



## Richland County Council

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### Rules and Appointments February 09, 2016 - 4:00 PM 4th Floor Conference Room

Julie-Ann Dixon	Bill Malinowski (Chair)	Jim Manning
District 9	District 1	District 8

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#### Call to Order

- 1 The Honorable Bill Malinowski

#### Approval of Minutes

- 2 December 15, 2015 [PAGES 5-6]

#### Adoption of Agenda

- 3

#### Interviews

- 4 Richland Memorial Hospital Board - 2 [PAGES 7-25]
  - a. Carolyn Rebecca Seabrook
  - b. Robert Henry Wynn, Jr.
  - c. Dr. Traci Young Cooper
- 5 Accommodations Tax Committee - 2 (One at-large position and one position with a background in the Cultural Industry) [PAGES 26-28]
  - a. Andrew R. Lucas



## Richland County Council

**6** Business Service Center Appeals Board - 1 (Applicant must be a CPA)  
[PAGES 29-31]

a. A. Dowl Knight

**7** Music Festival Commission - 1 [PAGES 32-36]

a. LaTonya Derrick

### Items for Action

**8** Notification of Vacancies:

a. Animal Care Advisory Committee - 2

b. Board of Zoning Appeals - 1

c. Music Festival Commission - 1

d. Transportation Penny Advisory Committee - 2

e. Business Service Center - 1 ( Applicant must be from the Business Industry)

f. Hospitality Tax Committee - 3 (Two of the applicants must have a background in the Restaurant Industry; other position is at-large)

g. Internal Audit Committee - 1 (Applicant must be a CPA)

**9** Notification of Appointments:

a. Richland Memorial Hospital Board - 3 [PAGES 37-45]

1. Shirley D. Mills

2. Jennifer Ford-Cooper

3. Ray Borders Gray

4. Carolyn Rebecca Seabrook

5. Robert Henry Wynn, Jr.



## Richland County Council

6. Dr. Traci Young Cooper

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b. Accommodations Tax Committee - 2

1. Andrew R. Lucas

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c. Business Service Center Appeals Board - 1

1. A. Dowl Knight

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d. Music Festival Commission - 1

1. LaTonya Derrick

**Adjournment**



## **Richland County Council**



Special Accommodations and Interpreter Services Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.

# RICHLAND COUNTY COUNCIL

## SOUTH CAROLINA



### RULES AND APPOINTMENTS COMMITTEE

December 15, 2015  
4:00 PM  
4<sup>th</sup> Floor Conference Room

*In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building*

#### CALL TO ORDER

Mr. Malinowski called the meeting to order at approximately 4:02 PM

#### APPROVAL OF MINUTES

**December 8, 2015** – Ms. Dixon moved, seconded by Mr. Manning, to approve the minutes as published. The vote in favor was unanimous.

#### ADOPTION OF THE AGENDA

Ms. Dixon moved, seconded by Mr. Manning, to adopt the agenda as published. The vote in favor was unanimous.

#### INTERVIEWS

- a. **Richland Memorial Hospital Board** – Mr. James Wheeler, Ms. Shirley Mills, and Mr. James Best were interviewed.
- b. **Richland County Airport Commission – 3** – Mr. Prentiss McLaurin was interviewed.

#### NOTIFICATION OF APPOINTMENTS

- a. **Richland County Airport Commission – 3** – Mr. Manning moved to appoint Mr. Don Purcell. The motion died for lack of a second.  
  
Mr. Manning moved, seconded by Ms. Dixon, to appoint Mr. Stuart Hope, Mr. Cecil D. Hannibal and Ms. Tally Parham Casey. The vote in favor was unanimous.
- b. **Richland Memorial Hospital Board – 2** – Mr. Manning moved, seconded by Ms. Dixon, to appoint Ms. Shirley Mills and Mr. James Best.  
  
Mr. Malinowski made a substitute motion to appoint Mr. James Wheeler and Mr. James Best. The motion died for lack of a second.

#### Committee Members Present

Bill Malinowski, Chair  
Julie-Ann Dixon  
Jim Manning

#### Others Present:

Greg Pearce  
Kelvin E. Washington, Sr.  
Kimberly Roberts  
Michelle Onley

Mr. Pearce stated due to the lengthy orientation necessary for appointees to the Richland Memorial Hospital Board to go through it would be simpler to appoint individuals that are currently or have served on the board in the past. Any applicant not appointed this time will be eligible for the two positions being advertised for February.

Mr. Manning moved, seconded by Ms. Dixon, to reconsider this item. The vote in favor was unanimous.

Mr. Malinowski moved to appoint Mr. James Wheeler and Mr. James Best. The motion died for lack of a second.

Mr. Manning made a substitute motion, seconded by Mr. Malinowski, to appoint Mr. James Best and Mr. James Wheeler. The vote was in favor.

### **ADJOURNMENT**

The meeting adjourned at approximately 4:57 PM.

The Minutes were transcribed by Michelle M. Onley, Deputy Clerk of Council

## Richland County Council Request of Action

**Subject:**

Richland Memorial Hospital Board - 2

- a. Carolyn Rebecca Seabrook (4:10 P.M.)
- b. Robert Henry Wynn, Jr. (4:20 P.M.)



+

**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: **Carolyn Rebecca Seabrook**

Home Address: P.O. Box 210173 Columbia, S.C. 29221-0173

Telephone: (home) (803) 781-0531 (work) (803) 414-3286

Office Address: N/A

Email Address **carolynseabrook@outlook.com.**

Educational Background: BA, Soc.Sc./Psy; MA.HLTH Admin.; MA, Mental HLTH Counseling

Professional Background: Soc.Worker; Spanish Teacher; Postmaster (Ret.); Librarian Asst.

Male      Female       Age: 18-25      26-50      Over 50

Name of Committee in which interested: **Richland Memorial Hospital Trustee Board**

Reason for interest: I have an undying passion to continue to foster Palmetto Richland Memorial Hospital's Mission and Vision Statements along with the Trustees. Further, I would like to assist them as they persist to deliver a healthy and a safe health system as well as maintain a profound financial structure for the sick and health wellness community.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I am a health enthusiast with: interpersonal relations skills, managerial/financial skills/responsibilities, duty of care and duty of loyalty insights, health administration skills, and customer services skills in addition to upholding a fiduciary role.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? ***I ultimately desire to become a part of the team that is prolonging the success of this hospital.***

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: **Often as needed to fulfill its missions, visions and goals.**

**CONFLICT OF INTEREST POLICY**

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No X \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Carolyn R. Seabrook  
Applicant's Signature

1-13-16  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

2  
Rec'd 1-14-16  
[Signature]



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Carolyn Rebecca Seabrook

Home Address: P.O. Box 210173 Columbia, S.C. 29221-0173

Telephone: (home) (803) 781-0531 (work) (803) 414-3286

Office Address: N/A

Email Address carolynseabrook@outlook.com.

Educational Background: BA, Soc.Sc./Psy; MA, HLTH Admin.; MA, Mental HLTH Counseling

Professional Background: Soc. Worker; Spanish Teacher; Postmaster (Ret.); Librarian Asst.

Male      Female x      Age: 18-25      26-50      Over 50 x

Name of Committee in which interested: LRADAC

Reason for interest: I have an undying passion to continue to foster Palmetto Richland Memorial Hospital's Mission and Vision Statements along with the Trustees. Further, I would like to assist them as they persist to deliver a healthy and a safe health system as well as maintain a profound financial structure for the sick and health wellness community.

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Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? I ultimately desire to become a part of the team that is prolonging the success of this hospital.

Recommended by Council Member(s): \_\_\_\_\_

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Yes \_\_\_\_\_ No   X   \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No   X   \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Carolyn R. Seabrook  
Applicant's Signature

1-13-16  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

*Rec'd 1-14-16*  
*[Signature]*



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Robert Henry Wynn Jr.

Home Address: 1717 Wayne St. Columbia, S.C. 29201

Telephone: (home) 803-467-7068 (work) 803-777-8062

Office Address: Thomas Cooper Library 1322 Green St. Columbia, S.C. 29208

Email Address: sure2wynn@yahoo.com

Educational Background: 3 years college + 2 yrs. Tech school

Professional Background: Retired 42 years health care - Admin Asst @ USC currently.

Male [checked] Female [ ] Age: 18-25 [ ] 26-50 [ ] Over 50 [checked]

Name of Committee in which interested: Richland Memorial Hospital Bd. of Trustees

Reason for interest: Worked @ RMH for 16 yrs. / other major teaching hospitals + was @ medic in USAF. Believe RMH is a top quality Hospital.

Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission:

Knowledgeable in many aspects of medical care, especially infants + children. Am engaged in many community service/care initiatives

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? Current Chair of DDRC in City of Cola.

Recommended by Council Member(s):

Hours willing to commit each month: As many as required.

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All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes  DUI > 2008 No

### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes  No

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Robert H. Ly  
Applicant's Signature

14 Jan 2016  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: <u>1-13-16</u>	Received by: <u>[Signature]</u>
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



## **Bob Wynn**

Administrative Assistant , Thomas Cooper Library at University of South Carolina  
Columbia, South Carolina Area

Current Columbia Police Department Citizens Advisory Council,  
Design Development Review Commission , City of Columbia  
University of South Carolina,  
South Caroliniana Library Society

Previous SouthStar Capital, LLC,  
Lexington Pulmonary and Critical Care,  
Solar Energy Access LLC

Education Howard University

- <https://www.linkedin.com/in/bob-wynn-51118322>

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### **Council Member**

Columbia Police Department Citizens Advisory Council

2015 – Present (1 year) Columbia, South Carolina

### **Administrative Assistant , Thomas Cooper Library**

University of South Carolina

2015 – Present (1 year) Columbia, South Carolina

Supervise Postal Functions within Library System, shipping and receiving to/from all State Campuses as well as Inter- library loan system nationally / internationally.

Manage Shuttle / Courier service for Thomas Cooper Library.

### **Counselor to the Executive Board**

South Caroliniana Library Society

April 2015 – Present (10 months)University of South Carolina, Columbia Campus

The University of South Carolina's Caroliniana Society is the private, non-profit patron organization of the South Caroliniana Library, a research unit within the University of South Carolina Library system. The Society exists to meet the following diverse goals: to acquire South Carolina-related research materials of all kinds and from all periods, to promote the preservation, appreciation, and use of these materials, and to support collateral projects.

**Design / Development Review Commission Chairman**

City of Columbia, South Carolina

November 2013 – Present (2 years 3 months) City of Columbia, South Carolina

Review of Design / Development Projects for New Construction / Preservation / Renovation within the City of Columbia according to Ordinances and Guidelines.



**We Are Columbia**

City of Columbia, South Carolina

**Vice President**

Arsenal Hill Neighborhood Association

February 2015 – Present (1 year) Columbia, South Carolina

Arsenal Hill is the Oldest Neighborhood located in the Heart of "FAMOUSLY HOT" Columbia, South Carolina  
Past President 2013 - 2015



Columbia's Oldest Neighborhood

**Board Member**

Transitions / Midlands Housing Alliance, Inc.

July 2013 – November 2015 Columbia, South Carolina Area

Transitions serves the needs of the Homeless Population, connecting them with services, training, housing and job referrals.



### **Business Development Executive**

SouthStar Capital, LLC

August 2014 – October 2014 (3 months) Columbia, South Carolina

Providing Working Capital for Start-up and Existing Businesses within the Midlands of South Carolina via various financing vehicles. We serve all industries and markets.

Covering the Midlands of South Carolina

### **Respiratory Therapist**

Lexington Pulmonary and Critical Care

October 2012 – April 2013 (7 months) Lexington, South Carolina

Patient assessment and education, Pulmonary Function testing, electronic medical record keeping; medication administration and prescription ordering; appointment, exam and procedure scheduling; pulmonary hypertension research monitoring; office equipment and supply management.

### **CEO/Owner**

Solar Energy Access LLC

June 2011 – April 2013 (1 year 11 months) Columbia, South Carolina Area

Solar energy design, installation and maintenance.  
Sale of related products for individuals and businesses.

Solar Energy Access LLC

### **Independent Insurance Associate**

Aflac

May 2012 – October 2012 (6 months) Columbia, South Carolina Area

### **Neonatal / Pediatric Respiratory Therapist**

Medical University of South Carolina

May 2008 – May 2011 (3 years 1 month) Charleston, South Carolina Area

Administered neonatal resuscitation, airway management, pulmonary care, ventilator management in Neonatal High-Risk Nursery (NICU) and Delivery Rooms (L&D), Pediatric Emergency (ER), Pediatric Intensive Care Units (PICU) and Pediatric Cardiac Care Unit (PCICU).

RETIRED FROM FIELD AFTER 42 YEARS OF REWARDING SERVICE and EXPERIENCES.

### **Aeromedical Evacuation Specialist**

United States Air Force

1980 – 1987 (7 years)

Inter-continental Transport of Military patients of all branches of service.  
In-flight medic trainer.

69th AES...McGuire AFB, NJ

## Volunteer Experience & Causes

### **Surgical Anesthesia Assistant and Spanish Interpreter**

Children's Cross Connection International

1999Health

Suchitoto, El Salvador

### **Citizen's Police Academy Graduate**

City of Columbia Police Department

2012Education

Instruction on the various Public Safety disciplines of the City Of Columbia Police Department.

### **Universal Protection Service**

SLED Required Training in Law Enforcement

2014

Legal Issues, search and seizure, laws of arrest. Arrest Procedures and Techniques.

### **Citizens Advisory Council for the Columbia Police Department Member**

Citizens Advisory Council for the Columbia Police Department

August 2015

### **Causes Bob cares about:**

- Animal Welfare
- Arts and Culture
- Children
- Civil Rights and Social Action
- Economic Empowerment
- Education
- Environment
- Health
- Human Rights
- Disaster and Humanitarian Relief
- Politics
- Poverty Alleviation
- Science and Technology
- Social Services

### **Organizations Bob supports:**

- United Way of America
- Transitions
- American Red Cross
- American Cancer Society
- Team Rubicon, Inc.

**Robert H. Wynn Jr.**

**Chronicle of 42 Years of Health Care Experience**

- Lexington Pulmonary and Critical Care** Oct 2012 - April 2013  
Pulmonary Function Testing, Prior Authorizations and Certificates of Medical Need,  
Procedure and Exam Scheduling, Patient Care, Medication Administration
- Aflac** May 2012 – Oct 2012  
Independent Sales Associate  
Supplemental Health, Disability, Accident and Life Insurance
- Medical University of South Carolina** May 2008 – May 2011  
Pediatric and Neonatal Respiratory Care  
High-Risk Neonatal Intensive Care and Delivery, Pediatric Intensive Care and Emergency Room,  
Pediatric Cardiac Intensive Care
- Lexington Medical Center** Sept 2003 – Feb 2008  
Staff Respiratory Therapist 1995 - 1997  
Adult Intensive Care, Emergency and Recovery Room,  
High Risk Neonatal Care and Delivery, Ventilator Protocol and Policies (APRV),
- Providence Hospital** Dec 2003 – Aug 2004  
Staff Respiratory Therapist  
Adult Cardiac Intensive Care and Emergency Room
- Carolina's Medical Center** Sep 2001 – Aug 2003  
Neonatal and Pediatric Respiratory Care  
High-Risk Neonatal Care, Delivery and Transport (Ambulance, Helicopter, Fixed-Wing),  
Pediatric Intensive Care and Emergency Room, Pediatric Cardiac Intensive Care
- Palmetto Children's Hospital** Feb 1994 – Oct 2000  
Neonatal and Pediatric Respiratory Care 1986 - 1990  
High-Risk Neonatal Intensive Care and Delivery, 1977 - 1978  
Neonatal and Pediatric Transport (Ambulance and Helicopter),  
Pediatric Emergency Room, ECMO Perfusionist and Team Trainer, Shift Supervisor
- Bunnell Incorporated** May 1993 – Feb 1994  
Clinical Specialist and Territorial Sales Rep / High-Frequency Neonatal Ventilation

**Robert H. Wynn Jr.**

**Respiratory Care Plus, Inc.**

Home Care Respiratory Therapist

May 1993 – Feb 1994

**Albert Einstein Medical Center - Wieler Hospital**

Neonatal Respiratory Care

High risk Neonatal Care and Delivery

High-Risk Neonatal Transport (Ambulance), Staff Development and Training

March 1991 – May 1993

**Yale – New Haven Medical Center**

Staff Respiratory Therapist

Neonatal and Pediatric Intensive Care and Emergency Room,

Pediatric Cardiac Intensive Care

May 1990 – May 1991

**United States Air Force Reserve**

**69<sup>th</sup> Aeromedical Evacuation Squadron**

McGuire AFB

In-flight Medic Trainer,

Inter-Theater Patient Care and Evacuation

July 1980 – April 1987

**Bellevue Hospital Respiratory Therapy Program**

Neonatal / Pediatric Class Instructor, Clinical Instructor,

Student Coordinating Manager

Sep 1983 – June 1985

**Mount Sinai Hospital School of Medicine**

Dept. of Pediatrics, Pulmonary Center

Teaching Associate (HEW Grant # 2018),

Clinical Instructor, Bellevue Hospital Respiratory Care Program,

Neonatal and Pediatric Intensive Care and Pulmonary Clinics,

Sep 1978 – Sep 1983

**South Carolina Department of Health  
and Environmental Control**

Bureau of Maternal and Child Care

Improved Pregnancy Outcome Project

Statistical Data Coordinator

June 1977 – Sep 1978

**Columbia Presbyterian Medical Center**

Dept. of Neonatology Research Assistant (NIH Grant # 52948)

Staff Therapist Neonatal, Pediatric, Adult Intensive Care, ER

July 1976 – June 1977

June 1984 – June 1985

**Robert H. Wynn Jr.**

**Dayton Children's Medical Center**

June 1973 – July 1976

Assistant Director Respiratory Care

Neonatal High-Risk Intensive Care, Pediatric Intensive Care and Emergency Room

Pediatric and Neonatal Transport (Ambulance)

**Bellevue Hospital Center**

Sep 1971 – June 1973

Staff Respiratory Therapist

Adult, Neonatal, Pediatric Intensive Care and Emergency Room

**Publications:**

***ARDS / ALI Airway Pressure Release Ventilation  
(APRV) Management***

2007

Protocol, PowerPoint Presentation, and Training Guide

***Pneumonia, Bronchiolitis and Sepsis in Children***

2006

PowerPoint Lecture at South Carolina Respiratory Care Winter Forum

***Perspectives in International Childhood Pulmonary Disease***

2005

PowerPoint Lecture at South Carolina Respiratory Care Winter Forum

***Inter-Hospital Transport of ECMO Patients***

1990

Marsh, Wynn, et al ( Palmetto Children's Medical Center )

Abstract / Sixth Annual Children's National Medical Center ECMO Symposium  
at University of Michigan

***Clinical Evaluation of Three Types of Continuously Measuring Oxygen Sensors – Their Potential  
Use for Computer Control of Blood Oxygenation***

Brown, Sweet, Krouskopf, Wynn, et al (Mount Sinai School of Medicine

1980

In " Computers in Critical Care & Pulmonary Medicine" Plenum Press

***Continuous Monitoring of PO2 in Neonates***

James, Hyatt, Hegyi, Dangman, Wynn, et al ( Columbia Presbyterian Medical Center )

1977

Presented at Society for Pediatric Research Meeting  
in San Francisco

## **Robert H. Wynn Jr.**

### **Medical Mission:**

#### **El Salvador Surgical Mission**

1999

Children's Cross Connection International  
Anesthesia and Surgical Assistant, Patient Recovery,  
Spanish Translator for Team

### **Skills Applied:**

Patient Assessment	Triage	Diagnosis
Oxygen Administration	Surfactant Administration	Nitric Oxide Administration
Heliox Administration	Helium Administration	Patient Monitoring
Arterial Blood Gas Analysis	ECMO perfusion	ECMO Transport
Ventilator Management	Ventilator Monitoring	HFV Oscillator
HFJ Ventilation	Electronic Medical Records	Intubation
Aerosol Administration	Protocol Development	Grant Writing
Staff Training and Development	Lecturing	Office Management
Risk Assessment	Inventory Management	Budget Management
Supervision	Sales	Patient Education
Cardio-Pulmonary Resuscitation	Cardiac Life Support	Data Analysis
Statistical Evaluation	NRP / PALS / BLS / ACLS Provider and Trainer	
Aeromedical Physiology	Emergency Transport	Airway Care
Disaster Relief and Response	Emergency Stabilization	Research

12 January 2016

To Richland County Council,

My name is Robert Wynn Jr. and I am applying for a position on The Richland Memorial Hospital Board of Trustees.

Having 42 years of medical experience, business leadership and community engagement; I feel I am duly qualified.

I have a keen awareness of hospital operations and the critical decisions that affect patients and providers. Thus I believe my contribution would be positive and constructive.

The attached documents will evidence my experience and the application for The Board.

Sincerely,   
Robert H. Wynn Jr.



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Dr. Traci Young Cooper  
Home Address: 120 Stonebrook Drive - Blythewood, South Carolina 29016  
Telephone: (home) (803) 735-9938 (work) (803) 231-6842  
Office Address: Waverly Administration Bldg. 1225 Oak Street - Suite 101, Cola., 29204  
Email Address: cooper4kidsc@gmail.com  
Educational Background: Georgetown University, Univ. of South Carolina, SC State Univ.  
Professional Background: Educator/Chair - SC State Board of Education  
Male  Female  Age: 18-25  26-50  Over 50   
Name of Committee in which interested: Richland Memorial Hospital Board of Trustees  
Reason for interest: Public health is one of the most critical issues impacting our community. I wish to serve to ensure the vitality and sustainability of this hospital.  
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:  
Six year service (Palmetto Health Board of Trustees); Former Chair - PH Community Health Services Committee; Member - Executive & Audit and Compliance Committees  
Presently serve on any County Committee, Board or Commission? SC Board of Education  
Any other information you wish to give? \*Note: See Attached Vita  
Recommended by Council Member(s): Mr. Greg Pearce (District 6)  
Hours willing to commit each month: 3-5 Hours Per Week (As needed and required)\*\*

**CONFLICT OF INTEREST POLICY**

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

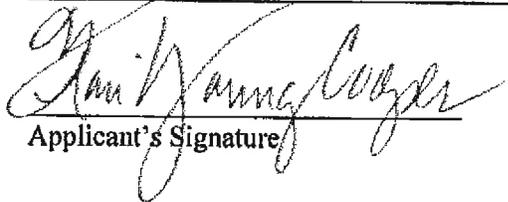
Yes \_\_\_\_\_ No  X

#### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes  X  No \_\_\_\_\_

If so, describe: Spouse is a Practicing Dentist in the Palmetto Health Dental Services Network. When serving prior as a Palmetto Health Trustee, I always recused myself from active voting on any matters related to this Initiative or the procurement of dentists

  
Applicant's Signature

November 17, 2015  
Date

Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

## TRACI YOUNG COOPER, Ed.S., Ed.D.

120 Stonebrook Drive \* Blythewood, South Carolina 29016 \* H: (803) 735-9938 \* C: (803) 479-5259

**Traci Young Cooper, Ed.D.** serves as Chair of the South Carolina State Board of Education representing the Fifth Judicial Circuit. From 2013-2014, Cooper served as Chair-elect of the State Board. She has worked as a secondary English language arts teacher, curriculum resource teacher, assistant administrator, assistant principal and district-level administrator. In 2002, Cooper was selected as South Carolina's *State Teacher of the Year*. During her tenure, she served as a statewide ambassador for the teaching profession and participated in a one-year residency at the *South Carolina Center for Teacher Recruitment and Retention* (now the *Center for Educator Recruitment, Retention and Advancement*). Additionally, she successfully chaired the *South Carolina Teacher Forum* comprised of the state's accomplished honor roll and district *Teachers of the Year*.

As a lifelong learner, Cooper is a graduate of Richland School District One's *Aspiring Administrators Academy*, *South Carolina Educational Policy Fellows Program*, and was a *Fulbright Memorial Fund Teacher Program* participant to Toyko, Japan. She was also named by the National Afterschool Alliance (Washington, DC) as a 2007 *National Afterschool Ambassador*.

Her acute interest in educational policy formation and public school advocacy was cemented during her service on the *South Carolina Education Oversight Committee* where she served two consecutive terms. While on the EOC, she worked with bi-partisan colleagues on the on-going review of the state's education improvement process, assessed school/school district outcomes, promoted the need for higher levels of student achievement, and evaluated the standards schools must meet to build the education system needed to compete in the 21<sup>st</sup> century.

As a Trustee for Palmetto Health Hospital, Cooper focused critically on patient safety, quality outcomes and public health. She served as Chair of the Community Health Services Committee, and was a member of the Executive Committee and Board Representative on the Total Optimum Integration (TOI) Strategic Planning (Cardiology Integration Committee). She also represented the Palmetto Health Trustees on the hospital system's *Diversity Steering Committee* and represented the hospital as a member of the South Carolina Hospital Association Board of Trustees. Cooper holds "Best On Board" certification in the *Essentials of Healthcare Governance* and *The Quality Imperative* by the South Carolina Hospital Association. She also served on the Palmetto Health Audit and Compliance Committee and is actively involved in supporting the Palmetto Health Foundation, her favorite charity.

Cooper is a lifetime member of the South Carolina Association of School Administrators, and the American Red Cross of the Midlands board of directors (Clara Barton Philanthropy Society), South Carolina Educational Television (SCETV) Endowment Board of Governors (Vice President), Junior League of Columbia (Sustainer), and University of South Carolina Education Foundation Board. She is also a member of Delta Sigma Theta Sorority, Incorporated, Jack and Jill of Columbia, and the Columbia Chapter of Moles, Incorporated.

Her recognitions include: 2014 Riley Institute at Furman University Diversity Fellow (SC Diversity Leaders Initiative Midlands Class VII), 2014 City of Columbia's 2014 *Top Women of Influence* Award Honoree (SESBM Magazine – Pyatt Media), 2002 *University of South Carolina Black Alumnus of the Year* (USC Black Alumni Council), Palmetto Health Hospital Foundation 2013 Fellow, University of South Carolina Center for Colon Cancer Research *Colon Cancer Champion*, Richland School District One/Palmetto Health Foundation's *Breast Cancer Walk Team Captain*, Providence Hospital *Red Dress Women's Heart Health Campaign Ambassador*, *National Afterschool Ambassador* (National Afterschool Alliance), *United Black Fund Hall of Fame Honoree* (United Black Fund of the Midlands), *Lincoln C. Jenkins Community Service Award* (Columbia Urban League), *Woman of Distinction* (Girl Scouts of the Congaree area), *Richard Allen Award* (Allen University), and Jack and Jill of Columbia, SC 2012 *Mother of the Year*. She is a Trustee at First Calvary Baptist Church of Columbia, South Carolina and serves as Director of Extended Day Programs for Richland County School District One. Cooper is a Commissioned Notary through June 2022.

Cooper obtained a Bachelor of Arts in English from Georgetown University; Master of Arts in Teaching from the University of South Carolina; Educational Specialist degree from South Carolina State University; and a doctorate in Educational Administration from South Carolina State University. She is married to Dr. Noble P. Cooper, Jr., and the

## Richland County Council Request of Action

**Subject:**

Accommodations Tax Committee - 2 (One at-large position and one position with a background in the Cultural Industry)

a. Andrew R. Lucas (4:30 P.M.)



APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Andrew R. Lucas

Home Address: 6503 Sandale Dr, Columbia, SC 29206

Telephone: (home) (803) 231-3603 (work) (803) 779-7779

Office Address: 1619 Pendleton St, Columbia, SC 29201

Email Address: alucas@innatusc.com

Educational Background: USC - B.S Hospitality, Rest, and Tourism Management

Professional Background: 16 yrs in Hospitality industry and 8 yrs as Hotel GM

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Accommodations Tax Committee

Reason for interest: To lend experience and help guide our local community.  
As a life long county resident, I would be honored to serve as a committee member.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:  
Team player. Hospitable. Flexible schedule.  
I've spent most of my life in this County and am very familiar with our community.

Presently serve on any County Committee, Board or Commission? no

Any other information you wish to give? Thank you for the opportunity

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: as needed.

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No **X** \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No **X** \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature

1/5/18  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: <u>1-7-18</u>	Received by: <u></u>
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

2

## Richland County Council Request of Action

**Subject:**

Business Service Center Appeals Board - 1 (Applicant must be a CPA)

a. A. Dowl Knight (4:40 P.M.)



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: A. Dowl Knight  
Home Address: 10 Carol Ct Ridgeway SC 29130 (my property taxes are pd to Richland County)  
Telephone: (home) 803.714.0207 (work) 803.736.5500  
Office Address: 9357 Two Notch Rd., Ste 101, Columbia SC 29223  
Email Address: dowl@adowlknightcpa.com  
Educational Background: BS in Business Administration from College of Charleston  
Professional Background (Must be one): CPA  Attorney  Business person   
Male  Female  Age: 18-25  26-50  Over 50   
Name of Committee in which interested: Business Service Center Appeals Board  
Reason for interest: To become more involved in local government  
Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission:  
(A resume is also requested.) I have owned & operated a CPA firm for 15 years. I have been exposed to many different types of businesses while serving my clients.  
Presently serve on any County Board/Commission/Committee? No  
Any other information you wish to give? \_\_\_\_\_  
Recommended by Council Member(s), if any: No  
Hours willing to commit each month: 10-15 hrs

**CONFLICT OF INTEREST POLICY**

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the board for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all boards shall be required to abstain from voting or influencing through discussion or debate or any other way, decisions of the board affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Board or Commission, as the County Council, by majority vote of the council, shall elect.

### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board? Yes  No

If so, describe: I own a CPA firm located in Richland County. Whenever the board votes to increase fee rates, it has an effect on my business.

[Signature]  
Applicant's Signature

1/5/2016  
Date

For more information about the Business Service Center Appeals Board, please e-mail [bsc@rcgov.us](mailto:bsc@rcgov.us) or call 576-2287.

Applications are current for one year.

**Please return applications to:**  
Richland County  
Clerk of Council's Office  
Post Office Box 192  
Columbia, SC 29202

Staff Use Only		
Date Received: <u>1-5-16</u>	Received by:	<u>[Signature]</u>
Date Sent to Council: _____		
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file

## Richland County Council Request of Action

**Subject:**

Music Festival Commission - 1

a. LaTonya Derrick (4:50 p.m.)



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: LaTonya B. Derrick

Home Address: 105 Hyer Court Columbia, SC 29223

Telephone: (home) (803) 714-0123 (work) (803) 361-6364

Office Address: 1230 Sumter Street, Suite 400 Columbia, SC 29201

Email Address: LaTonyaDerrick@gmail.com

Educational Background: B.S. & M.S. - Biology; PhD(c) - Public Policy & Administration

Professional Background: Public Health/Env. Science/Public Policy/Music Education

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Music Festival Commission + ~~L.D.A.M.C.~~

Reason for interest: To utilize organizational & event planning skills and music education experience to promote the arts throughout the county

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Excellent communication skills; Experience in grant writing; Outstanding rapport in the community; Record of success interacting with diverse personalities; Responsible!

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: 10-12 hours; more, if needed as events approach

**CONFLICT OF INTEREST POLICY**

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Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No XXX

### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No XXX

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LaTonya Herrick  
Applicant's Signature

1/13/16  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: <u>1-15-16</u>	Received by: <u>[Signature]</u>
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: LaTonya B. Derrick

Home Address: 105 Hyer Court Columbia, SC 29223

Telephone: (home) (803) 714-0123 (work) (803) 361-6364

Office Address: 1230 Sumter Street, Suite 400 Columbia, SC 29201

Email Address: LaTonyaDerrick@gmail.com

Educational Background: B.S. & M.S. - Biology; PhD(c) - Public Policy & Administration

Professional Background: Public Health/Environmental Science/Public Policy & Planning

Male  Female

Age: 18-25  26-50  Over 50

Name of Committee in which interested: Lex/Richland Alcohol and Drug Abuse Council

Reason for interest: To serve the community by promoting prevention/treatment of drug and alcohol abuse

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Program Management in Compliance/Enforcement in state government; Experience in state and national Public Health/Environmental policy development and implementation

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? Strategic Planning and grant writing experience

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: 10-15

**CONFLICT OF INTEREST POLICY**

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No XXX

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No XXX

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*LaTonya Herrick*  
Applicant's Signature

1/13/16  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

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		<b>Staff Use Only</b>	
Date Received:	<u>1-15-16</u>	Received by:	<u><i>[Signature]</i></u>
Date Sent to Council:	_____		
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> On file

# Richland County Council Request of Action

**Subject:**

Notification of Appointments

a. Richland Memorial Hospital Board

1. Shirley D. Mills
  2. Jennifer Ford-Cooper
  3. Ray Borders Gray
  4. Carolyn Rebecca Seabrook
  5. Robert Henry Wynn, Jr.
- 

b. Accommodations Tax Committee - 2

1. Andrew R. Lucas
- 

c. Business Service Center Appeals Board - 1

1. A. Dowl Knight
- 

d. Music Festival Commission - 1

1. LaTonya Derrick



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Shirley D. Mills

Home Address: 2206 Lincoln Street Columbia, SC 29201

Telephone: (home) (803) 513-9108 (work) (803) 777-0980

Office Address: 232 Thornwell Admin., Univ. of South Carolina, Columbia, 29208

Email Address: smills@mailbox.sc.edu

Educational Background: BA Columbia College 1979

Professional Background: Director of Government & Community Relations, USC

Male  Female

Age: 18-25  26-50  Over 50

Name of Committee in which interested: RMH Board of Trustees

Reason for interest: I have been impressed with the work of RMH over the years and would like to contribute to its continued success.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

My 35 years of experience in government and community relations and my knowledge of and keen interest in public health issues would be an asset to the Board

Presently serve on any County Committee, Board or Commission? no

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): Greg Pearce

Hours willing to commit each month: as many hours as necessary to get the job done

**CONFLICT OF INTEREST POLICY**

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No no \_\_\_\_\_

#### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No no \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Shirley L. Mills  
Applicant's Signature

11-20-2015  
Date

Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: <u>11-23-15</u>	Received by: <u>Jim W. Roberts</u>
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Jennifer Ford-Cooper

Home Address: 113 Carolina Ridge Drive Columbia, SC 29229

Telephone: (home) 803-237-6080 (work) 803-734-0359

Office Address: 2221 Devine Street, Columbia, SC 29229

Email Address: jenniferkford@yahoo.com

Educational Background: University of South Carolina, B.S. in Info. Management

Professional Background: SCRA; SCDEW and SCDCA

Male

Female

Age: 18-25

26-50

Over 50

Name of Committee in which interested: Richland Memorial Hospital Board

Reason for interest: By helping to identify long-term goals, seek out diverse collaborative opportunities, and brainstorm—as well as potentially implement—innovative strategies for lasting change.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I thrive on going above and beyond. I'm confident that I would bring many unique qualities to this board.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: Approximately 8-10 hours

**CONFLICT OF INTEREST POLICY**

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes  No

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes  No

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature

11/17/2015  
Date

**Return to:**  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file

Jennifer K. Ford-Cooper, MBA  
113 Carolina Ridge Drive, Columbia, SC 29229  
E-mail: jenniferkford@yahoo.com/Mobile: 803-237-6080

**Objective:** To obtain a position utilizing acquired skills/experiences in an organization with need for a determined professional with a background in project management, public relations and information management.

**Education:**

- University of South Carolina, Columbia, SC,  
Bachelor of Science, Integrated Information Technology (formerly AIME), August 2003
- Webster University, Columbia, SC  
Master's Degree, Business Administration, May 2008
- Grant Writing and Management USA Alumni, October 2012
- ~~George Mason University, Fairfax, VA~~  
Legal Studies Certificate Program (Anticipated Graduation: August 2015)

**Technical Skills:**

- Applications: Microsoft Office Suite (Excel, Word, PowerPoint, Outlook, Microsoft Office SharePoint, Access and Publisher), Adobe Design Standard CS6 (Photoshop, InDesign, Illustrator) – More than 10 years of experience

**Organizations/Boards**

- International Association of Workforce Professionals (IAWP)(2007-2008)
- SCESC LMI Technology Committee (2007-2009)
- Sistah Friend Book Club Literary Festival—Marketing Committee Chair (2009-2010)
- SCDEW Accountability Report Chairperson (2009-2011)
- Sistah Friend Book Club Advisory Committee Member—(2014-Present)
- Columbia Junior League (2015 – Present)

**Employment History:**

**State Identity Theft Coordinator (9/13- Present)**

**SC Department of Consumer Affairs, Identity Theft Division, Columbia, SC**

- Administer and enforce applicable state and federal laws related to identity theft
- Serves as division contact in the development of needs assessment and evaluation
- Coordinate outreach efforts aimed to increase public awareness via presentations, webinars and event coordination
- Research state and federal laws related to identity theft and assist with general legislative research and remain knowledgeable of national trends related to identity theft
- Maintain effective working relationships with federal, state and local agencies, media, and community organizations for the purpose of seeking out partnership opportunities
- Maintains multiple database systems for statistical tracking/reporting needs
- Serves as POC for IDTU division contracts
- Coordinates division procurement requests

**Research and Planning Administrator of Promotion & Publications and Workforce Information Management (6/07-3/13)**

**SC Department of Employment and Workforce, Labor Market Information, Columbia, SC**

- Served as a lead contact for all department marketing activities and products
- Oversaw the implementation of agency's first social media effort by means of initial blog launch
- Conducted statistical research/analysis via detailed summaries on economic/workforce trends data
- Supervised the promotion, operation and management of "fee for service" programs
- Prepared, coordinated, and presented professional presentations on agency products and services
- Attended employment events and conferences as a vendor/presenter/exhibitor
- Monitored department/agency customer service outcomes for accountability purposes
- Served as liaison between LMI Department and Information Technology Services on functional enhancements, web redesign and special project additions as needed

**Project Administrator/Web Coordinator 4/05- 5/07**

**Program Associate 11/01 – 4/05**

**South Carolina Research Authority—SC EPSCoR/IDeA Program, Columbia, SC**

- Analyzed program participant data and created customized summaries for reporting purposes
- Submitted results of research proposal solicitations in response to NASA/DOE/DoD and other SC EPSCoR/IDeA funded programs
- Provided support for professional State and National outreach events
- Served as web coordinator for both the SC EPSCoR and SC IDeA sites
- Developed event materials for outreach activities as needed; e.g., themed logos, program handouts, event summary reports, etc.)
- Supported program promotional efforts to increase public awareness via online content posts and newsletter development

**References**

**Annette McCoy**  
**803-360-3870**

**NeKeshia Jones**  
**864-221-2265**

**Andre Davis**  
**803-528-6227**

**Jeanette Gray**  
**803-608-9957**

**Kareemah Dennis**  
**803-467-0896**



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Ray Borders Gray

Home Address: 1404 Oak Street, Columbia, SC 29204

Telephone: (home) (803) 988-0684 (work) (803) 545-3779

Office Address: 1737 Main Street, Columbia, SC 29201

Email Address: rbgray@columbiasc.net

Educational Background: BA emphasis Journalism; MBA

Professional Background: Governmental Affairs and Community Relations

Male [ ] Female [x] Age: 18-25 [ ] 26-50 [ ] Over 50 [x]

Name of Committee in which interested: [redacted] Hospital Board
Reason for interest: I want to be an active participant who shapes the future of the zoo.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
I have a tremendous background in governmental affairs and public relations, which could prove helpful on the commission.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give?

Recommended by Council Member(s):

Hours willing to commit each month: Varies

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No <sup>x</sup> \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No <sup>x</sup> \_\_\_\_\_

If so, describe: \_\_\_\_\_

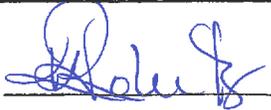
  
\_\_\_\_\_  
Applicant's Signature

11/17/2014  
\_\_\_\_\_  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: <u>1-15-16</u>	Received by: 
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file

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