same procurement process.

Mr. Beatty again answered in the affirmative.

Mr. McLawhorn inquired as to what happens to extra funding that is received by the Penny Program.

Mr. Beatty stated those funds will be utilized to offset the shortfall on projects.

Mr. McLawhorn inquired if the list of projects can be amended.

Mr. Beatty stated it was his understanding the approved projects have to be fulfilled and then there will be an opportunity to revisit the 2nd grouping of projects.

Ms. Sanders inquired if the TIGER Grant funds are earmarked for specific projects.

Mr. Beatty answered in the affirmative.

TRANSPORTATION DEPARTMENT UPDATE

Mr. Edwards stated the Transportation staff attended the 2017 SC Highway Engineers Conference.

- ✦ SCDOT needs \$11 billion to bring the overall network up to good conditions
- ✦ May 16th Transportation Ad Hoc Committee meeting

APPROVAL OF MINUTES

No action was taken due to lack of quorum.

OTHER BUSINESS

Councilman Norman Jackson stated the Administrator is currently drafting a letter to address the PDT's concerns with the audit.

Mr. Huggins stated the COMET will provide more information on how they have increased ridership, about the programs that are being put in the "substations" that provide information on diabetes, cardiac health, jobs, etc.

ADJOURN

The meeting adjourned at approximately 6:10 p.m.

NEXT SCHEDULED MEETING: MAY 22, 2017 – 2020 HAMPTON STREET