



Richland County Council

Rules and Appointments December 06, 2016 - 4:30 PM 4th Floor Conference Room

Julie-Ann Dixon	Bill Malinowski (Chair)	Jim Manning
District 9	District 1	District 8

Call to Order

Approval of Minutes

- 1 November 15, 2016 [PAGES 4-5]

Adoption of Agenda

- 2

Interviews/Appointments

- 3 Central Midlands Council of Governments (CMCOG) - 1 [PAGES 6-8]
 - a. E. W. Cromartie, II
- 4 Hospitality Tax - 3 (Two applicants must be from the Restaurant Industry; other position is at-large seat) [PAGES 9-12]
 - a. Micah Taylor Lybrand

Appointments (Previously Interviewed)

- 5 Planning Commission - 1 [PAGES 13-14]
 - a. Eric John Grant



Richland County Council

Adjournment



Richland County Council



Special Accommodations and Interpreter Services Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA



RULES AND APPOINTMENTS COMMITTEE

November 15, 2016
4:00 PM
4th Floor Conference Room

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building

CALL TO ORDER

Mr. Malinowski called the meeting to order at approximately 4:04

APPROVAL OF MINUTES

November 1, 2016 – Ms. Dixon moved, seconded by Mr. Manning, to approve the minutes as corrected. The vote in favor was unanimous.

ADOPTION OF THE AGENDA

Ms. Dixon moved, seconded by Mr. Manning, to adopt the agenda as published. The vote in favor was unanimous.

APPOINTMENTS

- a. **Airport Commission – 2** – Mr. Manning moved, seconded by Ms. Dixon, to appoint Mr. Aurel Emerson Smith to the Airport Commission. The vote in favor was unanimous.

NOTIFICATION OF VACANCIES

- a. **Accommodations Tax – 3 (One applicant must have a background in the Cultural Industry; other 2 applicants must have a background in the Lodging Industry)**
- b. **Community Relations Council – 3 (Applicants will have fundraising responsibilities)**
- c. **Hospitality Tax – 3 (Two applicants must be from the Restaurant Industry; other position is at-large seat)**
- d. **Internal Audit Committee – 1 (Applicant must be a CPA)**
- e. **Business Service Center Appeals Board – 2 (Applicants must be in Business Industry)**

Committee Members Present

Bill Malinowski, Chair
Jim Manning
Julie-Ann Dixon

Others Present:

Norman Jackson
Greg Pearce
Michelle Onley
Kimberly Williams-Roberts

- f. Board of Assessment Appeals – 1**
- g. Planning Commission – 1**
- h. Central Midlands Council of Governments (CMCOG) – 1**
- i. Building Codes Board of Appeals – 1 (Applicant must be from the Architecture Industry)**
- j. Riverbanks Park Commission – 1**
- k. Airport Commission – 1**

Ms. Dixon moved, seconded by Mr. Manning, to advertise for the vacancies. The vote in favor was unanimous.

INTERVIEWS

- a. Richland Memorial Hospital Board of Trustees – 3** – Mr. Benjamin P. Mustain, Ms. Sandra P. Sims, Ms. Rosalyn Woodson Frierson, and Dr. C. Guy Castles, III were interviewed.

Ms. Dixon moved, seconded by Mr. Manning to re-appoint Ms. Sandra P. Sims and Dr. C. Guy Castles, III and appoint Ms. Rosalyn Woodsom Frierson. The vote in favor was unanimous.

ITEMS FOR DISCUSSION

- a. Convention Center Term Limits (Currently Suspended)** – Mr. Malinowski stated the other entities that serve on the Convention Center board do not have term limits; therefore, Council felt the County's appointees could be at a disadvantage.

Ms. Roberts stated the City of Columbia serves 3-year terms, but there is no limit on how many terms the member serves.

Mr. Malinowski suggested finding out what the terms are for Lexington County and the City of Columbia.

Mr. Manning moved, seconded by Ms. Dixon, to amend the agenda. The vote in favor was unanimous.

Mr. Manning moved, seconded by Ms. Dixon, to make this an action item. The vote in favor was unanimous.

Mr. Manning moved, seconded by Ms. Dixon, to unsuspend the term limits for the Midlands Regional Convention Center Authority. The vote in favor was unanimous.

Mr. Manning moved, seconded by Ms. Dixon, to advertise for one vacancy and allow Rick Patel to apply for a second term. The vote in favor was unanimous.

ADJOURNMENT

The meeting adjourned at approximately 5:06 PM.

The Minutes were transcribed by Michelle M. Onley, Deputy Clerk of Council



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: E. W. Cromartie, II

Home Address: 2213 Lorick Avenue, Columbia, SC 29203

Telephone: (home) 803-609-4537 (work) 803-609-4537

Office Address: _____

Email Address: ewcrom@gmail.com

Educational Background: C A Johnson HS, Columbia, SC; Michigan State University, B.A.

Marketing; George Washington National Law Center, Juris Doctorate, Cum Laude

Professional Background: SC Bar Association 1973-2010, Attorney. Cromartie Law Firm-
Retired 2010, American Bar Association, National Bar Association, National Bond Lawyers
Association, Member-Columbia City Council 1983-2010; National League of Cities Board
member; Chairman of the National Black Caucus of Local Elected Officials; Central
Midland Regional Planning Council

Male

Female

Age: 18-25

26-50

Over 50

Name of Committee in which interested: Central Midland Planning Council CMCOG

Reason for interest: To promote regional cooperation between governments collaborating
on mutual projects to reduce cost and efficiency. To plan and develop framework for
Regional light rail system for the Midlands area,

Your characteristics/qualifications, which would be an asset to Committee, Board or
Commission:

Previously served as Chairman of the Central Regional Planning Council.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? Retired, desiring and consider it a privilege to
continuously serve the citizens of Richland County.

Recommended by Council Member(s): Councilman Manning

Hours willing to commit each month: I am fully retired, willing to commit as much time as the position requires,

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes X No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X

If so, describe: _____



Applicant's Signature

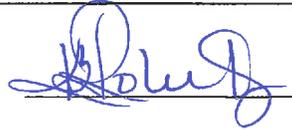
11/27/2016

Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only		
Date Received: <u>11-28-16</u>	Received by:	
Date Sent to Council: _____		
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Micah Taylor Lybrand

Home Address: 500 Gills Creek Parkway Apt. 701 Columbia, SC 29209

Telephone: (home) 864-634-8598 (work) 803-748-7287

Office Address: 1818 Blanding Street Columbia, SC 29201

Email Address: lybrandmt@yuhso.com

Educational Background: Bachelor of Arts in Political Science, University of South Carolina

Professional Background: Leadership Giving Associate, United Way of the Midlands

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Hospitality Tax Committee

Reason for interest: I wish to serve on the committee because the allocations of tax funds is of the utmost importance, especially in a state that so heavily restricts how certain taxes can be spent.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I have a strong sense of public service, experience in finance, and I took Blueprint for Leadership, a course designed to teach skills needed for service on a nonprofit board.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? _____

Recommended by Council Member(s): Councilman Greg Pearce

Hours willing to commit each month: 15-20 (However much is necessary)

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All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X

If so, describe: _____

Kevon Taylor *11/17/16*
Applicant's Signature Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: <u>11-15-16</u>	Received by: 
Date Sent to Council: _____	

Micah Taylor Lybrand

lybrandmt@yahoo.com | (864) 634-8598
500 Gills Creek Parkway, Apt. 701
Columbia, SC 20209

SUMMARY

Using learned knowledge of political science and public administration; seek to further utilize and hone professional skills through Richland County's Hospitality Tax Committee.

SKILLS

Legislative Research Corporate Research Prospect Research Microsoft Office: Word, Excel, Access

Data Analysis Microsoft Power BI Microsoft Dynamics CRM Public Speaking

EXPERIENCE

United Way of the Midlands, Columbia, SC, Leadership Giving Associate - Jul 2016 - Present

- Collect and maintain economic, demographic, and social media data on United Way of the Midlands' service area
- Conduct research on potential corporate partners for United Way and prospective donors
- Assist Midlands Reading Consortium with testing students' reading outcomes
- Speak to companies and organizations about the importance of donating and volunteering to support United Way's mission
- Assist the University of South Carolina Student United Way chapter and Columbia College's Koalas United group stay up to date on the work of United Way and how to get involved with United Way's mission

United Way of the Midlands, Columbia, SC, Campaign Reporting Specialist/Accounting Assistant - May 2015 - Jul 2016

- Audited incoming funds to United Way and entered them into StratusLIVE, a Microsoft Dynamics CRM-based database
- Ensured accuracy of incoming funds' allocations

Spartanburg Public Libraries Headquarters, Spartanburg, SC, Research Intern - Jul 2014 - Aug 2014

- Compiled history of Duncan Park in Spartanburg, SC; researched local newspapers from the 1920's to present day
- Used Work Progress Administration (WPA) files, City Council minutes, Spartanburg County Register Deeds' records
- Final Product used for presentation to the Spartanburg City Council
- Also, in process of being made into an official resource for public use in the library

United Way of the Piedmont, Spartanburg, SC - Summer Intern - Jun 2014 - Aug 2014

- Organized donor information
- Displayed statistical patterns within expenditure records for events to the staff
- Assisted United Way's Gifts in Kind Center with Annual Renewal process for partner agencies
- Reviewed and updated files and records

EDUCATION

- **University of South Carolina**; Columbia, SC
Bachelor of Arts in Political Science; Graduated May 2015
Institution GPA: 3.949, Overall GPA: 3.899, President's List: 5 semesters, Dean's List: 1 semester
- **Wofford College**; Spartanburg, SC
No degree earned; Transferred out Fall 2012
Institution GPA: 3.61, Dean's List: 1 semester

ACTIVITIES/AWARDS

- **Blueprint for Leadership**, Student: January 2016 - May 2016 (Course run by United Way designed to teach young professionals the skills needed to become nonprofit board members)
- **Young Leaders Society**, Member: Fall 2015 - Present (Young professionals group at United Way of the Midlands focused on philanthropic endeavors)
- **Phi Beta Kappa**, Member: April 2014 - Present (Academic honors society for students that have shown exceptional performance in the liberal arts)
- **Golden Key Club**, Member: Spring 2014 - Present (Academic honors club open to students in the top 15 percent of class)
- **Student Government Parking Appellate Court Committee**, Member: Fall 2014 (Heard appeals from students and staff who felt that they had been wrongfully ticketed on campus)



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Eric John Grant
Home Address: 1912 Horrell Hill Rd Hopkins, SC 29061
Telephone: (home) 803-783-7978 (work) 803-960-9428
Office Address: _____
Email Address: egrant@3gconstructs.com
Educational Background: Masters BA / BS Biology USC
Professional Background: Licensed Commercial General Contractor
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: Planning Commission
Reason for interest: I have been a lifelong resident of Richland County and want to help my community
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
Commission: I am a builder and have worked in real estate development for the past 9 years.
Presently serve on any County Committee, Board or Commission? Assessment Appeals
Any other information you wish to give? _____
Recommended by Council Member(s): Dahli Myers
Hours willing to commit each month: 20-30 hrs / any hours

CONFLICT OF INTEREST POLICY

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Yes _____ No ✓

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No ✓

If so, describe: _____

[Signature]
Applicant's Signature

10/24/2016
Date

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Staff Use Only	
Date Received: <u>10-24-16</u>	Received by: <u>[Signature]</u>
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	