

# RICHLAND COUNTY COUNCIL

SOUTH CAROLINA

## DIRT ROAD AD HOC COMMITTEE

April 26, 2016  
4:00 PM  
4<sup>th</sup> Floor Conference Room

1. **Call to Order: Julie-Ann Dixon, Chair**
2. **Approval of Minutes: March 1, 2016 [PAGES 2-4]**
3. **Adoption of the Agenda**
4. **Program Update**
  - a. **Completed Projects to Date**
  - b. **Progress of Dirt Road Paving Team**
5. **Other Business**
6. **Adjournment**



### Committee Members

Julie-Ann Dixon, Chair  
District Nine

Bill Malinowski  
District One

Torrey Rush  
District Seven

# RICHLAND COUNTY COUNCIL

## SOUTH CAROLINA

### DIRT ROAD AD HOC COMMITTEE

March 1, 2016

3:00 PM

Administration Conference Room

*In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building*

#### CALL TO ORDER

Ms. Dixon called the meeting to order at approximately 3:01 PM.

#### ADOPTION OF THE AGENDA

Mr. Malinowski moved, seconded by Mr. Rush, to adopt the agenda as published. The vote in favor was unanimous.

#### DIRT ROAD PAVING PROGRAM –UPDATE

Ms. Dixon inquired if the Limited Notice to Proceed portion was complete.

Mr. Gossett responded in the affirmative.

Ms. Dixon inquired if the Notice to Proceed is the portion that is currently ongoing.

Mr. Gossett responded in the affirmative.

Ms. Dixon stated it was her understanding there were four (4) firms that had not conducted any work to date. She inquired as to the scope of work assigned to these particular firms.

Mr. Gossett stated:

- Tolleson Limited Company – Conduct geotech engineering and roadway design work
- J. B. Ladner & Associates – Participate and assist with the public involvement; conduct/deny process; right-of-way acquisition

Ms. Dixon inquired if firms have to be certified to conduct right-of-way work.

Mr. Gossett stated for these types of projects the firms would need to have an understanding of project. They would be knocking on doors and identifying the property owner and then explaining to the owner the road is on the list to be paved, present them with the right-of-way plans and explain the impacts of the project. Ultimately, the goal is



#### Committee Members Present

Julie-Ann Dixon, Chair  
District Nine

Bill Malinowski  
District One

Torrey Rush  
District Seven

#### Others Present:

Tony McDonald  
Tony Edwards  
Shawn Salley  
Chris Gossett  
Ismail Ozbek  
Michelle Onley

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to have the property owner to sign an easement to allow the project.

Mr. Gossett further stated they have no intentions of using condemnation for the dirt road projects.

Mr. Malinowski inquired if the four (4) firms (J. B. Ladner & Associates, P. J. Noble & Associates, Mizzell & Associates, and Strategic Business & Politics) were retained by the Dennis Corporation to conduct public outreach.

Mr. Gossett stated they were a part of the team that responded to the RFP.

Mr. Malinowski further inquired if the Dennis Corporation had to disclose what each firm would be doing as a part of the team.

Mr. Gossett responded the Dennis Corporation's response to the RFP had to indicate what each firm would be doing and what percentage of the contract would be attributed to the firms.

Mr. Malinowski inquired if any of the four (4) were listed as conducting right-of-way work.

Mr. Gossett stated he would have to review the response in order to answer the question.

Mr. Malinowski stated if the firms were listed to conduct public outreach and that portion of the project is near completion, why would they be allowed to receive additional funding for another phase of the project instead of it being bid out?

Mr. Gossett stated the Dennis Corporation team was hired to conduct all of the work. Therefore, someone on the team would be conducting the right-of-way work.

Ms. Dixon inquired if a firm was certified to conduct public outreach and now are doing right-of-way work would this count against their SLBE participation.

Mr. Gossett stated he would need to pose that question to Procurement.

Ms. Dixon inquired how it will be determined when a team reaches their participation goal.

Mr. Gossett stated the SLBE participation is broken down into invoice monthly. The SLBE Department inputs the information into the B2G Now program to track the participation.

Ms. Dixon requested a report on the team's SLBE participation to date in order to compare it to each firm's contract(s).

Mr. Gossett stated the contract for design was for years 1 and 2, but included the consent/deny - public outreach for years 1-4.

Ms. Dixon inquired about who is conducting the design work.

Mr. Gossett stated to-date the Dennis Corporation has done all of the design work. Tolleson Limited Company is also able to conduct design work.

**EXECUTIVE SESSION**

*The Committee went into Executive Session at approximately 3:16 p.m.  
and came out at approximately 3:25 p.m.*

Mr. Malinowski moved, seconded by Mr. Rush, to proceed as discussed in Executive Session regarding the Dirt Road contract. The vote in favor was unanimous.

**ADJOURNMENT**

The meeting was adjourned at approximately 3:26 PM