



Richland County Council

Rules and Appointments May 03, 2016 - 4:00 PM 4th Floor Conference Room

Julie-Ann Dixon	Bill Malinowski (Chair)	Jim Manning
District 9	District 1	District 8

Call to Order

- 1 The Honorable Bill Malinowski

Approval of Minutes

- 2 April 19, 2016 [PAGES 4-5]

Adoption of Agenda

- 3

Interviews

- 4 Animal Care Advisory Committee - 2
 - a. Tracy Wales [PAGES 6-7]
 - b. Janice Foy Dinkel [PAGES 8-9]
 - c. Nicole Howland [PAGES 10-11]
- 5 Board of Assessment Appeals - 1
 - a. John Kososki [PAGE 12]



Richland County Council

6 Board of Zoning Appeals - 2

a. Frank Richardson [PAGES 13-14]

7 Township Auditorium Board - 1

a. Frank Richardson [PAGES 15-16]

Appointments

8 Animal Care Advisory Committee - 2

a. Tracy Wales

b. Janice Foy Dinkel

c. Nicole Howland

9 Board of Assessment Appeals - 1

a. John Kososki

10 Board of Zoning Appeals - 2

a. Frank Richardson

b. Jason C. McLees (Interviewed - April 5, 2016) [PAGES 17-19]

Adjournment



Richland County Council



Special Accommodations and Interpreter Services Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA



RULES AND APPOINTMENTS COMMITTEE

April 19, 2016
4:00 PM
4th Floor Conference Room

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building

CALL TO ORDER

Mr. Malinowski called the meeting to order at approximately 4:00

APPROVAL OF MINUTES

April 5, 2016 – Ms. Dixon moved, seconded by Mr. Malinowski, to approve the minutes as distributed. The vote in favor was unanimous.

ADOPTION OF THE AGENDA

Ms. Dixon moved, seconded by Mr. Malinowski, to adopt the agenda as published. The vote in favor was unanimous.

ITEMS FOR ACTION

- a. **Terms of Service** – Ms. Dixon moved, seconded by Mr. Manning, to approve this item. The vote in favor was unanimous.
- b. **Membership Requirements for Business Service Center Appeals Board**
 1. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 2, Administration; Article VII. Boards, Commissions and Committees; Section 2-332. Boards, Commissions and Committees Created; Subsection (L), Richland County Business Service Center Appeals Board; Paragraph (2), Membership; so as to revise the membership requirements of the Business Service Center Appeals Board [FIRST READING]** – Mr. Manning moved, seconded by Ms. Dixon, to approve this item. The vote in favor was unanimous.

ITEMS FOR DISCUSSION

- a. **All motions must be posted a minimum of 24 hours before a scheduled Council meeting. Note: When Council made this change it was to eliminate any surprise or intent of secrecy. It eliminated Chairs of committees**

Committee Members Present

Bill Malinowski, Chair
Julie-Ann Dixon
Jim Manning

Others Present:

Kimberly Roberts
Michelle Onley

ITEMS FOR DISCUSSION

adding motions to an agenda before the meeting without notice. The change was for all motions not some. [JACKSON] – Mr. Manning expressed concern with the portion of the motion that states “all motions not some”. The concern is this would severely limit the ability to make a motion for time sensitive items or matters of substance.

Mr. Malinowski stated this matter is addressed in the current Council Rules.

This item will be placed on the May 17th Rules and Appointments agenda for action.

- b. Based on Richland County guideline and grievance procedure I move that after all grievance committee hearings are held within the required timeline that the Administrator update and notify Council at the next available Council meeting. This also includes any notices of lawsuits or legal matters. Note: Recently Council was notified of a ruling more than one year later. If there is a timeline for employee, the chair of the grievance committee and the committee then there must be a timeline to notify Council [JACKSON and MALINOWSKI]** – Mr. Manning inquired if Council receives a report on all grievance hearings.

Additionally, what is the timeline for the grievance process?

The Clerk’s Office is to research the timeline for the grievance process and report back at the May 17th Rules and Appointments Committee meeting.

ADJOURNMENT

The meeting adjourned at approximately 4:16 PM.

The Minutes were transcribed by Michelle M. Onley, Deputy Clerk of Council



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: TRACY WALES
Home Address: 5005 CITADEL AVE COLA. 29206
Telephone: (home) 803 782 1234 (work) 790 7297 c 2617982
Office Address: 2301 DEVINE ST COLUMBIA 29205
Email Address: WALES@SC.RR.COM
Educational Background: B.S.-VCU 1992 DVM-UGA 1998
Professional Background: DWIVER/VETERINARIAN, FOUR PAWS ANIMAL CLINIC

Male [] Female [x] Age: 18-25 [] 26-50 [x] Over 50 []

Name of Committee in which interested: ANIMAL CARE ADVISORY COMMITTEE

Reason for interest: I SERVED ON THE BLUE RIBBON COMMITTEE and ENJOYED SHARING IDEAS & WORKING WITH OTHERS TOWARD THE GOAL OF MAKING THE MIDLANDS A NO-KILL COMMUNITY

Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission:

PRACTICING VETERINARIAN, MEMBER OF BLUE RIBBON COMM., TEAMWORK, BRIANSTORMING, ORGANIZATION, ANIMAL ADVOCATE

Presently serve on any County Committee, Board or Commission? NO

Any other information you wish to give?

Recommended by Council Member(s):

Hours willing to commit each month: 5

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____

Jacques L. Wales DVM
Applicant's Signature

2-26-16
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: <u>3-7-16</u>	Received by: <u>[Signature]</u>
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

2



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Jahice Foy Dinkel
Home Address: 9 Somerton Place Cola 29209
Telephone: (home) 803.261.8001 (work) 803.782-9171
Office Address: 5219 N. Trenholm Rd. Colga 29206
Email Address: jfdinkel@sc.rr.com
Educational Background: College Degree
Professional Background: Real Estate Agent since 1996

Male [] Female [X] Age: 18-25 [] 26-50 [] Over 50 [X]

Name of Committee in which interested: Richland Cty Animal Care Adv. Com.

Reason for interest: I would like to help the county make improvements for the welfare of the dog and cat population in the county.
Your characteristics/qualifications, which would be an asset to Committee, Board or county.

Commission: In my profession I am exposed to the problems the county continues to face w/ animal control. I volunteer

Presently serve on any County Committee, Board or Commission? no
Any other information you wish to give? I've lived in Richland city for 54 yrs
Recommended by Council Member(s): Norman Jackson
Hours willing to commit each month: I can easily give 10+ hours per mo.
fostering puppies prior to them being adopted out.

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

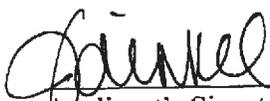
Yes No

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes No

If so, describe: _____


Applicant's Signature

3/17/16
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file

2



APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Nicole Howland
Home Address: 1526 Bookman Loop Winnsboro, SC 29180
Telephone: (home) 803-422-7881 (work) 803-422-7881
Office Address: 521 Gibson Rd. Lexington, SC 29072
Email Address: raalte419 @ msn.com
Educational Background: JD

Professional Background: Attorney

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Animal Care Advisory Committee

Reason for interest: Co-founded the Heartworm Project, which has collaborated with the City of Columbia Animal Shelter

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: since 2005

I have extensive experience with shelters, animals and local govt. I recently served on the Blue Ribbon Task Force.

Presently serve on any County Committee, Board or Commission? no

Any other information you wish to give? _____

Recommended by Council Member(s): _____

Hours willing to commit each month: 20 hours per month

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes No

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes No

If so, describe: _____

[Signature]
Applicant's Signature

3/3/16
Date

**Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.**

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

	Staff Use Only		
Date Received:	<u>3-4-16</u>	Received by:	<u><i>[Signature]</i></u>
Date Sent to Council:	_____		
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> On file

2



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: John Kososki
Home Address: 5225 Lakeshore Drive, Columbia, SC 29206
Telephone: (home) 803-787-1705 (work) _____
Office Address: _____
Email Address: drjohnfk@gmail.com
Educational Background: BSEE-U. of Wisc; MSEE-M.I.T.; D.B.A.-Harvard U.
Professional Background: College Teacher; Administrator; Independent Consultant
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: Board of Assessment Appeals
Reason for interest: Currently a member of the Board and seeking re-appointment.

Your characteristics/qualifications, which would be an asset to Committee, Board or
Commission:

Taught real estate finance at USC and BBA & MBA finance at Emory University. Was
an independent consultant in economics and IT for over 35 years.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? Have lived in Richland County for 44 years.

Recommended by Council Member(s): Previously recommended by Greg Pearce and Jim Manning

Hours willing to commit each month: 30-40 hours or whatever it takes.

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: FRANK RICHARDSON

Home Address: 119 KINGS CREEK RD, IRMO, SC 29063

Telephone: (home) 803-708-2720 (work) 803-497-0193

Office Address: 119 KINGS CREEK RD, IRMO, SC 29063

Email Address: RICSR22@YAHOO.COM

Educational Background: CIVIL & TELECOMMUNICATION DEGREES

Professional Background: OSP ENGINEER

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: BOARD OF ZONING APPEALS

Reason for interest: RE-APPOINTMENT TO BOARD OF ZONING APPEALS

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

MY EXPERIENCE AS A SITTING BOARD MEMBER

Presently serve on any County Committee, Board or Commission? YES

Any other information you wish to give? NO

Recommended by Council Member(s): COUNCIL MEMBER BILL MALINOWSKI

Hours willing to commit each month: WHATEVER HOURS REQUIRED TO GET THE JOB DONE...

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No NO

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No NO

If so, describe: _____

Frank Redden
Applicant's Signature
4/11/16
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: <u>4-13-16</u>	Received by: <u>[Signature]</u>
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: FRANK RICHARDSON
Home Address: 119 Kings CREEK RD, IRMO, SC 29063
Telephone: (home) 803-708-2720 (work) 803-497-0193
Office Address: SAME AS HOME
Email Address: RICSR22@YAHOO.COM
Educational Background: DOUBLE ASSOCIATE DEGREES CIVIL & TELECOM.
Professional Background: TELECOM (OSP) ENGINEER

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: TOWNSHIP BOARD

Reason for interest: LOVE THE QUALITY OF SHOWS THAT ARE PRESENTED AT THE TOWNSHIP AUDITORIUM.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

1974-1977 MANAGER OF BOBBY LEWIS AND FRAGILE BAND AND SHOW 1996-2000 PARTNER IN TWO GUYS NIGHT CLUB LAURENS SC. ALSO PROMOTER FOR CHARLIE JONES BAND AND JONATHAN BURTON SHOW. Presently serve on any County Committee, Board or Commission? BOARD OF ZONING APPEALS

Any other information you wish to give? NO

Recommended by Council Member(s): BILL MALINOWSKI & JULIE-ANN DIXON

Hours willing to commit each month: RETIRED, WHATEVER HOURS REQUIRED,

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No NO

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No NO

If so, describe: _____

Frank Richardson
Applicant's Signature

4/13/16
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

		Staff Use Only	
Date Received:	<u>4-15-16</u>	Received by:	<u>[Signature]</u>
Date Sent to Council:	_____		
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> On file



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Jason C. McLees

Home Address: 81 Sand Oak Court, Blythewood, SC 29016

Telephone: (home) 803.708.3363 (work) 803.333.5816

Office Address: 10301 Wilson Blvd, Blythewood, SC 29016

Email Address: jasonmclees@yahoo.com

Educational Background: Graduate school

Professional Background: Information Technology, Richland County Election Commission

Male Female Age: 18-25 26-50 x Over 50

Name of Committee in which interested: Board of Zoning Appeals

Reason for interest: To help ensure our county areas are utilized in the proper manner by residents and commercial businesses.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I hold a Bachelor of Science in BADM and will hold a MS of Project Management from Drexel University by September of 2016. I am also starting my Master's at CIU in September for a degree in CICS. All of these will help me make better decisions on behalf of Richland County residents; and I care about Richland County.

Presently serve on any County Committee, Board or Commission? I work for the RC election commission as a Poll Clerk

Any other information you wish to give? I am married with 3 children

Recommended by Council Member(s): N/A

Hours willing to commit each month: 10-20

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ *No* _____ *X* _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____ *X* _____

If so, describe: _____

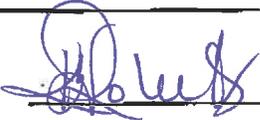
Adam C. Mas...
Applicant's Signature

17 MAR 16
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only		
Date Received: <u>3-17-16</u>	Received by: <u></u>	
Date Sent to Council: _____		
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file